

The Board of Education of the Borough of Essex Fells, in the County of Essex, New Jersey, convened in a public session on June 20, 2012 in the Media Center of the Essex Fells School. The meeting was called to order by Board President Michele Nitti at 7:38 P.M. Dr. Nitti read the following Statement of Compliance with the Open Public Meetings Act: "In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on April 18, 2012. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress, the Star Ledger, and posted on the district web-site."

I. Call to Order – 7:38 P.M.

II. Roll Call

Mrs. Alison Cirenza – present
Mrs. Carol D'Alessandro – present
Mr. Peter Hutchinson – present
Dr. Steven LoCascio, Vice-President – present, arrived at 7:39 P.M.
Dr. Michele Nitti, President – present

Also present: Mrs. Michelle V. Gadaleta, Superintendent/Principal, Mr. Ernie Turner, Business Office Consultant, two teachers and several members of the public.

III. Flag Salute

The President led the salute to the flag.

IV. Public Comment

No public comment.

V. President's Report

No report.

VI. Superintendent's Report

The Superintendent introduced the following students who read persuasive essays: Michael Butler, Madeline Galligan, Grace Irwin and Celia White.

The Superintendent reported on the following items:

- Successful school year; Safe summer
- First Day of School for Students – Thursday, September 6, 2012

VII. Reorganization Action Items

- 1. RESOLVED** that the Board of Education approves the existing curriculum for the 2012-2013 school year.

NOTES: See Attachment A

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

2. **RESOLVED** that the Board of Education approves the existing textbooks, workbooks and software for the 2012-2013 school year.

NOTES: See Attachment B

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

3. **RESOLVED**, that the Board appoints the Business Administrator as the purchasing agent for the Essex Fells School District for the 2012-2013 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$26,000 and \$36,000 with a QPA, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

4. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2012-2013 school year, at an hourly rate of \$165.00 for a partner and \$145 for an associate.

NOTES: See Attachment C

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

5. **RESOLVED** that Samuel Klein and Company be appointed to perform of the 2011-2012 audit in the amount of \$9,900.00 and be the auditor of record for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

6. **RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker's Compensation Insurance and the Property & Casualty Insurance for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

7. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

8. **RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 2, 2012, as follows:

1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board's FSA administrator. This recommendation includes Aflac/Wage Works updating the district's POP at no cost.
2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its FSA and POP broke-or-record.
3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,500 for medical and dental and as \$5,000 for dependent care for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

- 9. RESOLVED** that Robert E. Donahue be appointed Architect for the 2012-2013 school year, as per the proposal.

NOTES: See Attachment D

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

- 10. RESOLVED** that the Board of Education approve a transfer of up to \$150,000 into the Capital Reserve account for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

The following resolution was tabled:

- 11. RESOLVED** that the Board of Education appoint Helene Turner, Essex Fells Borough Chief Financial Officer, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$2,500, commencing July 1, 2012 for the 2012-2013 school year.

- 12. RESOLVED** that the Board of Education designate the Chief School Administrator to approve line item transfers as are necessary between meetings of the Board effective July 1, 2012 to June 30, 2013. Such transfers shall be reported to the Board, ratified and recorded in the Minutes at a subsequent meeting of the Board in accordance with Policy and Code.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

- 13. RESOLVED** that the Board of Education approves the 2012-2013 Petty Cash fund in the amount of \$300.00, to be administered by the Business Administrator/Board Secretary.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

14. RESOLVED that the Board of Education approves the appointment of Mr. Adi Sulistyo, Facility Supervisor, as Integrated Pest Management Coordinator, Coordinator for Right-To-Know, AHERA and other health & safety and environmental programs mandated by the State of New Jersey, at a \$2,000.00 stipend, for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

15. RESOLVED that the Board of Education approves the renewal of an agreement with New Wave Consultants, Inc, of Lincoln Park, New Jersey to provide mandatory environmental safety services under PEOSHA for the 2012-2013 school year, at an annual fee of \$1,250.00, services to include training, inspections and plan review update for Right To Know, Bloodborne Pathogens, Indoor Air Quality, AHERA and Integrated Pest Management.

