

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, February 27, 2024
TIME: 3:30 PM
LOCATION: District Office Conference Room

Called Time: 3:32 PM

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of Safety through training, education, and policy development with the intent of achieving and maintaining a safe, healthful working environment.

GOAL

The goal of the CUSD Safety Committee is to effectively eliminate accidents and illnesses by involving Staff and Supervisors alike in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order.

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos:	Alondra Bustillos:	Sherry Aguilar: x
Christie Cosme:	Megan Dedic: x	Sheri McClain:
Jennie Bautista :	Taylor Henderson:	SIPE Representative:

APPROVE MINUTES

Committee members will consider approving the meeting minutes from meeting on January 23, 2023.

1st: Taylor Henderson 2nd: Christie Cosme - Motion Passed

BUDGET REPORT

Ruben Campos will report on the following budget:

	<u>BEGINNING</u> <u>BALANCE</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund - 0066	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premium Rebate - 0071	\$8,879.73	\$6,000.00	\$2,010.41	\$0.00	\$6,869.32
District Match – 0072	\$6,954.47	\$6,000.00	\$249.92	\$0.00	\$6,704.55
Credit Funds - 0073	\$4,713.80	\$1,244.00	\$359.34	\$0.00	\$4,354.46
Disc. Funds – 0073-0074	\$1,784.92	\$2,000.00	\$1,158.53	\$0.00	\$626.39
Balances	\$22,332.92	\$15,244.00	\$3,778.20	\$0.00	\$18,554.72

Budget Expenditures

Current Expenses •

Deposits

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

- Nothing to report.

NEW BUSINESS

Ruben will report / discuss the following:

- Risk Management & District Safety Committee Conference April 12, 2024- Need to RSVP

FUNDING REQUESTS

Ruben will report on the following, then Committee will vote:

-

SAFETY INCENTIVE PROGRAM

Ruben will report on the following, then the winner of the Newsletter Trivia Drawing will be chosen:

- SIPE Monthly Safety Topic – February American Heart Month
- November SIPE Quiz Winner – Lori Duffy
- December SIPE Quiz Winner - Bohdi Hodges
- January SIPE Quiz Winner - Eric Skinner
- Caught In The Act Drawing – 7 Received – 6-CGS 1-SLMS (Winner: Adam Helfand and Maria Sison)
- Safety Concerns / Suggestions – Sherry Aguilar - SLMS
- Online Safety Trainings –
- Quarterly Online Safety Training Drawing-

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

- Nothing to report.

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLSE

Ruben will report on the following drills, evacuations, emergency trainings that have taken place:

- Cambria Grammar School – **Fire drill 1/30.**
- Santa Lucia Middle School – Nothing to report
- Coast Union High School – **Lockdown drill on 2/8**
- Leffingwell High School – Nothing to report

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

-

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training's and committee members to recommend trainings, refreshers, and emergency response trainings.

-

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

- CUHS need about 6-10 Radios.

NEXT MEETING

- March 19, 2024

ADJOURNMENT

Ruben to order meeting adjournment.

Meeting Adjourned: 3:59 PM

Jenni Bautista
Alondra Bustillos
Asst. Safety Coordinator