



# **GOVERNING BOARD MEETING AGENDA**

**Thursday, February 4, 2016**

**5:30 pm**

**Location:**

26316 Hesperian Blvd.  
Hayward, CA 94545

**Website:**

[www.edenrop.org](http://www.edenrop.org)

**Phone Numbers:**

(510) 293-2971  
Fax (510) 293-8225



## **Governing Board Members**

Gary Howard, President  
Evelyn Gonzalez, Alternate  
Lisa Brunner, Member  
Janet Zamudio, Member

Castro Valley Unified School District  
San Leandro Unified School District  
Hayward Unified School District  
San Lorenzo Unified School District

## **Mission Statement**

The mission of the Eden Area Regional Occupational Program is to prepare students for careers and further education as well as to instill workplace skills and ethics that enable them to compete successfully in the economy of today and the future.



Regular Meeting of the ROP Governing Board  
Eden Area ROP Board Room  
26316 Hesperian Blvd., Hayward, CA 94545

Date: Thursday, February 4, 2016  
Time: 5:30 p.m.

**AGENDA**

Welcome to the Eden Area Regional Occupational Program Governing Board Meeting. The purpose of the meeting is to consider matters of policy and business necessary for the operation of the Regional Occupational Program.

Visitors wishing to address the Governing Board are asked to complete a "Request to Address ROP Governing Board" card, available at the entrance to the meeting room, and submit it to the Governing Board's Administrative Secretary. Any member of the audience may speak on any agenda item by following this process, or upon recognition by the Chairperson by identifying him/herself and his/her organization affiliation prior to any action taken by the Governing Board. Such presentations may be limited. If there is a desire to address the Governing Board on a matter relating to the Eden Area ROP that does not appear on the agenda, this may be done during the "Other Business" section.

State law prohibits the ROP Governing Board from taking any action on or discussing items that are not on the posted agenda except to A) briefly respond to statements made or questions posed by the public in attendance; B) ask questions for clarification; C) provide a reference to a staff member or other resource for factual information in response to the inquiry; or D) ask a staff member to report back on the matter at the next meeting and/or place it on a future agenda. (Government Code Section 54954.2 (a))

This meeting is being recorded. These recordings are maintained by the Eden Area ROP for 30 days and are available for review to the public upon request.

**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Mission Statement**

**V. Approval of Agenda**

**VI. Student of the Month**

- A. Presentation of ROP Student of the Month Awards (page 3)

**VII. CONSENT CALENDAR**

Action by the ROP Governing Board of the Eden Area Regional Occupational Program means that all items listed under the Consent Calendar are adopted by one single motion, unless a member of the Governing Board, the Superintendent, or a member of the public requests that any such item be removed from the Consent Calendar and voted upon separately.

- A. Request the Governing Board to approve the Minutes of the Regular Governing Board

Meeting of December 10, 2015 (pages 4-8)

- B. Request the Governing Board to approve the Bill Warrants (pages 9-14)
- C. Request the Governing Board to approve the Personnel Action Items (pages 15-16)
- D. Request the Governing Board to approve the Quarterly Report on Williams Act Complaints and Resolutions (pages 17-18)
- E. Request the Governing Board to approve the Contract for California Career Pathways Trust Grant for ConnectEd: The California Center for College and Career (pages 19-26)

**VIII. INFORMATION ITEMS**

- A. CDE Course Review-Criminal Justice/Forensic Science (pages 27-28)
- B. Adult Programs Update (page 29)
- C. Technology Plan Update (page 30)
- D. DECA Northern California Conference (page 31)
- E. Counselors' Luncheon (page 32)
- F. Midyear Review of the Superintendent's Goals (pages 33-35)

**IX. ACTION ITEMS**

- A. Request the Governing Board to approve the Annual Independent Auditor's Report for the Fiscal Year Ending June 30, 2015 (page 36)
- B. Request the Governing Board to approve the Budget Development Calendar for the 2016-2017 School Year (pages 37-38)
- C. Request the Governing Board to approve the Governing Board Reorganization (page 39)
- D. Request the Governing Board to approve the adoption of Resolution 2-15/16: Career Technical Education Month (pages 40-41)

**X. Superintendent's Report**

**XI. Other Business/ Governing Board Reports**

- A. Public
- B. ROP Governing Board

**XII. Adjournment**



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Craig Lang, Director  
**SUBJECT:** Presentation of ROP Student of the Month Awards

## BACKGROUND

The Eden Area ROP has developed a Student Recognition Program to acknowledge outstanding efforts and achievements of our students.

## CURRENT SITUATION

The Student Recognition Program has proven to be a successful, motivational tool in the classroom, among the staff and the students of the Eden Area ROP.

The following students were selected as “ROP Students of the Month” for February:

William “Quinn” Gillis	Hayward High School	First Responder
Sergio Bahena	San Leandro High School	Auto Technology I
Francisco De Los Santos	Arroyo High School	Construction Technology
Kiyah Blackmon	Arroyo High School	Criminal Justice
Bryana Hernandez	San Leandro High School	Automotive Refinishing & Painting

## RECOMMENDATION

Information only

# Consent Calendar





**Minutes of the Special Meeting of the ROP Governing Board  
December 10, 2015**

**I. Call to Order**

Board President, Gary Howard, called the meeting to order at 5:31 p.m. on Thursday, December 10, 2015 at the Eden Area Regional Occupational Program Board Room, 26316 Hesperian Blvd., Hayward, CA 94545.

**II. Roll Call**

Roll was called by Gabriela Juarez, Administrative Assistant.

