

# AFSA High School

Adopted June 28, 2011

District 4074

## 425 Return-to-work Policy

AFSA High School supports the practice of bringing injured employees back to work, as soon as they are medically able, to a position in our organization compatible with any physical restrictions they may have. We believe this practice serves the best interests of our employees and organization.

The prompt return of injured employees to positions within their medical restrictions will minimize the impact of work-related injuries. Coming back to work early helps employees remain functional as they recover while providing our organization with the valuable use of employees' talents. It also helps control workers' compensation costs.

If you are injured at work, report the injury to our claims coordinator immediately—no matter how minor the injury is. Any questions concerning workers' compensation should be directed to this individual.

Claims coordinator: Becky Meyer  
Phone: 651-209-3915  
Email: bmeyer@agacademy

Your claims coordinator will help arrange for medical treatment following an injury. Prompt, quality medical treatment can be assured through the use of our recommended primary care clinic.

Clinic:  
Phone:

Current positions may be modified to fit the medical limitations of injured employees by modifying workstations, altering specific tasks or working reduced hours. If this is not possible, temporary transitional jobs may be made available either with your department or through a temporary assignment with another department.

This return-to-work program is an important part of our organization's commitment to manage work-related injuries in a way that's best for our employees and for this organization.

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Signature

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Title

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Date