

Regular Meeting

February 13, 2024

The regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the President, at 6:00 p.m. in the Middle/High School Chorus Room.

Members present: Chris Richter, John Bickford, Jamie Fitch, Liz Dietrich, Arnie Rychlicki and Michael Balonek at 6:07p.m.

Members absent: Liz Doll

Others present: Robert Molisani, Superintendent; Jeremy Nardone, Business Administrator; Rebekah Chenaille, M/HS Principal; Michele Meyer, Elementary Principal; Megan Rogers, Director of Pupil Services, Susan Voos, District Clerk; students from Scout Troup 4027.

I. CALL TO ORDER BY THE PRESIDENT OF THE BOARD OF EDUCATION

II. PLEDGE OF ALLEGIANCE TO OUR COUNTRY'S FLAG

III. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA

III. CONSENT AGENDA

Motion by Dietrich and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent approve the following consent agenda items:

1. Minutes 1/16/24
2. General Fund Warrants #40, 41, 45, 46, 48 (66380-66507)
3. School Lunch Fund Warrant #13, 14 (106592-106609)
4. Federal Fund Warrant - #7, 8 (2431-2433)
5. Capital Warrant #7 (2598)
6. Budget Transfers - January
7. District Treasurer's Report – January 2024
8. CSE Recommendations:

V. COMMUNICATIONS

1. Correspondence – Mr. Molisani informed the Board that three out of four students made either the honor or high honor roll this quarter and that six out of seven sports teams earned the NYS Scholar Athlete Team Awards. Many points of pride were also spoken of; The National Association for Music Education recognized Instrumental Music teacher, Mrs. Jacqui Peterson for being the dedicated chaperone at the NYSSMA Winter Conference, our Outdoor Classroom received an Excellence in Student Service Award, PTO hosted a memorable Sweetheart Dance bringing together about 400 students and parents, congratulations to the cast and crew of the middle school play; It's a Madhouse, for two amazing performances, and Congratulations to Coach Chip Day who was named the 2024 LCAA Wrestling Coach of the Year, an incredible honor for a coach who built a very strong program.

2. Guests of the Board
3. Public Forum

VI. SUPERINTENDENT'S REPORT

1. 1st Semester Student Performance Dr. Chenaille described that last year's data looked differently compared to this year. Last year's passing rate was adjusted a bit to meet the struggle of the COVID years. Now, state exams are back to where they should be and students need to adjust their academic studies. Teachers' goals are to regrow student stamina and focus on students passing the class as well as the exam. All in all, the data shows a big improvement.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

1. PILOT (Payment in Lieu of Taxes) Presentation – Mr. Nardone explained what a PILOT is, how it is created, managed, and how it can come to an end. Mr. Nardone explained to the Board about how the PILOT

affects the tax cap calculation and how it impacts taxes and assessments. He also mentioned the different PILOT's that Caledonia-Mumford currently has, and two solar PILOT's that should begin soon.

2. DRAFT Tax Cap Presentation – Mr. Nardone described the different components of the tax cap formula. He went into detail about each component and how they were determined. Mr. Nardone also presented a draft look at the current tax cap which is due to the State on March 1.

3. Equipment Replacement Plan Presentation – Mr. Nardone clarified the need for having a budgeted amount for repair and replacement of our equipment. He also explains our own equipment replacement plan and continues to work on it as we buy or discard equipment.

4. Presentation of the Administrative Budget Priorities – Mr. Molisani indicated that one of the budget priorities in safety and security is the expansion of the district's additional SROs. Last year, that expense was paid for through budgetary surplus and now needs to be added to the budget.

Mrs. Rogers, Dir. of Pupil Services, spoke of next year's program planning and the needs in the special education department. With the self-contained classroom, the district will need additional support of services including adult intervention, environmental resources, and professional development.

Mrs. Meyer, Elementary Principal, would like to focus on support in the music and arts program. This year's elementary musical was a great success and if we want to continue and build the program, we will need to invest in it. With the focus on music and arts, she is asking for a modest increase to support the cost in the upkeep of musical instruments and a full time art teacher.

Dr. Chenaille's focus is to strengthen instruction in literacy. She sees a need for implementation of vocabulary in every grade level and staff development in the science department. She is hopeful to create additional electives and extend Project Lead the Way.

