

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – February 27, 2024

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Bas Amo Egb Joh Ski Mat McC Str Bom**
2. **MOTION TO CONVENE IN EXECUTIVE SESSION**
3. **SPECIAL PRESENTATIONS**
 - **Girls Championship Basketball Team**
4. **APPROVAL OF MINUTES**
 - Regular Public Meeting** **1/23/24**
5. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
6. **SUPERINTENDENT'S REPORT**
7. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
8. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Policy**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
9. **PUBLIC COMMENTS (Agenda Items Only)**
10. **BOARD ACTIONS**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
13. **MOTION TO CONVENE IN EXECUTIVE SESSION**
14. **ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept, with regret, the resignation of Beth Colasuonno, Kindergarten Teacher, Bee Meadow School, effective 7/1/24, for the purpose of retirement.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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2. Accept, with regret, the resignation of Susan DeCaro, Preschool Disabled Teacher, Bee Meadow School, effective 7/1/24, for the purpose of retirement.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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3. Accept, with regret, the resignation of Linda Lenzi, Lunch Recess Aide, Bee Meadow School, effective 3/1/24, for personal reasons.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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4. Approve an extension to a leave of absence for Employee ID# 4077, *previously approved effective 6/5/23 to 6/30/24*, to be **effective to 6/5/25**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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5. Approve an extension to a leave of absence for Employee ID# 4355, *previously approved effective 10/9/23 to 3/31/24*, to be **effective to 5/24/24**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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6. Approve an extension to a leave of absence for Employee ID# 4539, *previously approved effective 1/2/24 to 1/30/24*, to be **effective to 2/14/24**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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7. Approve a leave of absence for Employee ID# 4544, effective 2/1/24 to 2/15/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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8. Approve a leave of absence for Employee ID# 4370, effective 2/20/24 to 3/8/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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9. Approve a leave of absence for Employee ID# 4061, effective 2/22/24 to 4/5/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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10. Rescind the appointment of Lauryn Patracuolla as temporary full time (1.0 FTE) Long Term Substitute Replacement Special Education (Resource Center) Teacher, Memorial Junior School, effective immediately.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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11. Authorize the following tuition reimbursement applications for the **2023-2024** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Carolyn Masi	6
Laurie Monacelli	3

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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12. Approve the following **2024-2025** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Cameron Burr/ Fairleigh Dickinson University	Student Teaching	Dillion Titus/ MTV	9/5/24-12/20/24 (2 days per week)
			1/20/25-5/2/25 (5 days per week)

Olivia Toutounjian/ Fairleigh Dickinson University	Student Teaching	Jessica Venner/ SDS	9/5/24-12/20/24 (2 days per week)
			1/20/25-5/2/25 (5 days per week)

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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13. Approve the following addition(s) to the substitute list for the 2023-2024 school year.

Teacher: Marisa Kingston

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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14. Approve the following people for positions in the Hanover Township School Age Child Care Program, **contingent on enrollment**, effective February 28, 2023 through June 30, 2024. Final staff appointments will be pending ratio needs based on enrollment of children in the program.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Urato, Raffaella	Substitute	\$15.13

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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15. Acknowledge the student suspensions as reported by the school principals for the month of January 2024, **“Attachment A”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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16. Acknowledge that there were no incidents of Harassment, Intimidation and Bullying for the period ending February 23, 2024.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of January 2024:

<u>School</u>	<u>Date</u>
Memorial Junior School	1/11/24
Bee Meadow School	1/22/24
Mountview Road School	1/5/24
Salem Drive School	1/30/24

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of January 2024:

<u>School</u>
Bee Meadow School
Mountview Road School
Salem Drive School
Memorial Junior School

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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3. Approve the following curriculum revisions:
 K-8 Visual and Performing Arts
 K-8 Social Studies
 K-8 English Language Arts
 K-8 Mathematics

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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4. Approve the Director of Special Education's recommendation to employ Lori Catania, PHD, to provide a parent workshop, at a total cost not to exceed \$800.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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5. Approve the following vendors for assemblies and/or enrichment programs for Camp HTSACC 2024. All will provide Certificate of Additional Insured:

- iGo Stem Academy

- Incrediflix
- On the Court Basketball
- Rizzo's Wildlife
- Snakes & Scales
- StageWorks
- St. Hubert's Animal Welfare Center
- The Seeing Eye
- Young Audiences of New Jersey & Eastern Pennsylvania

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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6. Approve the following venues for field trips for Camp HTSACC 2024:

- Sunrise Lake Beach Club – Morristown, NJ

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2023-24 Budget, **Attachment "B"**.