NOTES: See Attachment E

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

16. RESOLVED that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

17. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2012-2013 School Safety Team members:

Michelle Gadaleta, Superintendent/Principal
Catherine Codella, Specialist
Jeanine Whitman, Coordinator
Linda Costello
Gail Ellowitch
Kelly Mitchell
Deborah Raimo
Sharon Zeman
Emily Ziccardi
Carol D'Alessandro, Parent Representative

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

18. RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the district Affirmative Action Officer, Public Compliance Officer, and Custodian of Records for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

19. RESOLVED that the Board of Education reaffirms its Policies, Bylaws and Regulations Guides for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

20. RESOLVED that the Board of Education approve the renewal of an agreement with the Asbury Park Board of Education – Information Technology Center of Asbury Park, New Jersey, for the continuation of software services for Budgetary/Accounting System and Payroll/Personnel System and Processing, including ID numbers and Computer Ports for the 2012-2013 school year at a fee of \$7,050.00.

NOTES: See Attachment F

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

21. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following list of public meeting dates for the Essex Fells School.

BE IT RESOLVED that all Regular Monthly Business Meetings will be held in the Media Center of the Essex Fells School and commence at 7:30 P.M.

Wednesday	August 15, 2012	Regular Monthly Business Meeting
Wednesday	September 19, 2012	Regular Monthly Business Meeting
Wednesday	October 17, 2012	Regular Monthly Business Meeting
Wednesday	November 21, 2012	Regular Monthly Business Meeting
Wednesday	December 19, 2012	Regular Monthly Business Meeting
Wednesday	January 16, 2013	Reorganization/Regular Monthly Business Meeting

BE IT RESOLVED that all Workshop Meetings will be held in the Superintendent's Office of the Essex Fells School and commence at 7:30 P.M.

Wednesday,	September 5, 2012	Workshop Meeting
Wednesday,	October 3, 2012	Workshop Meeting
Wednesday,	November 7, 2012	Workshop Meeting
Wednesday,	December 5, 2012	Workshop Meeting
Wednesday,	January 2, 2013	Workshop Meeting
* No August Workshop Meeting		

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

22. RESOLVED that the Board of Education approves TD Bank as the official Bank Depository for the Board of Education for the 2012-2013 school year and approves the following signatories: the Board of Education President, the Board Secretary and the Treasurer of School Monies and approves the Principal for the Student Activity Account only.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

23. RESOLVED that The Progress be designated as the official newspaper of the Essex Fells Board of Education of the Township of Essex Fells, and The Star Ledger be designated as the second newspaper for the publication of official notices and notification of meetings.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

24. **RESOLVED** that the Board of Education grants authority to the Superintendent of Schools to pay bills between Board of Education meetings with subsequent Board of Education approval for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

25. **RESOLVED** that the Board of Education approves the annual preschool tuition rate of \$2,000 per student for 2012-2013 school year for a 5-day, 3-hour program.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

26. **RESOLVED** that the Board of Education approves the 2012-2013 Custodial Holidays.

NOTES: See Attachment G

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

27. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Velma Conway, Occupational Therapist, for the 2012-2013 school year, at the following hours and rates:

Estimated 303 hours total at \$85.00/hour for:

- Treatment
- Evaluations
- IEPs/Progress Reports/Teacher Consultation/IEP Meeting

Total school year cost not to exceed: \$25,755.00

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

28. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2012-2013 school year, at the following hours and rates:

Estimated 481 hours total at \$75.00/hour for:

- Treatment
- Data updates
- IEP Development/Progress Reports

Not to exceed \$36,075.00

Estimated 7 Evaluations total (initial/Rev.) at \$250.00 each

Not to exceed \$1,750.00

Total school year cost not to exceed: \$37,825.00

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirezza
Nays: 0

29. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Pane Consulting, LLC (Frank and Heather Pane), Behaviorists, for the 2012-2013 school year, at the following hours and rates:

Estimated 279 hours total at \$90.00/hour for:

- Consultation (school/home)
- Assessments
- Extra 10 hours of consultation

Not to exceed: \$25,110.00

Estimated 60 hours at 55.00 for:

- Curriculum development
- Data Review

Not to exceed: \$3,300.00

Total school year cost not to exceed: \$28,410.00

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

30. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Patrice Lisante, ABA, for the 2012-2013 school year, at the following hours and rates:

Estimated 100 hours at \$40.00/hour for:

- ABA Instruction/Home

Not to exceed: \$4,000.00

Estimated 30 hours at \$30.00/hour for:

- Update of Data

Not to exceed: \$900.00

Total school year cost not to exceed: \$4,900.00

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

31. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Andrea Petrullo, ABA, for the 2012-2013 school year, at the following hours and rates:

Estimated 120 hours at \$40.00/hour for:

- ABA Instruction/Home

Not to exceed: \$4,800.00

Estimated 40 hours at \$30.00/hour for:

- Update of Data

Not to exceed: \$1,200.00

Total school year cost not to exceed: \$6,000.00

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

32. RESOLVED that the Board of Education approves the Goals for the 2012-2013 school year.

NOTES: See Attachment H

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

The following resolution was tabled:

33. RESOLVED that the Board of Education approves Ed Data Services, Inc. for Cooperative Bid Services at the rate of \$ TBD from April 1, 2012 through March 31, 2013.

