

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a public session on January 2, 2013 in the Essex Fells School Media Center. The meeting was called to order by Board Secretary Steven J. Lella at 7:34 p.m. Mr. Lella read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of December 20, 2012. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger."

I. Call to Order – Board Secretary

II. Roll Call

Mrs. Alison Cirenza - present
Mrs. Carol D'Alessandro - present
Mr. Peter Hutchinson - present
Dr. Steven LoCascio - present
Dr. Michele Nitti – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, and Mr. Steven J. Lella, Business Administrator/Board Secretary.

III. Flag Salute

The Board Secretary led the salute to the flag.

IV. Election Report

The Board Secretary read the following report of the Annual School Election.

The Annual School Election was conducted on Tuesday, November 6, 2012 between the hours of 6:00 a.m. and 8:00 p.m.

The results of the election, as reported and certified by the Essex County Clerk, are as follows:

Members of the Board of Education	Dr. Steven LoCascio	507
	Dr. Michele Nitti	511
Total Votes Cast	<u>1,197</u>	(<u>1,091</u> at polls, <u>96</u> mail ballots, <u>10</u> provisional ballots)

V. Organization of the Board of Education

A. Roll Call:

Mrs. Alison Cirenza - present
Mrs. Carol D'Alessandro - present
Mr. Peter Hutchinson - present
Dr. Steven LoCascio - present
Dr. Michele Nitti – present

Also present: Michelle V. Gadaleta, Superintendent of Schools, and Steven J. Lella, Business Administrator/Board Secretary.

B. Election of President

Mrs. Carol D'Alessandro nominated Dr. Steven LoCascio to serve as President. Hearing no other nominations, the Board, by unanimous voice vote, elected Dr. Steven LoCascio as President of the Board.

C. Election of Vice President

Dr. Michele Nitti nominated Mrs. Alison Cirenza to serve as Vice-President.

Hearing no other nominations, the Board, by unanimous voice vote, elected Mrs. Alison Cirenza as Vice-President of the Board.

Dr. LoCascio assumed the chair for the balance of the meeting.

VI. Board Comments

No comment.

VII. Public Comment on Agenda Items Only

No comment.

VIII. Reorganization Action Items

1. **RESOLVED** that the Board of Education adopts the New Jersey School Board Member Code of Ethics.

NOTES: Attachment A

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

2. **RESOLVED** that the Board of Education approves the following dates for its meetings in the ensuing year:

Wednesday	January 16, 2013	Regular Monthly Business Meeting
Wednesday	February 6, 2013	Workshop Meeting
Wednesday	February 20, 2013	Regular Monthly Business Meeting
Wednesday	March 6, 2013	Workshop Meeting
Wednesday	March 20, 2013	Regular Monthly Business Meeting
Wednesday	April 17, 2013	Regular/Workshop Monthly Business Meeting (combined meeting due to abbreviated monthly calendar)
Wednesday	May 1, 2013	Workshop Meeting
Wednesday	May 15, 2013	Regular Monthly Business Meeting
Wednesday	June 5, 2013	Workshop Meeting
Wednesday	June 19, 2013	Regular Monthly Business Meeting
Wednesday	August 21, 2013	Regular Monthly Business Meeting
Wednesday	September 4, 2013	Workshop Meeting
Wednesday	September 18, 2013	Regular Monthly Business Meeting
Wednesday	October 2, 2013	Workshop Meeting
Wednesday	October 16, 2013	Regular Monthly Business Meeting
Wednesday	November 6, 2013	Workshop Meeting
Wednesday	November 20, 2013	Regular Monthly Business Meeting
Wednesday	December 4, 2013	Workshop Meeting
Wednesday	December 18, 2013	Regular Monthly Business Meeting
Wednesday	January 8, 2014	Reorganizational Meeting

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

3. **RESOLVED** that all Policies & By-Laws and the Administrative Regulations of the Board of Education of the Borough of Essex Fells now in effect shall be continued until such time as they are amended, revised, or rescinded.

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

4. **RESOLVED**, that the Board appoints Steven J. Lella, as the purchasing agent for the Essex Fells School District for the 2012-2013 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$26,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

5. **RESOLVED** that the Board of Education recognizes the Essex Fells Foundation for Educational Excellence and the Essex Fells PTA as official parent support Organizations for the 2012-2013 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

NOTES: Attachment B

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

6. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of work, materials and supplies; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall continue to be effective as of January 1, 2013; and

BE IT FURTHER RESOLVED, that the Board of Education approve payment of a \$500.00 annual fee for participation in the Cooperative Purchasing System, and an additional fee of \$250.00 to Educational Data Services, Inc. for participation in the Cooperative Purchasing System for various Time and Materials bids awarded in accordance with statute.

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

7. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 2, 2013, the governing body of the Essex Fells Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

IX. Superintendent’s Resolutions

1. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Paraprofessional job description.

NOTES: Attachment C

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

X. Curriculum & Instruction

No report.

XI. Finance

No report.

XII. Buildings & Grounds

No report.

XIII. Policy

No report.

XIV. Personnel (Public Items only)

No report.

XV. Old Business / Board Discussion

- The Board decided to proceed with the remaining three boiler applications.
- Mrs. Gadaleta informed the Board as to the process of the fencing. Mr. Hutchinson asked about the maintenance of painting the poles.
- Mr. Lella provided the Board with a quote for the generator.

XVI. New Business / Board Discussion

- Mrs. Gadaleta stated she plans on budgeting for two first grades for 2013-2014.

XVII. Public Comment

No comment.

XVIII. Adjournment

RESOLVED that this reorganizational/workshop meeting of the Board of Education be adjourned at 7:55 p.m.

Moved by: Dr. Nitti
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

Respectfully submitted,

Steven J. Lella
Business Administrator/
Board Secretary