

GOVERNING BOARD MEETING AGENDA

Thursday, October 5, 2017

5:15 pm

Location:

26316 Hesperian Blvd
Hayward, CA 94545

Website:

www.edenrop.org

Phone Numbers:

(510) 293-2971
Fax (510) 293-8225



Governing Board Members

Lisa Brunner, President
Janet Zamudio, Vice-President
Dot Theodore, Member
Peter Oshinski, Member

Hayward Unified School District
San Lorenzo Unified School District
Castro Valley Unified School District
San Leandro Unified School District

Mission Statement

The mission of the Eden Area Regional Occupational Program is to prepare students for careers and further education as well as to instill workplace skills and ethics that enable them to compete successfully in the economy of today and the future.



Regular Meeting of the ROP Governing Board
Eden Area ROP Board Room
26316 Hesperian Blvd., Hayward, CA 94545

Date: Thursday, October 5, 2017

Time: 5:15 p.m.

AGENDA

Welcome to the Eden Area Regional Occupational Program Governing Board Meeting. The purpose of the meeting is to consider matters of policy and business necessary for the operation of the Regional Occupational Program.

Visitors wishing to address the Governing Board are asked to complete a "Request to Address ROP Governing Board" card, available at the entrance to the meeting room, and submit it to the Governing Board's Administrative Secretary. Any member of the audience may speak on any agenda item by following this process, or upon recognition by the Chairperson by identifying him/herself and his/her organization affiliation prior to any action taken by the Governing Board. Such presentations may be limited. If there is a desire to address the Governing Board on a matter relating to the Eden Area ROP that does not appear on the agenda, this may be done during the "Other Business" section.

State law prohibits the ROP Governing Board from taking any action on or discussing items that are not on the posted agenda except to A) briefly respond to statements made or questions posed by the public in attendance; B) ask questions for clarification; C) provide a reference to a staff member or other resource for factual information in response to the inquiry; or D) ask a staff member to report back on the matter at the next meeting and/or place it on a future agenda. (Government Code Section 54954.2 (a))

This meeting is being recorded. These recordings are maintained by the Eden Area ROP for 30 days and are available for review to the public upon request.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Mission Statement

V. Approval of Agenda

VI. Student of the Month

A. Presentation of ROP Student of the Month Awards (page 4)

VII. Consent Calendar

Action by the ROP Governing Board of the Eden Area Regional Occupational Program means that all items listed under the Consent Calendar are adopted by one single motion, unless a member of the Governing Board, the Superintendent, or a member of the public requests that any such item be removed from the Consent Calendar and voted upon separately.

Page 2 – Agenda for the October 5, 2017 Regular Meeting of the ROP Governing Board

- A. Request the Governing Board to approve the Minutes of the Regular Governing Board Meeting of September 7, 2017 (pages 5-8)
- B. Request the Governing Board to approve the Bill Warrants (pages 9-13)
- C. Request the Governing Board to approve the Personnel Action Items (pages 14-15)
- D. Request the Governing Board to approve the Quarterly Report on Williams Act Complaints and Resolutions (pages 16-17)
- E. Request the Governing Board to approve the Revised MOU with Associated Builders and Contractors of Northern California (ABC NorCal) for the 2017-2018 School Year (pages 18-20)

VIII. Information Items

- A. CDE Course Review-Medical Pathway (pages 21-24)
- B. Back to School Night (page 25)
- C. Principals' Breakfast (page 26)
- D. California Career Pathways Trust Grant Update (page 27)

IX. Action Items

- A. Request the Governing Board to approve the Contract with AT&T for the AT&T Collaborate & VoIP Telephone Services for the 2017-2020 School Years (pages 28-37)
- B. Request the Governing Board to approve the Contract with Access Cabling & Communications for the Installation of the Network Cable for the Second Computer Lab (pages 38-40)

X. Superintendent's Report

XI. Other Business/ Governing Board Reports

- A. Public
- B. ROP Governing Board

XII. Recess to Closed Session

- A. Public Employee Performance Evaluation: Superintendent's Goals(Government Code Sec. 54957)
- B. Personnel (Government Code Section 54957) Public Employee Discipline/Dismissal/Release/Hiring

XIII. Reconvene to Open Session and Report Action Taken in Closed Session

- A. Public Employee Performance Evaluation: Superintendent's Goals(Government Code Sec. 54957)

- B. Personnel (Government Code Section 54957) Public Employee Discipline/Dismissal/Release/Hiring

XIV. Adjournment



DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Craig Lang, Director
SUBJECT: Presentation of ROP Student of the Month Awards

BACKGROUND

The Eden Area ROP has developed a student recognition program to acknowledge outstanding efforts and achievements of our students.

CURRENT SITUATION

The student recognition program has proven to be a successful, motivational tool in the classroom, among the staff and the students of the Eden Area ROP.

The following students were selected as ROP students of the month for October:

Cynthia Jimenez	San Lorenzo High	Careers In Education
Tova Zones	San Lorenzo High	Medical Careers
Christopher Kusumonegoro	Castro Valley High	Marketing Economics
Salvador Escalera	San Lorenzo High	Criminal Justice

RECOMMENDATION

Information only

Consent Calendar





**Minutes of the Regular Meeting of the ROP Governing Board
September 7, 2017**

I. Call to Order

Trustee Lisa Brunner, President, called the meeting to order at 5:45 p.m. on Thursday, September 7, 2017 at the Eden Area Regional Occupational Program Board Room, 26316 Hesperian Blvd., Hayward, CA 94545.

II. Roll Call

Roll was called by Marites Fermin, Business Manager

Eden Area ROP Governing Board Present:

Lisa Brunner, President	Hayward USD
Janet Zamudio, Vice-President	San Lorenzo USD
Dot Theodore, Member	Castro Valley USD
Peter Oshinski, Member	San Leandro USD

Superintendent: Linda Granger- absent

ROP Administrators in Attendance:

Craig Lang	Director
Marites Fermin	Business Manager
Evan Goldberg	Grant Coordinator
Stefanie Bradshaw	Assistant Director of Adult Programs

ROP Staff in Attendance:

Lameisha Sherri	Web, Graphics and Digital Design Program Instructor
-----------------	-----------------------------------------------------

III. Pledge of Allegiance

Stefanie Bradshaw led the Pledge of Allegiance.

IV. Mission Statement

Evan Goldberg read the Eden Area ROP mission statement.

V. Approval of Agenda

Trustee Peter Oshinski moved to approve the agenda and Trustee Dot Theodore, seconded the motion. By the following vote, the agenda was approved.

AYES:	4 (Brunner, Oshinski, Theodore, Zamudio)
NOES:	0
ABSTAIN:	0
ABSENT:	0

VI. Consent Calendar

Trustee Dot Theodore moved to approve the consent calendar items as follows.

- A. Approve the Minutes of the Regular Governing Board Meeting of August 3, 2017
- B. Approve the Bill Warrants Items
- C. Approve the Personnel Action Items
- D. Approve the DECA Overnight Field Trips for the 2017-2018 School Year
- E. Approve the Attendance of Staff at the NFTE National Competition
- F. Approve the List of Charter Bus Companies for Transportation
- G. Approve the Agreement with Alameda County Office of Education (ACOE) for Delivery Services for the 2017-2018 Fiscal Year
- H. Approve the Contract with American Stage Tours for Sophomore Tour Transportation for the 2017-2018 School year
- I. Approve the MOU with Leadership Public Schools to Enroll Students at the Eden Are ROP for the 2017-2018 School Year
- J. Approve the MOU with Nea Community Learning Center to Enroll Students at the Eden Are ROP for the 2017-2018 School Year
- K. Approve the CTE Programs Agreements of the JPA Members for the 2017-2018 School Year

Trustee Janet Zamudio seconded the motion.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)
NOES: 0
ABSTAIN: 0
ABSENT: 0

VII. Information Items

A. CDE Course Review-Graphics Pathway

Craig Lang, Director, introduced Lameisha Sherri, the instructor of the Web, Graphics and Digital Design program to present information about the Graphics pathway. Ms. Sherri stated that the center program is a capstone program. She explained that the Graphics program is part of the arts, media & entertainment pathway. The career options for this pathway are identity designer, illustrator, art director, web designer and design entrepreneur. Students are prepared for the real world of design by placing emphasis on being accountable, time and task management, concept development, problem solving, craftsmanship and presentation. She shared a few success stories of students who have won design contests and started their own businesses. Students learn Adobe Creative Suite with a strong focus on using Adobe Illustrator. By the end of the school year, students will have learned how to create an identity system for business cards and logos, use the heat-press and screen-print for t-shirts, create event flyers, maintain portfolios and run design-based businesses. Ms. Sherri continues to build and strengthen her advisory committee.

B. Opening of School for the 2017-2018 School Year

Mr. Craig Lang, Director, reported on the opening of school. He shared that it had been a staggered start this year as the districts had multiple start dates. Students were here for the first day of ROP, regardless of their first day of school at the home high school. Strong collaboration has been established between school sites and the ROP to make sure students not only enroll in ROP, but into their desired class.

C. Dates for Sophomore Tours and the Student Award Ceremony

Mr. Craig Lang, Director, presented to the Governing Board the projected dates for the sophomore tours. He also shared the date of the student award ceremony. It will be held on Wednesday, May 16, 2018 at 6:00 pm at the Castro Valley Center for the Arts. Mr. Lang then extended an invitation to the Governing Board to attend the award ceremony. He also welcomed the Board members to attend their respective high schools sophomore tours dates.

D. Eden Area ROP Service Awards

Mr. Craig Lang, Director, highlighted the employees that were recognized and honored for their commitment and service to the ROP. He shared that annually service awards are presented to staff for their years of experience and dedication to the organization. These awards were presented to staff at the August 14, 2017 staff development day. Service awards were given to Bill Deslaurier (5 years), Marites Fermin (5 years), Lameisha Sherri (5 years), Erika Emery (10 years), Dale Garrison (10 years), Barbara Juarez (10 years), Cheryl Gixti (15 years), Michelle Stephens (15 years), Deborah Maynard (20 years) and Jose Sanchez (20 years).

VIII. Action Items

A. Request the Governing Board to approve the 2016-2017 Unaudited Actual Income and Expenditure Report

Upon review of and a motion by Trustee Janet Zamudio and a second by Trustee Dot Theodore, the Governing Board approved the 2016-2017 unaudited actual income and expenditure report.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)
NOES: 0
ABSTAIN: 0
ABSENT: 0

B. Request the Governing Board to approve the Revised Job Description for the Instructional Assistant (Dental) Position

Upon review of and a motion by Trustee Dot Theodore and a second by Trustee Peter Oshinski, the Governing Board approved the revised job description for the Instructional Assistant (Dental) position.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)
NOES: 0
ABSTAIN: 0
ABSENT: 0

C. Request the Governing Board to approve the Revised Salary Schedules

Upon review of and a motion by Trustee Dot Theodore and a second by Trustee Peter Oshinski, the Governing Board approved the revised salary schedules.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)

NOES: 0
ABSTAIN: 0
ABSENT: 0

D. Request the Governing Board to approve the Contract with Rhea Settles to Provide Mentor Teacher Support for the Adult Programs Instructors for the 2017-2018 School Year

Upon review of and a motion by Trustee Janet Zamudio and a second by Trustee Peter Oshinski, the Governing Board approved contract with Rhea Settles to provide mentor teacher support for the adult programs instructors for the 2017-2018 school year.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)
NOES: 0
ABSTAIN: 0
ABSENT: 0

IX. Superintendent's Report

Craig Lang, Director, reported on the Superintendent's behalf. The ROP has hired Diana Engels to fill the Accounts Receivable/Purchasing Technician position and we are now fully staffed. Superintendent Granger wanted to bring to the Board's attention that the next Board meeting on October 5th is the same day as the Alameda County Teacher of the Year reception and ceremony. The Board suggested starting the meeting half an hour earlier at 5:15 pm.

X. Other Business/Governing Board Reports

A. Public

None

B. Governing Board Reports

Lisa Brunner, Hayward USD representative, shared that she attended the grand opening of the NFTE office at Bayfair Mall. It was a nice event with lots of networking and a presentation done by Shami who will be competing at the NFTE conference in New York. She also shared that NFTE already has a list of events planned out for the whole year and that there are volunteer opportunities. Trustee Brunner invited the Board to stop in and check out the new office.

XI. Adjournment

The meeting was adjourned at 6:42 p.m.

Approved by the Eden Area ROP Governing Board _____.

Linda Granger, Superintendent
Clerk to the ROP Governing Board



DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Sabrina Ubhoff, Accounting Technician
SUBJECT: Request the Governing Board to approve the Bill Warrants

CURRENT SITUATION

The bill warrants submitted for approval are for the period of August 23, 2017 through September 18, 2017 and include test warrant numbers and voided warrants.

CONSENT CALENDAR



DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Mercedes Henderson, Personnel Coordinator
SUBJECT: Request the Governing Board to approve the Personnel Action Items

CURRENT SITUATION

The attached listing of personnel consent items are the Eden Area ROP Superintendent's recommendations for approval.

CONSENT CALENDAR

DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
SUBJECT: Request the Governing Board to approve the Quarterly Report on Williams Act Complaints and Resolutions

BACKGROUND

Education Code 35186 (d) requires the following:

A school district shall report summarized data on the nature and resolution of all complaints concerning deficiencies related to instructional materials, emergency or urgent facilities conditions and teacher vacancy or misassignment on a quarterly basis to the county superintendent of schools and the Governing Board of the school district. The summaries shall be publicly reported at a regularly scheduled meeting of the Governing Board of the school district. The report shall include the number of complaints with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

CURRENT SITUATION

Attached is a report for the complaints and resolutions through October 1, 2017 as specified by Education Code 35186 (d).

CONSENT CALENDAR

Quarterly Report on Williams Act Complaints

[Education Code 35186 (d)]

Report through: October 1, 2017

District:	Eden Area Regional Occupational Program
Person completing this form:	Gabriela Juarez
Title:	Executive Assistant

Quarterly Report Submission (check one)→

Date: October 1, 2017

- | | |
|-------------------------------------|--------------|
| <input type="checkbox"/> | January 2017 |
| <input type="checkbox"/> | April 2017 |
| <input type="checkbox"/> | July 2017 |
| <input checked="" type="checkbox"/> | October 2017 |

Date for information to be reported publicly at the Governing Board meeting: October 5, 2017

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Number of Complaints	Number of Resolved Complaints	Number of Unresolved Complaints
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Mis-assignment	0	0	0
Facilities Conditions	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
TOTALS	0	0	0

Publicly reported at the Governing Board meeting on: October 5, 2017

Linda Granger, Superintendent



DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Stefanie Bradshaw, Assistant Director of Adult Programs
SUBJECT: Request the Governing Board to approve the Revised MOU with Associated Builders and Contractors of Northern California (ABC NorCal) for the 2017-2018 School Year

BACKGROUND

Apprenticeship in California dates back to the Shelly-Maloney Apprenticeship Labor Standards Act of 1939. Apprenticeship programs include on-the-job training and related and supplementary classroom instruction. In order for an apprenticeship to exist one of the required partners must be a local education agency (LEA). LEA's may provide both the instructor and the classroom facilities or only serve as the fiscal agent.

CURRENT SITUATION

The attached MOU requests a change in the MOU approved by the Governing Board on August 3, 2017. Items that have been changed are highlighted on the MOU. Item numbers 2 and 6 of our current MOU with ABC NorCal have been modified to highlight an increase in ADA hours based on the updated allocation received in July from the California Community College Chancellor's Office. The Eden Area ROP serves as the fiscal agent for ABC NorCal and we were allocated 42,000 hours of ADA. The revised MOU increases the allocation to 42,806 hours of ADA.

In addition, sections 13-15 have been added to the revised MOU as these are required responsibilities of the apprenticeship LEA.

CONSENT CALENDAR



26316 Hesperian Blvd.

Hayward, CA 94545

P: (510) 293-2900 • F: (510) 293-8225 • www.edenrop.org

Superintendent: Linda Granger

MEMORANDUM OF UNDERSTANDING

Eden Area Regional Occupational Program (Eden Area ROP) agrees to become the Local educational Agency (LEA) for the Associated Builders and Contractors, Northern California Chapter (Apprenticeship Committee), from July 1, 2017 to June 30, 2018. Both parties will agree to the following:

1. Eden Area ROP will reimburse the Associated Builders and Contractors for apprenticeship expenses according to the current annual apportionment when the 2017-2018 allocation is distributed.
2. The Apprenticeship Committee understands that of the hours allocated, zero hours belong to the Apprenticeship Committee and are transferable. The remaining 42,806 hours are loaned to the Apprenticeship Committee and belong to Eden Area ROP and will return to the ROP at the end of the agreement period.
3. Any reimbursement of unused money from the above allocation will be made effective within forty-five (45) days of the following schedule:
Forty-five (45) days after documentation is submitted and approved.
4. The Apprenticeship Committee understands that all reimbursement expenses must be preapproved and documented in hard copy.
5. The Apprenticeship Committee understands that any reimbursement can only be used on apprenticeship-related expenses.
6. The Eden Area ROP will reimburse only in accordance with the amount of hours actually generated. Any hours not generated up to the 42,806 hours will not be reimbursed.
7. The Apprenticeship Committee is responsible for any expenses accrued over the actual amount of student hours generated or the allocation stated above. The Apprenticeship committee will be responsible to reimburse Eden Area ROP for the amount of the shortfall.
8. Expenses incurred for this Apprenticeship Committee by Eden Area ROP during a reimbursement period will be deducted from the total reimbursement amount. Expenses are defined as, but not limited to: salaries, administrative assistants, mandatory benefits, instructional materials and other related costs.

9. It is understood that Eden Area ROP will retain twenty (20) percent for administration costs.
10. This agreement is for the period mentioned above and is on a year to year basis and is automatically renewable as agreed upon by all parties. Should either party wish to rescind the agreement, it can do so by May 1 of the year noted above.
11. The Apprenticeship Committee is responsible for keeping attendance using Eden Area ROP forms and returning them to Eden Area ROP at pre-arranged times throughout the school year.
12. The Apprenticeship Committee understands that Eden Area ROP must be contacted concerning any changes in scheduling, instructors, etc. or any other change that would alter this agreement.
13. The Eden Area ROP will ensure that a representative will attend monthly Unilateral Apprenticeship Committee meetings (UAC) as well as California Apprenticeship Council) meetings at least once per year.
14. The Eden Area ROP will provide other educational support and training to program sponsors as requested such as curriculum review and teacher observations.
15. The Eden Area ROP will monitor RSI hours and complete mandated reports requested by California Community College Chancellors Office (CCCCO).
16. The Apprenticeship Committee operates student apprenticeship programs registered by the Division of Apprenticeship Standards under the supervision of the Eden Area ROP. In accordance with California Labor Code section 3368, the Eden Area ROP shall be considered the employer under Division 4 of the California Labor Code (commencing with Section 3200) of persons receiving this apprenticeship training, unless the persons during the training are being paid a cash wage or salary by a private employer. Further, an apprentice, while attending related and supplemental instruction classes, shall be considered to be in the employ of the apprentice's employer, unless the apprentice is unemployed. The parties acknowledge that the Apprentice Committee shall not be responsible for providing workers compensation coverage to its apprentices under any circumstances.

Apprenticeship Director

Date

Assistant Director of Adult Programs, Eden Area ROP

Date

Information Items





DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Craig Lang, Director
SUBJECT: CDE Course Review-Medical Pathway

BACKGROUND

Courses for regional occupational centers and programs (ROCPs) shall be developed with the cooperation of industry representatives from the occupation for which the courses are designed. The course outline will serve as the regional occupational center or program (ROCP) teacher's road map for providing learning experiences and opportunities for students to achieve career technical objectives effectively and efficiently. The outline helps the ROCP teacher ensure competency achievement.

CURRENT SITUATION

Attached is the course review for the following programs: Medical Careers, Sports Medicine and Biotechnology the statistics provided are derived from the 2016-2017 C101 follow-up study completed June 2017.

RECOMMENDATION

Information only

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

Criteria for Course Approval and Expansion Annual Review For Class Offerings 2016-2017 School Year

SCHOOL DISTRICT:		EDEN AREA ROP		LOCATION:		Eden Area ROP Center	
PROGRAM:				Medical Careers			
INSTRUCTOR:				Heather Bystrom, Angelica Peters			
Course Name		Enrollment as of 16/17 Year to Date		Enrollment as of 15/16 Year to Date		Enrollment as of 14/15 Year to Date	
Medical Careers		191		169		109	
Comments: <ul style="list-style-type: none"> Required enrollment: Class enrollment maintained to sustain agreed master schedule for offsite and staffing. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Retention rate (Active Enrollment divided by Year-to-date Enrollment): 							
Text Book: Medical Assisting, Administrative and Clinical Procedures w/ Anatomy/Physiology Author: K. Booth Edition:5							
NO.	YES	NO					
1.	<input checked="" type="checkbox"/>		ENROLLMENT – Course meets current or future labor market news.				
			CLASS SCHEDULE: AM/PM	SECTIONS PER YEAR:	MINS PER SECTION:	EXPECTED MINIMUM STUDENTS PER SECTION:	
			2	2	3hrs.	25+	
2.	<input checked="" type="checkbox"/>		AVAILABILITY OF QUALIFIED INSTRUCTOR – Qualified/ Credentialed Instructor teaching course.				
3.	<input checked="" type="checkbox"/>		LEADERSHIP – Instructional leaders have sufficient time and resources to implement system improvements and work with their counterparts in other programs.				
4.	<input checked="" type="checkbox"/>		CURRICULUM and INSTRUCTION – Students are provided with a strong experience in and understanding of all aspects of industry.				
5.	<input checked="" type="checkbox"/>		SCHOOL-TO-CAREER AND CAREER PATHWAY DEVELOPMENT – Course is designed as part of a sequence of courses, career pathways, etc.				
6.	<input checked="" type="checkbox"/>		ADVISORY COMMITTEE – The course has been reviewed and recommended by a pre-established committee. <input checked="" type="checkbox"/> Yes, instructor was present at advisory meeting and minutes are on file at ROP <input type="checkbox"/> No, instructor was not present at advisory. Program was represented, at a joint industrial, by ROP personnel. Instructor MUST attend next advisory for program to meet compliance.				
			Comments: LABOR MARKET NEEDS – Course meets current or future labor market needs.				
8.	<input checked="" type="checkbox"/>		WORK BASED LEARNING – Course incorporates work based learning opportunities (i.e. guest speakers, field trips, mock interviews, or student organizations)				
9.	<input checked="" type="checkbox"/>		COMMUNITY CLASSROOM AND COOPERATIVE VOCATIONAL EDUCATION – Course incorporates community classroom and cooperative vocational education (i.e., job training, internships, or job shadowing)				
10.	<input checked="" type="checkbox"/>		JOB PLACEMENT/FURTHER EDUCATION OPTIONS – Course has potential for student job placement in entry-level positions or course prepares students for further training opportunities within the designed career pathway.				
11.	<input checked="" type="checkbox"/>		FACILITIES AND EQUIPMENT ACCOMMODATION				
			<input type="checkbox"/> District will provide a facility which adequately accommodates the program.				
			<input checked="" type="checkbox"/> EAROP will provide a facility which adequately accommodates the program.				
			<input type="checkbox"/> District shares cost of equipment if program is cross utilized.				
OTHER CONSIDERATIONS:							
<input type="checkbox"/> A-G Credit for UC				<input type="checkbox"/> State and National Licensing or Certification			
<input checked="" type="checkbox"/> Community College Articulation - Chabot College				<input checked="" type="checkbox"/> Strong Business or Industry Partnership			
<input type="checkbox"/> Dual Enrollment				<input type="checkbox"/> Emerging Technologies -			
COMPLIANCE CATEGORIES							
<input checked="" type="checkbox"/> R – Retain Program: Program meets all criteria.		<input type="checkbox"/> W – Watch Program: All criteria not met. See areas that need to be complied with.		<input type="checkbox"/> P – Probation: Criteria is not being met. Program in danger of suspension.		<input type="checkbox"/> R – Reduce Program: Downsizing program.	
						<input type="checkbox"/> S/T - Suspend/ Terminate program.	

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM
Criteria for Course Approval and Expansion Annual Review
For Class Offerings 2016-2017 School Year

SCHOOL DISTRICT:		EDEN AREA ROP		LOCATION:		Arroyo High	
PROGRAM:		Sports Medicine		INSTRUCTOR:		Kris Bernard	
Course Name		Enrollment as of 16/17		Enrollment as of 15/16		Enrollment as of 14/15	
		Year to Date		Year to Date		Year to Date	
Sports Medicine		25		24		20	
Comments: <ul style="list-style-type: none"> Required enrollment: Class enrollment maintained to sustain agreed master schedule for offsite and staffing. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Retention rate (Active Enrollment divided by Year-to-date Enrollment): 							
Text Book: N/A		Author: N/A		Edition:			
NO.	YES	NO					
1.	✗		ENROLLMENT – Course meets current or future labor market news.				
			CLASS SCHEDULE: Period/Block		SECTIONS PER YEAR:	MINS PER SECTION:	EXPECTED MINIMUM STUDENTS PER SECTION:
			Varies		1-2	60/90 Mins	25+
2.	✗		AVAILABILITY OF QUALIFIED INSTRUCTOR – Qualified/ Credentialed Instructor teaching course.				
3.	✗		LEADERSHIP – Instructional leaders have sufficient time and resources to implement system improvements and work with their counterparts in other programs.				
4.	✗		CURRICULUM and INSTRUCTION – Students are provided with a strong experience in and understanding of all aspects of industry.				
5.	✗		SCHOOL-TO-CAREER AND CAREER PATHWAY DEVELOPMENT – Course is designed as part of a sequence of courses, career pathways, etc.				
6.	✗		ADVISORY COMMITTEE – The course has been reviewed and recommended by a pre-established committee. <input checked="" type="checkbox"/> Yes, instructor was present at advisory meeting and minutes are on file at ROP <input type="checkbox"/> No, instructor was not present at advisory. Program was represented, at a joint industrial, by ROP personnel. Instructor MUST attend next advisory for program to meet compliance.				
			Comments:				
7.	✗		LABOR MARKET NEEDS – Course meets current or future labor market needs.				
8.	✗		WORK BASED LEARNING – Course incorporates work based learning opportunities (i.e. guest speakers, field trips, mock interviews, or student organizations)				
9.	✗		COMMUNITY CLASSROOM AND COOPERATIVE VOCATIONAL EDUCATION – Course incorporates community classroom and cooperative vocational education (i.e., job training, internships, or job shadowing)				
10.	✗		JOB PLACEMENT/FURTHER EDUCATION OPTIONS – Course has potential for student job placement in entry-level positions or course prepares students for further training opportunities within the designed career pathway.				
11.	✗		FACILITIES AND EQUIPMENT ACCOMMODATION				
			<input checked="" type="checkbox"/> District will provide a facility which adequately accommodates the program. <input type="checkbox"/> EAROP will provide a facility which adequately accommodates the program. <input type="checkbox"/> District shares cost of equipment if program is cross utilized.				
OTHER CONSIDERATIONS:							
<input type="checkbox"/> A-G Credit for UC				<input type="checkbox"/> State and National Licensing or Certification			
<input type="checkbox"/> Community College Articulation -				<input checked="" type="checkbox"/> Strong Business or Industry Partnership			
<input type="checkbox"/> Dual Enrollment				<input type="checkbox"/> Emerging Technologies -			
COMPLIANCE CATEGORIES							
<input checked="" type="checkbox"/> R – Retain Program: Program meets all criteria.		<input type="checkbox"/> W - Watch Program: All criteria not met. See areas that need to be complied with.		<input type="checkbox"/> P - Probation: Criteria is not being met. Program in danger of suspension.		<input type="checkbox"/> R – Reduce Program: Downsizing program.	
						<input type="checkbox"/> S/T - Suspend/ Terminate program.	

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM
Criteria for Course Approval and Expansion Annual Review
For Class Offerings 2016-2017 School Year

SCHOOL DISTRICT:		EDEN AREA ROP		LOCATION:		Castro Valley High, Hayward High	
PROGRAM:		Biotechnology		INSTRUCTOR:		Laura O'Brien (CV), Sadia Mohammad (HAY)	
Course Name		Enrollment as of 16/17		Enrollment as of 15/16		Enrollment as of 14/15	
		Year to Date		Year to Date		Year to Date	
Biotechnology (CV)		105		134		106	
Biotechnology (HAY)		19		41		n/a	
Comments: <ul style="list-style-type: none"> Required enrollment: Class enrollment maintained to sustain agreed master schedule for offsite and staffing. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Retention rate (Active Enrollment divided by Year-to-date Enrollment): 							
Text Book: N/A				Author: N/A		Edition:	
NO.	YES	NO					
1.	✗		ENROLLMENT – Course meets current or future labor market news.				
			CLASS SCHEDULE: Period/Block	SECTIONS PER YEAR:	MINS PER SECTION:	EXPECTED MINIMUM STUDENTS PER SECTION:	
			Varies	1-2	60 Mins	25+	
2.	✗		AVAILABILITY OF QUALIFIED INSTRUCTOR – Qualified/ Credentialed Instructor teaching course.				
3.	✗		LEADERSHIP – Instructional leaders have sufficient time and resources to implement system improvements and work with their counterparts in other programs.				
4.	✗		CURRICULUM and INSTRUCTION – Students are provided with a strong experience in and understanding of all aspects of industry.				
5.	✗		SCHOOL-TO-CAREER AND CAREER PATHWAY DEVELOPMENT – Course is designed as part of a sequence of courses, career pathways, etc.				
6.	✗		ADVISORY COMMITTEE – The course has been reviewed and recommended by a pre-established committee. <input checked="" type="checkbox"/> Yes, instructor was present at advisory meeting and minutes are on file at ROP <input type="checkbox"/> No, instructor was not present at advisory. Program was represented, at a joint industrial, by ROP personnel. Instructor MUST attend next advisory for program to meet compliance.				
			Comments:				
7.	✗		LABOR MARKET NEEDS – Course meets current or future labor market needs.				
8.	✗		WORK BASED LEARNING – Course incorporates work based learning opportunities (i.e. guest speakers, field trips, mock interviews, or student organizations)				
9.	✗		COMMUNITY CLASSROOM AND COOPERATIVE VOCATIONAL EDUCATION – Course incorporates community classroom and cooperative vocational education (i.e., job training, internships, or job shadowing)				
10.	✗		JOB PLACEMENT/FURTHER EDUCATION OPTIONS – Course has potential for student job placement in entry-level positions or course prepares students for further training opportunities within the designed career pathway.				
11.	✗		FACILITIES AND EQUIPMENT ACCOMMODATION				
			<input checked="" type="checkbox"/> District will provide a facility which adequately accommodates the program.				
			<input type="checkbox"/> EAROP will provide a facility which adequately accommodates the program.				
			<input type="checkbox"/> District shares cost of equipment if program is cross utilized.				
OTHER CONSIDERATIONS:							
<input type="checkbox"/> A-G Credit for UC				<input type="checkbox"/> State and National Licensing or Certification			
<input checked="" type="checkbox"/> Community College Articulation - Ohlone				<input checked="" type="checkbox"/> Strong Business or Industry Partnership			
<input type="checkbox"/> Dual Enrollment				<input type="checkbox"/> Emerging Technologies -			
COMPLIANCE CATEGORIES							
<input checked="" type="checkbox"/> R – Retain Program: Program meets all criteria.		<input type="checkbox"/> W - Watch Program: All criteria not met. See areas that need to be complied with.		<input type="checkbox"/> P - Probation: Criteria is not being met. Program in danger of suspension.		<input type="checkbox"/> R – Reduce Program: Downsizing program.	
						<input type="checkbox"/> S/T - Suspend/ Terminate program.	



DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Craig Lang, Director
SUBJECT: Back to School Night

BACKGROUND INFORMATION

The Eden Area ROP has held an annual back to school night for parents, family and friends to explore our programs at the Hayward Center Campus. Teachers have students demonstrate and explain what they are learning in their program.

CURRENT SITUATION

Back to school night was held on September 20, 2017.

RECOMMENDATION

Information only



DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Bernie Phelan, Assistant Director of Off-Site Programs
SUBJECT: Principals' Breakfast

BACKGROUND

It is the goal of the Eden Area Regional Occupational Program to continue to develop and implement Career Technical Education course offerings, throughout the four districts we serve. We are working to build capacity through establishing strong pathways that encourage all students to enroll, and stay enrolled in a rigorous course of study.

Eden Area ROP staff work with students, parents, counselors, district and school site administrators in designing a course of study to meet career, academic and employability standards.

CURRENT SITUATION

In a continuing effort, school site and ROP administrators meet to discuss goals, challenges, and strategies for student success. On September 28, 2017, principals from 13 high schools were invited to collaborate around the College and Career Readiness Indicators, as well as the services the Eden Area ROP can provide for all school sites.

RECOMMENDATION

Information only



DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Evan Goldberg, Grant Coordinator
SUBJECT: California Career Pathways Trust Grant Update

BACKGROUND

In July 2015, the Eden Area ROP was awarded a \$5.8 million grant for the California Career Pathways Trust Round 2 grant.

CURRENT SITUATION

The Eden Area ROP and our partners have just completed the second year of this four year grant. Grant Coordinator, Evan Goldberg, will make a short presentation on the grant accomplishments and progress.

RECOMMENDATION

Information only

Action Items





DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Robert Remley, Technology Coordinator
SUBJECT: Request the Governing Board to approve the Contract with AT&T for the AT&T Collaborate and VoIP Telephone Services for the 2017-2020 School Years

BACKGROUND

The current phone system is built on an outdated platform. Purchased over 10 years ago, the phones are beginning to fail are no longer working or cannot accept voicemails.

CURRENT SITUATION

As part of Eden Area ROP Tech Plan, migrating to a VoIP (Voice over Internet Protocol) system is recommended. This will allow faculty and staff to utilize a phone system with features such as voicemail via email, call forwarding etc. Additionally, the VoIP system will result in a lower monthly usage cost for the ROP.

RECOMMENDATION

It is recommended that the Governing Board approve the contract with AT&T for the AT&T Collaborate and VoIP telephone services for the 2017-2020 school years.

AT&T Collaborate Proposal for EDEN AREA ROP

**Presented by**

DONALD CHU

dc2186@us.att.com

(415) 810-2294

Overview:

- Fully hosted VoIP service that combines a full range of advanced features, applications and management tools, helping to reduce your infrastructure and maintenance concern
- Unified communication capabilities for collaboration like instant messaging, presence, conferencing and web collaboration
- Seamless experience across mobile and desktop devices
- Access from anywhere in the US 48 states across any internet connection
- Unlimited local and long distance calling
- Tailor service for each employee to meet your business needs
- Easy to use web tools for call management, administration, reports, order and service management
- Provides your business with connectivity, communication, and collaboration on the go.

