

GOVERNING BOARD MEETING AGENDA

Thursday, November 2, 2017

5:45 pm

Location:

26316 Hesperian Blvd
Hayward, CA 94545

Website:

www.edenrop.org

Phone Numbers:

(510) 293-2971
Fax (510) 293-8225



Governing Board Members

Lisa Brunner, President
Janet Zamudio, Vice-President
Dot Theodore, Member
Peter Oshinski, Member

Hayward Unified School District
San Lorenzo Unified School District
Castro Valley Unified School District
San Leandro Unified School District

Mission Statement

The mission of the Eden Area Regional Occupational Program is to prepare students for careers and further education as well as to instill workplace skills and ethics that enable them to compete successfully in the economy of today and the future.



Regular Meeting of the ROP Governing Board
Eden Area ROP Board Room
26316 Hesperian Blvd., Hayward, CA 94545

Date: Thursday, November 2, 2017
Time: 5:45 p.m.

AGENDA

Welcome to the Eden Area Regional Occupational Program Governing Board Meeting. The purpose of the meeting is to consider matters of policy and business necessary for the operation of the Regional Occupational Program.

Visitors wishing to address the Governing Board are asked to complete a "Request to Address ROP Governing Board" card, available at the entrance to the meeting room, and submit it to the Governing Board's Administrative Secretary. Any member of the audience may speak on any agenda item by following this process, or upon recognition by the Chairperson by identifying him/herself and his/her organization affiliation prior to any action taken by the Governing Board. Such presentations may be limited. If there is a desire to address the Governing Board on a matter relating to the Eden Area ROP that does not appear on the agenda, this may be done during the "Other Business" section.

State law prohibits the ROP Governing Board from taking any action on or discussing items that are not on the posted agenda except to A) briefly respond to statements made or questions posed by the public in attendance; B) ask questions for clarification; C) provide a reference to a staff member or other resource for factual information in response to the inquiry; or D) ask a staff member to report back on the matter at the next meeting and/or place it on a future agenda. (Government Code Section 54954.2 (a))

This meeting is being recorded. These recordings are maintained by the Eden Area ROP for 30 days and are available for review to the public upon request.

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Mission Statement**
- V. Approval of Agenda**
- VI. Student of the Month**
 - A. Presentation of ROP Student of the Month Awards (page 3)
- VII. Consent Calendar**

Action by the ROP Governing Board of the Eden Area Regional Occupational Program means that all items listed under the Consent Calendar are adopted by one single motion, unless a member of the Governing Board, the Superintendent, or a member of the public requests that any such item be removed from the Consent Calendar and voted upon separately.

Page 2 – Agenda for the November 2, 2017 Regular Meeting of the ROP Governing Board

- A. Request the Governing Board to approve the Minutes of the Regular Governing Board Meeting of October 5, 2017 (pages 4-9)
- B. Request the Governing Board to approve the Bill Warrants (pages 10-14)
- C. Request the Governing Board to approve the Personnel Action Items (pages 15-16)
- D. Request the Governing Board to approve the Contracts with Castro Valley/Eden Area and Hayward Chambers of Commerce for the California Career Pathways Trust Grant (pages 17-36)
- E. Request the Governing Board to approve the Advisory Committee Members (pages 37-58)
- F. Request the Governing Board to approve the Disposal of Obsolete Surplus Items (pages 59)

VIII. Information Items

- A. CDE Course Review-Welding Technology (pages 60-61)
- B. CDE Course Review-Dental Assisting (pages 62-63)
- C. Recognition of the Eden Area ROP Teacher of the Year (page 64)
- D. Business Partner Breakfast and Business Partners of the Year (page 65)

IX. Superintendent's Report

X. Other Business/ Governing Board Reports

- A. Public
- B. ROP Governing Board

XI. Adjournment



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Craig Lang, Director
SUBJECT: Presentation of ROP Student of the Month Awards

BACKGROUND

The Eden Area ROP has developed a student recognition program to acknowledge outstanding efforts and achievements of our students.

CURRENT SITUATION

The student recognition program has proven to be a successful, motivational tool in the classroom, among the staff and the students of the Eden Area ROP.

The following students were selected as ROP students of the month for November:

Estefania Avila-Dominguez	San Leandro High	Automotive Refinishing
Hope Pihana	Arroyo High	Dental Assisting
Jose Rodriguez	Arroyo High	First Responders
Enrique Castellanos	San Lorenzo High	Welding Technology

RECOMMENDATION

Information only

Consent Calendar





**Minutes of the Regular Meeting of the ROP Governing Board
October 5, 2017**

I. Call to Order

Board Vice-President, Janet Zamudio, called the meeting to order at 5:18 p.m. on Thursday, October 5, 2017 at the Eden Area Regional Occupational Program Board Room, 26316 Hesperian Blvd., Hayward, CA 94545.

