

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, JUNE 16, 2021
PUBLIC REAPPOINTMENT MEETING
7:30 P.M. – Remote Meeting**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 8, 2021. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's website.

I. Call to Order

II. Roll Call

Mrs. Kris Huegel, President
Dr. Steven LoCascio, Vice-President
Mrs. Amanda Haber
Mr. Raj Mehta
Mr. Theodore Skopak

III. Flag Salute

IV. Public Comment on Agenda Items

V. President's Report

- End of Year

VI. Superintendent's Report

- September 2021 Safe Return to School Plan/Committee
- ADL Programming 2021-22
- PK deposit refund requests
- School Picture Dates for 2021-22 (9/24 rain date 9/27)
- 6th Grade Vacancy Status
- Class Lists – July posting to district website
- Student Council Executive Board Elections Winners
- Before/Aftercare Update 2021-22
- Extended School Year Program
- Negotiations Update
- End of Year Thank You

VII. Old Business / Board Discussion

- Superintendent Merit Goals 2020-2021 – County Approval
- BOE Goals 2020-2021 – Completion
- Superintendent/District Goals 2020-2021 – Completion
- Policy Discussion
 - P0145 Board Member Resignation and Removal (M) Revised
 - P0164.6 Remote Public Board Meetings During A Declared

- Emergency (M) (New)
- P1642 Earned Sick Leave Law (M) (Revised)
- P1643 Family Leave (M) (New)
- P3431.1 Family Leave (M) Abolished)
- P4431.1 Family Leave (M) (Abolished)
- P3431.3 New Jersey Family Leave Insurance Program (Abolished)
- P4431.3 New Jersey Family Leave Insurance Program (Abolished)
- P5330.01 Administration of Medical Cannabis (M) (Revised)
- R5330.01 Administration of Medical Cannabis (M) (Revised)
- P7425 Lead Testing of Water in Schools (M) (Revised)
- P7425 Lead Testing of Water in Schools (M) (New)
- P7430 School Safety (M) (Abolished)
- R7430 School Safety (M) (Abolished)
- P2415 Every Student Succeeds Act (M) (Revised)
- P2415.01 Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
- P2415.02 Title I – Fiscal Responsibilities (M) (Revised)
- P2415.03 Highly Qualified Teachers (M) (Abolished)
- P2415.05 Student Survey, Analysis, and/or Evaluations (M) (Revised)
- P2415.20 Every Student Succeeds Act Complaints (M) (Revised)\
- R2415.20 Every Student Succeeds Act Complaints (M) (Revised)\
- P4125 Employment of Support Staff Members (M) (Revised)
- P6360 Political Contributions (M) (Revised)
- P8330 Student Records (M) (Revised)
- P9713 Recruitment by Special Interest Groups (M) (Revised)

VIII. New Business / Board Discussion

- 2022-23 Preschool Tuition
- BOE Goals 2021-2022
- Superintendent/District Goals 2021-2022
- Superintendent and Business Administrator Merit Goals 2021-2022

IX. Reappointment Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 38.

1. **RESOLVED**, that the Board accepts and approves the Safe Return to School Plan for the Essex Fells School District for the 2021-2022 school year.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2021-2022 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for

purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$44,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases) and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by: Seconded by:
Ayes: Nays:

- 3. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2021-2022 school year, at an hourly rate of \$175 for a partner and \$155 for an associate.

NOTES: Documentation Attached

Moved by: Seconded by:
Ayes: Nays:

- 4. **RESOLVED** that Samuel Klein and Company be appointed to perform of the 2020-2021 audit in the amount of \$12,175 and be the auditor of record for the 2021-2022 school year.

NOTES: Documentation Attached

Moved by: Seconded by:
Ayes: Nays:

- 5. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker’s Compensation Insurance and the Property & Casualty Insurance for the 2021-2022 school year.

Moved by: Seconded by:
Ayes: Nays:

- 6. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2021-2022 school year.

