

Instructional Council Meeting Minutes

Date 2/28/24

Time 8:15 - 9:05am

Location Library

Facilitator name Christin Johnson

Time Keeper name Cara Heck

Recorder name Mandy Allred

Members Present

Amanda Allred

Sheila Barbour

Lauren Condon

Teresa Fierro

Cara Heck

Christin Johnson

Linda MacMaster

Steve MacMaster

Nolan Mulroy

Jessie Olson

Olivia Oyinatumba

Glenn McNeely

Anna Rogge

Geoff Smith

Megan Thompson

Michelle Vela

Samantha Warren (on leave)

Agenda Topic – Announcements

Student lists for specialty courses are due to Olivia by March 21st. (AVID, Journalism, FCCLA, Accelerated Math)

The issue/question of eHall pass came up in the principal's meeting. Some schools are having good results. Principals are asking about making a district-wide purchase. This is on the table, but not decided.

Attendance is a major issue in the district right now. Christin, Olivia, Sheila, and two students are going to an attendance conference on 2/29/24.

Michelle is working on the budget for next year. It looks very similar to this year, with a few adjustments. Olivia is working on the schedule.

The money we spend on hard copy agendas has been spent on eHall Pass

FYI - Foods state competition February 29 and March 1 in Olson's room. HS students will be on campus

Agenda Topic: Advisory Schedule For Next Year

Proposal: The weeks may flip-flop when we have things due a specific time like surveys, registration etc.

Wk 1 Advisory: SEL (or other school related topic)

Wk 2 Advisory: IXL

Wk 3 Advisory: Lexia Power Up

Wk 4 Advisory: Grade checks/housekeeping/handwriting/Careers lesson in Paper

Agenda Topic: e-Hall Pass

Issues when students are missing/in another area. Sometimes they are in the counselors or nurse etc. and we don't know where they are. It is hard to track where kids are when the eHall pass isn't being accepted, sent back, etc.

Issues when kids aren't in class, and we don't know where they are. We need to be very diligent about accepting/closing passes.

Counselors say it is really tough because they are in and out of their office. They are having a hard time with the eHall pass.

Jessie suggested having a laptop/iPad to make it easier.

Make sure to use eHall pass for student aides.

Agenda Topic: Schedule for Next Year

Loss of instructional time. We are losing 15 minutes of time.

We need to look at iReady data to determine if we should get rid of DEAR time. We did say we would give it 3 years. There are issues with several teachers not doing DEAR time.

ELA has been discussing this. We have found that reading aloud class novels has been working much better than independent reading.

Duty schedule; next year, we will be looking at having duty either before or after school. The admin is offering to give teachers the option to do lunch duty. Linda has pointed out that during lunch there are often teachers who don't show up.

Christine is going to put out a Google Form and ask people for their opinions on when they would like to have their duty.

Agenda Topic: End of Year Activities

Possible Dates:

Pep rally May 31: Student Council is putting this together.

Finals week May 16, 17, and 20

6th and 7th gr. Fun day May 28

6th in courtyard AM

7th at Park in AM and courtyard in the PM

May have PopPop's here all day

8th grade Field Trip: May 28

Yearbook distribution 13-17

Yearbook signing May 29 5th and 6th

Locker Cleanout: May 29 during Advisory

Chromebook check-in May 21-23 Through ELA

Cheat day? Fundraiser?- May 29?-Extra Trash cans?

Cibola Grad Walk - May 21, 2024

Agenda Topic: New TIPS procedures

Can students still go to class for a lab if they are in TIPS? Jessie and the science department find it difficult to make-up the labs.

- Some students may be allowed to go to labs if they have earned it. It should be up to Dave depending on the kid.
- There are issues that this is supposed to be a consequence, and then the kids aren't making their way to class the way they should.
- Cara does the make-up labs during prep instead of during regular class.
- Some teachers do a Google Meet for kids in TIPS.

Agenda Topic: March 26th PTC

The opportunity to have a conference must be offered to **all** students.

[Spring PTC](#) shared folder

High needs conferences- reach out to counselors and ask them to schedule a PTC.

Next Meeting: March 13, 2024