Eden Area ROP Governing Board Present:

Gary Howard, President	Castro Valley USD	
Vince Rosato, Alternate	San Leandro USD	
Lisa Brunner, Member	Hayward USD	arrived at 5:38 p.m.
Penny Peck, Member	San Lorenzo USD	

Superintendent: Linda Granger, present

ROP Administrators in Attendance:

Craig Lang	Director
Stefanie Bradshaw	Assistant Director of Adult Programs
Sheila Lawrence	Assistant Director of Offsite Programs
Marites Fermin	Business Manager
Evan Goldberg	Grants Coordinator

ROP Staff in Attendance:

Gabriela Juarez	Superintendent's Administrative Assistant
Deborah Maynard	Marketing Program Instructor

Others Present:

Ron Bennett	Chief Executive Office, School Services of California
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**III. Pledge of Allegiance**

Sheila Lawrence led the Pledge of Allegiance.

**IV. Mission Statement**

Evan Goldberg read the Eden Area ROP Mission Statement.

**V. Approval of Agenda**

Trustee Vince Rosato moved to approve the agenda. Trustee Penny Peck seconded the motion. By the following vote, the agenda was approved.

AYES:	3 (Howard, Peck, Rosato)
NOES:	0
ABSTAIN:	0

ABSENT: 1 (Brunner)

## **VI. Consent Calendar**

Trustee Vince Rosato moved to approve the Consent Agenda items as follows:

- A. Approve the Minutes of the Regular Governing Board Meeting of November 5, 2015
- B. Approve the Bill Warrants
- C. Approve the Listed Donations-Mary Ann Simmons
- D. Approve the Listed Donations-Wheel Works
- E. Approve the List of Charter Bus Companies for Transportation

Trustee Penny Peck seconded the motion.

AYES: 3 (Howard, Peck, Rosato)  
NOES: 0  
ABSTAIN: 0  
ABSENT: 1 (Brunner)

## **VII. Information Items**

### **A. Development of New Funding Model**

Linda Granger, Superintendent, introduced Ron Bennett, Chief Executive Officer of School Services of California, to discuss the Equalized Funding Model Development. Mr. Bennett presented the Board with a two part report. The first part reviewed the cost and service relationships related to the changes in educational policy and funding formulas related to implementation of the Local Control Funding Model (LCFF). The second part reviewed the current cost distribution and recommendations for an equalized funding model for member districts.

School Services of California (SSC) gathered information about the ROP's financial reports, enrollment projections, staffing reports, descriptions of the current funding allocation formula and multiyear financial projections. They interviewed member districts Chief Business Officials and ROP staff members. SSC staff presented recommendation options to the member Superintendents and finally a summary presentation to the Governing Board.

Mr. Bennett reviewed with the Board the ROP's past funding models, current funding model and the future options. The funding model has not been reviewed since 2008-2009 when districts were first offered full flexibility in Tier III programs, nor during the implementation of LCFF in 2013-2014. The programs are currently protected by maintenance of effort (MOE) requirements for 2013-2014 and 2014-2015, and they need to remain viable and cost competitive.

Mr. Bennett highlighted that in every case EAROP has provided high-quality services to students. In the future, the environment will be more competitive; the Governor has proposed a consortium model where districts will independently decide which service providers to use.

SSC recommends the development of an amiable multiyear agreement. The agreement should include: incremental increases tied to cost-of-living adjustment (COLA) on district base funding or some other measure in order to mitigate cost increases within the ROP. It is also

recommended, as the LCFF evolves, it will be necessary review and revise the agreement periodically, monitor and report cost increases/decreases and funding changes, continue to offer flexible scheduling and develop a reserve policy that will allow flexibility and sustainability for the ROP and JPA member investments.

#### **B. CDE Course Review-Business Economics**

Sheila Lawrence, Assistant Director of Offsite Programs, introduced Deborah Maynard to present information about the Business Economics course. The course focus is micro and macro economics. The curriculum includes personal finance, the effects of education on income, employment analysis, leadership, management levels, factors of production, concept of scarcity, supply and demand

Students in the class are required to write a 30 page business plan, navigate and invest in the stock market, participate in projects based on understanding other countries economic systems.

Students also participate in several activities that include DECA, an economic summit and field trips. The course is offered at Castro Valley, Hayward, San Leandro, San Lorenzo and Arroyo High Schools. The course is UC a-g approved and articulated with Chabot and Ohlone College for college credit.

#### **C. Advisory Committees Meeting**

Sheila Lawrence, Assistant Director of Offsite Programs, shared that on November 4, 2015, the Eden Area ROP held its annual Advisory Committee Meetings at the San Leandro Senior Center.

The Advisory meetings provide the opportunity for prominent members of each industry pathway to meet with ROP instructors, to review curriculum, discuss employment trends, give updates on industry standards and to recommend improvements to ROP programs.

Mrs. Lawrence shared with the board the packets given out to the advisory members.

### **VIII. Action Items**

#### **A. Request the Governing Board to approve the 2015-2016 First Interim Budget Report**

Marites Fermin, Business Manager, presented the 2015-2016 First Interim Budget Report.

Upon review of and a motion by Trustee Penny Peck and a second by Trustee Lisa Brunner, the Governing Board approved the 2015-2016 First Interim Budget Report.

AYES:	4 (Brunner, Howard, Peck, Rosato)
NOES:	0
ABSTAIN:	0
ABSENT:	0



**B. Request the Governing Board to approve the Second Reading and Adoption of Board Policy & Administrative Regulation 4121: Temporary/Substitute Personnel**

Upon review of and a motion by Trustee Penny Peck and a second by Trustee Lisa Brunner, the Governing Board approved the Second Reading and Adoption of Board Policy & Administrative Regulation 4121: Temporary/Substitute Personnel.

AYES: 4 (Brunner, Howard, James, Polvorosa)  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

**C. Request the Governing Board to approve the Revised Course Outlines**

Upon review of and a motion by Trustee Lisa Brunner and a second by Trustee Penny Peck, the Governing Board approved the Revised Course Outlines.

AYES: 4 (Brunner, Howard, James, Polvorosa)  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

**IX. Superintendent's Report**

Linda Granger, Superintendent, highlighted that under the Career Pathways Trust Grant the ROP is part of the East Bay Career Pathways Consortium. The Eden Area ROP continues to be asked to lead groups or provide input for other consortiums participating in the Grant. Superintendent Granger facilitated a presentation to the consortium on how to organize successful advisory meetings for other regions. The ROP has a model that others are learning how to replicate. The ROP's Work Based Learning Specialist, Jayne Salinger, met with 2 other career pathway consortiums and is helping them work on a manual for work based learning so that everyone can share. The State has been giving the Eden Area ROP a lot of praise for the work that has been accomplished in such a short period of time.

Superintendent Granger updated the Board on the progress of the CTE Incentive Grant application. The ROP has applied as a consortium with the four districts and part one of the application has been submitted. The next steps require the State to allocate how much each applicant will receive based on ADA and other factors. That was projected to be done before December. Once that is established, part two of the application requires each applicant to show how the funds received from the grant will be utilized during the 3 years of funding. Additionally, applicants are required to show a budget for the 3 years after the grant funding has ended. The due date for the application will likely be in January.

The Superintendent concluded her report by sharing that Trustee Ron Carey has been promoted at work and will no longer be able to serve on the San Leandro or the ROP Board. He sent his regrets and Superintendent Granger acknowledged him for his contributions to the Board.

**X. Other Business/Governing Board Reports**

**A. Public**

None

**B. Governing Board Reports**

Vince Rosato, San Leandro USD alternate, reported that he is an officer of the Alameda County School Board Association and wanted to extend an invitation to the Board and ROP staff to attend the January 19<sup>th</sup> meeting when a consortium presentation will be taking place regarding funding for adult schools and community colleges.

**XI. Adjournment**

The meeting was adjourned at 7:05 p.m.

Approved by the Eden Area ROP Governing Board \_\_\_\_\_.

\_\_\_\_\_  
Linda Granger, Superintendent  
Clerk to the ROP Governing Board



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Sabrina Ubhoff, Accounting Technician  
**SUBJECT:** Request the Governing Board to approve the Bill Warrants

#### **CURRENT SITUATION**

The bill warrants submitted for approval are for the period of November 13, 2015 through January 15, 2016 and include test warrant numbers and voided warrants.

#### **CONSENT CALENDAR**

**Checks Dated 11/13/2015 through 01/15/2016**

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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**Fund Summary**

<u>Fund</u>	<u>Description</u>	<u>Check Count</u>	<u>Expensed Amount</u>
010	General Fund	154	400,289.61
	Total Number of Checks	<b>154</b>	400,289.61
	Less Unpaid Sales Tax Liability		133.06-
	<b>Net (Check Amount)</b>		<b>400,156.55</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Mercedes Henderson, Personnel Coordinator  
**SUBJECT:** Request the Governing Board to approve the Personnel Action Items

#### **CURRENT INFORMATION**

The attached listing of personnel consent items are the Eden Area ROP Superintendent's recommendations for approval.

#### **CONSENT CALENDAR**



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**SUBJECT:** Request the Governing Board to approve the Quarterly Report on Williams Act Complaints and Resolutions

## **BACKGROUND**

Education Code 35186 (d) requires the following:

“A school district shall report summarized data on the nature and resolution of all complaints concerning deficiencies related to instructional materials, emergency or urgent facilities conditions and teacher vacancy or misassignment on a quarterly basis to the county superintendent of schools and the Governing Board of the school district. The summaries shall be publicly reported at a regularly scheduled meeting of the Governing Board of the school district. The report shall include the number of complaints with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.”

## **CURRENT SITUATION**

Attached is a report of the complaints and resolutions through January 1, 2016 as specified by Education Code 35186 (d).

## **CONSENT CALENDAR**

## Quarterly Report on Williams Act Complaints

[Education Code 35186 (d)]

Report through: January 1, 2016

District: Eden Area Regional Occupational Program  
Person completing this form: Gabriela Juarez  
Title: Administrative Assistant to the Superintendent

Quarterly Report Submission (check one)→

Date: January 1, 2016

- ☒ January 2016  
☐ April 2016  
☐ July 2016  
☐ October 2016

Date for information to be reported publicly at the Governing Board meeting: February 4, 2016

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Number of Complaints	Number of Resolved Complaints	Number of Unresolved Complaints
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Mis-assignment	0	0	0
Facilities Conditions	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
TOTALS	0	0	0

Publicly reported at the Governing Board meeting on: February 4, 2016

\_\_\_\_\_  
Linda Granger, Superintendent



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Evan Goldberg, Grant Coordinator  
**SUBJECT:** Request the Governing Board to approve the Contract for California Career Pathways Trust Grant for ConnectEd: The California Center for College and Career

## **BACKGROUND**

In July 2015, the Eden Area ROP was awarded a \$5.8 million grant for the California Career Pathways Trust Round 2 grant. Part of this grant included training and technical assistance for the Eden Area ROP and the Castro Valley, Hayward, San Leandro and San Lorenzo Unified School Districts.

## **CURRENT SITUATION**

The attached contract codifies our working relationships with ConnectEd: The California Center for College and Career. This contract has a scope of work which defines expectations.

Fiscal Impact: ConnectEd will receive up to \$67,500 this first fiscal year.

## **CONSENT CALENDAR**





## **Independent Contractor Agreement: ConnectEd Professional Development Work**

This Agreement is entered into between the Eden Area ROP (EAROP) and ConnectEd: The California Center for College and Career (CONTRACTOR). EAROP is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR is specially trained, experienced, and competent to provide such services.