Moved by: Seconded by:
Ayes: Nays:

- 7. **RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2021, as

follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board’s FSA administrator. This recommendation includes Aflac/Wage Works updating the district’s POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,750 for medical and dental and as \$5,000 for dependent care for the 2021-2022 school year.

Moved by:

Seconded by:

Ayes:

Nays:

8. **RESOLVED** that the Essex Fells Board of Education approves EI Associates for the position of District Architect for the 2021-2022 school year.

NOTES: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

9. **WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by:

Seconded by:

Ayes:

Nays:

Moved by: Seconded by:
Ayes: Nays:

- 21. RESOLVED that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2021-2022 school year.

Moved by: Seconded by:
Ayes: Nays:

- 22. RESOLVED that the Board of Education approves the annual preschool tuition rate of \$3,500 per student for 2022-2023 school year for a 5-day, 3-hour program.

Moved by: Seconded by:
Ayes: Nays:

- 23. RESOLVED that the Board of Education approves the (11) 2021-2022 Custodial Holidays.

NOTES: Documentation Attached

Moved by: Seconded by:
Ayes: Nays:

- 24. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2021-2022 school year, at the following hours and rates:

Estimated 300 hours total at \$85.00/hour for:
• Treatment \$25,500.00
• Data updates and IEP Development/ Progress Reports \$5,650.00
• Estimated 8 Evaluations total (initial/Rev.) at \$350.00 each Not to exceed \$2,800.00

Total school year cost not to exceed: \$33,950.00

Moved by: Seconded by:
Ayes: Nays:

- 25. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Meg Lipper – Hand2Heart, BCBA, for the 2021-2022 school year, at the following hours and rates:

Estimated 42 hours at \$95.00/hour for:

- BCBA Instruction/Home
Not to exceed: \$3,990.00

Estimated 400 hours at \$95.00/hour for:

- BCBA Instruction/School
Not to exceed: \$38,000.00

Estimated 40 hours at \$60.00/hour for:

- Curriculum Development/Data Review
Not to exceed: \$2,400.00

Total school year cost not to exceed: \$44,390.00

Moved by:

Seconded by:

Ayes:

Nays:

26. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, contracting with Kaleidoscope Education Services for Occupational Therapist Services for the 2021-2022 school year at a rate of up to \$85.70 per hour.

Moved by:

Seconded by:

Ayes:

Nays:

27. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Debbie Rosenson, School Social Worker, for the 2021-2022 school year, at the following hours and rates:

Up to 10 evaluations per year at \$325 per evaluation: **\$3,250.00**

Moved by:

Seconded by:

Ayes:

Nays:

28. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Winston Prep School (Student 270198) for the 2021-2022 school year, at the following daily/yearly rates:

Estimated 180 days

- September 1, 2021 through June 30, 2022

Total school year cost not to exceed: \$73,300.00

Moved by:

Seconded by:

Ayes:

Nays:

Nurse \$160/day

Moved by:

Seconded by:

Ayes:

Nays:

X. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 35.

- 1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of attained 2020-2021 Superintendent Merit Goals to the Essex County Office of Education for approval and District payment pending approval of the County Superintendent.

NOTE: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of attained 2020-2021 Business Administrator Merit Goals to the Essex County Office of Education for approval and District payment pending approval of the County Superintendent.

NOTE: Documentation Attached

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the contract with Steven J. Lella for the 2021-2022 school year, pending approval of the County Superintendent.

NOTE: Copy of contract with BA

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2021-2022 school year:

Michelle Gadaleta	Superintendent	\$160,389
	Successive Contracts	\$ 3,305
	Principal	<u>\$ 5,000</u>
		\$168,697

AGENDA

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Steven J. Lella Business Administrator \$117,130

Moved by: Seconded by:

Ayes: Nays:

- 5. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2021-2022 school year:
 *Salaries subject to change pending negotiations.

