

**BOARD OF DIRECTORS
REGULAR MEETING
January 23rd, 2024**

- I. **Regular Meeting Call to Order:** Board Chair, Les Okonek, called the meeting to order at 5:00 pm.
- II. **Pledge:** Board Chair, Les Okonek, led the Pledge of Allegiance.
- III. **Roll Call: Present:** Les Okonek, Tom Anderson, Wes Martin, Debbie Olig, and Edrie Price was absent.
- Staff Members Present:** Gerry Grubbs, Superintendent; Principal, Hannah Nelsen; Business Manager/HR Director, Tracy Arkin-McGuire, and Brittany Masino recording minutes.
- IV. **Approve Agenda:** Tom Anderson moved; seconded by Wes Martin to approve the agenda. Motion carried by unanimous vote.
- V. **Recognition of Visitors:** Visitors Present: Board Chair, Les Okonek, welcomed audience members.
- VI. **Student Recognition:**
- Student Recognition – Coni Severance -- 1st Grade student -- Rowan Ford: 1st Grade Teacher, Coni Severance, Rowan, has shown herself an avid reader and demonstrates her passion for learning daily.
 - Student Recognition – Gabe Olson – 5th Grade student -- Gaspar Zacarias Gonzales: Student Services Teacher, Cindy Breeze, Gaspar is always kind and offers help whenever needed.
- VII. **Public Comment**
- Steve Hecht and Ed White gave a statement regarding the community Levy Committee.
- VIII. **Guest Presentation**
- None
- IX. **Staff Presentation**
- None
- X. **Announcements and Recognition:**
- February 19th-- Presidents Day
 - February 20th-- Mid-Winter Break
 - February 21st-- No School – Staff Professional Development Day
 - February 27th – Next Board Meeting
- XI. **Consent Agenda:** Wes Martin moved; seconded by Tom Anderson to approve the Consent Agenda. Motion carried by unanimous vote.
- Approve December 19th, Regular Meeting Minutes
 - Voucher Approval

General Fund Accts Payable Vouchers	120039803-39839	\$ 63,599.90
General Fund Payroll	9000005959- 6001/120039784- 39802	\$ 287,572.58
ASB Fund Accounts Payable	N/A	\$ 0.00
Capital Projects	863-863	\$ 39,891.11

- Approve Teaching Contract- KG Temporary FTE .655- Amanda Rolland
- Approve Donation – Debbie Olig - \$100.00 – Student Lunch Account

- e. Approve Donation – Grapeview Community Association -- \$500.00 – General Needs
- f. Approve ASB Fundraising Proceeds – Belfair McDonald's -- \$1,132.97
- g. Approve Employment Contract – Counselor – 2023-2024 – Paul Nash

XII. Principal and Superintendent Reports:

- a. Principal Report: Principal, Hannah Nelsen reported on the following:
 - Willy Wonka Jr. Performance
 - Salmon Program
 - Martin Luther King Jr. Day Assembly
 - Second Semester
 - Girls Basketball
 - Report Cards
 - School Counselor
 - Community Partnership Grant
- b. Superintendent, Gerry Grubbs reported the following:
 - School Board Recognition
 - School Year Calendar 2024-2025
 - Program Review Audit
 - Legislative Discussion Updates
 - Apollo Solution Update
 - Attendance Information

XIII. Operational Services:

- a. Budget/Operational Status Report- Business Manager, Tracy Arkin-McGuire: Tracy Arkin-McGuire presented the monthly financial report.

XIII. New Business and/or Action Items:

- a. Superintendent Mid-Year Evaluation: Les Okonek informed the Board that they will enter into Executive Session for the purpose of the Superintendent Mid-Year Evaluation.

XIV. Old Business and/or Action Items:

- a. Legislative Update – Tom Anderson provided a brief legislative update.

XV. Policy: The Board reached a consensus to move the following First Readings to the February Board Meeting.

- a. First Reading – Updates to **Policy 4001** – Public Information Program – Encouraged (Last Updated – May 2002)
- b. First Reading – **Policy 4040** -- Public Access to District Records – Encouraged (Last Updated November 2017)
- c. First Reading – **Policy 5010**- Nondiscrimination and Affirmative Action – Encouraged (Last Updated December 2016)
- d. First Reading – Updates to **Policy 5310** – Compensation – Discretionary --(Adopted 2003 - No Revisions)
- e. First Reading – **Policy 6513**- Workplace Violence Prevention – Discretionary - (Adopted 2001 – No Revisions)
- f. First Reading – **Policy 6530** – Insurance – Encouraged (Last Updated June 2010)
- g. First Reading – **Policy 6550** – Capitalization Threshold for Leases and Subscription- Based Information Technology Arrangements (SBITAs) – New Policy
- h. First Reading – **Policy 6605** – Student Safety Walking, Biking, and Riding Buses -- Encouraged (Last Updated – November 2001)
- i. First Reading – **Policy 6959** – Acceptance of Completed Project – Encouraged (Last Updated January 2002)

POLICY APPROVAL

- a. Approve Updates to **Policy 5050** – Contracts: Wes Martin moved; seconded by Debbie Olig to approve updates to Policy 5050. Motion carried by unanimous vote.
- b. Approve Updates to **Policy 6020** – System of Funds and Accounts: Tom Anderson moved; Seconded by Debbie Olig to approve updates to Policy 6020. Motion carried by unanimous vote.

- c. Approve Updates to **Policy 6215** – Expense Claim Certification and Approval:
Tom Anderson moved; seconded by Wes Martin to approve policy 6215. The motion **failed** by unanimous vote. **Wes Martin then moved; seconded by Tom Anderson to table Policy 6215 until the February meeting and bring back as a First Reading: Motion carried by unanimous vote.**
- d. Approve New **Policy 6217** – Electronic Funds Transfer: Wes Martin moved; seconded by Tom Anderson to approve Policy 6217. Motion carried by unanimous vote.
- e. Approve Updates to **Policy 6220**- Bid Or Request for Proposal Requirements: Wes Martin moved; seconded by Tom Anderson to approve policy 6220. Motion carried by unanimous vote.

XVI. Future Agenda Items:

- a. February Board Meeting
 - Mid-Year Student Data
 - Levy Vote Update

XVII. Board/Superintendent Reflections/Comments:

- a. The board enjoyed the presentations for Student of the Month and greatly appreciated the levy committee's efforts. They expressed appreciation for the Willy Wonka production.

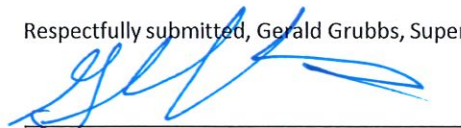
XVIII. Executive Session: At 6:51, Board Chair, Les Okonek, announced that the Board would enter into Executive Session for a period of 15 minutes to discuss the Superintendent Mid-Year Evaluation. He stated that no action would be taken in Executive Session.

- a. Personnel (RCW 42.30.110 (1) (g)): Mid-Year Evaluation of Superintendent, Gerry Grubbs
"No action will be taken in Executive Session. Discussions will be limited to the parameters set by the Open Public Meetings Act. The Board will reconvene into public session, to consider any action and/or to continue with the public meeting."

The Board reconvened at 7:06pm. No action was taken from the Executive Session.

XIX. Adjournment: Board Chair, Les Okonek, adjourned the meeting at 7:07 pm.

Respectfully submitted, Gerald Grubbs, Superintendent and Secretary to the Board.


Gerald Grubbs, Secretary
Les Okonek, Board Chair