The parties agree as follows:

1. **Services:** CONTRACTOR agrees to provide the services described in the attached Scope of Work. SEE "ConnectEd Scope of Services for Eden Area CCPT 2 2015-2016."
2. **Terms:** CONTRACTOR shall commence work on December 1, 2015. The work shall be completed no later than June 30, 2016.
3. **Compensation:** For the full performance of this Agreement, EAROP shall pay CONTRACTOR a total fee of sixty-seven-thousand, five hundred dollars, (\$67,500) payable as follows: EAROP shall pay ConnectEd twice (April 1, and June 30). Payments will be based upon work performed and daily rates on work that has an "up to" number of days valuation.
4. **Insurance:** CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars (\$1,000,000) per occurrence of bodily injury and property damage. Evidence of insurance is attached.
5. **Equipment and Materials:** CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this agreement, *except*:
6. **Notices/Invoicing:** All notices and invoices provided under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

### **EAROP Contract Coordinator/Representative**

Name: Evan Goldberg  
Location/Site: EAROP Office  
Address: 26316 Hesperian Blvd.  
Hayward, CA 94545  
Ph./Email: (510) 293-2930 [egoldberg@edenrop.org](mailto:egoldberg@edenrop.org)

### **Contractor: ConnectEd: The California Center for College and Career**

Name: Robert Curtis  
Title: Director, Regional Support  
Address: 2150 Shattuck Ave, Suite 1200  
Berkeley, CA 94704  
Phone/Email: (510)849-4945  
[rcurtis@Connectedcalifornia.org](mailto:rcurtis@Connectedcalifornia.org)

7. **Status of Contractor:** This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Workers' Compensation coverage for CONTRACTOR'S employees and for payment of all federal, state, and local payroll taxes for and on behalf of CONTRACTOR'S employees.
8. **Fingerprinting:** By execution of this Agreement, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation, and school site foo-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the EAROP determines that the CONTRACTOR and the CONTRACTOR'S employees will have limited contact with pupils. In making this determination, EAROP will consider the totality of the circumstances, including factors such as length of time the CONTRACTOR and the CONTRACTOR's employees will be on the grounds of EAROP or Eden Area School District (Castro Valley, Hayward, San Leandro, and San Lorenzo USDs) and whether pupils will be in proximity to the site where the CONTRACTOR or the CONTRACTOR'S employees will be alone or with others.
  - A. EAROP Determination of Fingerprinting Requirement Application  
**EAROP has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR'S employees (check one)**
    - ☐ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and or 45125.2 and Paragraph B (below) is applicable
    - ☒ are NOT subject to the fingerprinting requirements of Education Code Sections 45125.1 and or 45125.2 and Paragraph C (below) is applicable.
  - B. If EAROP has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to EAROP that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to EAROP a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.
  - C. Even if EAROP has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR'S employees on an EAROP or Eden Area School District site:
    - (1) CONTRACTOR and CONTRACTOR'S employees shall check in with the main office on site each day immediately upon arrival;
    - (2) CONTRACTOR and CONTRACTOR'S employees shall inform site office staff of their proposed activities and location on the site;
    - (3) Once at such location, CONTRACTOR and CONTRACTOR'S employees shall not change locations without contacting the site office;
    - (4) CONTRACTOR and CONTRACTOR'S employees shall not use student restroom facilities; and
    - (5) CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR'S employees shall immediately contact the site office and request that a member of school site staff be assigned to the work location.

9. **Licenses and Permits:** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this agreement.
10. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior consent of EAROP.
11. **Non-Discrimination:** CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, sex, marital status, medical condition, or physical handicap.
12. **Indemnification:** Each party agrees to hold harmless, indemnify, and defend the other party and its officers, agents, and employees from any and all claims and losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with its performance of this Agreement. Each party also agrees to hold harmless, indemnify, and defend the other party and its officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this agreement.
13. **Copyright:** Any written and training products produced under this Agreement shall be a work for hire and shall be the property of EAROP. EAROP shall have the right to secure a copyright and the product may not be used, in any manner, without EAROP's written permission.
14. **Waiver:** No delay or omission by either party in exercising any right under this agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
15. **Termination:** Either party may at any time terminate this Agreement upon 30 days written notice to CONTRACTOR. EAROP shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, EAROP may terminate this agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, EAROP may secure the required services from another contractor.
16. **Litigation:** If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees. This Agreement shall be governed by the laws of the State of California.
17. **Completeness of Agreement:** This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.
18. **Approval:** This Agreement (3 pages total) shall become effective upon its approval by the undersigned persons.

**Eden Area ROP**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Contractor**

By: \_\_\_\_\_

Brad Stam, Vice President/COO

Date: \_\_\_\_\_

## ConnectEd Scope of Services for Eden Area CCPT2: 2015-16

Description of Professional Services	Participant Description	Anticipated Participation	2015-16 All Inclusive Cost
<b>Middle School College and Career Readiness Support</b>			
<p>ConnectEd will work with Eden Area ROP staff to set up a series of meetings and workshops with middle school teachers and administrators. The goal of these workshops and meetings is to determine the needs of each school and district related to developing a middle school program to better prepare students for college and career readiness and pathways in grades 9-12. ConnectEd would share examples from other districts as appropriate and demonstrate the ECCCO curriculum as one option that can be used flexibly as an in school, afterschool or summer program. We will work with each site and district to create a plan to develop a customized middle school program based on each district's unique needs and aligned to grant goals.</p> <p>Exploring College, Career, and Community Options (ECCCO) curriculum is used (grades 7-12) by districts and pathways as a cohesive and comprehensive program to prepare students for post-secondary success.</p>	<p>7-12<sup>th</sup> grade teachers and administrators</p> <p>up to 10 days</p>		\$15,000
<b>Middle school recruitment and marketing support</b>			
<b>PATHWAY DEVELOPMENT</b>			
<p><b>Summer Institute--Team-based Professional Development for Pathway Teams Possible Topics: June 2016 (5 days)</b></p> <ul style="list-style-type: none"> <li>Pathway Performance Task Development and Integrated Curriculum – Including development of theme-based Smarter</li> </ul>	Follow-up training for the same teams that attended in June 2015	30-40	\$15,000

