

AFSA K-12 Parent Engagement Policy

Academy for Sciences & Agriculture – District 4074

2022-2023

AFSA K-12 is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I. District Expectations

District must establish the district's expectations for parent involvement. [Section 1118(a)(2), ESEA.]

AFSA agrees to implement the following requirements:

- AFSA will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- AFSA will work with its schools to ensure that the required school-level parent involvement plan meets the Title I requirements, and includes, as a component, a school-parent compact.
- AFSA will incorporate this district-wide parent involvement plan into its district plan.
- In carrying out the Title I parent involvement requirements, to the extent practicable, AFSA and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If AFSA's plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when it submits the plan to Minnesota Department of Education
- This policy by the following definition of the term "parent" includes legal guardian or other person standing in place of a parent (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child's welfare).
- Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - A. that parents play an integral role in assisting their child's learning;

- B. that parents are encouraged to be actively involved in their child’s education at school;
- C. that parents are full partners in their child’s education and are included, as appropriate, in
- D. decision-making and on advisory committees to assist in the education of their child;
- E. that other activities are carried out, such as those described in section 1116 of the ESEA.

Part II. District/School Parent Involvement Plan Required Components

- A. AFSA will take the following actions to involve parents in the joint development of its district/school parent involvement plan:

AFSA will involve parents, in an organized, ongoing, and timely way, in the planning, review and improvement of programs under this part, including planning, review and improvement of the school parent involvement plan. Supervision and activities will be offered for young children so parents can attend without distraction.

1. Parent Involvement Meetings

- August 30, 2022 during Back to School Picnic (ANNUAL MEETING)
- December 1, 2022 during K-7 Presentation Night
- March 9, 2023 during K-7 Presentation Night
 - Contact: Liz Burkwald lburkwald@afsahighschool.com 651-209-3922
 - Timely information will be provided in parent email communications

- B. AFSA will involve parents in the process of district and school plan, review and improvement [i.e. district plan, section 1112, schoolwide section 1114, and/or school improvement section 1116];

1. How will the school/district inform parents of the school report card?

- a. AFSA provides an Annual Report detailing accountability results and information each year by December 1st

2. How will the school identify students who qualify for Title I services?

- a. AFSA is a Schoolwide Program for Title I Services. This means our program is designed to elevate the entire educational program of a Title I school. Elements of our program include Paired Mentor Teaching, culturally relevant curriculum materials, emphasis on Social Emotional Learning, literacy and math events for students and families, and small group interventions.
- b. AFSA uses multiple measures to identify students needing small group instruction as described in the table below.

Measure:	Qualifying standard:
STAR Testing	“Red” level – Not meeting grade-level expectations
Teacher Recommendation	Missing skill development, not meeting grade-level expectations (2 or more years below)
Parent Advocacy	Parents provide outside testing results, student work samples, or evidence of struggle showing below-grade level progress

Student Work samples	Consistent samples showing below grade-level progress in Language Arts or Math
Student Advocacy	Students can request additional assistance/instruction on specific topics, units, or skills from the classroom in the areas of ELA and Math

- C. AFSA will, with the assistance of its Title I schools, provide support to parents of children served by the school district or school, as appropriate, in understanding topics such as the following.
 - 1. the state’s academic content standards,
 - 2. the state’s student academic achievement standards,
 - 3. the state and local academic assessments including alternate assessments,
 - 4. the requirements of Title I,
 - 5. how to monitor their child’s progress, and
 - 6. how to work with educators.
- D. List activities, such as workshops, conferences, classes, both in-state and out-of-state, including any equipment or other materials that support educating parents on the above topics.
- E. AFSA will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
- F. AFSA will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.
 - 1. Back to School Picnic Parent sessions
 - Parent PowerSchool Access
 - AFSA website – Lesson Plans and classroom sites
 - Parent Involvement Committee
 - 2. AFSA Literacy Night February 10, 2023
 - 3. AFSA Numeracy Night November 4, 2022
- G. AFSA will, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
- H. AFSA will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.
 - 1. Based on information provided in Home Language Surveys, AFSA will offer translated information to parents of Title I students.
 - 2. AFSA’s website is fully translatable to over 100 languages

3. Email communications will be offered in print format for those without email access
- I. AFSA will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement plan.
 1. Describe actions, such as how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play.
- J. AFSA will involve parents in the decisions regarding funds reserved for parental involvement activities.
 1. During Annual Meeting, budgets will be presented and discussed with parents for the year.

Part III. Shared Responsibilities for High Student Academic Achievement

- A. As a component of the school-level parental involvement plan, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.
- B. Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement;
- C. Provide frequent reports to parents on their children's progress; and
- D. Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
 1. Goal Setting & Parent Compact Conferences in October
 2. Progress monitoring reports in February
 3. End-of-Year Progress reports in May
 4. Volunteering in classrooms subject to Volunteer guidelines, including background checks.
- E. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

Part IV. Accessibility

AFSA will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing

information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Part V. Adoption

The AFSA Parent Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On June 28, 2022 the AFSA Parent Involvement Plan will be in effect for the period of 2022 -2023.

AFSA will distribute this plan to all parents of participating Title I children on or before October 30, 2023.