



CHARLOTTE CATHOLIC HIGH SCHOOL

Registration Process

As stated in the CCHS Curriculum Guide, “The Charlotte Catholic Faculty, in all classes, challenges students to think critically, to read purposefully, to write effectively, and to communicate clearly – all factors enabling a student to reach his or her full potential. In considering your schedule, you should challenge yourself with a strong and varied but manageable course load. Colleges are seeking students who extend themselves academically by taking advanced courses for which they are qualified. Be careful not to overextend yourself. Your course selection should take into consideration your entire school involvement, including athletic participation, volunteer activities, and other extracurricular involvement. If you are placed in courses labeled “Honors” or “AP,” you should seek input from your counselor and teachers. The teacher recommendations, based upon departmental guidelines, are reliable indicators for personal success and academic challenge for each student.”

It is with this philosophy that the CCHS faculty makes course recommendations for each student in his/her class. Once teachers make student course recommendations, the counselors meet with each student to review the proposed classes. Teachers will make course recommendations by the end of February and counselors will meet with students in early March. Please refer to the curriculum guide for class prerequisites (<https://www.charlottecatholic.org/departments/counseling/course-selection/2024-2025-curriculum-guide>). Students and parents must be aware that the CCHS master schedule is created utilizing the information that students provide. For instance, if only 20 students register for Environmental Science, then we will have one section but if 30 students register then we create two sections. Your choices matter as we decide what can be offered and how much space is needed for each class. Students should come prepared with elective preferences when counselors and students meet in March. Elective options can be viewed here: <https://www.charlottecatholic.org/departments/counseling/course-selection>

In an effort to maintain the academic integrity of our Honors and AP courses, teacher recommendations are based on departmental guidelines and the student’s academic and behavioral performance. Should a student disagree with the recommendation assigned and want to be considered for an alternative course, the student is required to complete an “Appeal Form” after the registration process. This form must be returned to the student’s counselor by March 22nd. These appeals are then given back to the appropriate academic department, and students are either 1) recommended into the class, or 2) not recommended, confirming the original placement. Updated grades and/or test information are additional indicators for placement consideration. **Notification will be given to the students by May 1st and all academic placements are final.**

Should you have further questions, please have your student see his/her counselor.