

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a Public Reappointment meeting on May 30, 2018, in the Media Center of the Essex Fells School. The meeting was called to order by Board Member Mrs. Kris Huegel at 7:36 P.M. Mrs. Huegel read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on January 3, 2018. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:36 P.M.

- The meeting was called to order by the Board Vice President.

II. Roll Call

Mrs. Shani Drogin, President-arrived at 8:17 P.M.
Mrs. Kris Huegel, Vice-President-present
Mrs. Bethany Buccino-present
Dr. Steven LoCascio-absent
Mrs. Debra Tedesco-present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; and Mr. Steven J. Lella, Business Administrator/Board Secretary.

III. Flag Salute

- Mrs. Huegel led the salute to the flag.

IV. Public Comment on Agenda Items

- None

V. President's Report

- None

VI. Superintendent's Report

- Mrs. Gadaleta updated the Board as to the End of Year Events that were planned: Kindergarten screening, all school Olympics, faculty vs. 6th grade softball, move up day, the all school event, graduation and clap out.
- Mrs. Gadaleta informed the Board about the end of year final teacher evaluations.
- Mrs. Gadaleta reported to the Board that she was thrilled to present Mrs. Evangelista as the new Business Office Administrative Assistant. Mrs. Sarto will be able to provide her with some training before she leaves.

VII. Old Business / Board Discussion

- Mrs. Gadaleta informed the Board that we had received approval from the county Superintendent for 1 quantitative merit goal for 2017-18.
- The Board discussed the completed BOE goals from the 2017-18 school year.
- The Board discussed the completed Superintendent and district goals from the 2017-18 school year.
- The Board discussed language for the parent conduct signs.
- The Board reviewed policy.

VIII. New Business / Board Discussion

- The Board discussed BOE and Superintendent/district goals for the 2018-19 school year.

Mr. Lella left the meeting from 7:50-7:53

- Mrs. Gadaleta explained the proposed Superintendent and Business Administrator Merit Goals for 2018-19.
- The Board reviewed the re-appointment resolutions.
- Mr. Lella noted resolution #5 re-appointing Brown & Brown as the district's benefits broker of record.

IX. Reorganization Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 33.

1. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2018-2019 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$40,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

2. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2018-2019 school year, at an hourly rate of \$175 for a partner and \$155 for an associate.

NOTES: See Attachment A

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

3. **RESOLVED** that Samuel Klein and Company be appointed to perform of the 2017-2018 audit in the amount of \$11,275 and be the auditor of record for the 2018-2019 school year.

NOTES: See Attachment B

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

4. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker's Compensation Insurance and the Property & Casualty Insurance for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

5. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2018-19 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

6. **RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2018 as follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board's FSA administrator. This recommendation includes Aflac/Wage Works updating the district's POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broker-of-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,650 for medical and dental and as \$5,000 for dependent care for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

7. **RESOLVED** that the Essex Fells Board of Education seeks RFP (Request for Proposal) for the position of District Architect for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

8. **WHEREAS**, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

9. **RESOLVED** that the Board of Education appoint Marie Criscuolo, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$2,815, commencing July 1, 2018 for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

10. **RESOLVED** that the Board of Education designate the Chief School Administrator to approve line item transfers as are necessary between meetings of the Board effective July 1, 2018 to June 30, 2019. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

11. **RESOLVED** that the Board of Education approves the 2018-2019 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

12. **RESOLVED** that the Board of Education approves the appointment of Mr. Adi Sulistyo, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey, at a \$2,000 stipend, for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

13. **RESOLVED** that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2018-2019 school year, at an annual fee of \$1,500, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

NOTES: See Attachment C

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

14. **RESOLVED** that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

15. **RESOLVED** that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Compliance Officer, and Custodian of Records for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

16. **RESOLVED** that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

17. **RESOLVED** that the Board of Education approves Valley National Bank as the official Bank Depository for the Board of Education for the 2018-2019 school year and approves the following signatories: the Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal for the Student Activity Account only.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