Account Name:	EDEN AREA ROP
Term:	36 Months
Total Monthly Recurring Charges:	\$1,144.78
Total Non Recurring Charges:	\$9,881.50
Total Number of Sites:	1

*Disclaimer: This quote/proposal is not a firm offer to purchase and is for budgetary purposes only.
Only the contract for this solution is a firm offer to purchase.*

Location Pricing
Details

Location	Feature	Qty.	Non Recurring	Monthly Recurring
Location Name A 26316 HESPERIAN BLVD HAYWARD, CA, 94545 (510) 293-2916	Basic User Seat	49	\$0.00	\$856.28
	Feature Bundles			
	Enhanced Voice Feature Bundle	46	\$0.00	\$161.00
	Shared Workspace Bundle	9	\$0.00	\$45.00
	Unified Communications Bundle	13	\$0.00	\$65.00
	A La Carte Features			
	Receptionist Web Console	1	\$0.00	\$17.50
	Purchased Equipment Charges			
	Polycom IP 6000 - Conf	3	\$1,543.50	\$0.00
	Yealink W56P	13	\$1,293.50	\$0.00
	Polycom VVX 400 - 12 line	42	\$6,069.00	\$0.00
	Edgemarc 3700	1	\$149.50	\$0.00
	Shipping Charges		\$88.50	\$0.00
	Equipment Installation Charges			
	Polycom IP 6000 - Conf	3	\$37.50	\$0.00
	Yealink W56P	13	\$162.50	\$0.00
	Polycom VVX 400 - 12 line	42	\$525.00	\$0.00
	Edgemarc 3700	1	\$12.50	\$0.00
	Location Total		\$9,881.50	\$1,144.78

Disclaimer: This quote/proposal is not a firm offer to purchase and is for budgetary purposes only.
Only the contract for this solution is a firm offer to purchase.


**AT&T COLLABORATE™
PRICING SCHEDULE**

Customer	AT&T
EDEN AREA ROP Street Address: 26316 HESPERIAN BLVD City: HAYWARD State/Province: CA Zip Code: 94545-2458 Country: US	AT&T Corp.
Customer Contact (for Notices)	AT&T Contact (for Notices)
Name: ROBERT REMLEY Title: Director Street Address: 26316 HESPERIAN BLVD City: HAYWARD State/Province: CA Zip Code: 94545 Country: US Telephone: 5102932900 Email: RREMLEY@EDENROP.ORG	Name: DONALD CHU Street Address: 5001 EXECUTIVE PKWY City: SAN RAMON State/Province: CA Zip Code: 94583 Country: US Telephone: 4158102294 Email: dc2186@us.att.com Sales/Branch Manager: JOHN BOLLINGER SCVP Name: JOHN BOLLINGER Sales Strata: Retail-Direct Sales Region: USA With a copy (for Notices) to: AT&T Corp. One AT&T Way Bedminster, NJ 07921-0752 ATTN: Master Agreement Support Team Email: mast@att.com
AT&T Solution Provider or Representative Information (if applicable) <input type="checkbox"/>	
Name: Company Name: Agent Street Address: City: State: Zip Code: Country: Telephone: Fax: Email: Agent Code	

This Pricing Schedule is part of the Agreement between AT&T and Customer referenced above.

The undersigned, on behalf of Customer, acknowledges that Customer has received and understands the advisories concerning the circumstances under which emergency calling is not or may not be available with AT&T Collaborate. Such limitations and advisories are stated and identified in the AT&T Collaborate Service Guide found at http://serviceguidenew.att.com/sg_flashPlayerPage/COLLAB.911/E911 may be limited under the following circumstances which include, but are not limited to, relocation of the User's CPE, 9-1-1 is dialed from a location other than the Registered Location; the broadband connection (wired, wireless and/or WI-FI) has been disrupted or impaired; the data service upon which the broadband connection is dependent is terminated or is disrupted or impaired; loss of electrical or battery power; delays have occurred in processing a newly updated Registered Location; use of a non-native telephone number; and the device is not located in the United States of America.

The undersigned further acknowledges that Customer understands the circumstances under which Emergency calls placed from Mobile Applications on cellular or Wi-Fi-enabled devices used in connection with AT&T Collaborate may be limited or unavailable. Such limitations and advisories are set forth in the AT&T Collaborate Service Guide.

This Agreement must be signed by Customer and returned to AT&T on or before 11/09/2017.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By: <i>Signature Not Required on this Page - Refer to Customer Signature Page Contract ID 8503522</i>	By:
Name:	Name:
Title:	Title:
Date:	Date:

AT&T and Customer Confidential Information

Page 1 of 4

AT&T COLLABORATE™ PRICING SCHEDULE

1. SERVICES

Service	Service Publication Location
AT&T Collaborate™	http://serviceguidenew.att.com/sg_flashPlayerPage/COLLAB
Vendor Software	Vendor Software License Agreement
AT&T Collaborate End User License Agreement ("EULA")	http://www.att.com/legal/terms.businessCollaborateEULA.html

2. PRICING SCHEDULE TERM AND EFFECTIVE DATES

Pricing Schedule Term	36 months
Pricing Schedule Term Start Date	Effective Date of this Pricing Schedule
Effective Date of Rates and Discounts	Effective Date of this Pricing Schedule

3. MARC

MARC	None
------	------

4. MINIMUM PAYMENT PERIOD

Applicability of Minimum Payment Period	Early Termination Charge*	Minimum Payment Period
Per site	\$250	Longer of 12 Months or until the end of Pricing Schedule Term

*This charge applies in lieu of the applicable percentage set forth for termination charges in the Master Agreement.

5. Try and Buy Promotion Terms

Try and Buy Promotion Start Date	Upon activation of the first seat
Try and Buy Promotion Period	3 months
Try and Buy Service Component Quantities	Up to 5 Sites Up to 25 Seats per Site
Rates following the expiration of the Try and Buy Promotion Period	Rates and discounts apply as described in sections entitled "Rates," and "Discounts," below and in the Service Publication

Service Component Categories	Try and Buy Promotion Period Rates*
Basic Service Components	\$0.00
Feature Bundles	\$0.00
A La Carte Features	\$0.00
*Excludes Purchased Equipment, Equipment Support Charges, shipping, International Usage, taxes, surcharges and other fees.	

Charges do not apply to any Try and Buy Service Component Customer disconnects during the Try and Buy Promotion Period. Customer must provide written termination notice thirty (30) days in advance.

Upon expiration of the Try and Buy Promotion Period, the rates and discounts apply as described in sections entitled "Rates," and "Discounts," below and in the Service Publication for the Pricing Schedule term.

This Pricing Schedule does not include transport necessary for the provision of AT&T Collaborate Service. Customer must obtain broadband connectivity separately from AT&T or third-party.