(ROLL CALL)

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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2. Accept the certification of the Business Administrator/Board Secretary that as of 1/31/24 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

(ROLL CALL)

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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3. Certify that as of 1/31/24 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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4. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 1/31/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 1/30/24	\$ 944,795.46
Payroll 2/15/24	\$1,005,527.90

Bills & claims 1/24/-2/27/24 \$2,003,390.31

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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6. Approve the Hanover Township School Age Child Care Camp HTSACC 2024 Program Fees as per **Attachment “C”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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7. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “D”, “E”, “F”, “G”, and “H”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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8. Adopt the following resolution:

**Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program**

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-25 school year, and

WHEREAS, the Hanover Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Hanover Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2024-25 school year.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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9. Authorize the execution and delivery of the SDA grant agreement for the Salem Drive Elementary School HVAC system upgrades project.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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10. Approve the delegation of authority to the School Business Administrator for supervision of the School Facilities Project Salem Drive Elementary School HVAC system upgrades under SDA ROD Grants.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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11. Approve the use of capital reserve funds to fund local share of SDA ROD Grant facilities project Salem Drive Elementary School HVAC system upgrades in the amount of \$192,900.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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12. Authorize the execution and delivery of the SDA grant agreement for the Bee Meadow Elementary School HVAC system upgrades project

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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13. Approve the delegation of authority to the School Business Administrator for supervision of the School Facilities Project Bee Meadow Elementary School HVAC system upgrades under SDA ROD Grants.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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14. Approve the use of capital reserve funds to fund local share of SDA ROD Grant facilities project Bee Meadow Elementary School HVAC system upgrades in the amount of \$192,900.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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15. Authorize the execution and delivery of the SDA grant agreement for the Mountview Road Elementary School HVAC system upgrades project

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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16. Approve the delegation of authority to the School Business Administrator for supervision of the School Facilities Project Mountview Road Elementary School HVAC system upgrades under SDA ROD Grants.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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17. Approve the use of capital reserve funds to fund local share of SDA ROD Grant facilities project Mountview Road Elementary School HVAC system upgrades in the amount of \$192,900.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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18. Authorize the execution and delivery of the SDA grant agreement for the Memorial Junior School HVAC system upgrades project.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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19. Approve the delegation of authority to the School Business Administrator for supervision of the School Facilities Project Memorial Junior School HVAC system upgrades under SDA ROD Grants.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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20. Approve the use of capital reserve funds to fund local share of SDA ROD Grant facilities project Memorial Junior School HVAC system upgrades in the amount of \$226,800.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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21. Authorize the execution and delivery of the SDA grant agreement for the Memorial Junior School Roof project.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

22. Approve the delegation of authority to the School Business Administrator for supervision of the School Facilities Project Memorial Junior School Roof Project under SDA ROD Grants.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

23. Approve the use of capital reserve funds to fund local share of SDA ROD Grant facilities project Memorial Junior School Roof project in the amount of \$215,460.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

24. Approve entering into an operating lease with Canon, for two (2) model DX C3930i copiers, (NJ State Contract No. 64038), Lease for 60 months @ \$284 a month. Copiers will be located in the Bee Meadow School and Salem Drive School offices.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

25. Approve entering into a service contract with United Business Systems for two (2) Canon model DX C3930i copiers. The service contract is for 60 months @ \$65 a month.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

II. TRANSPORTATION

No Items for Board Consideration

III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Establish a **Special Public Meeting** on **Tuesday, March 12, 2024 at 6:30 p.m.** to introduce and approve the tentative 2024-2025 budget.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

E. POLICY

1. Conduct the second reading of the following Policies, and Regulations, and if approved, adopt:

- ❖ Policy #2419 School Threat Assessment Team (M) (Revised)
- ❖ Regulation #2419 School Threat Assessment Team (M) (New)

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Conduct the first reading of Policy # 2530 Resource Materials.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

MOTION TO CONVENE IN EXECUTIVE SESSION

Move to adopt the following resolution:

BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning _____,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by: **Seconded:** **Action(v)**

ADJOURNMENT

Moved by: **Seconded:** **Action(v)**