

**NEWPORT-MESA UNIFIED SCHOOL DISTRICT
MEASURE F CITIZENS OVERSIGHT COMMITTEE**

**MINUTES AND REPORT OF THE MEETING OF
December 4, 2023**

The Citizens Oversight Committee met via teleconference on Monday, December 4, 2023.

MEMBERS PRESENT

Suzanne Gauntlett, Member at Large (Chairman)
Laura Ursini Marroquin, Community Relations, Newport/Naples Rib Company
Richard Rutledge, Estancia Parent & PTA Member
Robert Ooten, Member at Large

MEMBERS ABSENT

Julio Zunzunegui, Mariners Parent
Mitch Vance, TGV Partners
Lee Ramos, City of Costa Mesa Senior Commission

ALSO PRESENT

Jeff Trader, Assistant Superintendent, Chief Business Official, NMUSD
Ara Wiggins, Administrative Director, Facilities Development, Planning & Design, NMUSD
Lori Horrell, Administrative Assistant to Ara Wiggins, NMUSD

HANDOUTS (Via Email)

Meeting Agenda for December 4, 2023
Minutes from May 8, 2023 Meeting – Unadopted
Estancia Theater Expenditure Report – As of December 1, 2023

WELCOME AND INTRODUCTIONS

Committee Chair, Ms. Suzanne Gauntlett, opened the meeting at 6:07 pm.

ADOPTION OF THE AGENDA

Agenda for December 4, 2023 meeting was adopted.

ADOPTION OF THE MINUTES

Minutes from May 8, 2023 meeting were adopted.

FISCAL REPORT

Mr. Trader reported on the financial activity for the Theater project since the February 27, 2023 meeting. Ms. Wiggins will be providing a future report separating the different funds being used (40, 26,25)

PROJECT REPORT

The Estancia Theater project status was discussed, including the following:

- Ms. Wiggins gave an overview regarding current onsite work.
 - Underground improvements are underway with aggregate piers being constructed.
 - There is a construction class at Estancia that will be following progress on the Theater. When it is safe, students will have an opportunity to walk the construction site.
 - The Site Committee meetings will be returning shortly for updating the Theater progress.

OTHER

- Replacement of Committee Members:
 - Mr. Trader discussed the replacement process of committee members. A communication was emailed out to the community today. We anticipate potential members be brought to the January Board meeting for approval.
- Site visit to Estancia Theater location:
 - It was agreed to address a site visit at a later date in January, when there is more activity on the site.
- Meeting Calendar for 2024--the following dates were agreed upon by the committee for 2024:
 - February 26, 2024
 - May 6, 2024
 - September 16, 2024
 - December 2, 2024
 - Board Presentation: March 12, 2024
- Selection of Chairman for 2024:
 - It was agreed that the selection of the Chairman for 2024 be moved to the February 2024 meeting.

ADJOURNMENT

The meeting was adjourned at 6:49 pm.