

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a workshop meeting on November 7, 2012, at 5:30 P.M. in the Media Center of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 5:30 P.M. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on October 18, 2012. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 5:30 P.M.

II. Roll Call

Mrs. Alison Cirenza – present
Mrs. Carol D'Alessandro – present
Mr. Peter Hutchinson – present
Dr. Steven LoCascio, Vice-President – present
Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, and Mr. Steven J. Lella, Business Administrator/Board Secretary.

III. Flag Salute

The President led the flag salute.

IV. Public Comment

No public comment.

V. Buildings & Grounds

- Mr. Lella reported on the results of Hurricane Sandy and reported 1 tree had fallen on a fence on Roseland Avenue.
- Mr. Lella reported the initial boiler/HVAC results came back negative for asbestos and he will be working with Rob Donahue on project design and project applications for the DOE.
- The PSE&G Energy Audit was to be rescheduled due to the Hurricane.

VI. Curriculum & Instruction

- Mrs. Gadaleta informed the Board about an upcoming meeting in regards to the Teacher Evaluation System discussing which system will be used as well as the amount of reviews required per teacher per year.
- The Board confirmed that teacher membership fees are not paid by the Board of Education.

VII. Finance

- Mrs. Gadaleta and Mr. Lella will begin preparation for the upcoming budget.
- Mr. Lella is attending New Budget Software Training this month at the County Office. This year the budget will be prepared in the new and old systems.
- Mr. Lella informed the Board that the ASSA & DRTRS reports were submitted to the State.

VIII. Policy

No discussion.

IX. Personnel (Public Items only)

X. Old Business/Board Discussion

- Lt. Allen will provide the district with information regarding where the Borough purchased the AED machine.

XI. New Business / Board Discussion

- Mr. Lella will look into the cost of generators for the primary building.
- Cancellation of the Halloween Parade & Parties was confirmed.
- The Student Council will be collecting donations for those affected by Hurricane Sandy. They would like to focus on areas down at the Jersey Shore. Mrs. Gadaleta also said she has been speaking with the PTA and discussing what EFS can do to help those schools in need.

XII. Public Comment

No public comment.

XIII. Adjournment

At 5:55 P.M. the Board of Education made a motion to adjourn.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

Respectfully submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary