



JOB DESCRIPTION

Title: Teacher, Inclusive Education Program, and Math Instructor

FLSA Status: Exempt Non-Exempt Non-Exempt - Part-time

Job Summary: De Smet Jesuit Special Educators are committed to fostering an inclusive and supportive learning environment where students with diverse learning needs can thrive academically. The Special Education Math Teacher in the Inclusion Center will blend the responsibilities of a special education teacher with those of a math educator, collaborating with the Director of Inclusive Education and Mathematics Department Chair to modify curriculum and teach math in both a traditional and individualized educational setting. At De Smet Jesuit, we aim to inspire and prepare men for others to transform the world ad majorem Dei gloriam, for the greater glory of God.

Specific Responsibilities:

- Teach 3 sections of mathematics in a traditional classroom setting
- Teach 2 sections of mathematics in a special education setting
- Prepare interesting and challenging lessons and units which promote skills, knowledge and critical thinking consistent with course outcomes and the principles of the Ignatian Pedagogical Paradigm
- Maintain up-to-date lesson plans; develop rubrics for projects and other class activities; and maintain up-to-date scope and sequence for courses taught using published curriculum framework and *Understanding by Design*, in coordination with the department head.
- Communicate regular feedback with students about their progress and maintain an open communication with parents regarding any concerns.
- Be conscientious in correcting tests, quizzes, exams, and to return papers to student promptly
- Develop student Learning Profiles from Individualized Education Plans (IEPs), Individualized Service Plans for students with special needs in the Inclusion Center.
- Create a supportive and inclusive classroom environment that fosters the academic, social, and emotional development of students with special needs in the Inclusion Center.
- Assess and monitor student progress, maintain accurate records, and regularly communicate with parents/guardians and relevant stakeholders regarding student performance and goals.
- Cultivate a supportive and inclusive classroom environment conducive to the academic, social, and emotional growth of students with special needs, particularly in the realm of mathematics.
- Employ differentiated instruction strategies tailored to accommodate diverse learning styles and requirements, adapting math curriculum content, teaching methodologies, and materials as necessary.

- Implement effective behavioral management techniques and support interventions to address individual student needs and uphold a positive and respectful classroom atmosphere.
- Provide guidance and oversight to Peer Mentors as required, integrating them into the daily routines of students enrolled in the Inclusion Program.
- Offer assistance with student transitions between classes, and provide supervision during lunch periods, as well as during arrival and dismissal times.
- Utilize various learning aids, including multimedia resources and technological tools, to enhance math instruction and facilitate student comprehension.
- Offer continual support and pertinent information to fellow educational team members to enhance student support initiatives.
- Attend staff meetings and participate in staff committees as needed.

Supervision Exercised:

- May supervise peer mentors and other students, faculty, or support staff assigned to develop or support the Inclusion Academy

Reports:

- Principal

Supervision Received:

- Principal's Team
- Director of Inclusive Education
- Mathematics Department Chair

Minimum Qualifications:

- Bachelor's degree in special education, education, mathematics, or equivalent
- Minimum of five years of relevant experience in an educational setting

Additional Preferred Qualifications:

- Certifications in Special Education Cross Categorical Disabilities K-12
- Secondary Mathematics 9-12
- Practicing Catholic