6. ADDITIONAL TERMS AND CONDITIONS

AT&T and Customer Confidential Information

Page 2 of 4

**AT&T COLLABORATE™
PRICING SCHEDULE**

6.1 White Pages and Directory Assistance

White Pages and Directory Assistance listings are subject to (1) rules, regulations, guidelines and requirements of Business Directory Publishers and Directory Assistance providers, including but not limited to AT&T Affiliates, relating to the information which may, may not or must be included in listings, and (2) federal, state and local laws, ordinances and regulations, including those relating to deceptive practices and deceptive advertising. Customer (not AT&T) is solely responsible for complying with (1) and (2). If Customer supplies information to AT&T that, according to the Business Directory Publisher or Directory Assistance provider or otherwise, violates (1) or does or may violate (2), Customer understands that its listing information may, without advance notice, be rejected or removed from White Pages and Directory Assistance databases, and Customer will indemnify and hold AT&T and its Affiliates harmless from any and all losses, liability, damages, penalties, fines, claims, costs or expenses (including attorneys' fees) of any kind, suffered by AT&T, by any AT&T Affiliate, by Customer or by any third party as a result of Customer's breach of its obligation.

6.2 Broadband Connectivity

This Pricing Schedule does not include transport necessary for the provision of AT&T Collaborate Service. Customer must obtain broadband connectivity separately under an AT&T or third-party contract.

6.3 Purchased Equipment

- 6.3.1 **Warranty and Limitation on Use.** AT&T shall pass through to Customer all warranties for Purchased Equipment and Software available from the manufacturer. Manufacturer, not AT&T, is responsible for any such warranties.

Except as set out above, ALL EQUIPMENT AND SOFTWARE IS PROVIDED TO CUSTOMER ON AN "AS IS" BASIS. AT&T DISCLAIMS ANY AND ALL REPRESENTATIONS OR WARRANTIES, EXPRESSED OR IMPLIED (INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, OR ANY WARRANTY ARISING BY USAGE OF TRADE OR COURSE OF DEALING).

- 6.3.2 **Infringement.** AT&T SHALL HAVE NO DUTY TO DEFEND, INDEMNIFY, OR HOLD CUSTOMER HARMLESS FROM OR AGAINST ANY SETTLEMENTS, DAMAGES, COSTS AND OTHER AMOUNTS INCURRED BY CUSTOMER ARISING FROM THE ACTUAL OR ALLEGED INFRINGEMENT OR MISAPPROPRIATION OF INTELLECTUAL PROPERTY BASED ON EQUIPMENT, SOFTWARE OR SERVICES FURNISHED UNDER THIS PRICING SCHEDULE.

7. RATES

AT&T Collaborate Monthly Recurring Charges*	Stabilized rates then in effect as specified in the Service Guide on – Aug-11-2017
AT&T Collaborate International Outbound Calls	Per the Service Guide rates as revised from time to time.

*Service Components added to the Service Guide after the Stabilization Date are available at the Service Guide rates as revised from time to time.

8. DISCOUNTS

MRC=Monthly Recurring Charge

NRC=Non-Recurring Charge

Service Component	Type of Charge	Discount
Basic Voice Seat	MRC, per Seat	50.00%

Feature Bundles Discounts		
Service Component	Type of Charge	Discount
Feature Bundles	MRC, per Group	50.00%

A La Carte Options Discounts		
Features	Type of Charge	Discount
A la Carte Options	MRC, per Seat	50.00%

AT&T COLLABORATE™**PRICING SCHEDULE**

International Calling Discounts		
International Calling	Type of Charge	Discount
International Calling	Usage	50.00%

Equipment Support Charges		
Description	Type of Charge	Discount
Equipment Installation	NRC, per Unit	50.00%

Purchased Equipment Discounts		
Description	Type of Charge	Discount
Purchased Equipment	NRC, per Unit	50.00%



Sales Contact Information
CHU; DONALD
4158102294
dc2186@us.att.com

eSign Fax Cover Sheet

To: AT&T Automated Fax Handling Service

From:

Fax: 877-374-4632 or 877-eSignFax

Total Pages: 1
(Excluding Fax Cover Sheet)

Or with Copiers / Scanners w/ email, Send To: esign@att.com

To sign via fax:

1. Sign Only the Signature Page with Signature, Title and Date.
2. Fax Only two(2) Pages:
 - a. eSign Fax Cover Page – This Page first, then,
 - b. Signature Page with Contract Id: 8503522
(see Picture below)

The image shows two overlapping eSign Fax Cover Sheet forms. The front form is titled "eSign Fax Cover Sheet" and contains the following information:

- To:** AT&T Automated Fax Handling Service
- From:**
- Fax:** 877-374-4632 or 877-eSignFax
- Total Pages:** 1 (Excluding Fax Cover Sheet)
- Or with Copiers / Scanners w/ email, Send To:** esign@att.com
- To sign via fax:**
 1. Sign Only the Signature Page with Signature, Title and Date.
 2. Fax Only two(2) Pages:
 - a. eSign Fax Cover Page – This Page first, then,
 - b. Signature Page with Contract Id: 8503522 (see Picture below)

The back form is titled "Customer Signature Page" and contains a signature line and a date field.

Request Id: 1505583
Contract Id: 8503522

Customer Signature Page

Customer	AT&T			
EDEN AREA ROP Street Address: 26316 HESPERIAN BLVD City: HAYWARD State/Province: CA Zip Code: 94545-2458 Country: US	AT&T Corp.			
Customer Contact (for notices)	AT&T Contact (for notices)			
Name: Robert Remley Title: Director Street Address: 26316 HESPERIAN BLVD City: HAYWARD State/Province: CA Zip Code: 94545 Country: US Telephone: 5102932912 Fax: Email: rremley@edenrop.org Customer Account Number or Master Account:	Street Address: 5001 EXECUTIVE PKWY City: SAN RAMON State/Province: CA Zip Code: 94583 Country: US With a copy to: AT&T Corp. One AT&T Way Bedminster, NJ 07921-0752 ATTN: Master Agreement Support Team Email: mast@att.com			
AT&T Solution Provider or Representative Information (if applicable)				
Name:	Company Name:			
Agent Street Address:	City:	State:	Zip Code:	Country:
Telephone:	Fax:	Email:	Agent Code:	

Customer signature serves as a signature of each document listed below. Edits to appended documents, as originally presented by AT&T, are rejected. Each document will become effective upon AT&T's Signature on the document itself. If the documents listed below include a Master Agreement, AT&T must countersign such Master Agreement before any of the listed documents will become effective.

Documents Appended:	Contract IDs:
AT&T_Collaborate_CONTRACT_ID_8503520.pdf	8503520
Letter of Authorization to Obtain Customer Service Records Only_CONTRACT_ID_8503521.pdf	8503521

If Customer is purchasing Voice Over IP services, the following additional language applies:

The undersigned, on behalf of Customer, acknowledges that Customer has received and understands the advisories concerning the circumstances under which E911 service may not be available, as stated in the AT&T Business Voice over IP Services Service Guide found at http://serviceguidenew.att.com/sg_flashPlayerPage/BVOIP. Such circumstances include, but are not limited to, relocation of the end user's CPE, use of a non-native or virtual telephone number, failure in the broadband connection, loss of electrical power, and delays that may occur in updating the Customer's location in the automatic location information database.

