

AFSA High School

Adopted: August 23, 2022

District 4074

Revised:

500 Food Service Policy

Meals are available at a reduced price or free to students whose families meet the income guidelines established by the USDA. The Food Service program is monitored by the Minnesota Department of Children, Families, and Learning. If you feel your family might qualify for this benefit, please contact AFSA K12 office at 651-209-3910. The information is confidential, and students who receive the benefits are not identified in any way. In the operation of child nutrition programs, no child will be discriminated against because of race, gender, color, national origin, age, or disability.

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. GENERAL STATEMENT OF POLICY

- A. AFSA K12 recognizes the parent's/guardian's responsibility to provide breakfast and lunch for their children. Proper nutritional intake is essential for adequate learning to occur.
- B. It is the policy of AFSA K12 is to offer breakfast and lunch. The food service department strives to produce quality meals at a reasonable cost.
- C. The food service program is a pre-payment program. Families and staff are expected to have a positive balance in their account at the beginning of the school year and during the course of the school year.
- D. Households may apply for free/reduced meals at any time during the school year. Applications are mailed to all households prior to the start of the school year and are included in new enrollment packets. In addition, applications are available on our school district web site at www.afsak12.com and in the office at both the High School and the K-8 School.

III. PROCEDURES FOR NOTIFYING FAMILY OF ACCOUNT STATUS

- A. Families that have a negative balance of \$5.00 or more will receive a weekly automated message.
- B. Phone calls to parents and guardians will be made by staff if funds are not received within one week of notification of a negative balance.
- C. Invoices will be mailed to parents and guardians if the negative balance is more than \$20.
- D. The Parent Portal for PowerSchool on the website, www.afsak12.com can be used to view account information.

- E. Parents can make electronic payments through SchoolPay on the website, www.afsa12.com
- F. Staff and guests who have a negative account balance of \$10.00 or greater will not be allowed to receive a school breakfast or lunch.

Lunch account balances remaining at the end of the school year will be carried over to the new school year. Seniors' lunch balances will be transferred into a sibling's account or refunded to the parent/guardian. Student lunch balances will not be refunded unless a student is leaving the district. If you have any questions, please call the High School office at 651-209-3910.