NOTES: See Attachment I

34. RESOLVED that the Board of Education approves the appointment of Dr. Howard Schlachter as medical inspector for the 2012-2013 school year.

NOTES: See Attachment J

Moved by: Dr. LoCascio
Ayes: 5

Seconded: by Mrs. Cirenza
Nays: 0

VIII. Superintendent's Resolutions

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 9250 for Professional Development:

Staff Member: Katie McLain
Event: "iPad in your 3rd and 4th Grade Classrooms" Workshop
Location: Bergen County ETTC
Date: 9/28/12
Cost: \$100

Staff Members: Katie McLain, Emily Ziccardi
Event: "On Your Mark, Get Set, Go!" Workshop
Location: Somerset, NJ
Date: 10/12/12
Cost: \$200 per person

Staff Members: Emily Ziccardi
Event: "iPad in your 5th and 6th Grade Classrooms" Workshop
Location: Bergen County ETTC
Date: 10/23/12
Cost: \$100

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

2. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Art Therapist job description.

NOTES: Job description attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

3. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2012-2013 school year:

Michelle Gadaleta Supt/Principal \$137,332.80

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

4. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2012-2013 school year:

NAME	FTE	GUIDE	STEP
Rosalie Almeida	1.00	BA+30	6
Dorotea Banek	1.00	MA+30	16
Michelle Barshay	1.00	BA+30	8
Candice Belmont	1.00	BA	2
Laura Brutman	1.00	MA	8
Nina Buonomo	1.00	MA+15	12
Jackie Castellano	1.00	MA+30	17
Catherine Codella	0.70	MA	10
Linda Costello	1.00	MA+15	17
Monica Craveiro	1.00	BA	3
Sara Dalton	1.00	BA	2
Gail Ellowitch	1.00	BA+15	17
Debbie Emma	1.00	BA	14
Kristin Gann	1.00	BA	16
Roe Haberman	1.00	MA+30	17
Susan Hacker	1.00	MA	8
Deana Hromoko	1.00	MA+30	11
Beth Mahaney	0.40	MA+30	13
Lisa Massaro	1.00	MA+15	16
Katie McLain	1.00	MA+15	3
Kimberly McMahon	1.00	BA	8
Kelly Mitchell	1.00	MA+15	9
Sonja Oftedal	1.00	MA+15	17
Deborah Raimo	0.55	BA+30	10
Judi Reynolds	1.00	MA+30	14
Debbie Rosenson	0.10	MA	17
Laura Short	1.00	MA	14
John Trogani	1.00	BA	8
John Viggiano	1.00	MA	6
Jeanine Whitman	1.00	MA+30	11
Sharon Zeman	0.80	MA	15
Emily Ziccardi	1.00	MA+15	4

Salaries to be determined at the completion of negotiations.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2012-2013 school year:

Rachel Armenti	6hr/day @ \$18/hr\$19,656
MaryJo Buoye	6hr/day @ \$18/hr\$19,656
Marisa Burger	6hr/day @ \$18/hr\$19,656
Laura Quinn	6hr/day @ \$18/hr\$19,656
Margot Vreeland	6hr/day @ \$18/hr\$19,656
Appointment: TBD	6hr/day @ \$18/hr\$19,656

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

6. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2012-2013 school year:

Santiago Galindo	\$37,264.68
Adi Sulisty	\$68,333.88
Lucy Sulisty	\$37,989.90

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

7. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative assistant support staff salaries for the 2012-2013 school year:

Beth Leggett	\$51,757.86
Kathleen Natalino	\$40,800.00

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

8. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Catherine McNish, Art Teacher, for the 2012-2013 school year, BA (.4 FTE) Step 2, at a salary of ____* _____, pending the usual criminal history and background check.

NOTES: * Per Teacher Contract

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 9. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Judi Reynolds, at the contracted rate, to the position of as-needed Supervisor for the 2012 Extended School Year.