Customer (by its authorized representative)
By:
Name:
Title:
Date:

Letter of Authorization to Obtain Customer Service Records Only

Customer	AT&T	Customer Contact
EDEN AREA ROP Street Address: 26316 HESPERIAN BLVD City: HAYWARD State/Province: CA Zip Code: 94545-2458 Country: US	AT&T Corp. One AT&T Way Bedminster, NJ 07921-0752	Name: ROBERT REMLEY Title: Director Street Address: 26316 HESPERIAN BLVD City: HAYWARD State/Province: CA Zip Code: 94545 Country: US Telephone: 5102932900 Fax: Email: RREMLEY@EDENROP.ORG
AE PID:	AT&T Contract ID: LOA7083128	

1. Customer appoints AT&T as Customer's agent to request Customer Service Records (CSRs) with the Local Exchange Company(s) (LEC) for analyzing Local Service. AT&T may request CSRs for all telephone lines associated with the main Billed Telephone Number(s) (BTN) listed below. If this authorization does not specify the specific BTNs, this appointment shall extend to all service accounts for which Customer appears as the customer of record.

2. This Appointment is applicable to all locations in the United States. Customer will provide AT&T with the list of applicable Billed Telephone Numbers. This authorization shall continue in force unless and until revoked by Customer.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

This authorization shall continue in force unless and until revoked by customer.

DATE: October 5, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Robert Remley, Technology Coordinator
SUBJECT: Requesting the Governing Board to approve the Contract with Access Cabling & Communications for the Installation of the Network Cable for the Second Computer Lab

BACKGROUND

There is one computer lab, the STAR Center, which is available for all of the ROP center teachers to sign up to use with their classes.

CURRENT SITUATION

Based on the rate in which the computer lab has been in use, a second lab is needed to meet the current demand. Creating a second computer lab is the most cost effective way to provide our teachers and students with appropriate computer access.

Room B-4 has been identified as the best location for the lab. In order to accommodate 30 computers and the associated network equipment, cabling and a data cabinet is needed to connect the computers to our network.

RECOMMENDATION

It is recommended that the Governing Board approve the contract with Access Cabling & Communications for the installation of the network cable for the second computer lab.



ESTIMATE #7643

SENT ON:

07/03/2017

RECIPIENT:

Eden ROP

26316 Hesperian Blvd
Hayward, California 94545
Project or TM: Project

SENDER:

Access Cabling & Communications

951 Mariners Island Drive #300
San Mateo, California 94404

Phone: 650-212-1544

Email: info@accesscabling.com

Website: www.accesscabling.com

SERVICE ADDRESS:

26316 Hesperian Blvd
Hayward, California 94545

Service / Product	Description	Qty
SCOPE OF WORK	SCOPE OF WORK: 1. INSTALL ONE 9U CABINET 2. INSTALL THREE POWER POLLS 3. INSTALL 36 CAT6 CABLES PER LOCATION - STANDARD 150 FT PRICE INCLUDES: JACKS, STANDARD FACE PLATES, LABELS AND PAIR TESTING	1
SPECIAL	10 FT POWER POLE WIREMOLD 30TP4V	3
TL-WLCAB12U-20.5	TRIPP LITE- 12U WALL MOUNT HINGED RACK-CABINET 20.5" DEEP	1

**PAYMENT TERMS: 1. PAYMENT MADE PER PHASES COMPLETED. 2. BALANCE DUE UPON COMPLETION.
LATE FEE OF 10% PER ANNUM WILL BE CHARGED ON INVOICE NOT PAID IN A TIMELY MANNER.**

California State Contractors License # 992009
TAX - ALL TAXES ARE INCLUDED IN THE LINE ITEMS
PLEASE SEE THE ATTACHED AGREEMENT
FOR EXCLUSIONS AND TERMS --

Subtotal	\$6,260.88
Discount (10.0%)	- \$626.09
Total	\$5,634.79



ESTIMATE #7643

SENT ON:

07/03/2017

Notes Continued...

AGREEMENT- All work to be completed in a substantial workmanlike manner according to the specifications submitted or received, per standard practices. Any alterations or deviations from the specifications involving extra cost will be executed only upon a written change order and will become an extra charge over and above this proposal. Client acknowledges and agrees that the Contractor's failure to comply with the requirements of these paragraphs does not preclude the recovery of compensation for work performed based upon the legal or equitable remedies designed to prevent unjust enrichment. Contractor reserves the right to replace proposed equipment or material in the case of obsolescence, discontinuation or unavailability.

EXCLUDES: Additional insurance cost. (Phase installation, unless noted) permit or inspection fees. Patching or painting. Rental charges. Parking fees. Core drilling. Client to verify use of plenum materials.

CHANGE ORDER, DELAY AND RE-MOBILIZATION CHARGES: The Contract Price is based on free and unfettered access to the Premises on the day(s) set forth herein between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. If because of factors or conditions not attributable to Contractor, Contractor cannot timely complete work by working diligently from 8:00 a.m. to 5:00 p.m. Monday through Friday, or if Contractor is requested or required to do additional work or work outside these hours or make additional trips to the Premises, additional charges will be incurred at the current labor rate.

OPPORTUNITY TO CURE: If Client observes or otherwise becomes aware of any fault or defect in the Work, Client shall give Contractor written notice, which notice is hereby expressly made a condition precedent to the asserting of any claim or action based on any fault or defect contained in any Work, of such fault or defect within 15 days of discovery. Client shall then give Contractor 15 business days from receipt of notice of fault or defect to commence repairs of any identified fault or defect. Failure by Client to notify Contractor in writing of the specific nature of the claimed fault or defect and give Contractor 15 days within which to commence repairs to cure said fault or defect discharges Contractor from any and all obligations or duties to repair or replace any such fault or defect and further relieves Contractor from any and all liability resulting or arising from said fault or defect.

NOTICE: In compliance with Contractors License Law, Section 7018, (B&P Code, Div. 3, Chap. 9) this is to inform you that under the Mechanics' Lien Law (California Code of Civil Procedure Section 1181 et seq.) any contractor, sub-contractor, laborer, supplier, or other person who helps to improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that after a court hearing, your property could be sold by a court officer, and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor, in full, if the sub-contractor, laborer or supplier remains unpaid. Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractors' State License Board, 9836 Goethe Rd., Sacramento, CA 95827. Mailing Address: PO Box 26000, Sacramento, CA 95826

INSTALLATION STANDARDS: J-hooks and or d-rings of various sizes will be installed to accommodate cables for above ceiling support per the industry standard specifications. All work will meet TIA 568b installation standards.

LABELING: All locations will be labeled with machine labels, matching and corresponding straight numbering scheme beginning with the number one, or duplicating the existing scheme.

DOCUMENTATION: At the completion of installation a customer provided drawing will be marked up by hand showing cable numbers and will be given to the customer by pdf file or by paper copy.

WARRANTY: MATERIAL AND LABOR PROVIDED BY ACCESS CABLING WILL BE WARRANTED AGAINST DEFECTS FOR A PERIOD OF 10 YEARS FROM THE DATE OF COMPLETION. ANY INSTALLATION CHANGES COMPLETED BY OTHERS WILL VOID THE WARRANTY.

If this proposal meets with your approval please sign below for authorization to proceed with the project.

Signature: _____ Date: _____