

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

**WEDNESDAY, OCTOBER 5, 2016
WORKSHOP MEETING – 7:30 P.M. – SUPERINTENDENT’S OFFICE**

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on September 22, 2016. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district’s web-site.

I. Call to Order – 7:30 P.M.

II. Roll Call

Mrs. Carol D’Alessandro, President
Mrs. Shani Drogen, Vice-President
Mrs. Kris Huegel
Dr. Steven LoCascio
Mrs. Debra Tedesco

III. Flag Salute

IV. Public Comment

V. Buildings & Grounds

- Playground Fence / Vandalism
- Fire Panel Installation
- Use of Facilities Fee
- Field Maintenance

VI. Curriculum & Instruction

- October 17-21: Week of Respect / School Violence Awareness Week

VII. Finance

- 2015-16 Audit

VIII. Policy

- Discussion

Recodification to Policy and Regulation Guide Updates

P 1220	Employment of Chief School Administrator (M) (Revised)
P 1310	Employment of School Business Administrator/Board Secretary (Revised)
P 3111	Creating Positions (Revised)
P 3124	Employment Contract (Revised)
P 3125	Employment of Teaching Staff Members (M) (Revised)
P 3125.2	Employment of Substitute Teachers (Revised)
P&R 3126	District Mentoring Program (Revised)
P 3141	Resignation (Revised)
P&R 3144	Certification of Tenure Charges (Revised)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P 3231	Outside Employment as Athletic Coach (Revised)
P 3240	Professional Development for Teacher and School Leaders (M) (Revised)
R 3240	Professional Development for Teacher and School Leaders (Revised)
P&R 3244	In-Service Training (M) (Abolished)
P 4159	Support Staff Member/School District Reporting Responsibilities (Revised)
P 5305	Health Services Personnel (Revised)
R 5330	Administration of Medication (M) (Revised)
P 5350	Student Suicide Prevention (Revised)
R 5350	Student Suicide (Revised)
P 9541	Student Teachers/Interns (Revised)

IX. Personnel (Public Items only)

- New Hire

X. Old Business / Board Discussion

- Preschool Registration Procedures
- EFRD Bathroom Facilities
- Back-To-School Night 2017

XI. New Business / Board Discussion

- Outside Speakers Volume
- 2016 National Blue Ribbon School Award
- **Halloween Costumes**

XII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01–04.

- RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Catherine McNish
Event: Story and Art 2016 Conference
Location: Ocean Place Resort & Spa, Long Branch, NJ
Date: 10/9-10/16
Cost: \$200.00

Staff Member(s): Jaclyn Franzi, Susan Hacker
Event: Open Ended Questions – Grade 4 Workshop
Location: Conquer Mathematics
Date: 10/17/16
Cost: \$135 (per person)

Staff Member(s): Katelyn Brower, Monica Craveiro
Event: Grade 5 Open-Ended Questions Workshop
Location: Conquer Mathematics, Pompton Plains
Date: 10/19/16
Cost: \$135 (per person)

Staff Member(s): Laura Adair, Michelle Liebler
Event: NGSS Fundamentals K-5 Workshop
Location: MSU
Date: 10/21/16
Cost: \$0

Staff Member(s): Katie MacKenzie, Catherine McNish, Judi Reynolds
Event: HIB Training
Location: NJ Law Center, New Brunswick, NJ
Date: 11/17/16
Cost: \$23.74 (mileage per person)

Staff Member(s): Laura Brutman, Gail Ellowitch,
Event: HIB Training
Location: NJ Law Center, New Brunswick, NJ
Date: 11/17/16
Cost: \$21.58 (mileage per person)

Staff Member(s): Noell Gomez
Event: Connected Mathematics Project 3 Workshop
Location: Conquer Mathematics
Date: 11/28/16, 1/6/17, 2/9/17, 3/10/17
Cost: \$135.00 per session (\$540.00 total)

Staff Member(s): Katelyn Brower
Event: Numbers & Operations – Fractions Part 1 Workshop
Location: Conquer Mathematics, Pompton Plains
Date: 12/1/16
Cost: \$135.00

Staff Member(s): Katelyn Brower, Monica Craveiro
Event: Grade 5 Literature in Math Workshop
Location: Conquer Mathematics, Pompton Plains
Date: 12/8/16
Cost: \$135.00 (per person)

- 3. **WHEREAS**, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of July;

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary’s monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Public Comment

XV. Adjournment

RESOLVED that this workshop meeting of the Board of Education be adjourned at ___ P.M.

Moved by:

Seconded by:

Ayes:

Nays: