

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a workshop meeting on June 12, 2013, in the Superintendent's Office of the Essex Fells School. The meeting was called to order by Board President Dr. Steven LoCascio at 7:36 P.M. Dr. LoCascio read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on May 15, 2013. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:36 P.M.

II. Roll Call

Mrs. Alison Cirenza, Vice-President ó absent
Mrs. Carol D'Alessandro ó present
Mr. Peter Hutchinson ó present (arrived at 7:50 P.M.)
Dr. Steven LoCascio, President ó present
Dr. Michele Nitti ó present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal; and Mr. Steven J. Lella, Business Administrator/Board Secretary.

III. Flag Salute

The President led the flag salute.

IV. Public Comment

No public comment.

V. Buildings & Grounds

- Mr. Lella provided the Board with an update on the Boiler project, that bids are due on Friday morning June 14th and the bid would be awarded at the June 19th Board Meeting.
- Mr. Lella informed the Board of the availability of funding from the state in the form of a School Facilities Grant and he would obtain further information in regards to it being a grant or a loan, as it initially did not appear clear.
- Mr. Lella notified the Board that tree removal/clean up along the school property line as a result from Superstorm Sandy had been scheduled for June 24th and 25th. Mr. Lella also notified the resident who sustained property damage from a falling tree of the work.
- Mrs. Gadaleta and Mr. Lella discussed with the Board an unexpected visit by the State Fire Inspector and recommendations of items to be addressed. The Board requested Mr. Lella ask for an extension due to the timing of the inspection and the end of the school year, allowing the district to address all items appropriately.

VI. Curriculum & Instruction

- Mrs. Gadaleta informed the Board of another potential out of district placement. Mrs. Gadaleta stated that the EFS offered a program that the parents did not accept. Mrs. Gadaleta noted she was confident that the district can offer an adequate program for the child's needs. The matter will be further discussed with the Board Attorney.
- Mrs. Gadaleta stated that Spring MAP Testing had been completed.
- Mrs. Gadaleta spoke about the 6th grade trip to the Bay Head School District. Mrs. Gadaleta noted how great of a trip it was, as the EFS students got to see firsthand where their donation went and the devastation of Superstorm Sandy.
- Mrs. Gadaleta informed the Board of the successful combined School Olympic Day.

VII. Finance

- Mr. Lella notified the Board that due to rising fees and the elimination of interest with TD Bank, he would look into other banking options for the district based on what other districts in the area utilize.

VIII. Policy

- It was discussed that the 1st reading would be at the June 19th meeting, the second reading at the August 21st meeting, to be approved in September.

Policy Alerts

- 0000.01	Introduction (M) (Revised)
- 0000.02	Introduction (M) (Revised)
- P3232	Tutoring Services (New)
- R3232	Tutoring Services (Revised)
- P5117	Interdistrict Public School Choice (Revised)
- R5117	Interdistrict Public School Choice (New)
- P5120	Assignment of Pupils (M) (Revised)
- P5300	Automated External Defibrillators (AED) (M) (Revised)
- R5300	Automated External Defibrillators (AED) (M) (New)
- P5533	Pupil Smoking (M) (Revised)
- P7434	Smoking in School Buildings and on School Grounds (M) (Revised)
- P7522	School District Provided Technology Devices to Staff Members (New)
- P7523	School District Provided Technology Devices to Pupils (New)

IX. Personnel (Public Items only)

- Mrs. Gadaleta updated the Board on the interviews for the open 1st grade inclusion teacher and School Psychologist position for the 2013-2014 School Year.
- Mrs. Gadaleta notified the Board of an anticipated resignation upcoming, and that interviews would commence as soon as possible upon receipt of the resignation.

X. Old Business/Board Discussion

- Mrs. Gadaleta informed the Board that the swing installation had taken place, however it was not installed as requested. The contractor responded by stating that they were unaware the district requested a 45 degree installation.
- Mr. Lella will discuss with the installer the possibility of moving the swing location and if there would be a charge to the district.
- Mr. Hutchinson noted that he saw 2 individuals looking at the swing location on Sunday afternoon, between 3pm and 4:30 pm.
- Mr. Lella asked the Board if they had any questions regarding the upcoming reorganization meeting items.

XI. New Business / Board Discussion

- Mrs. Gadaleta informed the Board that we will have to wait for the November election to see if there are any write-in candidates for the open Board positions.
- Mr. Lella notified the Board we would be keeping Dr. Howard Schlachter as the district Medical Inspector for the 2013-2014 school year.
- Mrs. Gadaleta discussed her meeting with the EFPD in regards to our School Safety Plan. Mrs. Gadaleta informed the Board as to the types of drills we run, suggestions of changes and updates since we are

utilizing more EFPD than in the past, and that the district will continue to work closely with EFPD to ensure the safety of the district.

- Mrs. Gadaleta informed the Board of the current absence verification procedures. Mrs. Gadaleta explained a specific situation that had recently occurred and what steps the district took.
- Mrs. Gadaleta and the Board discussed the seating and set up for the upcoming graduation, as well as the method for the graduating Board members children. It was also discussed about possibly adjusting the calendar for next year's graduation to occur in the evening.
- The Board discussed updating the 2012-2013 BOE goals for the 2013-2014 school year.
- Mrs. Gadaleta asked the Board's opinion in regards to allowing a college student observer for the remainder of the school year. They felt it was ok pending proper finger printing.

XII. Public Comment

No public comment.

XIV. Adjournment

At 9:15 P.M. the Board of Education made a motion to adjourn.

Moved by: Dr. Nitti
Ayes: 4

Seconded by: Mrs. D'Alessandro
Nays: 0

Respectfully submitted,

Mr. Steven J. Lella
Business Administrator/
Board Secretary