NOTES: Letter attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 10. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Jeanine Whitman, at the contracted rate, to the position of as-needed Supervisor for the 2012 Extended School Year.

NOTES: Letter attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 11. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of a \$2,000.00 stipend to Sonja Oftedal for serving as coordinator of the district’s child study team for the 2011-2012 school year.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 12. **RESOLVED** that the Board of Education accept the recommendation of the Superintendent and approve the payment for perfect attendance, as stipulated in the collective bargaining agreement with the EFTA, and to support personnel in accordance with district policy, as follows:

Santiago Galindo	\$250.00
Katie McLain	\$250.00
Adi Sulisty	\$250.00
Lucy Sulisty	\$250.00

NOTES: Pending completion of school year

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 13. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Jackie Castellano for technology input of our new programs during the summer of 2012 at \$40/hour for a maximum of 20 hours.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 14. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves Jeanne Jeffries for technology input of our new programs during the summer of 2012 at \$40/hour for a maximum of 20 hours.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

15. **RESOLVED** that the Board of Education accepts the recommendation of the Superintendent and approves the employment of James Perrella as student assistant in the custodial department for the 2012 summer, at the rate of \$10.00 per hour for a total of 100 hours.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

16. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Maternity/Disability Leave of Absence for Jeanine Whitman from on or about September 10 through on or about December 4, 2012, using a total of 20 sick days, 5 personal days, and 30 unpaid leave of absence days.

NOTES: Letter attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

17. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following additions to the substitute list at \$75 per day for the 2012-13 school year, pending the usual criminal history and background check:

Lucille Lapone
Denise Sperrazza

NOTES: Resume/certification attached

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

18. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP's for the Extended School Year (Summer 2012) Program as follows:

OT: Velma Conway

Estimated 11 hours total at \$85/hour for:

- Treatment

Total summer cost not to exceed: \$935.00

PT: Wellness & Rehabilitation Services

Estimated 28 hours total at \$80/hour for:

- Treatment
- Update of records

Total summer cost not to exceed: \$2,100.00

BCBA: Pane Consulting, LLC (Frank and Heather Pane)

Estimated 33 hours total at \$90.00/hour (school/home)

Not to exceed: \$2,970.00

Estimated 6 hours total at \$55.00/hour for:

- Curriculum development
- Data Review

Not to exceed: \$330.00

Total summer cost not to exceed: \$3,300.00

ABA: Patrice Lisante

Estimated 15 hours at \$40.00/hour for:

- ABA Instruction/Home

Not to exceed: \$600.00

Estimated 3 hours at \$30.00 for

- Update of Data

Not to exceed: \$90.00

Total summer cost not to exceed: \$ 690.00

ABA: Andrea Petruzzo:

Estimated 18 hours at \$40.00/hour for:

- ABA Instruction/Home

Not to exceed: \$720.00

Estimated 1.5 hours at \$30.00 for

- Update of Data

Not to exceed: \$45.00

Total summer cost not to exceed: \$ 765.00

Speech: Creative Speech Solutions

Estimated 38 hours at \$90.00/hour for:

- Direct Instruction

Total summer not to exceed: \$3,420.00

Moved by: Mrs. Cirenza

Ayes: 5

Seconded by: Dr. LoCascio

Nays: 0

The following resolution was tabled:

- 19. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Garden Academy for the 2012-2013 school year in the following amounts:

Summer (2012)	29 days total at <u>TBD</u> /day	
	<u>Total Summer Program Not to Exceed</u>	\$

School Year (2012-13)	180 days total at <u>TBD</u> /day	
	<u>Total School Year Program Not to Exceed</u>	\$

- 20. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Transportation costs through the Sussex County Co-op for the 2012-2013 school year in the following amounts:

Summer (2012)	29 days total at \$73.87 per day	
	<u>Total Summer Program Not to Exceed</u>	<u>\$2,143.00</u>

School Year (2012-13)	180 days total at \$73.87 per day	
-----------------------	-----------------------------------	--

Total School Year Program Not to Exceed \$13,297.00

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 21. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the Sussex County Co-op for transportation services for the 2012-2013 school year.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 22. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the submission of the Security Drill Statement of Assurance for the 2011-2012 school year to the County Office of Education.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 23. RESOLVED**, that the Board of Education approves the second reading of the following policies/regulations:

Policy 5600
Policy 7510

Pupil Discipline/Code of Conduct
Use of School Facilities

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

- 24. RESOLVED** that the Board of Education, as recommended by the Superintendent, extends thanks to the PTA and Essex Fells Foundation for Educational Excellence for their donations and support of the school throughout the 2011-2012 school year.