Description of Professional Services	Participant Description	Anticipated Participation	2015-16 All Inclusive Cost
<p>Balanced-like performance tasks, integrated curriculum, and performance assessment plan development.</p> <ul style="list-style-type: none"> <li>Assessment and Analyzing Student Work related to pathway and industry outcomes. (2 days)</li> <li>Integrated Curriculum Design</li> </ul>	5 days of staff time for leading workshops, 5 days of co-planning, plus expenses.		
<b>PRINCIPAL PROFESSIONAL DEVELOPMENT</b>			
<p><b>Site Administrator Community of Practice for Pathway Development:</b> ConnectEd will collaboratively work with Eden Area ROP staff to plan and conduct three two-hour after-school meetings for Year 1. Administrators need to know about the crucial elements of career pathways so they can support their development in schools. The first session would be about the overall structure of pathways at school sites, a needs assessment and clarifying local goals related to college and career readiness. The second and third sessions would examine the administrators' roles and support for pathways and college and career readiness, how to integrate initiatives and build local leadership capacity.</p> <p><b>Site Administrator Coaching:</b> ConnectEd will provide 2-2 hour coaching sessions for each district for site administrator teams building on the work done during the professional development sessions.</p>	<p>3 days</p> <p>Up to 2 days</p>		\$7,500
<b>ADDITIONAL STRATEGIC PLANNING AND IMPLEMENTATION SUPPORT</b>			
<p><b>Leadership Consulting</b></p> <ul style="list-style-type: none"> <li>2 days per month for 10 months</li> </ul>	Work with consortium leadership teams	Up to 20 days	\$30,000

Description of Professional Services	Participant Description	Anticipated Participation	2015-16 All Inclusive Cost
<ul style="list-style-type: none"> <li>Attend consortium leadership and working group meetings</li> <li>Provide direct support to project director in planning professional development and building local capacity.</li> <li>Provide support for the projects working group members who are leading the work in each institution. (6 meetings per year)</li> </ul>	and project director.		
<b>Total</b>		<b>Total</b>	<b>67,500</b>

**Fiscal Report Narrative: CA Career Pathways Trust Grant – Assembly Bill 86, Chapter 48, Statutes of 2013**

**Institution Name:** \_\_\_\_\_

**Invoice #:** \_\_\_\_\_

**Fiscal Year:** \_\_\_\_\_ ☐ Quarter 1 ☐ Quarter 2 ☐ Quarter 3 ☐ Quarter 4

**Form Completed by:** \_\_\_\_\_

*Please complete and submit this narrative description along with each invoice. Your narrative should be brief and must include: Dollar amount (e.g. \$1,156), brief description of expenditure (e.g., salary for WBL Coordinator) detailing each employee's name/title, % effort or # of hours worked, and relation to Strategic Plan (e.g., WBL curriculum development and liaison to intermediary).\**

**1000 CATEGORY**

Amount: \$ \_\_\_\_\_

Brief Description of CPT Expenditure:

Employee Full Name	Employee Title	% Effort (For Salaried Employees)	No. of CPT Hours Worked (For Hourly Employees)

Employee Effort as it relates to CPT Strategic Plan:

**2000 CATEGORY**

Amount: \$ \_\_\_\_\_

Brief Description of Expenditure:

Employee Full Name	Employee Title	% Effort (For Salaried Employees)	No. of CPT Hours Worked (For Hourly Employees)

Employee Effort as it relates to CPT Strategic Plan:

**3000 CATEGORY**

Amount: \$ \_\_\_\_\_

Brief Description of Expenditure:

Relation to Strategic Plan:

**4000 CATEGORY**

Amount: \$ \_\_\_\_\_

Brief Description of Expenditure:

Relation to Strategic Plan:

**5000 CATEGORY**

Amount: \$ \_\_\_\_\_

Brief Description of Expenditure:

Relation to Strategic Plan:

**6000 CATEGORY (with prior approval)**

Amount: \$ \_\_\_\_\_

Brief Description of Expenditure:

Relation to Strategic Plan:

\*PLEASE NOTE: All Personnel Action Forms and timesheets (signed by employee with supervisor approval) related to your CPT-funded activities and costs must be maintained regularly onsite and be available upon request for audits or site visits. If we receive any audit requests that require further review of your payroll records, auditors will be directed to your facility.

PRINTED NAME OF SUPERVISOR: \_\_\_\_\_

SIGNATURE OF SUPERVISOR: \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_

# Information Items







**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Craig Lang, Director  
**SUBJECT:** CDE Course Review – Criminal Justice/ Forensic Science

## **BACKGROUND**

Courses for regional occupational centers and programs (ROCPs) shall be developed with the cooperation of industry representatives from the occupation for which the courses are designed. The course outline will serve as the regional occupational center or program (ROCP) teacher's road map for providing learning experiences and opportunities for students to achieve career technical objectives effectively and efficiently. The outline helps the ROCP teacher ensure competency achievement.

## **CURRENT SITUATION**

Attached is the Course Review for the following program: Criminal Justice/ Forensic Science, the statistics provided are derived from the 2014-2015 C101 follow-up study completed June 2015.

## **RECOMMENDATION**

Information only

**EDEN AREA REGIONAL OCCUPATIONAL PROGRAM**  
**Criteria for Course Approval and Expansion** **Annual Review**  
**For Class Offerings 2014-2015 School Year**

<b>SCHOOL DISTRICT:</b>		<b>EDEN AREA ROP</b>		<b>LOCATION:</b>		<b>Eden Area ROP Center</b>	
<b>PROGRAM:</b>		<b>Criminal Justice/Forensic Science</b>		<b>INSTRUCTOR:</b>		<b>John Taylor</b>	
Course Name		Enrollment as of 14/15 Year to Date		Enrollment as of 13/14 Year to Date		Enrollment as of 12/13 Year to Date	
Criminal Justice/ Forensic Science		74		77		72	
<b>Comments:</b> <ul style="list-style-type: none"> <li>Required enrollment: Class enrollment maintained to sustain agreed master schedule for offsite and staffing.  <input checked="" type="checkbox"/> YES    <input type="checkbox"/> NO</li> <li>Retention rate (Active Enrollment divided by Year-to-date Enrollment):</li> </ul>							
<b>Text Book:</b> Introduction to Criminal Justice				<b>Author:</b> N/A		<b>Edition:</b> N/A	
<b>NO.</b>	<b>YES</b>	<b>NO</b>					
1.	<b>x</b>		<b>ENROLLMENT</b> – Course meets current or future labor market news.				
			<b>CLASS SCHEDULE:</b> Block		<b>SECTIONS PER YEAR:</b>	<b>MINS PER SECTION:</b>	<b>EXPECTED MINIMUM STUDENTS PER SECTION:</b>
			Varies		2	3hrs.	25+
2.	<b>x</b>		<b>AVAILABILITY OF QUALIFIED INSTRUCTOR</b> – Qualified/ Credentialed Instructor teaching course.				
3.	<b>x</b>		<b>LEADERSHIP</b> – Instructional leaders have sufficient time and resources to implement system improvements and work with their counterparts in other programs.				
4.	<b>x</b>		<b>CURRICULUM and INSTRUCTION</b> – Students are provided with a strong experience in and understanding of all aspects of industry.				
5.	<b>x</b>		<b>SCHOOL-TO-CAREER AND CAREER PATHWAY DEVELOPMENT</b> – Course is designed as part of a sequence of courses, career pathways, etc.				
6.	<b>x</b>		<b>ADVISORY COMMITTEE</b> – The course has been reviewed and recommended by a pre-established committee. <input checked="" type="checkbox"/> Yes, instructor was present at advisory meeting and minutes are on file at ROP <input type="checkbox"/> No, instructor was not present at advisory. Program was represented, at a joint industrial, by ROP personnel. Instructor MUST attend next advisory for program to meet compliance. <b>Comments:</b>				
7.	<b>x</b>		<b>LABOR MARKET NEEDS</b> – Course meets current or future labor market needs.				
8.	<b>x</b>		<b>WORK BASED LEARNING</b> – Course incorporates work based learning opportunities (i.e. guest speakers, field trips, mock interviews, or student organizations)				
9.	<b>x</b>		<b>COMMUNITY CLASSROOM AND COOPERATIVE VOCATIONAL EDUCATION</b> – Course incorporates community classroom and cooperative vocational education (i.e., job training, internships, or job shadowing )				
10.	<b>x</b>		<b>JOB PLACEMENT/FURTHER EDUCATION OPTIONS</b> – Course has potential for student job placement in entry-level positions or course prepares students for further training opportunities within the designed career pathway.				
11.	<b>x</b>		<b>FACILITIES AND EQUIPMENT ACCOMMODATION</b> <input type="checkbox"/> District will provide a facility which adequately accommodates the program. <input checked="" type="checkbox"/> EAROP will provide a facility which adequately accommodates the program. <input type="checkbox"/> District shares cost of equipment if program is cross utilized.				
<b>OTHER CONSIDERATIONS:</b>							
<input checked="" type="checkbox"/> A-G Credit for UC - G				<input type="checkbox"/> State and National Licensing or Certification			
<input checked="" type="checkbox"/> Community College Articulation - Chabot, Las Positas, Ohlone				<input checked="" type="checkbox"/> Strong Business or Industry Partnership			
<input type="checkbox"/> Dual Enrollment				<input type="checkbox"/> Emerging Technologies -			
<b>COMPLIANCE CATEGORIES</b>							
<input checked="" type="checkbox"/> <b>R – Retain Program:</b> Program meets all criteria.		<input type="checkbox"/> <b>W - Watch Program:</b> All criteria not met. See areas that need to be complied with.		<input type="checkbox"/> <b>P - Probation:</b> Criteria is not being met. Program in danger of suspension.		<input type="checkbox"/> <b>R – Reduce Program:</b> Downsizing program.	
						<input type="checkbox"/> <b>S/T - Suspend/ Terminate program.</b>	



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Stefanie Bradshaw, Assistant Director of Adult Programs  
**SUBJECT:** Adult Programs Update

## **BACKGROUND**

In an effort to develop additional funding streams and increase course offerings to adults, the Eden Area ROP received Board approval last Spring to create an Assistant Director of Adult Programs position to focus on building the Adult Evening Program.

## **CURRENT SITUATION**

The Adult Evening Program started in the 2014-2015 school year. The focus of the new Adult Evening Program is on providing short term quality trainings to assist adults with increasing their current skill-set and/or transitioning into new careers.

The Assistant Director of the Adult Programs, Stefanie Bradshaw, will give an update on current adult program offerings and describe plans for expanding classes in the future.

## **RECOMMENDATION**

Information only



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Craig Lang, Director  
**SUBJECT:** Technology Plan Update

## **BACKGROUND**

The organization creates a plan to help instructors and students utilize technology in their program and to fiscally plan for routine maintenance and upgrades.

## **CURRENT SITUATION**

The Technology Plan is updated to reflect the current status of the ROP center infrastructure and teacher work stations. The plan includes a year to year plan to improve the infrastructure and use of technology in the classroom. Also, the plan addresses the immediate needs of the center, yearly license renewals, and upgrades in using technology in various departments within the ROP.

## **RECOMMENDATION**

Information only



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Sheila Lawrence, Assistant Director of Off-Site Programs  
**SUBJECT:** DECA Northern California Conference

## **BACKGROUND**

Students are encouraged to participate in career and technical student-based organizations that support workplace and leadership skills. California DECA is a student organization whose program of leadership and personal development is designed especially for students interested in marketing, finance, management and entrepreneurship. The 2015-2016 DECA Northern California Career Development Conference was held January 15-17, 2016 at the San Ramon Marriott. Over 100 students from the Eden Area ROP DECA Chapters attended this conference, winning top honors in many categories.