II. Roll Call

Roll was called by Gabriela Juarez, Executive Assistant.

Eden Area ROP Governing Board Present:

Lisa Brunner, President	Hayward USD	arrived at 5:20 pm
Janet Zamudio, Vice-President	San Lorenzo USD	
Dot Theodore, Member	Castro Valley USD	
Peter Oshinski, Member	San Leandro USD	

Superintendent: Linda Granger, present

ROP Administrators in Attendance:

Craig Lang	Director
Bernie Phelan	Assistant Director of Off-Site Programs
Stefanie Bradshaw	Assistant Director of Adult Programs
Evan Goldberg	Grant Coordinator

ROP Staff in Attendance:

Gabriela Juarez	Executive Assistant
Heather Bystrom	Medical Careers Instructor
Erika Emery	Careers in Education Instructor
Audra Muñoz	Career Counselor
Michael O'Connell	Criminal Justice Instructor
Robert Remley	Technology Coordinator
Michelle Stephens	Marketing Instructor

III. Pledge of Allegiance

Cynthia Jimenez led the Pledge of Allegiance.

IV. Mission Statement

Tova Zones read the Eden Area ROP mission statement.

V. Approval of Agenda

Trustee Dot Theodore moved to approve the agenda. Trustee Peter Oshinski, seconded the motion. By the following vote, the agenda was approved.

AYES:	3 (Oshinski, Theodore, Zamudio)
NOES:	0

ABSTAIN: 0
ABSENT: 1 (Brunner)

VI. Student of the Month Awards

The following students were honored by their teachers, ROP Staff and the Governing Board as students of the month for November 2017:

Cynthia Jimenez	San Lorenzo High	Careers In Education
Tova Zones	San Lorenzo High	Medical Careers
Christopher Kusumonegoro	Castro Valley High	Marketing Economics
Salvador Escalera	San Lorenzo High	Criminal Justice

Audra Muñoz, Career Counselor introduced the instructors, who presented their students to the Governing Board. A framed Certificate of Achievement was presented to each student by their district Governing Board representative. Each student was given an opportunity to introduce their family and say a few words. The families and students were welcomed to a short reception in the small conference room.

VII. Consent Calendar

Trustee Dot Theodore moved to approve the Consent Agenda items as follows:

- A. Approve the Minutes of the Regular Governing Board Meeting of September 7, 2017
- B. Approve the Bill Warrants Items
- C. Approve the Personnel Action Items
- D. Approve the Quarterly Report on Williams Act Complaints and Resolutions
- E. Approve the Revised MOU with Associated Builders and Contractors of Northern California (ABC NorCal) for the 2017-2018 School Year

Trustee Peter Oshinski seconded the motion.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)
NOES: 0
ABSTAIN: 0
ABSENT: 0

VIII. Information Items

A. CDE Course Review-Medical Pathway

Linda Granger, Superintendent, introduced Heather Bystrom to present on the medical pathway. Ms. Bystrom shared that the pathway is composed of feeder programs and the capstone program. The capstone program is the Medical Careers program that is taught at the center by herself and Mrs. Angelica Peters. The feeder courses are taught at the high schools and include Biotechnology and Sports Medicine where students are introduced into the medical field.

The Medical Careers class has a 2 year curriculum. Student will complete career exploration where they learn the different body systems and which type of medical professions work with

those specialties. Students will also learn anatomy & physiology, medical terminology, clinical and administrative skills, introduction to billing and coding, job seeking skills and professionalism. They will also have internship opportunities at the second semester. The benefits of taking the course is that they are exposed to different career pathways, summer paid internship opportunities, articulation with Chabot College and a-g college credit. Once students, that are 18 years old, have completed the course they are eligible to take the CCBMA Administrative examination given by the State of California to become a CMA-A.

B. Back to School Night

Mr. Craig Lang, Director, reported information about the back to school night. Back to school night was held on September 20, 2017. In addition to parents coming to visit the classrooms they were able to participate in hands on activities. The night is set up as an open format where parents can stop in anytime between 6:00 and 8:00 pm. It was extremely well attended.

C. Principal's Breakfast

Bernie Phelan, Assistant Director of Off-Site Programs, shared that the annual principal's breakfast was held on September 28, 2017. Ten of the thirteen principals were able to attend. The attendees were given an informational packet. ROP staff discussed the college and career readiness indicator and how CTE programs support students graduating college and career ready.

