

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER  
POLICY COMMITTEE MEETING  
FEBRUARY 14, 2024**

The Policy Committee met at 5:30 p.m. at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio with the following members present: Mr. Greg Bailey, Ms. Connie Dugan, Ms. Heather Wolfe, Superintendent, and Ms. Teresa McGinnis, Treasurer.

The following policies were reviewed for revision:

<u>Policy #</u>	<u>Policy Name</u>
6320.01	PROCUREMENT REQUIEMENTS

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER  
REGULAR MEETING  
FEBRUARY 14, 2024**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, February 14, 2024, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Mick Davenport called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Ms. Connie Dugan	Present
Mr. Mick Davenport	Present	Mr. Jeff Koehler	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present

Ex-officio Members: Mr. Covert Absent Mr. Grippa Present

The Treasurer administered the Oath of Office to incoming Board Member Ms. Lynette Thompson.

**24-018.** Mr. Dicken moved to approve the minutes of the Regular Governing Board Meeting held on January 24, 2024. Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Abstain
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**Public Participation**

None.

### Head Start Reports and Recommendations

No items for Board action at this time.

### State Support Team Region 16 Director's Reports and Recommendations

No items for Board action at this time.

### Executive Session

None.

### Treasurer's Reports and Recommendations

**24-019.** Mr. Wheeler moved to approve the following Treasurer's Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

- A. Approve Bills paid in January 2024.
- B. Approve Monthly Financial Report for January 2024.
- C. Approve changes to Permanent Appropriations.

FUND NO.	FUND DESCRIPTION	REVISED AP-PROP (1/24/24)	APPROP CHANGES (2/14/24)	REVISED AP-PROP (2/14/24)
001	General	\$4,000,000.00	\$1,000,000.00	\$5,000,000.00
006	Food Service	\$165,000.00		\$165,000.00
007	Expendable Trusts	\$9,000.00		\$9,000.00
011	Rotary - Special Services	\$137,998.11	\$14,411.91	\$152,410.02
014	Rotary - Internal Services	\$65,802.46		\$65,802.46
018	Public School Support	\$1,000.00		\$1,000.00
019	Other Local Grants	\$363,520.51	\$17,952.00	\$381,472.51
026	Employee Benefits	\$2,000.00		\$2,000.00
414	ABLE Ohio Works First	\$0.00		\$0.00
416	Local Professional Devel	\$0.00		\$0.00
439	Public School Preschool	\$593,642.18		\$593,642.18
440	Entry Year Teacher	\$0.00		\$0.00
451	K12 Network Subsidy	\$1,846.10		\$1,846.10
459	Ohio Reads	\$0.00		\$0.00
499	Misc State Grants	\$328,788.53		\$328,788.53

501	ABLE	\$0.00		\$0.00
507	Federal Funds	\$913,854.78	\$9,754.14	\$923,608.92
508	GEER CARES	\$23,816.06		\$23,816.06
516	IDEA Part B Grants	\$1,293,354.08		\$1,293,354.08
524	Vocational Education	\$110,000.00		\$110,000.00
525	Project Head Start	\$3,337,402.87		\$3,337,402.87
572	SST Priority School Support	\$15,853.08		\$15,853.08
584	Safe & Drug Free Schools	\$0.00		\$0.00
587	IDEA Preschool-Handi-capped	\$121,144.52		\$121,144.52
590	Resident Educator	\$0.00		\$0.00
599	Misc Federal Grants	\$608,248.91	\$85,965.34	\$694,214.25
TOTAL		\$12,092,272.19	\$1,128,083.39	\$13,220,355.58

Mr. Depoy seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

### **Superintendent's Reports and Recommendations**

**24-020.** Mr. Wood moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

#### ESC

- A. Approve updates to the Substitute Teacher and Substitute Aide Lists for Athens, Meigs and Perry Counties.

