

# AFSA High School

Adopted: October 15, 2007  
Revised:

District 4074

## **622 THIRD PARTY BILLING PROCEDURE**

Minn. Stat. § 125A.21, subd. 2 requires school districts to seek reimbursement from insurers and similar third parties for the cost of services provided by a district whenever these services are otherwise covered by the child's health coverage. This statute is based on the federal regulations and IDEA. AFSA may enroll as providers with both Medical Assistance (MA) and private plans. It is AFSA's belief to only seek reimbursable funds through MA and not private insurance, due to the hardship it may cause a family with their private insurance.

Each school year AFSA will assess the need to third party bill by:

- Identifying students who receive third party billable services, and
- Reviewing Third Party Billing permission form filled out each school year

Upon reviewing this information, the school will estimate the amount of billable time and compare it to the hourly wage AFSA would pay for an employee or contract person to complete the Third Party Billing paperwork. If this action is not cost effective, the school can determine not to Third Party Bill on a year to year basis.

You can find the Third Party Billing forms and manual under the MN Dept. of Health website: [www.health.state.mn.us](http://www.health.state.mn.us) and then in the Assistive Technology Manual.