Moved by: Mrs. Cirenza
Ayes: 5

Seconded by: Dr. LoCascio
Nays: 0

IX. Business Administrator's Report
No report.

X. Business Resolutions

- 1. RESOLVED** that the Board of Education accepts the minutes of the following meetings:

May 2, 2012	Workshop Meeting Minutes
May 16, 2012	Regular Meeting Minutes
May 16, 2012	Executive Session Minutes

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

- 2. RESOLVED** that the Board of Education approves the bills and claims for June 20, 2012 in the total amount of \$154,146.78 as certified by the Interim Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May 2012 as certified by the Interim Business Administrator and approved by the Superintendent and Board President in the total amount of \$258,222.69 including \$239,911.60 for the gross payroll, \$2,594.59 for the Board's share of FICA/Medicare and \$15,716.50 for the State's share of FICA/Medicare.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

3. **RESOLVED** that the Board of Education approves the transfer of funds for the month of April as certified by the Interim Business Administrator and authorized by the Superintendent of Schools.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

4. **WHEREAS**, the Board of Education has received the Reports of the Interim Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of April; and

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

5. **RESOLVED**, that the Board of Education approves the submission of a request to the Executive County Superintendent of Schools for renewal of the required waiver of toilet facilities for Early Intervention/Pre-Kindergarten and Kindergarten classrooms 205 and 208 for the 2012-2013 school year.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

XI. Old Business / Board Discussion

The Board discussed the following item:

- Landscaping / Tree Proposals

XII. New Business / Board Discussion

No discussion.

XIII. Meeting Open for Public Comment

No public comment.

XIV. Adjournment

The public meeting of the Board of Education was adjourned at 8:51 P.M. The next **Regular meeting** of the Board of Education will be **Wednesday, August 15, 2012 at 7:30 P.M.** in the Media Center.

Moved by: Dr. LoCascio
Ayes: 5

Seconded by: Mrs. Cirenza
Nays: 0

Student Enrollment: 2011-2012

Teacher	Section	Total	M	F
Mrs. Gann/Ms. Almeida-AM	PS	8	5	3
Mrs. Emma	KE	13	5	8
Ms. McMahon/Ms. Almeida-PM	KM/A	12/14*	6/7*	6/7*
Mrs. Massaro	1LM	14	5	9
Ms. Mitchell	1KM	12	3	9
Ms. Belmont	2B	13	7	6
Mrs. Brutman/Mrs. Short	2B/S	13	7	6
Mrs. Haberman	3H	18	6	12
Mrs. Reynolds/Mrs. Hromoko	3R/H	19	7	12
Mrs. Barshay(Mrs. Quinn)/Ms. Ziccardi	4B/Z	12	7	5
Mrs. Hacker	4H	13	8	5
Mrs. Banek	5B	14	8	6
Ms. Craveiro/Ms. McLain	5C/M	14	7	7
Mrs. Buonomo	6B	15	6	9
Ms. Dalton/Mrs. Whitman	6D/W	14	6	8
TOTALS		205	94	111

*PM only

Fire Drills: 2011-2012

Month	Fire Drill	Emergency Drill
September	9-12-11	Lockdown 9-16-11
October	10-18-11	Evacuation to Bleachers 10-25-11
November	11-16-11	Shelter in Place 11-28-11
December	12-20-11	Lockdown 12-22-11
January	1-25-12	Lockdown 1-30-12
February	2-23-12	Shelter in Place 2-28-12
March	3-13-12	Lockdown 3-21-12
April	4-30-12	Shelter in Place 4-20-12
May	5-23-12	Lockdown 5-22-12
June	6-13-12	Evacuation Drill 6-15-12

Harassment, Intimidation & Bullying Report

As of Date of BOE Meeting	11/16/11	12/7/11	1/18/12	2/15/12	3/27/12	4/18/12	5/16/12	6-20-12
TOTAL # of Reported Incidents	6/2	2	2	0	1	0	1	0
Number of Unfounded Incidents	6/2	2	2	0	0	0	1	0
Number of Founded Incidents	0	0	0	0	0	0	0	0

Respectfully submitted,

Mr. Mark Resnick
Interim Business Administrator/
Board Secretary