

# AFSA High School

Adopted: March 23, 2010  
Revised: April 24, 2018

District 4074

## 575 LETTERING POLICY

### I. PURPOSE

The purpose of this policy is to develop a system of recognition for students who excel in their chosen activities.

### II. GENERAL STATEMENT OF POLICY

#### Letter Awards

Individuals will receive an "A" emblem for lettering the first time. They will receive only one letter while attending AFSA High School. All awards after the first letter will be a bar and/or a certificate.

To meet the lettering requirements, a participant must complete the season for the activity/sport, unless injury or sickness prevents the completion of the season. If a student is unable to complete the season due to medical reasons, it becomes the responsibility of the student and/or parents to talk to the Coach and Athletic Director, and discuss the medical reasons, and request that the letter be awarded.

Awards will be presented at the Annual FFA Awards Banquet in the spring.

Students wishing to letter must remain in good standing as per the Student Handbook.

It is the responsibility of the *Student* to keep accurate and up to date records of their accomplishments.

Letters for sporting teams the student must

- Maintain a "varsity attitude" throughout the season. A varsity attitude is demonstrated by an above-average commitment to the team's goals, to the sport and to one's individual improvement.
- Complete the entire season attending all practices. (unless a valid reason given ahead of time.)
- Meet and obey all Minnesota State High School League rules during the season.

The Athletic Director and school Director along with the coach may use their discretion to award or withhold a letter to any player.

## II. LETTERING CRITERIA

### 1. Academic Letter:

- a) To receive an academic letter, students must be on the (A Honor Roll) or higher for a full school year. Students are eligible all four years of high school. The AFSA Honor Roll will be published at the end of each trimester.
- b) Awards include:
  - i. High Honors for students who are earning a GPA of 3.67 or higher and are taking CIS or AP courses.
  - ii. (A) Honor Roll for students who are earning a GPA of 3.67 or higher and are not taking CIS or AP courses.

### 2. Baseball/Softball Letter:

- a) Students must average 3 plate appearances per varsity game throughout the season.

### 3. Basketball Letter:

- a) Attends all varsity games unless excused.
- b) A player will play in as many halves as the team plays varsity games.

### 4. Choir Letter:

- a) Choir members must attend all rehearsals with the exception of two. These absences must be excused and cleared with the teacher BEFORE the day of the absence.
- b) Each choir member must make one attempt at a recruitment/marketing project to try to make the choir more visible in the school.
- c) Choir members must attend all performances, no exceptions

### 5. AFSA High School FFA Lettering Policy

- a) In order to letter in FFA the Student has to reach a total of 250 points over the course of their years of participation, and an additional 100 points to receive their numerals. The award of the letter will be based on the following point system. It is the responsibility of the *Student* to keep accurate and up to date records of their accomplishments. When the Student completes one of the activities listed, they must have the advisor initial the amount of points earned. Students must participate in at least one Career Development Event (CDE) per year of eligibility and possess their Chapter Degree.

### 6. NHS Lettering Policy:

- a) 1 full year in NHS
- b) Full participation in all meetings and activities (excused absences with permission from the faculty advisor)
- c) 1 of the following 2 requirements:
- d) 50 hours of community service (both with AFSA & outside of AFSA)
  - i. Documented with a form letter presented to the faculty advisor
- e) A fully planned and implemented activity outside of AFSA.

- 7. Nordic Ski Team Lettering Policy:**
- a) In order to letter on the Nordic Ski Team a student must accumulate a total of 35 varsity points over the course of their years of participation. It is the responsibility of the *Student* to keep accurate and up to date records of their points.
  - b) Winner of “Sportsmanship Award” will automatically letter
- 8. Robotics Lettering Policy:**
- a) In order to letter on the Robotics Team a student must accumulate a total of 50 points over the course of their years of participation. It is the responsibility of the *Student* to keep accurate and up to date records of their points.
  - b) 1 full year in Robotics
  - c) Full participation in all meetings and competitions, unless excused.
- 9. Science Fair Lettering Policy:**
- a) Students must complete one of the following:
    - i. Present a science fair project all four years, with one of their projects making it to the state competition.
    - ii. Present a science fair project three years at AFSA, with two of the projects making it to the state competition and receiving a red ribbon or above.
    - iii. Present a science fair project at AFSA that makes it to the National Competition.
- 10. Soccer Lettering Policy:**
- a) Students must:
    - i. Attend all varsity games unless excused.
    - ii. A player will play in as many halves as the team plays varsity games.
- 11. Speech Team Lettering Policy:**
- a) In order to letter in speech you need to earn 50 points and meet all of the lettering criteria. Attend the section preliminary tournament and the section tournament (if qualified). Points can carry over from year to year. It is the responsibility of the *Student* to keep accurate and up to date records of their points.
- 12. Volleyball Lettering Policy:**
- a) Students must play in 2/3 of all varsity games to letter in volleyball.
- 13. Youth-in-Government Lettering Policy:**
- a) To earn a letter in Youth-in-Government you need to achieve 25 points. Points will carry over from year to year. It is the responsibility of the *Student* to keep accurate and up to date records of their points.

#### 14. Quiz Bowl

- a) To earn a letter in Quiz Bowl students must:
  - i) Attend 75% of practices, meetings, and competition nights in the Minnesota State High School Quiz Bowl League
  - ii) Average at least 10 PP20TUH (Points per 20 Toss Ups Heard) throughout the

#### 15. Theater

- a) Throughout a student's high school career, points may be earned for each production a student participates in. A student becomes eligible to earn points whether they participate onstage (acting) or offstage (technical staff and/or pit orchestra) and meet the requirements of the Director for that specific run. The student must be in good standing with general attendance, complete 2 hours of technical work, and exhibit positive behavior. A student forfeits their right for theatre points if they have an unexcused absence, excessive tardies, or behavior that has been disruptive, insubordinate or otherwise negative. This determination will be at the sole discretion of the Head Director, with input from assistants. The Head Director will designate points for activities each year.
- b) At the conclusion of the run of a show, a student who wishes to earn by points for that show will fill out an application, which includes a self-evaluation, to assess their participation and growth. The form must be filled out completely, signed and turned into the Director by the deadline set for that particular run. If the Director feels that they have fulfilled their responsibilities as it relates to that specific production, the Director will sign the form and file it with any other forms for that particular student.
- c) When the student has earned a total of 10 points, they will earn a theatre letter to be given at the annual AFSA banquet.

*In the event that a new activity/sport is added at AFSA High School, the Lettering Policy Committee shall meet to determine the criteria.*

#### IV. DISSEMINATION OF POLICY

- 1. This policy shall be communicated to students and parents at the beginning of each activity that qualifies for a letter.
- 2. This policy will be reviewed at least annually for compliance with state and federal law.

**Cross References:** AFSA Student Parent Handbook  
MSHSL Eligibility Policy  
AFSA Policy 503 (Student Attendance)  
AFSA Policy 506 (Student Discipline)