Name	FTE	Guide	Step	*20-21 Salary	Position	6/17/21 EF YOS
Lauren Brzostowski	1.00	BA	5	\$58,933	5 th – Inclusion	3.9
Marisa Burger	1.00	MA + 15	6	\$66,280	Pre K	6.9
Danielle Butler	1.00	BA	2	\$56,668	4 th	.9
Monica Craveiro	1.00	MA	7	\$66,006	5 th	10.9
Nicole Criscione	1.00	MA	6	\$64,999	6 th	7.9
Rory Duarte	1.00	BA	3	\$57,168	2 nd	2.9
Laurie Fischer	.70	MA	8	\$47,255	Speech	3.9
Candice Fitzgerald	1.00	BA +30	5	\$63,220	3 rd	8.9
Jaclyn Franzl	1.00	BA +30	4	\$62,303	6 th – Inclusion	4.9
Kristen Kowalski	1.00	BA + 30	4	\$62,303	3 rd	3.9
Molly Livio	1.00	BA +15	6	\$61,994	K	4.9
Katie MacKenzie	1.00	MA +30	7	\$69,340	3 rd – Inclusion	10.9
Catherine McNish	1.00	BA + 30	7	\$64,999	Art/STEAM	8.9
Allison Myers	1.00	MA	3	\$62,409	6 th	2.9
Patricia Pakonis	.40	BA	4	\$23,206	Spanish	3.9
Laura Quinn	1.00	BA	7	\$60,765	2 nd	6.9
Mary Renz	1.00	MA	15	\$84,915	Nurse	1.9
Rebecca Santin	1.00	MA	3	\$62,409	Art Therapist	2.9
LeeAnn Smith	1.00	MA +30	13	\$82,386	LDT-C	.9
Rosalie Takkel	1.00	BA +30	10	\$70,303	2 nd – Inclusion	13.9
Kimberly Trafford	.60	MA + 15	6	\$39,768	Media Center	7.8
Michelle Truchel	1.00	BA	4	\$58,016	5 th	4.9
John Viggiano	1.00	MA	10	\$71,127	Phys Ed	13.7
Tracie Wiczorek	1.00	BA +30	6	\$64,138	Pre K	2.9
Michelle Barshay	1.00	BA +30	12	75,338	BSI	14.9
		Longevity		\$1,200		
		Total		\$76,538		
Dorotea Banek	1.00	MA +30	18	\$96,719	4 th /6 th	23.6

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			Longevity	\$1,500		
			Total	\$98,219		
Laura Brutman	1.00	MA	12	\$76,184	1 st	15.9
			Longevity	\$1,200		
			Total	\$77,384		
Jackie Castellano	1.00	MA +30	18	\$96,719	Technology	31.9
			Longevity	\$1,500		
			Total	\$98,219		
Kristin Gann	1.00	BA	18	\$87,200	K	18.9
			Longevity	\$1,200		
			Total	\$88,400		
Susan Hacker	1.00	MA	12	\$76,184	4 th	15.9
			Longevity	\$1,200		
			Total	\$77,384		
Deana Hromoko	1.00	MA +30	15	\$88,249	1 st	21
			Longevity	\$1,500		
			Total	\$89,749		
Lisa Massaro	1.00	MA +15	18	\$94,419	BSI	22.9
			Longevity	\$1,500		
			Total	\$95,919		
Kelly Mitchell	1.00	MA +15	13	\$80,244	1 st	16.9
			Longevity	\$1,200		
			Total	\$81,444		
Judi Reynolds	1.00	MA +30	18	\$96,719	Enrichment	21.9
			Longevity	\$1,500	I&RS	
			Total	\$98,219		
John Trogani	1.00	BA	12	\$70,943	Music	15.9
			Longevity	\$1,200		
			Total	\$72,143		

Moved by: Seconded by:
Ayes: Nays:

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2021-2022 school year, 184 days:

Nancy Cannon	7 hr/day	@ \$22/hr	\$28,336
Susan FitzGibbon	7 hr/day	@ \$22/hr	\$28,336
Heather Howard	7 hr/day	@ \$22/hr	\$28,336
Jennifer Sullivan	7 hr/day	@ \$22/hr	\$28,336
Caroline King	7 hr/day	@ \$22/hr	\$28,336
Patricia Pakonis (.6)	7 hr/day	@ \$22/hr	\$17,001

Moved by: Seconded by:
Ayes: Nays:

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2021-2022 school year:

John Thomas (7:00am-3:00pm)	\$75,000
Santiago Galindo (12:30pm-8:30pm)	\$50,000
Luis Feliz (2:30pm-6:30pm)	\$14,960

Moved by: Seconded by:
Ayes: Nays:

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following 12-month support staff salaries for the 2021-2022 school year:

Lisa Evangelista	Administrative Assistant	\$61,800
Tina Rivera	Administrative Assistant	\$61,800
Marco Pannullo	Computer/IT Technician	\$65,816

Moved by: Seconded by:
Ayes: Nays:

9. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend positions for the 2021-2022 school year at the contractual rate:

Judi Reynolds	Lead Teacher - \$5,000
Jackie Castellano	Technology Coordinator - \$5,000

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LeeAnn Smith	Child Study Team Coordinator - \$5,000
Deana Hromoko	Student Council - \$500 per
Laura Quinn	Student Council - \$500 per
Dorotea Banek	Camp - \$800
Nicole Criscione	Camp - \$800
Jaclyn Franzi	Camp - \$800
New 6 th Grade Teacher	Camp - \$800
Katie McNish	Camp - \$800
Allison Myers	Camp - \$800
Mary Renz*	Camp - \$800
Rebecca Santin	Camp - \$800
John Trogani	Camp - \$800
John Viggiano	Camp - \$800
EFPD Officer	Camp - \$800
Nicole Criscione	Sixth Grade Event - \$250
Jaclyn Franzi	Sixth Grade Event - \$250
Katie McNish	Sixth Grade Event - \$250
Allison Myers	Sixth Grade Event - \$250
Mary Renz	Sixth Grade Event - \$250
Rebecca Santin	Sixth Grade Event - \$250
John Trogani	Sixth Grade Event - \$250
John Viggiano	Sixth Grade Event - \$250
New 6 th Grade Teacher	Sixth Grade Event - \$250
Michelle Barshay	Lunch/Recess \$40 per session
Danielle Butler	Lunch/Recess \$40 per session
Lauren Brzostowski	Lunch/Recess \$40 per session
Allison Myers	Lunch/Recess \$40 per session
Patricia Pakonis	Lunch/Recess \$40 per session
Marco Pannullo	Lunch/Recess \$40 per session
Rebecca Santin	Lunch/Recess \$40 per session
John Trogani	Lunch/Recess \$40 per session
Tracie Wiczorek	Lunch/Recess \$40 per session
John Viggiano	Lunch/Recess \$40 per session
Alternates: All Staff	Lunch/Recess Duty - \$40 per session

Moved by:

Seconded by:

Ayes:

Nays:

- 10. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that the annual teacher evaluations will be conducted through the STRONGE & Associates model, and

17. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for PG Chambers for Summer 2021 in the following amount:

30 days total at \$428.00/day

Total Summer Program Not to Exceed **\$12,840.00**

Moved by:

Seconded by:

Ayes:

Nays:

18. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Winston Prep School for Summer 2021 in the following amount:

July 6th – July 30th – Monday through Friday

Total Summer Program Not to Exceed **\$6,000.00**

Moved by:

Seconded by:

Ayes:

Nays:

19. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2021-2022 School Year:

1. Transportation of Special Education and / or specific destinations of school students
2. Public School Child Study Team Evaluations
3. Addendum to the Public School Child Study Team for Additional Services

NOTE: Contracts with BA

Moved by:

Seconded by:

Ayes:

Nays

20. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Sussex Regional Educational Services Commission for the 2021-2022 School Year:

1. Transportation of Special Education and / or specific destinations of school students

NOTE: Contracts with BA

Moved by:

Seconded by:

Ayes:

Nays

21. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (June 17th, 2020) the governing body of the Essex Fells BOE, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells BOE

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Essex Fells BOE is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2021-2022 School Year.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Morris-Union Jointure Commission, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System

known as the “Educational Cooperative Pricing System” for the purchase of Professional Learning; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2021-2022 School Year.