## **CURRENT SITUATION**

In addition to the regional competition, students have the opportunity to compete at the State and International levels. March 3-5, 2016, students from all over the State of California will attend the DECA State Career Development Conference in San Diego, California. Students who excel in their competitive events will qualify to compete in the DECA International Career Development Conference which will be held in April in Nashville, Tennessee.

## **RECOMMENDATION**

Information only



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Sheila Lawrence, Assistant Director of Off-Site Programs  
**SUBJECT:** Counselors' Luncheon

## **BACKGROUND**

The Eden Area Regional Occupational Program (EAROP) continues to plan activities with district administration, teachers and counselors to ensure that all students have access to Career Technical Educational courses, pathways, programs of interest, and workplace opportunities.

## **CURRENT SITUATION**

The Counselors' Luncheon was held January 12, 2016 at the Hayward EAROP center. It was a professional development well attended by superintendents, counselors, administrators, and support staff. Special key note speaker Kevin Fleming delivered a dynamic presentation which included eye-opening data for each district. The Superintendent, Linda Granger, shared with the group student data and information on the CPT Incentive Grant and other goals.

## **RECOMMENDATION**

Information only



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**SUBJECT:** Midyear Review of the Superintendent's Goals

## **BACKGROUND**

Each year the Governing Board develops goals for the Superintendent. The goals are designed to set a path for moving the organization forward and serve as the basis for the superintendent's evaluation at the end of the school year.

## **CURRENT SITUATION**

The Superintendent will provide an update on the progress and status of the goals identified for this school year.

## **RECOMMENDATION**

Information only



# Eden Area ROP

## *Superintendents Goals 2015-2016*

### **Provide promotion and outreach regarding ROP features and benefits to all stakeholders.**

- Develop a plan to develop an online media presence that promotes the ROP. (provide update to board at November meeting)
- Strengthen outreach efforts to potential students highlighting the benefits of ROP programs.
- Develop outreach opportunities at the middle school level for all partner districts.
- Promote organizational programs to all stakeholders.
- Maintain and strengthen partnerships with business and industry, focusing on the competitive advantage ROP provides students in terms of meeting their educational goals.
- Build support among community stakeholders as advocates for ROP.
- Increase the connection and collaboration among staff and stakeholders.

### **Pursue stable funding for EAROP.**

- Finalize funding model for ROP under LCFF. (board work session in December with new model finalized by June 2016)
- Develop a plan and apply for the CTE matching grant.
- Seek opportunities for new funding for ROP programs.
- Establish a threshold limit for contract authority. (by February board meeting)
- Expand adult school program offerings.
- Monitor expenditures by program with a focus on fiscal conservation.

### **Ensure curriculum and instruction is responsive to current academic and industry needs.**

- Effectively lead the efforts outlined in the Eden Area CPT grant to develop pathways among our four partner districts.
- Participate in the Linked Learning coaches training.
- Monitor current labor market trends to ensure that the programs we provide are aligned with industry needs, and adjust program offerings if needed.
- Oversee grant programs.
- Work with advisory committees to ensure program focus remains relevant to industry needs.

### **Maximize the use of technology to meet our organizational needs.**

- Review and revise the technology plan to support the efficiency of all aspects of our organization. (provide update at December board meeting)
- Determine current capacity of our network and identify upgrades needed to effectively utilize technology.
- Identify effective use of technology to support teaching and learning



**Develop a system of effective communication among all staff, district partners, ROP governing board that focuses on the benefits provided to students.**

- Communicate local, state and national budgetary issues to all staff and stakeholders.
- Ensure presentations at board meetings are all appropriately prepared, timely, and presented in a professional manner.
- Provide regular communication to the board regarding issues that pertain to the ROP and CTE.
- Utilize data inform decision making regarding programs.
- Provide data to all staff and partners as relevant to support decision making process.
- Identify and collect data in support of LCAP.

# Action Items





**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Marites Fermin, Business Manager  
**SUBJECT:** Request the Governing Board to approve the Annual Independent Auditor's Report for the Fiscal Year Ending June 30, 2015

## CURRENT SITUATION

Pursuant to the standards for financial and compliance audits, the Eden Area ROP is audited by an independent auditor in compliance with the Government Auditing Standards, issued by the Controller General of the United States, and Standards and Procedures for Audits of California K-12 Local Educational Agencies, as prescribed by the State Controller.

For the fiscal year ending June 30, 2015, Eden Area ROP exhibits compliance with the Governmental Accounting Standards Board (GASB) Statement No. 34 – *“Basic Financial Statement – and Management’s Discussion and Analysis – for State and Local Governments”*. Included in the report, is the Eden Area ROP management analysis of the Program’s overall financial position called the Management Discussion and Analysis (MD&A). Per GASB statement No. 34, Fund financial statements now focus on major funds and they are prepared using the full accrual accounting method, including the reporting of major classes of capital assets.

The report is included under separate cover and is available for review by the public upon request.

## RECOMMENDATION

It is recommended that the ROP Governing Board approve the Annual Independent Auditor’s Report for the year ending June 30, 2015.



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**PREPARED BY:** Marites Fermin, Business Manager  
**SUBJECT:** Request the Governing Board to approve the Budget Development Calendar for the 2016-2017 School Year

## **BACKGROUND INFORMATION**

The Eden Area ROP, like all public educational institutions, must follow Education Code 42127 including the responsibility to develop a budget calendar that will guide the district through the fiscal year.