D. California Career Pathways Trust Grant Update

The Eden Area ROP and our partners have just completed the second year of a four year grant. Grant Coordinator, Evan Goldberg, made a short presentation on the grant accomplishments and progress. He explained that career pathways are 2 to 3 year aligned career technical education courses with the integration of CTE with core curriculum, work based learning experiences and support services.

Mr. Goldberg reported that the districts are fortunate to be funded by three California Career Pathway Trust Grants which are East Bay Career Pathways (Peralta College), the Eden Area Career Pathways Consortium (Eden Area ROP) and the ACOE R4 which serves alternative ed and continuation schools. He explained that each grant supports a different pathway as you can't have double funding for the same student. Mr. Goldberg reviewed the pathways that Eden Area Career Pathway Consortium supports, which are Digital Media, Public Service, Advanced Manufacturing and Engineering. He also listed all the classes supported under each pathway at each district. Criminal Justice, CMMA, Engineering and MTAP are pathways supported at Hayward USD. Engineering is supported at Castro Valley USD. The grant supports SLAM, Social Justice Academy, Digital Media, Advanced Manufacturing and Public Service for San Leandro USD. At San Lorenzo USD the grant supports Bay Area Digital Arts and Law, Leadership and Culture. At the Eden Area ROP Criminal Justice, First Responders and Welding are supported.

Mr. Goldberg highlighted the results of the 16-17 school year and discussed the goals for the 17-18 school year.

IX. Action Items

A. Request the Governing Board to approve the Contract with AT&T for the AT&T Collaborate & VoIP Telephone Services for the 2017-2020 School Years

Upon review of and a motion by Trustee Peter Oshinski and a second by Trustee Janet Zamudio, the Governing Board approved the contract with AT&T for the AT&T Collaborate & VoIP telephone services for the 2017-2020 school years.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)
NOES: 0
ABSTAIN: 0
ABSENT: 0

B. Request the Governing Board to approve the Contract with Access Cabling & Communications for the Installation of the Network Cable for the Second Computer Lab

Upon review of and a motion by Trustee Janet Zamudio and a second by Trustee Peter Oshinski, the Governing Board approved the contract with Access Cabling & Communications for the installation of the network cable for the second computer lab.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)
NOES: 0
ABSTAIN: 0
ABSENT: 0

X. Superintendent's Report

Superintendent Granger, started her report by sharing that she attended the State Assembly hearing regarding CTE funding. It was hosted by a bipartisan group of four assembly members who are very concerned that the CTE Incentive Grant is going to end in a year. They would like to ensure that students will continue to have access and opportunities to take CTE classes. The goal was to figure out an ongoing funding model.

Ms. Granger, in partnership with Chabot College, also attended the dual enrollment and middle college conference. Creating dual enrollment opportunities is a hot topic right now because of the State's new college and career indicator in which k-12 is being held accountable. One thing highlighted at the conference was aligning the high school calendar with the college calendar as community college and high school faculty and instructors need to work side by side in this program.

She concluded her report by handing out the Eden Area ROP annual report.

XI. Other Business/Governing Board Reports

A. Public

None

B. Governing Board Reports

Peter Oshinski, San Leandro USD representative, shared that it is great to have student of the month presentations back. He enjoys hearing from the student and the teacher's prospective.

Janet Zamudio, San Lorenzo USD representative, reported that she contacted the Superintendent to ask for copies of each of the districts' calendars to assist with the planning of the next school calendar. San Lorenzo is discussing starting their school calendar a little earlier for the 18-19 school year. The high school teachers see the great benefit of the earlier start date because it would allow students to finish the term before the winter break.

Superintendent Granger provided a copy to the Board of each district calendar, a comparison spreadsheet and a combined calendar of all district dates in a month by month format. She also recommended November 1st as a common day for professional development so that ROP could provide staff development to the districts.

Lisa Brunner, Hayward USD representative, thanked Ms. Granger, along with Mr. Charles and Alfredo from NFTE, for giving a brief presentation about going to nationals next week.

XII. Recess to Closed Session

The meeting was called into closed session at 6:15 pm.

- A. Public Employee Performance Evaluation: Superintendent's Goals(Government Code Sec. 54957)**
- B. Personnel (Government Code Section 54957) Public Employee Discipline/Dismissal/Release/Hiring**

XIII. Reconvene to Open Session and Report any Action taken in Closed Session

The meeting resumed to open session at 6:28 p.m.

- A. Public Employee Performance Evaluation: Superintendent's Goals (Government Code Sec. 54957)**

Upon review of and a motion by Trustee Dot Theodore and a second by Trustee Peter Oshinski, the Governing Board approved the Superintendent's Goals.

AYES: 4 (Brunner, Oshinski, Theodore, Zamudio)
NOES: 0
ABSTAIN: 0
ABSENT: 0

- B. Personnel (Government Code Section 54957) Public Employee Discipline/Dismissal/Release/Hiring**

No action was taken.

XIV. Adjournment

The meeting was adjourned at 6:29 p.m.

Approved by the Eden Area ROP Governing Board _____.

Linda Granger, Superintendent
Clerk to the ROP Governing Board



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Sabrina Ubhoff, Accounting Technician
SUBJECT: Request the Governing Board to approve the Bill Warrants

CURRENT SITUATION

The bill warrants submitted for approval are for the period of September 20, 2017 through October 11, 2017 and include test warrant numbers and voided warrants.

CONSENT CALENDAR



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Mercedes Henderson, Personnel Coordinator
SUBJECT: Request the Governing Board to approve the Personnel Action Items

CURRENT SITUATION

The attached listing of personnel consent items are the Eden Area ROP Superintendent's recommendations for approval.

CONSENT CALENDAR



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Evan Goldberg, Grant Coordinator
SUBJECT: Request the Governing Board to approve the Contracts with Castro Valley/Eden Area and Hayward Chambers of Commerce for the California Career Pathways Trust Grant

BACKGROUND

In July 2015, the Eden Area ROP was awarded \$5.8 million for the California Career Pathways Trust (CPT) Round 2 grant. Part of this grant included funding to develop work-based learning experiences for career pathways in our Castro Valley, Hayward, San Leandro and San Lorenzo School Districts. Additionally, the Eden Area ROP was awarded \$275,865 from Peralta College's California Career Pathways Trust Round 1 grant to supplement this work.

CURRENT SITUATION

The attached contracts codify our working relationships with the Castro Valley/Eden Area and Hayward Chambers of Commerce. The contracts have a scope of work which defines expectations.

Fiscal Impact: The chambers of commerce will each receive \$70,000 from CPT grant funds this fiscal year.

CONSENT CALENDAR



**Independent Contractor Agreement
Castro Valley/Eden Area
Chamber of Commerce Work Based Learning Liaison Work**

This Agreement is entered into between the Eden Area ROP (EAROP) and Castro Valley/Eden Area Chamber of Commerce (CONTRACTOR). EAROP is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR is specially trained, experienced, and competent to provide such services.

The parties agree as follows:

1. **Services:** CONTRACTOR agrees to provide the services described in the attached Scope of Work. SEE "Scope of Work for Chambers of Commerce."
2. **Terms:** CONTRACTOR shall commence work on October 1, 2017. The work shall be completed no later than June 30, 2018.
3. **Compensation:** For the full performance of this Agreement, EAROP shall pay CONTRACTOR a total fee of seventy-thousand dollars, (\$70,000) payable as follows: EAROP shall pay Chambers of Commerce quarterly (October 1, January 1, April 1, and June 30). Quarterly payments will be seventeen-thousand-five hundred dollars (\$17,500).
4. **Insurance:** CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars (\$1,000,000) per occurrence of bodily injury and property damage. Evidence of insurance is attached.
5. **Equipment and Materials:** CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this agreement, *except*:
6. **Notices/Invoicing:** All notices and invoices provided under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

EAROP Contract Coordinator/Representative

Name: Evan Goldberg
Location/Site: EAROP Office
Address: 26316 Hesperian Blvd.
Hayward, CA 94545
Ph./Email: (510) 293-2930 egoldberg@edenrop.org

Contractor

Name: _____
Title: _____
Address: _____
Phone/Email: _____

7. **Status of Contractor:** This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Workers' Compensation coverage for CONTRACTOR'S employees and for payment of all federal, state, and local payroll taxes for and on behalf of CONTRACTOR'S employees.
8. **Fingerprinting:** By execution of this Agreement, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation, and school site foo-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the EAROP determines that the CONTRACTOR and the CONTRACTOR'S employees will have limited contact with pupils. In making this determination, EAROP will consider the totality of the circumstances, including factors such as length of time the CONTRACTOR and the CONTRACTOR's employees will be on the grounds of EAROP or Eden Area School District (Castro Valley, Hayward, San Leandro, and San Lorenzo USDs) and whether pupils will be in proximity to the site where the CONTRACTOR or the CONTRACTOR'S employees will be alone or with others.
- A. EAROP Determination of Fingerprinting Requirement Application
EAROP has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR'S employees (check one)
☒ **are subject to the fingerprinting requirements of Education Code Sections 45125.1 and or 45125.2 and Paragraph B (below) is applicable**
☐ **are NOT subject to the fingerprinting requirements of Education Code Sections 45125.1 and or 45125.2 and Paragraph C (below) is applicable.**
- B. If EAROP has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to EAROP that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to EAROP a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.
- C. Even if EAROP has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR'S employees on an EAROP or Eden Area School District site:
- (1) CONTRACTOR and CONTRACTOR'S employees shall check in with the main office on site each day immediately upon arrival;
 - (2) CONTRACTOR and CONTRACTOR'S employees shall inform site office staff of their proposed activities and location on the site;
 - (3) Once at such location, CONTRACTOR and CONTRACTOR'S employees shall not change locations without contacting the site office;
 - (4) CONTRACTOR and CONTRACTOR'S employees shall not use student restroom facilities; and
 - (5) CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR'S employees shall immediately contact the site office and request that a member of school site staff be assigned to the work location.

9. **Licenses and Permits:** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this agreement.
10. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior consent of EAROP.
11. **Non-Discrimination:** CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, sex, marital status, medical condition, or physical handicap.
12. **Indemnification:** CONTRACTOR agrees to hold harmless, indemnify, and defend EAROP and its officers, agents, and employees from any and all claims and losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend EAROP and its officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this agreement.
13. **Copyright:** Any written and training products produced under this Agreement shall be a work for hire and shall be the property of EAROP. EAROP shall have the right to secure a copyright and the product may not be used, in any manner, without EAROP's written permission.
14. **Waiver:** No delay or omission by either party in exercising any right under this agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
15. **Termination:** EAROP may at any time terminate this Agreement upon 30 days written notice to CONTRACTOR. EAROP shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, EAROP may terminate this agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, EAROP may secure the required services from another contractor.
16. **Litigation:** If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees. This Agreement shall be governed by the laws of the State of California.
17. **Completeness of Agreement:** This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.
18. **Approval:** This Agreement (3 pages total) shall become effective upon its approval by the undersigned persons.

Eden Area ROP

By: _____

Date: _____

Contractor

By: _____

Date: _____

**SCOPE OF WORK
CAREER PATHWAY TRUST PARTNERSHIP AGREEMENT
BETWEEN**

**Eden Area Regional Occupational Program and the
Castro Valley/Eden Area Chamber of Commerce**

This Scope of Work, dated as of October 1, 2017 (the "Agreement") is by and between the Eden Area Regional Occupational Program ("EAROP") and the Castro Valley/Eden Area Chamber of Commerce signing below (the "Signing Partner") as of the date of shown on the signature page.

The main purpose of this grant is for Chambers of Commerce to serve as liaisons to businesses, government, non-profit organizations, and other community organizations in order to link employers and educational institutions with a primary purpose of aggregating and making available work opportunities for students. This work begins with the Chambers existing partners and grows as time and capacity permit.

Funds from this grant are intended to fulfill the goals and outcomes of the Peralta College and Eden Area ROP *California Career Pathways Trust* grants. In these grants, EAROP, the four school districts, and Chabot College have dedicated themselves to developing career pathways for students. Overall goals for these grants are to:

- Increase the number of students with access to career pathways which include standards-based academic curricula integrated with career-relevant sequenced curricula aligned with high-skill, high wage, high-growth jobs in our region,
- Increase the connectivity between employers and the classroom through a developmentally appropriate sequence of work based learning activities that increase in depth and complexity throughout the student's academic career,
- Build intentional and collaborative support and transitions for students to help them move in a direct path from secondary to post-secondary enrollment.

Chambers will invoice the Eden Area ROP on a quarterly basis each year and provide required documentation on expenses. All expenditures must follow EDGAR, federal, and state guidelines.

Specific Tasks of this Scope of Work include:

1. Hire an individual whose primary responsibility will be to work in conjunction with the Eden Area Regional Occupation Center (EAROP) and its school district partners and Chabot College to provide access to and involvement of its organization's members, other community businesses, community-based organizations (CBOs) and government agencies to create work-based learning (WBL) experiences for the EAROP campus and district partners. Staff hired for this grant will not engage in similar additional work outside of their Chamber positions in the Castro Valley, Hayward, San Leandro, and San Lorenzo Unified School Districts without the express written permission of the Eden Area ROP and its district partners.

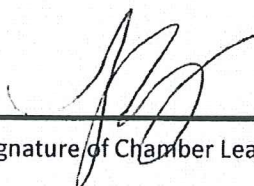
2. The primary work of this contract involves developing work-based learning (WBL) experiences through building relationships and engaging businesses, government, CBOs and other community partners. Work-Based Learning involves a progression of learning experiences that begin with Career Awareness, Career Exploration, Career Preparation and Career Training.
 - Career Awareness: Students build awareness of the variety of careers available, the role of post-secondary education. Typical activities include:
 - Class Visits/Guest Speakers
 - Field Trips/Workplace Tours
 - Career Fairs
 - Visiting parents at work
 - Career Exploration: Students explore career options and learn about the post-secondary requirements to inform their decision making. Typical activities include:
 - Informational Interviews
 - Mock Job Interviews
 - Job Shadowing
 - Career Preparation: Students apply their learning through practical experiences that develop knowledge and skills necessary for career and post-secondary success: Typical activities include:
 - Student-run enterprises with partner involvement
 - Service-Learning (combining academic work with community service)
 - Student leadership competitions and events
 - Internships
 - Integrated Projects
 - Participation on Advisory Boards
 - Career Training: Students train for employment and/or post-secondary education. Typical activities include:
 - Internships
 - Apprenticeships
 - Clinical Experiences
 - On-the-job training
3. Collaborate and coordinate with district and school-based work-based learning specialists in order to understand school needs, including:
 - School culture and climate
 - Academic needs
 - Pathways goals
 - Student interests
 - Development of work place or “soft” skills
 - Other school related needs

4. Work with WBL partners to ensure that all employer onsite activities provide:
 - Learning experiences that expose students to broad aspects of the work environment
 - Learning experiences that provide for real or simulated tasks or assignments which involve students in developing higher-order critical thinking and problem-solving skills
 - On-site mentoring that provides industry training, social guidance, support, and encouragement.
5. Participate in monthly Work-Based Learning meetings at Eden Area ROP to coordinate activities, reflect upon progress, and explore opportunities to develop WBL projects. Committee members will also include WBL specialists from Eden Area ROP and its partner school districts.
6. Engage businesses in special regional events during the 2017-2018 year, including:
 - a. Recruit chamber members to participate in a district-wide interview seminar including panel discussions and speed mock-interviews where students will undergo multiple interviews in a short period of time.
 - b. Recruit chamber members to participate in an industry-specific Career Pathway Conference that will feature content that aligns with specific career pathways and courses.
7. Obtain permission of Eden Area ROP, Chabot College and its school district partners before incorporating any of their branding tools in Chamber or membership promotional material. Examples of materials include:
 - Video
 - Printed or electronic collateral
 - Social Media
 - Newsletters
8. Reference the partnership with Eden Area ROP, Chabot College and its district partners in any public relations material and events related to WBL activities.
9. Submit to the Eden Area ROP for approval a detailed budget with anticipated staffing and expenses.
10. Provide regular reports on progress in the organization of WBL activities and outreach to Chamber members.
11. Document employer contacts and WBL experiences into agreed upon database to be shared regionally and with Eden Area partners to ensure grant compliance and develop effective and ongoing relationships with employers.
12. Review and provide feedback to Eden Area ROP and district sites on employer comments received through surveys and observations.

Appendix B: Budget to be Submitted to the Eden Area ROP
California Career Pathways Trust
2017-18 Grant Budget Page

Chamber Name: Castro Valley/Eden Area		Chamber CEO or Director: Ashley Strasburg	
Chamber CEO or Director email ashley@castrovalleychamber.com		Phone Number: 510.537.5300	
\$70,000 Budget		Fiscal Agent Contact: Strasburg	
Expenditure Codes	Career Pathway Program (Dollar Value)	Business/ Community Match (Cash or In-Kind)	Budget Item Totals
1000 Management Salaries	\$ 14,300.00	\$ 42,120.00	\$ 56,420.00
2000 Worker Salaries	\$ 41,184.00	\$ -	\$ 41,184.00
3000 Employee Benefits	\$ 7,718.00	\$ 994.00	\$ 8,712.00
4000 Books and Supplies	\$ 504.00	\$ -	\$ 504.00
5000 Services and Other Operating Expenditures (other than travel expenditures)	\$ 4,510.00	\$ 19,500.00	\$ 24,010.00
5200 Travel	\$ 1,808.30	\$ 1,605.00	\$ 3,413.30
Totals	\$ 70,024.30	\$ 64,219.00 92%	\$ 134,243.30

Please indicate the percentage of Sources of Local Match with the total amount of funds requested.



 Signature of Chamber Lead

10/19/17

 Date

**California Career Pathways Trust
2017–18 Budget Narrative**

Submit a **Budget Narrative** that explains all expenditures under each category within the budget.
Include in the budget narrative any matching funds (cash or in-kind) for the proposed grant application.

See attachments



Independent Contractor Agreement Hayward Chamber of Commerce Work Based Learning Liaison Work

This Agreement is entered into between the Eden Area ROP (EAROP) and Hayward Chamber of Commerce (CONTRACTOR). EAROP is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR is specially trained, experienced, and competent to provide such services.

The parties agree as follows:

1. **Services:** CONTRACTOR agrees to provide the services described in the attached Scope of Work. SEE "Scope of Work for Chambers of Commerce."
2. **Terms:** CONTRACTOR shall commence work on October 1, 2017. The work shall be completed no later than June 30, 2018.
3. **Compensation:** For the full performance of this Agreement, EAROP shall pay CONTRACTOR a total fee of seventy-thousand dollars, (\$70,000) payable as follows: EAROP shall pay Chambers of Commerce quarterly (October 1, January 1, April 1, and June 30). Quarterly payments will be seventeen-thousand-five hundred dollars (\$17,500).
4. **Insurance:** CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars (\$1,000,000) per occurrence of bodily injury and property damage. Evidence of insurance is attached.
5. **Equipment and Materials:** CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this agreement, *except:*
6. **Notices/Invoicing:** All notices and invoices provided under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

EAROP Contract Coordinator/Representative

Name: Evan Goldberg
Location/Site: EAROP Office
Address: 26316 Hesperian Blvd.
Hayward, CA 94545
Ph./Email: (510) 293-2930 egoldberg@edenrop.org

Contractor

Name: _____
Title: _____
Address: _____

Phone/Email: _____

7. **Status of Contractor:** This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Workers' Compensation coverage for CONTRACTOR'S employees and for payment of all federal, state, and local payroll taxes for and on behalf of CONTRACTOR'S employees.
8. **Fingerprinting:** By execution of this Agreement, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation, and school site foo-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the EAROP determines that the CONTRACTOR and the CONTRACTOR'S employees will have limited contact with pupils. In making this determination, EAROP will consider the totality of the circumstances, including factors such as length of time the CONTRACTOR and the CONTRACTOR's employees will be on the grounds of EAROP or Eden Area School District (Castro Valley, Hayward, San Leandro, and San Lorenzo USDs) and whether pupils will be in proximity to the site where the CONTRACTOR or the CONTRACTOR'S employees will be alone or with others.
- A. EAROP Determination of Fingerprinting Requirement Application
EAROP has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR'S employees (check one)
☒ **are subject to the fingerprinting requirements of Education Code Sections 45125.1 and or 45125.2 and Paragraph B (below) is applicable**
☐ **are NOT subject to the fingerprinting requirements of Education Code Sections 45125.1 and or 45125.2 and Paragraph C (below) is applicable.**
- B. If EAROP has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to EAROP that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to EAROP a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.
- C. Even if EAROP has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR'S employees on an EAROP or Eden Area School District site:
- (1) CONTRACTOR and CONTRACTOR'S employees shall check in with the main office on site each day immediately upon arrival;
 - (2) CONTRACTOR and CONTRACTOR'S employees shall inform site office staff of their proposed activities and location on the site;
 - (3) Once at such location, CONTRACTOR and CONTRACTOR'S employees shall not change locations without contacting the site office;
 - (4) CONTRACTOR and CONTRACTOR'S employees shall not use student restroom facilities; and
 - (5) CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR'S employees shall immediately contact the site office and request that a member of school site staff be assigned to the work location.

9. **Licenses and Permits:** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this agreement.
10. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior consent of EAROP.
11. **Non-Discrimination:** CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, sex, marital status, medical condition, or physical handicap.
12. **Indemnification:** CONTRACTOR agrees to hold harmless, indemnify, and defend EAROP and its officers, agents, and employees from any and all claims and losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend EAROP and its officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this agreement.
13. **Copyright:** Any written and training products produced under this Agreement shall be a work for hire and shall be the property of EAROP. EAROP shall have the right to secure a copyright and the product may not be used, in any manner, without EAROP's written permission.
14. **Waiver:** No delay or omission by either party in exercising any right under this agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
15. **Termination:** EAROP may at any time terminate this Agreement upon 30 days written notice to CONTRACTOR. EAROP shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, EAROP may terminate this agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, EAROP may secure the required services from another contractor.
16. **Litigation:** If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees. This Agreement shall be governed by the laws of the State of California.
17. **Completeness of Agreement:** This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.
18. **Approval:** This Agreement (3 pages total) shall become effective upon its approval by the undersigned persons.