Moved by:

Seconded by:

Ayes:

Nays:

22. RESOLVED that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2021-2022 school year.

Moved by:

Seconded by:

Ayes:

Nays:

23. RESOLVED that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2021-2022 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by:

Seconded by:

Ayes:

Nays:

- 24. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): LeeAnn Smith
 Event: Strengthening the Executive Function Skills of Students w/Special Needs
 Location: Virtual
 Date: 7/19/21-7/21/21
 Cost: \$1,095.00

Staff Member(s): Lauren Brzostowski
 Event: Conquer Mathematics
 Location: Virtual or Conquer Math Facility (TBD)
 Date: 9/22/21, 10/26/21, 12/3/21, 1/6/22, 2/8/22, 3/10/22, 4/8/22
 Cost: \$1,120.00

Moved by:

Seconded by:

Ayes:

Nays:

- 25. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Nursing Agencies to provide substitute nursing services to the 2021-2022 school year:

Bayada Pediatrics
 Delta-T Group
 GHR Education

Moved by:

Seconded by:

Ayes:

Nays:

- 26. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Security Drill Statement of Assurance for the 2020-2021 school year to the County Office of Education.

Moved by:

Seconded by:

Ayes:

Nays:

- 27. **RESOLVED** that the Board of Education enters into an agreement for software services for the 2021-2022 school year with Frontline in the amount of \$8,501.85 used for the creation and modification of individualized education programs for students with special needs.

Moved by:

Seconded by:

Ayes:

Nays:

28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the IDEA application for Fiscal Year 2021-22, and accepts the grant award of the funds upon subsequent approval of the FY 2021-22 IDEA application in the following amounts:

Basic (ages 3-21)	\$53,257
Preschool (ages 3-5)	<u>\$ 3,900</u>
Total	\$57,157

Moved by:

Seconded by:

Ayes:

Nays:

29. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the annual approval of District Job Descriptions:

NOTES: Binder located in the Superintendent’s office for review

Moved by:

Seconded by:

Ayes:

Nays:

30. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following substitutes for the 2020-2021 school year, at

\$95(teacher) \$160 (nurse)/day, pending the usual criminal history and background check for new hires:

Farrah Carnahan	Teacher
Richard DeVivo	Teacher
Joan Ganton	Teacher
Lucille Lapone	Teacher
Evelyn Peter	Teacher
Jackie Savarese	Teacher
Patricia Wahl	Teacher
Mariam Whelan	Teacher
Elizabeth DeStefano	Teacher
Amy Isabel	Teacher
Marla Kearney	Teacher
Meg Lipper	Teacher
PeggyAnne Reinhardt	Teacher
Anne Smith	Teacher
Joanne Barker	Nurse
Arle Berghorn	Nurse

Moved by:	Seconded by:
Ayes:	Nays:

31. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the list of possible field trips for the 2021-2021 school year.

NOTE: List Attached

Moved by:	Seconded by:
Ayes:	Nays:

32. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Curriculum List for the 2021-2022 school year.

NOTE: List Attached

Moved by:	Seconded by:
Ayes:	Nays:

33. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Textbook List for the 2021-2022 school year.

NOTE: List Attached

Moved by:	Seconded by:
Ayes:	Nays:

34. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of TBC, 6th Grade Inclusion Teacher, for the 2021-2022 school year, at the at the salary of \$TBC, pending the usual criminal history and background check for new hires.