5. Budget Presentation #1 of the Development of the 2024-2025 Annual School Budget – Mr. Molisani and Mr. Nardone presented the first draft of the school expenditure budget including the 1000, 5000, 8000, and 9000 function codes. Mr. Molisani explained areas of the budget, the mission, beliefs, budget guidelines, and the criteria to what makes up the budget. Each presentation will describe budget codes and line items. Mr. Nardone explained the general budget, transportation's budget, community services expenses, employee benefits, and debt service.

6. Approval of Legal Counsel

Motion by Bickford and seconded by Fitch that the Board of Education appoints the law firm of Bond, Schoeneck & King PLLC as legal counsel, effective immediately.

Ayes 6, Nays 0, Motion carried

7. Approval of the 2024-2025 Instructional Calendar

Motion by Bickford and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the Instructional Calendar for the 2024-2025 school year:

Ayes 6, Nays 0, Motion carried

8. Sale and Disposal of School District Property

Motion by Rychlicki and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, award the bid for miscellaneous items to the highest bidders from Auctions International website per Board Policy #5250 SALE AND DISPOSAL OF SCHOOL DISTRICT PROPERTY.

Ayes 6, Nays 0, Motion carried

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IX. EXECUTIVE SESSION

Motion by Rychlicki and seconded by Bickford that the Board of Education adjourn to Executive Session at 7:49 PM to discuss the employment and employee history of particular persons and confidential student records protected by FERPA.

Ayes 6, Nays 0, Motion carried

X. PERSONNEL

1. Permanent Appointment of Clerk/Typist

Motion by Bickford and seconded by Balonek, that the Board of Education, upon the recommendation of the Superintendent, approve **Mollie Bleier** to the permanent civil service position of Clerk/Typist, effective February 29, 2024, pending successful completion of the probationary term to end on February 28, 2024. Ayes 6, Nays 0, Motion carried

2. Permanent Appointment of Clerk/Typist

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve **Katie Hillman** to the permanent civil service position of Clerk/Typist effective February 29, 2024, pending successful completion of the probationary term to end on February 28, 2024. Ayes 6, Nays 0, Motion carried

3. Approval of Substitutes

Motion by Bickford and seconded by Balonek RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2023-2024 school year.

Jessica Held — Substitute Teacher

Cathy Ripton-Davis — Substitute Food Service Helper

Amanda Swartzenberg — Substitute Bus Driver

Brianna Gannon — Substitute Teacher, Monitor, Food Service Helper

Julia Lange — Substitute Teacher

Ayes 6, Nays 0, Motion carried

4. Resignation of Bus Driver

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of **Amanda Swartzenberg**, Bus Driver, effective February 16, 2024. Ayes 6, Nays 0, Motion carried

5. Resignation of Coach

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, accept **Matt Heins'** resignation of Modified Baseball coach for the 2024 spring season. Ayes 6, Nays 0, Motion carried

6. Revised Retirement Date

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, accept the revised retirement date of **Paul Brandes** effective August 31, 2024. Ayes 6, Nays 0, Motion carried

7. Appointment of Extra Class Advisor

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve **Burt Howell** as Science Club Advisor for the 2023-24 school year. Ayes 6, Nays 0, Motion carried

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8. Resignation of Bus Driver/Dispatcher

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of **Julia Porcelli-Behrens**, Bus Driver/Dispatcher, effective February 6, 2024.

Ayes 6, Nays 0, Motion carried

9. Appointment of Building Maintenance Person

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, appoint **Jacob Scott** to the 1.0 FTE probationary civil service position of Building Maintenance Person. The probationary period is effective upon the approval of the civil service application.

Ayes 6, Nays 0, Motion carried

10. Approval of School-to-Work Student

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve the following School-to-Work student for the 2023-2024 school year:

Ayes 6, Nays 0, Motion carried

11. Appointment of Building Maintenance Mechanic

Motion by Bickford and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, appoint **Kenneth Kramarz** to the 1.0 FTE probationary civil service position of Building Maintenance Mechanic, effective February 14, 2024, The probationary period is effective March 4, 2024, through March 3, 2025.

Ayes 6, Nays 0, Motion carried

Motion by Fitch and seconded by Rychlicki that the Board of Education return to regular session at 9:11 p.m.

Ayes 6, Nays 0, Motion carried

XI. ADJOURNMENT

Motion by Rychlicki and seconded by Fitch that the Board of Education adjourned the meeting of January 16, 2024, at 9:12 p.m.

Ayes 6, Nays 0, motion carried

Susan J. Voos, District Clerk