18. **RESOLVED** that The Progress be designated as the official newspaper of the Essex Fells Board of Education of the Township of Essex Fells, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

19. **RESOLVED** that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

20. **RESOLVED** that the Board of Education approves the annual preschool tuition rate of \$3,000 per student for 2019-2020 school year for a 5-day, 3-hour program.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

21. RESOLVED that the Board of Education approves the (10) 2018-2019 Custodial Holidays.

NOTES: See Attachment D

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

22. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Lori Franklin, Occupational Therapist, for the 2018-2019 school year, at the following hours and rates:

Estimated 750 hours total at \$90.00/hour for:

- Treatment \$67,500.00
- 9 Initial/Re-evaluations - \$350 per evaluation \$3,150.00
- IEPs/Progress Reports/Teacher Consultation/IEP Meeting \$1,440.00

Total school year cost not to exceed: \$72,090.00

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

23. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2018-2019 school year, at the following hours and rates:

Estimated 300 hours total at \$85.00/hour for:

- Treatment \$25,500.00
- Data updates and IEP Development/
Progress Reports \$5,650.00
- Estimated 8 Evaluations total
(initial/Rev.) at \$350.00 each
Not to exceed \$2,800.00

Total school year cost not to exceed: \$33,950.00

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

24. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Meg Lipper, BCBA, for the 2018-2019 school year, at the following hours and rates:

Estimated 20 hours at \$90.00/hour for:

- BCBA Instruction/Home

Not to exceed: \$1,800.00

Estimated 210 hours at \$90.00/hour for:

- BCBA Instruction/School

Not to exceed: \$18,900.00

Estimated 40 hours at \$55.00/hour for:

- Curriculum Development/Data Review

Not to exceed: \$2,200.00

Total school year cost not to exceed:

\$22,900.00

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

25. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Debbie Rosenson, School Social Worker, for the 2018-2019 school year, at the following hours and rates:

Up to 10 evaluations per year at \$325 per evaluation **\$3,250.00**

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

26. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Linda Costello, Language Arts Consultant, for the 2018-2019 school year, at the following hours and rates:

- 12 hours per month for a period of 10 months
- \$80 per hour
 - o 120 hours * \$80/hour = \$9,600

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

27. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at Livingston School (Student 260256) for the 2018-2019 school year, at the following daily/yearly rates:

Estimated 180 days at \$309.27/day for:

- September 1, 2018 through June 30, 2019

Total school year cost not to exceed: \$55,670.00

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out-of-District Program Costs at PG Chambers (Student 280447) for the 2018-2019 school year, at the following daily/yearly rates:

Estimated 180 days at \$386.36/day for:

- September 1, 2018 through June 30, 2019

Total school year cost not to exceed: \$69,544.80

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

29. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of The Ambulatory Care Center at St. Barnabas (Hearing & Cranial Facial Center) for the 2018-2019 school year for the following evaluations:

1 Auditory Processing Evaluations **\$700.00 each**

1 Audiological Evaluations **\$500.00 each**

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

30. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of St. Joseph's Child Development Center (Dr. Aparna Mallik & Dr. Poorvi Patel) for the 2018-2019 school year for the following evaluations:

4 Pediatric Neurological Evaluations **\$450.00 each**

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

31. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the services of Dr. Bryan Fennelly for the 2018-2019 school year for the following evaluations:

3 Pediatric Psychiatric Evaluations **\$850.00 each**

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

32. **RESOLVED** that the Board of Education approves the appointment of Dr. Michele Nitti as medical inspector for the 2018-2019 school year, at a rate of \$200.00 per employee physical examination.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

33. **RESOLVED** that the Board of Education approves the substitute rate of pay for the 2018-2019 school year as follows:

Teacher	\$90/day
Nurse	\$150/day

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

*Mrs. Drogin arrived at 8:17 P.M.

X. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions # 01 – 18.

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Waiver Application for Michelle V. Gadaleta to serve as Sole Administrator for the Essex Fells School District for 2018-2019.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the rescinding of Michelle V. Gadaleta is designated as the *School Safety Specialist* for Essex Fells School, as required by the NJDOE (approved 1/17/18).