#### Eastern

- B. Approve a Two Year Contract (2023 through 2025) to Sheila Russell-Imboden as an Attendant at Carleton School serving an Eastern Local student, nine months (188 days prorated), effective January 30, 2024, at the rate of \$10.86 per hour plus a \$2.00 per hour stipend as per the agreement with MCBDD, no benefits, being contingent upon proper certification, continued funding and need.

#### Head Start

- C. Accept the resignation of Lisa Slentz, part time Early Head Start Teacher Assistant at Little Storm Early Learning Academy effective February 2, 2024.
- D. Approve a One Year Contract to Kerrigan McCarty, part time Early Head Start Teacher Assistant at Little Storm Early Learning Academy, twelve months (257 days prorated), effective February 6, 2024, at the rate of \$14.00 per hour, no benefits, being contingent upon proper certification, continued funding and need.

Trimble

- E. Approve One Year Contracts (2023 through 2024) to the following individuals as Substitute Wellness Coordinators, on an as needed basis, effective January 24, 2024, at \$35.00 per hour, no benefits, being contingent upon proper certification, continued funding and need:
  - 1. Deborah Braglin
  - 2. Brandy Hodgson
- F. See below.

ESC

- G. Approve a One Year Contract (2023 through 2024) to Diana Bing, Preschool Itinerant Teacher, for nine months (182 days prorated) effective February 6, 2024, at the rate of \$35,000.00 (prorated), with Board approved benefits, being contingent upon proper certification, continued funding and need.
- H. Approve a One Year Contract (2023 through 2024) to Elizabeth Artiga as a Classroom Paraprofessional at Beacon School, nine months (187 days prorated), effective February 14, 2024, at the rate of \$13.50 per hour, no benefits, being contingent upon proper certification, continued funding and need. Effective the date that confirmation of the Parapro Assessment requirement has been met, a \$2.75 per hour stipend will be added to the hourly rate as per the Agreement with ACBDD.
- I. Approve the Business Advisory Council Joint Statement for Academic Year 2023-2024.

Head Start

- J. Approve a leave of absence to Amy Cook, Early Head Start Teacher Assistant at Little Storm Early Learning Academy, for the time period of February 5, 2024 through February 29, 2024.

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Heather Wolfe, Superintendent, reported that the ESC will be purchasing supplies for the Birth – 5 program using funds from the Family and Community Partnership grant. Upon inquiry by Mr. Davenport, Ms. Wolfe explained that to be part of the Business Advisory Council (BAC), a person has to simply show up to the meetings. Ms. Wolfe met with the Superintendents about an Alternative School. An Alternative School in Athens County is moving forward and Ms. Wolfe is set to tour the Alternative School in Perry County. The possibility of opening an Alternative School in Meigs County is unknown at this time. The McKinney-Vento Liaison has purchased a poverty simulator and has asked one Board Member and the Superintendent to attend an event using the simulator. Ms. Thompson has volunteered to attend.

**24-021.** Mr. Koehler moved to approve the following Superintendent’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- F. Approve the First Reading of the Board Policy that was reviewed by the Policy Committee on February 14, 2024:

<u>Policy #</u>	<u>Policy Name</u>
6320.01	PROCUREMENT REQUIREMENTS

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

## **Legislative Report**

Mr. Wheeler reported that the law banning transgender affirming care goes into effect on April 23, 2024. HB101 passed which fixes vocational schools' budgets. Governor DeWine announced a 17-point School Bus Safety Program. HB2, which adopt standards for financial literacy, is back in the House.

## **Tri-County Career Center Report**

None.

## **Old Business**

None.

## **New Business.**

Mr. Depoy asked for an update on the financial audit. Ms. McGinnis, Treasurer, informed the Board that the initial phase of the audit is complete. Next, it will be reviewed by Senior Audit Managers to determine if additional information or testing is needed.

The next regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, February 28, 2024, 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

**24-022. Time 6:29 p.m.** Mr. Dicken moved to adjourn the meeting. Mr. Koehler seconded the motion. Without objection, the meeting was adjourned.

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President

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Treasurer