Moved by:	Seconded by:
Ayes:	Nays:

35. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Erika Pilato, Part Time School Counselor, for the 2021-2022 school year, at the at the salary of \$32,766.00, pending the usual criminal history and background check for new hires.

Moved by:	Seconded by:
Ayes:	Nays:

XI. Business Administrator’s Report

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–05.

- 1. **RESOLVED** that the Board of Education approves bills and claims for June in the total amount of **\$111,587.45** as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$376,070.19 including \$350,372.17 for the gross payroll, \$5,869.63 for the Board’s share of FICA/Medicare and \$19,911,.44 for the State’s share of FICA/Medicare.

Moved by:

Seconded by:

Ayes:

Nays:

- 2. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of April;

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line-item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are

available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that

there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

- 3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of May as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Kindergarten classrooms 201 and 202 for the 2021-2022 school year.

Moved by:

Seconded by:

Ayes:

Nays:

- 5. **RESOLVED** that the Essex Fells Board of Education hereby approves the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance Group’s ERIC NORTH Subfund for the purposes described in the application, in the amount of \$2,137.00 for the period July 1, 2021 through June 30, 2022.

Moved by:

Seconded by:

Ayes:

Nays:

XII. Meeting Open for Public Comment

XIII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss legal matters and negotiations. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Regular Meeting** of the Board of Education is scheduled for **Wednesday, August 18 at 7:30 P.M.** virtually.

Moved by:

Seconded by:

Ayes:

Nays:

AGENDA

June 16, 2021

2020-2021

Teacher	Section	Total	M	F
Mrs. Burger/Ms. Duarte	PS/AM	14	10	4
Mrs. Burger/Ms. Duarte	PS/PM	15	7	8
Mrs. Gann	KG	16	6	10
Ms. Livio/Mrs. Takkel	KL/T	17	8	9
Mrs. Brutman	1B	13	9	4
Mrs. Hromoko	1H	13	10	3
Ms. Mitchell/Mrs. MacKenzie	2M/M	15	7	8
Mrs. Quinn	2Q	14	6	8
Ms. Franzi	3F	16	8	8
Ms. Kowalski/Ms. Wieczorek	3K/W	15	8	7
Mrs. Banek/Mrs. Brzostowski	4B/B	15	7	8
Mrs. Hacker/Ms. Butler	4H/B	15	8	7
Ms. Craveiro/Mrs. Vetere	5C/V	19	8	11
Mrs. Truchel/Ms. Maloney	5T/M	20	9	11
Mrs. Buonomo/Mrs. Criscione	6B/C	16	8	8
Mrs. Christopher/Ms. Myers	6C/M	18	12	6
TOTAL		251	131	120
Out-of-District		4		
FINAL TOTALS		255		

*Total includes 4 out-of-district students.

Fire Drills: 2020-21

Month	Fire Drill	Emergency Drill
September	9/21/20	Walkie-Talkie Check 9/18/20
October	10/9/20	Trespassing on Property 10/23/20
November	11/16/20	Emergency Call System Test 11/13/20
December*	12/10/20	Fire Drill Lesson 12/15/20
January	1/12/21	Security Drill 1/13/21
February	2/25/21	Silent Alarm 2/26/21
March	3/12/21	Silent Alarm 3/5/21
April	4/20/21	Shelter in Place 4/14/21
May	5/13/21	Modified Lockdown 5/17/21
June	6/11/21	Safety Drill 6/14/21

*Drills scheduled prior to remote environment

HIB / V&V Report

As of Date of BOE Meeting	9/23/20	10/21/20	11/18/20	12/16/20	1/20/21	2/17/21	3/17/21	4/21/21	5/6/21	5/19/21	6/16/21	
TOTAL # of Reported Incidents	0	0	0	0	0	0	0	0	0	0	0	
Number of Unfounded Incidents	0	0	0	0	0	0	0	0	0	0	0	
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0	0	
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0	0	

ESSEX FELLS SCHOOL
DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision-making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Ensuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.