As a requirement all Local Educational Agencies (LEAs) must adopt a budget by July 1 of each year. County superintendents are required to examine the adopted budget for each school district in the county and the State Superintendent of Public Instruction (SSPI) is required to examine the adopted budget for each county office of education. Budgets are examined for compliance with state-adopted criteria and standards, to identify technical corrections needed, and to determine whether the budget will allow the LEA to meet budget year and multiyear financial commitments. Budgets must be approved or disapproved by specified dates.

## **CURRENT SITUATION**

The Education code 42127 requires all school districts to adopt a budget calendar that complies with the State of California budget cycle. Items required for budget adoption in the state law are to publish a notice and agenda of public hearing on the budget. Determine the budget adoption methodology, either single or dual adoption process. The final budget must be adopted with a criteria and standards and revised within 45 days of the adoption of the State budget.

Tonight, a presentation will be made to discuss the budget calendar.

## **RECOMMENDATION**

Information only



**Budget Development Calendar**  
**Preparation for 2016-2017 Budget**  
(in progress during the 15-16 school year)

<b>PHASE I</b>	
Thursday, September 03, 2015	Board approves 2014-2015 Audited Actuals
Thursday, December 10, 2015	Board approves 2015-2016 First Interim Report
Wednesday, January 13, 2016	Governor's Budget - Sacramento
Monday, January 25, 2016	(Current 2015-2016 ) discussion with managers – Discuss classes of concern
Monday, February 01, 2016	Define Budget priorities
Monday, February 01, 2016	Managers develop Budget assumptions and goals
Monday, February 01, 2016	Intent to return letter sent to staff
Wednesday, February 03, 2016	Distribute current budget information and forms to staff
Thursday, February 04, 2016	Board approves Budget Calendar for 2016-2017
Monday, February 08, 2016	Managers develop class projections for 2016-2017
Tuesday, February 09, 2016	Managers bring forward budgets of their direct reports
Thursday, February 11, 2016	Intent to return letters due back to Personnel
Monday, February 15, 2016	Manager's discuss and recommend new programs and programs to be terminated
Tuesday, February 16, 2016	Superintendent and Director review all budgets
Monday, February 29, 2016	Step and Column and professional growth calculated and distributed to managers
Wednesday, March 02, 2016	Managers meet and discuss budget and equipment requests
Wednesday, April 06, 2016	Budget presented to the Coordinating Council
<b>PHASE 2</b>	
Thursday, April 21, 2016	All outside contracts renewed for 2016-2017
Wednesday, April 27, 2016	Purchase Orders closed for 2015-2016
Monday, May 02, 2016	Teachers' contracts sent out
Thursday, May 05, 2016	First Reading of Budget to the Governing Board
May 2016	Governor's Revised Budget
Thursday, May 26, 2016	Teachers' contracts returned
Thursday, June 02, 2016	Conduct Public Hearing
Thursday, June 02, 2016	Approval of the 2016-2017 Budget by Governing Board
Monday, June 13, 2016	Budget released for instructional staff
Friday, July 01, 2016	File SACS budget documents with County Superintendent of Schools
<b>PHASE 3</b>	
Thursday, August 11, 2016	Update District revenues when State Adopts Budget
Friday, September 02, 2016	Review 2015-2016 Unaudited Actuals and Ending Fund Balances
Tuesday, September 13, 2016	Update Beginning Fund Balances
<b>PHASE 4</b>	
Saturday, August 13, 2016	45 Days after Board adopts revised budget based on final State Budget, as needed
<b>PHASE 5</b>	
Thursday, December 01, 2016	First Interim Report 2016-2017
Thursday, March 02, 2017	Second Interim Report 2016-2017



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**SUBJECT:** Request the Governing Board to approve the Governing Board Reorganization

## **BACKGROUND**

Annually, in February, the Governing Board selects a Board President and Vice-President to perform the duties as specified in the Government Code.

## **CURRENT SITUATION**

Now that reorganization of the members' districts has been completed, the Eden Area ROP Governing Board will select a President and Vice-President to serve from March 2016 through February 2017. All members of the current Governing Board are eligible for election.

## **RECOMMENDATION**

It is recommended that the Governing Board elect their new officers at tonight's meeting and approve the Governing Board Reorganization.



**DATE:** February 4, 2016  
**TO:** ROP Governing Board  
**FROM:** Linda Granger, Superintendent  
**SUBJECT:** Request the Governing Board to approve the adoption of Resolution 2-15/16: Career and Technical Education Month (February)

### **CURRENT SITUATION**

February has been designated as Career and Technical Education Month by the Association for Career and Technical Education (ACTE). Attached Resolution 2-15/16 recognizes the month as a celebration of the vital impact career and technical education makes upon our students' lives, our business and technical communities and the economic development of our country.

Once adopted, Resolution 2-15/16 will be sent to local and state officials to increase awareness.

### **RECOMMENDATION**

It is recommended that the Governing Board approve the adoption of Resolution 2-15/16: Career and Technical Education Month (February).



# EdenAreaROP

## Resolution No. 2-15/16

### Career and Technical Education Month: February

**WHEREAS**, February has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

**WHEREAS**, profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

**WHEREAS**, career and technical education provides Americans with a school-to-careers connection that is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

**WHEREAS**, career and technical education gives high school students experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating potential dropouts and giving all students leadership opportunities in their fields and in their communities; and

**WHEREAS**, career and technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

**WHEREAS**, the ever-increasing cooperative efforts of career and technical educators, business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade;

**NOW THEREFORE, BE IT RESOLVED**, that the Governing Board of the Eden Area Regional Occupational Program does hereby recognize February as

### CAREER AND TECHNICAL EDUCATION MONTH

and urge all citizens to become familiar with the services and benefits offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual work skills and productivity.

**PASSED AND ADOPTED** by the following called vote this 4<sup>th</sup> day of February 2016.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

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Linda Granger  
ROP Governing Board Clerk, Eden Area ROP  
Alameda County, State of California