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that Steven Lella is designated as the *School Safety Specialist* for Essex Fells School, as required by the NJDOE.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, that the annual teacher evaluations will be conducted through the STRONGE & Associates model, and

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator's evaluation tools are District-developed.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights, District and School Grade Report, with a score of 78 out of a possible 78 for the 2016-2017 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Lisa Evangelista as Administrative Assistant to the Business Office, effective May 30, 2018 through June 30, 2018, at an annual salary of \$50,000, pro-rated, in the amount of \$4,359.98.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

*Mrs. Tedesco abstained from voting.

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following addition to the substitute list for the 2017-2018 school year:

Meg Lipper Teacher (\$85/day)

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

8. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves the employment of the following student assistant and substitute in the custodial department for the 2018 summer, for a total of 50 hours each.

Jake Evangelista \$10.00/hr
Gerardo Rodriguez \$15.00/hr

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 3

Nays: 0

*Mrs. Tedesco abstained from voting.

9. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Jackie Castellano and Marco Pannullo for technology input/infrastructure for Summer 2018 at the contracted rate for a maximum total of 100 hours.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

10. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Judi Reynolds as Lead Teacher, as needed, for Summer 2018 at the contracted rate, not to exceed 50 hours.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

11. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Extended School Year (ESY) Program for Summer 2018, and

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2018 Extended School Year (ESY) Program Mondays-Thursdays, July 2 – August 2, from 9:00am – 1:00pm, including one half hour additional per day for planning at the following rates:

Jeanine Whitman	CST (not to exceed 50 hours) at the contracted rate
Jaclyn Franz	Special Ed Teacher at the contracted rate
Katie MacKenzie	Special Ed Teacher at the contract rate
Laurie Fischer	Speech at the contracted rate
Marisa Burger	Paraprofessional at \$20/hour

NOTES: Michelle V. Gadaleta, ESY Supervisor

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

12. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP's for the Extended School Year (Summer 2018) Program as follows:

OT: Lori Franklin

Estimated 15 hours total at \$90/hour for:

- Treatment

Total summer cost not to exceed: **\$1,350.00**

PT: Wellness & Rehabilitation Services

Estimated 20 hours total at \$80/hour for:

- Treatment

Total summer cost not to exceed: **\$1,600.00**

BCBA: Meg Lipper

Estimated 5 hour total at \$90.00/hour

Not to exceed: \$450.00

Estimated 2 hours total at \$55.00/hour (curr. dev./data review)

Not to exceed: \$110.00

Total summer cost not to exceed: **\$660.00**

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

13. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Harbor Haven for Summer 2018 in the following amount:

6 weeks

\$7,140

Transportation \$1,020

Total Summer Program Not to Exceed **\$8,160.00**

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

14. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for PG Chambers for Summer 2018 in the following amount:

30 days total at \$386.36/day

Total Summer Program Not to Exceed **\$11,590.80**

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

15. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2018-19 School Year:

1. Transportation of Special Education and / or specific destinations of school students (Revised)
2. Public School Child Study Team Evaluations
3. Addendum to the Public School Child Study Team for Additional Services

NOTE: Contracts with BA

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

16. RESOLVED that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2017-2018 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

17. RESOLVED that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2018-2019 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

18. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following Use of Facilities requests for the 2017-2018 school year:

Essex Fells School – Class of 1973 Reunion
Saturday, June 30, 2018, 2:00-4:00pm – Tour of School

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

XI. Business Administrator's Report

- Mr. Lella noted the Ch. 47 - Report of Awarded Contracts

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–04.

- 1. RESOLVED** that the Board of Education approves an additional bills and claims for May in the total amount of \$120,665.39 as certified by the Business Administrator/Board Secretary.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

- 2. RESOLVED** that the Board of Education approves the transfer of funds for the month of April as certified by the Business Administrator and authorized by the Superintendent of Schools.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

3. **RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Kindergarten classrooms 201 and 202 for the 2018-2019 school year.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

4. **WHEREAS**, the Essex Fells Board of Education ("Board") twice advertised for bids for the Toilet Room Renovations and Miscellaneous Project at Essex Fells Schools ("Project"); and

WHEREAS, at the May 4, 2018 bid opening, the single bid received was rejected for exceeding the Board's cost estimate for the Project, and at the May 23, 2018 bid opening, no bids were received; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(c), the Board may consequently negotiate a contract for the Project.

