

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JANUARY 22, 2024

Board Members in Attendance	
Mr. Scott Fitzgerald President	Mr. Victor “Butch” Elzey
Mr. Matt Bucher, Vice President	Mrs. Jennifer Massotti
Dr. Adam Brownstein	Mrs. Jean Wylie
Mrs. Ashlee Connell	Dr. Bridget Amory, Executive Secretary

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Fitzgerald at 6:01 PM on Monday evening, January 22, 2024.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MRS. MASSOTTI/SECONDED BY MR. ELZEY** to approve the Regular Meeting Minutes for December 18, 2023. **Motion passed unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. MASSOTTI** to adjourn into Executive Session at 6:03 PM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. CONNELL** to adjourn Executive Session at 7:15 PM.

**CHANGES TO AGENDA**

None

**PUBLIC COMMENT**

None

**SUPERINTENDENT’S REPORT**

***2024-2025 School Choice Acceptance Report***

**MOTION MADE BY MRS. MASSOTTI/SECONDED BY MR. ELZEY** to approve the 2024-2025 School Choice Acceptance Report. **Motion passed unanimously.**

***Academic Excellence: Dr. Carvajal-Hageman***

***Literacy Professional Learning Plan***

Dr. Carvajal-Hageman presented the K-5 Literacy Professional Learning Plan Update. Mr. Luzier, Principal at Banneker Elementary and Mrs. Messick, Principal at Mispillion Elementary shared how the literacy plan is enacted in their buildings.

***School Climate & Safety Update***

Dr. Carvajal-Hageman provided a School Climate and Safety Update. Highlights includes new uniforms for constables to make them more recognizable, Mr. Huey was hired as a substitute constable, and in conjunction with DOE the constables received additional training.

***Building Our Future: Dr. Hale  
Revenue and Expenditure Report***

**MOTION MADE BY MR. BUCHER/SECONDED BY MR. ELZEY** to approve the Revenue and Expenditure Reports as of December 31, 2023. **Motion passed unanimously.**

***DDOE Financial Position Report***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve the DDOE Financial Position Report. **Motion passed unanimously.**

***MMS Bid Pack B Contract 13 – Floor Coverings***

**MOTION MADE BY MR. ELZEY/SECONDED BY MRS. CONNELL** to approve the MMS Bid Pack B Contract 13 – Floor Coverings.

<b>Roll Call:</b>	Dr. Brownstein – yes	Mr. Elzey - yes
5-1	Mr. Bucher – abstain	Ms. Massotti - yes
Motion Carries	Ms. Connell – yes	Mr. Fitzgerald - yes

***Strategic Plan Quadrant 4: Building our Future – Dr. Hale***

Dr. Hale reviewed the Building the Future plan that addresses the district long term student growth by transitioning all elementary schools to K-4, mascots transitioning to Buccaneers, and future renovations at the high school.

***Empowering and Investing in our People: Ms. Manges  
Personnel Report***

**MOTION MADE BY MRS. WYLIE/SECONDED BY MR. ELZEY** to accept the Personnel Report as presented during Executive Session. **Motion passed unanimously.** Ms. Manges thanked Mrs. Galati for helping the leadership team disseminate information to staff.

**BOARD DISCUSSION**

**DSBA UPDATES**

The next legislative meeting is February 10<sup>th</sup>. Mr. Bucher was selected as a delegate for the National School Board Association Conference in New Orleans, LA in April 2024.

**RECOMMENDED DELETION OF BOARD POLICIES FOR READ ONLY**

Dr. Amory presented Board Policy 5107 Providing Education to Students with HIV Infection

**RECOMMENDED REVISED DRAFT BOARD POLICIES FOR ACTION**

***Revised Board Policy 6113 Field Trips and Student Travel***

**MOTION MADE BY MRS. MASSOTTI/SECONDED BY MRS. WYLIE** to approve revised Board Policy 6113 Field Trips and Student Travel. **Motion passed unanimously.**

***Revised Board Policy 6113A Cultural Trips Involving Travel Outside of the United States***

**MOTION MADE BY MRS. MASSOTTI/SECONDED BY MR. BUCHER** to approve revised Board Policy 6113A Cultural Trips Involving Student Travel Outside of the United States. **Motion passed unanimously.**

Mr. Bucher introduced the new MHS Board Student Representative, Ricardo Bruinton, Jr., a Junior at Milford High School.

**ADJOURNMENT**

**MOTION MADE BY MRS. MASSOTTI/SECONDED BY MRS. CONNELL** that the Regular Meeting of the Milford Board of Education held on Monday, January 22, 2024. **Motion passed unanimously.**

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Bridget Amory, Ed.D., Executive Secretary

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Theresa Blocker, Recording Secretary

**PERSONNEL REPORT** – *Action Item*

**RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT\***

MATZ, Amanda  
Ross – Special Education ILC Teacher  
Effective: TBD

**RECOMMEND FOR EMPLOYMENT\***

LACIVITA, Patrice  
Central – 6.0-hour Child Nutrition Worker  
Effective: February 12, 2024

**TRANSFER\***

BOWMAN, Taylor  
From District Transportation Senior Secretary to District Transportation Financial Secretary  
Effective: TBD

TAPPAN, Rebecca  
From Central Allied Health Teacher to Morris School Nurse  
Effective: TBD

WEBB, Jeffrey  
From High Chief Custodian (Temporary) to High Chief Custodian  
Effective: TBD

REYNOLDS, Karen  
From Central Part-Time Educational Support Paraprofessional to Central Full-Time Educational Support Paraprofessional  
Effective: TBD

**RESCIND EMPLOYMENT OFFER**

PRICE, Madeline  
Central- Full-Time Paraprofessional

**RETIREMENT**

MCTHENY, Donna  
High – 7.0-hour Child Nutrition Worker  
Effective: July 1, 2024  
Service to MSD: 22 years

MENTZER, Todd  
Elementary – Band Director  
Effective: July 1, 2024  
Service to MSD: 25 Years

BURTON, Harold  
Mispillion – Custodian  
Effective: July 1, 2024  
Service to MSD: 12 years

**RESIGNATION**

PHILLIPS, Carly  
Ross- Special Education Teacher  
Effective: December 21, 2023  
Service to MSD: 4 years

QUATTROCELLI, Erin  
Central – Multi Language Learner Teacher  
Effective: January 12, 2024  
Service to MSD: 4 months

RECOMMEND FOR EMPLOYMENT – 2023-2024 LIMITED CONTRACTS\*

Ross	Instructional Coach, Special Education	SHORT, Stephanie
High	Girls Soccer, Head Coach	EVANS, Ed
High	Girls Lacrosse, Head Coach	PRICE, Madeline (NE)
High	Girls Lacrosse, Asst. Coach	LEE, Lauren (NE)
High	Boys Lacrosse, Head Coach	FAULKNER, Blake (NE)
High	Boys/Girls Tennis, Head Coach	MORALES, Jamie (NE)
High	Baseball, Head Coach	FAULKNER, Matthew
High	Track & Field, Head Coach	JUMPER, Jason
High	Golf, Head Coach	KENDZIERSKI Jr., Kenneth
Central	Baseball, Head Coach	BOWMAN, Timothy
Central	Baseball, Asst. Coach	RIOS, Carson
Central	Track & Field, Head Coach	MCPHATTER, Robert
Central	Track & Field, Asst. Coach	NEWSOME, Wayne
Central	Track & Field, Asst. Coach	NEWSOME, Roteasha

RESCIND 2023-2024 LIMITED CONTRACTS

Ross                                      Instructional Coach, Special Education    PHILLIPS, Carly

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.