

TRAVIS UNIFIED
SCHOOL DISTRICT



Reaching beyond the boundaries
to build a community of learners.

CHANGE OF NAME
Human Resources

Certificated Employee

Classified Employee

NOTE: Please bring an updated social security card and one of the following: I.D or court order.

This is to certify that _____
(Full Former Name)

and _____ are one and the same person,
(Full New Name)

the name having been changed by _____
(Reason)

on _____
(Date of Change)

Signature of Employee

Date

FOR HUMAN RESOURCES ONLY

- Escape By: _____ Date: _____
 Aesop/Aeries By: _____ Date: _____
 Sent to Payroll By: _____ Date: _____