NOW, THEREFORE, BE IT RESOLVED that the Business Administrator/Board Secretary is hereby authorized to negotiate a contract for the Project pursuant to N.J.S.A. 18A:18A-5(c).

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

XIII. Meeting Open for Public Comment

- None

XIV. Resolution to Enter Executive Session

The Board convened in Executive Session at 8:23P.M. to discuss personnel, negotiations, and the Business Administrator's contract. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

XV. Adjournment

The Reappointment Meeting of the Board of Education was adjourned at 8:34 PM. The next **Public Reappointment Meeting** of the Board of Education is scheduled for **Wednesday, June 20, 2018 at 7:30 P.M.** in the Media Center.

Moved by: Mrs. Tedesco

Seconded by: Mrs. Buccino

Ayes: 4

Nays: 0

Enrollment Count: 2017-2018

Teacher	Section	Total	M	F
Mrs. Quinn/Ms. Burger	PS/AM	14	7	7
Mrs. Quinn/Ms. Burger	PS/PM	11	9	2
Mrs. Gann/Mrs. Takkel	KG/T	15	7	8
Ms. Livio	KL	16	8	8
Mrs. Brutman	1B	13	6	7
Ms. Mitchell/Mrs. Hromoko	1M/H	13	7	6
Mrs. Fitzgerald/Mrs. MacKenzie	2F/M	19	9	10
Mrs. Massaro	2M	19	8	11
Ms. Liebler	3L	18	10	8
Mrs. Vetere/Ms. Geleailen	3V/G	18	10	8
Mrs. Banek/Ms. Franzi	4B/F	15	10	5
Mrs. Hacker	4H	15	10	5
Ms. Cervino	5C	10	3	7
Ms. Craveiro/Ms. Kowalski	5C/K	11	3	8
Mrs. Buonomo/Ms. Gomez	6B/G	11	5	6
Mrs. Christopher	6C	11	6	5
TOTAL		229	118	111
Out-of-District		3*		
FINAL TOTALS		232		

*Total includes 3 out-of-district students

Fire Drills: 2017-2018

Month	Fire Drill	Emergency Drill
September	9/4/17	Lockdown 9/19/17
October	10/17/17	Shelter in Place 10/25/17
November	11/7/17	Lockdown 11/27/17

ESSEX FELLS BOARD OF EDUCATION

REGULAR MEETING MINUTES

May 30, 2018

December	12/19/17	Shelter in Place 12/22/17
January	1/19/18	Lockdown 1/29/18
February	2/23/18	Evacuation to Bleachers 2/27/18
March	3/23/18	Lockdown 3/30/18
April	4/17/18	Evacuation Drill 4/24/18
May	5/24/18	Stranger Drill 5/15/18
June		

HIB / V&V Report

As of Date of BOE Meeting	10/18/17	11/15/17	1/17/18	2/21/18	3/26/18	4/18/18	5/16/18	5/30/18	6/20/18	
TOTAL # of Reported Incidents	2	0	1	0	1	0	0	0		
Number of Unfounded Incidents	2	0	1	0	0	0	0	0		
Number of Founded Incidents	0	0	0	0	1	0	0	0		
Violence & Vandalism Incidents	0	0	0	0	2	0	1	1		

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
3. Teaching children to value themselves, their peers and their teachers.
4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
5. Nurturing a love of country and a pride in our American heritage and citizenship.
6. Communicating a love of scholarship and continued interest in life-long learning.
7. Insuring all pupils will achieve the New Jersey Core Curriculum Content Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. On-going professional development is acknowledged as the foundation for promoting outstanding pupil achievement.

Respectfully submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary