

Early College Credit (ECCP) Program

The Early College Credit (ECCP) program allows Onalaska High School students who meet requirements to take college courses at UW-La Crosse. Students must have exhausted all courses offered at OHS in the content area of the course they wish to take.

High School Grade	Eligibility Requirements	ECCP Application Deadlines	UW System Application Deadlines	Registration Begins
12	Rank in upper 25% of class OR score 26 or greater on the ACT	October 1 for spring semester	Spring: January 5 Summer: June 15	December for following spring
11	Rank in upper 10% of class	March 1 for summer and fall semester	Fall: August 15	May for following summer
10, 9	Rank in upper 10% of class and interview may be required			July for following fall

To apply for ECCP, follow these steps:

- 1) Review the eligibility requirements above
- 2) Meet with your school counselor at OHS to review your eligibility and course plan
- 3) Student **and** Parent read and sign the ECCP Student Expectations Agreement on page 2
- 4) Student complete the ECCP Academic Career Plan form on page 3
- 5) Student **and** Parent complete and sign the Early College Credit Program Agreement Form on page 4
- 6) Submit all completed and signed forms to Student Services at OHS by 3:00 pm on the due date below:

October 1	Application DUE for following Spring requests
February 1	Application DUE for following Summer requests
March 1	Application DUE for following Fall requests

NO EXCEPTIONS to these deadlines.

All paperwork MUST be completed and turned in by 3:00 pm on the above dates.

After your application is complete and turned in, the following will occur:

- 1) The Credit Review Committee will review all components of your application, and then accept or deny requested courses. Credit may be general elective credit or elective credit within a department.
- 2) Each student will be notified in person and in writing of the decision, including next steps in the process (including applying to UW-L using the UW System application).

NOTES:

- Students should be careful to read and follow all procedures sent from UW-La after completing their UW System application.
- Students intending to use AP scores to meet prerequisites for UW-L courses **MUST** send official copies of their AP scores to UW-L.

UW-La Crosse Contact Information . Mari Hendershot . (608) 785-8939 . mhendershot@uwlax.edu

Early College Credit Program OHS Student Expectation Agreement

To apply for the ECCP, a student must:

1. Have no record of disciplinary or attendance issues
2. Be in good academic standing
 - a. Student must have earned a cumulative GPA of 3.0 in the content area of the course he/she has requested. For example, if a request is made to take Accounting 101, the student must have earned a 3.0 GPA in ALL previous OHS business courses.
 - b. The student must also meet the eligibility requirements for UW-L (page 1)
3. Have his/her own transportation to the institution to which he/she has applied (reimbursement available for families with financial hardship)
4. Have exhausted all other courses in the subject matter in which they are applying to take a course(s) at the college level

Special Precautions:

1. Students will not be allowed to leave a regularly scheduled OHS class early or arrive late in order to accommodate an Early College Credit class without prior approval.
2. Each candidate's acceptance may be revoked by the Credit Review Committee up until the first day of college classes.
3. Drop policies and procedures at UW-La Crosse will be observed.
4. The credit and grade earned in an Early College Credit class is recognized as OHS Honors status, and will be included in the student's OHS GPA.
5. Second semester senior ECCP grades may or may not impact GPA and class ranks for OHS scholarships. Second semester grades will be transcribed once received from the college.
6. The student is responsible for monitoring his/her own progress. District staff and parents are not made aware of academic progress by the college.
7. If a student fails an ECCP course, the School District of Onalaska will require reimbursement for all tuition and fees from the student/family.

Act 59 Provisions:

1. Allows school boards to limit the credits for which a district will pay to no more than 18 per pupil.
2. Provides that if a pupil receives a failing grade or fails to complete a course for which the school board has made payment, the school board will request reimbursement from the student/family.

WE UNDERSTAND THE AGREE TO THE ABOVE EXPECTATIONS.

PRINTED STUDENT NAME _____



STUDENT SIGNATURE _____ **DATE** _____

PARENT SIGNATURE _____ **DATE** _____

ECCP - Academic Career Plan Form

Student Name _____ Date _____

What is your current career and/or post-secondary (college) goal:

How will Early College Credit course(s) help you with these goals?

4 STEP CAREER DECISION MAKING PROCESS

Step 1 – Knowledge of Self

What are your interests, likes, dislikes, abilities, talents, strengths, weaknesses, values, goals?

Step 2 – Knowledge of Career

What are some pros and cons of this career, method of entry, type of education needed, etc?

Step 3 – Steps Toward Making a Match

What have you done to explore this career?

_____ I have researched this career on Xello or another career information source.

_____ I have job-shadowed someone in this career. When/Where/Who?

Step 4 – Preparation for the Career

Which courses at OHS will help prepare for this career?

Classes I have taken at OHS	Classes I am currently taking	Classes I plan to take in the future



UNIVERSITY OF WISCONSIN SYSTEM
EARLY COLLEGE CREDIT PROGRAM AND HIGH SCHOOL SPECIAL AGREEMENT FORM

Complete this form if you are currently enrolled in high school and wish to enroll for undergraduate courses at a University of Wisconsin (UW) System institution before high school graduation. Please carefully read the instructions on page two before completing any part of this form. A separate form must be completed for each UW System institution and for each term you wish to enroll.

SECTION I – STUDENT INFORMATION (TO BE COMPLETED BY STUDENT) (PLEASE TYPE OR PRINT IN INK)

Applying to: University of Wisconsin- La Crosse (use a separate form for each institution)
 Applying for: Fall Semester 20_____ Spring Semester 20_____ Summer Session 20_____
 Applying as (check all that apply): Early College Credit (school determines tuition payment) High School Special (student pays tuition)
 First Name: _____ Middle Initial: _____ Last Name: _____
 Date of Birth (mm/dd/yyyy): _____ Email: _____ Phone: _____
 High School: Onalaska High School Anticipated Year of Graduation: _____

I certify that the information in this application is true and complete to the best of my knowledge. I understand that inaccurate information may affect my eligibility to enroll. If I enroll in the UW System, I will abide by all regulations, policies and procedures. I also understand that courses taken at any UW System institution will become part of my permanent university record and may affect my subsequent eligibility for admission to post-secondary institutions. I authorize the UW System to provide information about my course registration, grades and attendance to my high school, school district administrator and school board.

 Student Applicant Signature & Date Parent/Guardian/Foster Parent Signature & Date

 Parent/Guardian/Foster Parent Printed Name

SECTION II – COURSE INFORMATION TO BE COMPLETED BY STUDENT (WITH HELP FROM COUNSELOR)

Course(s) Intending to Take	Department and Course #	# of Credits	Early College Credit Program	District Approval (Completed by School District)	High School Special	Online Course
EXAMPLE: College Writing I	ENG 110	3	X	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		X
				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Indicate how you meet the prerequisites and your academic need for this course:						
				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Indicate how you meet the prerequisites and your academic need for this course:						
				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Indicate how you meet the prerequisites and your academic need for this course:						
				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Indicate how you meet the prerequisites and your academic need for this course:						

SECTION III – TO BE COMPLETED BY THE SCHOOL DISTRICT APPROVAL AUTHORITY/HIGH SCHOOL COUNSELOR/PRINCIPAL

This student has the permission of the high school administration to enroll in the above listed courses at the indicated UW System institution.

 School District Approval Authority & Date High School Counselor/Staff Advisor Signature & Date
John Horman horjo@onalaskaschools.com 608-783-4571
 Printed Name (Counselor/Advisor) School Email Address (Counselor/Advisor) Phone Number (Counselor/Advisor)

NOTE: School District approval does not guarantee admission to the university. Course enrollment is not guaranteed and subject to availability. If not participating in the Early College Credit Program, School District approval is not required.



UNIVERSITY OF WISCONSIN SYSTEM
EARLY COLLEGE CREDIT PROGRAM AND HIGH SCHOOL SPECIAL AGREEMENT FORM

Students, parents/guardians/foster parents and districts: read and follow the directions below to ensure all processes are completed properly.

STUDENT/PARENT/GUARDIAN/FOSTER PARENT

The student has responsibility for:

- submitting this form, completed with all required signatures, to the district by the designated due date
- obtaining the admissions and registration information for the UW System institution he or she wants to attend
- completing the college admissions and registration processes, and
- informing his or her district of the courses in which he or she actually enrolls.

STUDENT SPECIFIC RESPONSIBILITIES

1. Complete one form for each term you wish to enroll at the given UW System institution.
2. Review the following Early College Credit Program information:
When signing this form, the student and parent/guardian/foster parent assures understanding of and/or compliance with the following conditions:
 - a. Student shall comply with admission criteria for college course(s) taken under the Early College Credit Program.
 - b. Student/Parent/Guardian/Foster Parent may be required to reimburse the school district for tuition, fees, book, and material costs if the student fails or fails to complete a course.
3. In Section I, sign and date (if student is under 18, parent/guardian/foster parent must also sign and date).
4. Submit this form (with all sections completed) by the designated due date (**February 1** for summer courses, **March 1** for fall courses, and **October 1** for spring courses) to the School District in which student is enrolled. This is typically done by submitting the form to a school counselor or Early College Credit Program Coordinator.
5. Upon notification from district of the course(s) that have been approved, complete the application process for the UW System institution at which the Early College Credit Program course(s) was/were approved and work with the UW System institution personnel as well as a high school counselor to enroll in appropriate course(s).
6. Follow the application and registration requirements and deadlines at the UW institution.
7. Submit all required documentation (i.e. high school transcripts along with any prerequisite documentation (test scores)).
8. Notify the district of the course(s) in which the student has enrolled (the college or university may do this directly with the district, but the student should follow-up to ensure the district has been notified).
9. If you have a documented disability and need accommodations, contact the UW System institution for additional information and assistance.
10. The UW institution may require a parent/guardian/foster parent signature on a form regarding the safety of minors on campus. If needed, the form will be provided to the student.

SCHOOL DISTRICT RESPONSIBILITIES

1. After receiving the Early College Credit Program and High School Special Agreement Form, review the form and necessary supporting documents to verify student eligibility.
2. School District representative takes formal action on course request (approval/denial).
3. Notify the student, in writing, of the district's decision (approval or denial). Regardless of how the notification is completed, both the student and the district should receive/maintain a copy of the completed and signed application.
4. Indicate with a check mark the approved courses in the "District Approval" column.
5. Send the completed and signed Early College Credit Program and High School Special Agreement Form to the college or university.

HIGH SCHOOL SPECIAL

Admission as a High School Special (student pays tuition) does not require School District approval. High School Counselors/Staff Advisors must sign the form and send to the college or university. Students should check with the UW System institution for timelines and requirements for High School Special students.