Eden Area ROP

By: _____

Date: _____

Contractor

By: _____

Date: _____

**SCOPE OF WORK
CAREER PATHWAY TRUST PARTNERSHIP AGREEMENT
BETWEEN**

**Eden Area Regional Occupational Program and the
Hayward Chamber of Commerce**

This Scope of Work, dated as of October 1, 2017 (the "Agreement") is by and between the Eden Area Regional Occupational Program ("EAROP") and the Hayward Chamber of Commerce signing below (the "Signing Partner") as of the date of shown on the signature page.

The main purpose of this grant is for Chambers of Commerce to serve as liaisons to businesses, government, non-profit organizations, and other community organizations in order to link employers and educational institutions with a primary purpose of aggregating and making available work opportunities for students. This work begins with the Chambers existing partners and grows as time and capacity permit.

Funds from this grant are intended to fulfill the goals and outcomes of the Peralta College and Eden Area ROP *California Career Pathways Trust* grants. In these grants, EAROP, the four school districts, and Chabot College have dedicated themselves to developing career pathways for students. Overall goals for these grants are to:

- Increase the number of students with access to career pathways which include standards-based academic curricula integrated with career-relevant sequenced curricula aligned with high-skill, high wage, high-growth jobs in our region,
- Increase the connectivity between employers and the classroom through a developmentally appropriate sequence of work based learning activities that increase in depth and complexity throughout the student's academic career,
- Build intentional and collaborative support and transitions for students to help them move in a direct path from secondary to post-secondary enrollment.

Chambers will invoice the Eden Area ROP on a quarterly basis each year and provide required documentation on expenses. All expenditures must follow EDGAR, federal, and state guidelines.

Specific Tasks of this Scope of Work include:

1. Hire an individual whose primary responsibility will be to work in conjunction with the Eden Area Regional Occupation Center (EAROP) and its school district partners and Chabot College to provide access to and involvement of its organization's members, other community businesses, community-based organizations (CBOs) and government agencies to create work-based learning (WBL) experiences for the EAROP campus and district partners. Staff hired for this grant will not engage in similar additional work outside of their Chamber positions in the Castro Valley, Hayward, San Leandro, and San Lorenzo Unified School Districts without the express written permission of the Eden Area ROP and its district partners.

2. The primary work of this contract involves developing work-based learning (WBL) experiences through building relationships and engaging businesses, government, CBOs and other community partners. Work-Based Learning involves a progression of learning experiences that begin with Career Awareness, Career Exploration, Career Preparation and Career Training.
 - Career Awareness: Students build awareness of the variety of careers available, the role of post-secondary education. Typical activities include:
 - Class Visits/Guest Speakers
 - Field Trips/Workplace Tours
 - Career Fairs
 - Visiting parents at work
 - Career Exploration: Students explore career options and learn about the post-secondary requirements to inform their decision making. Typical activities include:
 - Informational Interviews
 - Mock Job Interviews
 - Job Shadowing
 - Career Preparation: Students apply their learning through practical experiences that develop knowledge and skills necessary for career and post-secondary success: Typical activities include:
 - Student-run enterprises with partner involvement
 - Service-Learning (combining academic work with community service)
 - Student leadership competitions and events
 - Internships
 - Integrated Projects
 - Participation on Advisory Boards
 - Career Training: Students train for employment and/or post-secondary education. Typical activities include:
 - Internships
 - Apprenticeships
 - Clinical Experiences
 - On-the-job training
3. Collaborate and coordinate with district and school-based work-based learning specialists in order to understand school needs, including:
 - School culture and climate
 - Academic needs
 - Pathways goals
 - Student interests
 - Development of work place or “soft” skills
 - Other school related needs


4. Work with WBL partners to ensure that all employer onsite activities provide:
 - Learning experiences that expose students to broad aspects of the work environment
 - Learning experiences that provide for real or simulated tasks or assignments which involve students in developing higher-order critical thinking and problem-solving skills
 - On-site mentoring that provides industry training, social guidance, support, and encouragement.
5. Participate in monthly Work-Based Learning meetings at Eden Area ROP to coordinate activities, reflect upon progress, and explore opportunities to develop WBL projects. Committee members will also include WBL specialists from Eden Area ROP and its partner school districts.
6. Engage businesses in special regional events during the 2017-2018 year, including:
 - a. Recruit chamber members to participate in a district-wide interview seminar including panel discussions and speed mock-interviews where students will undergo multiple interviews in a short period of time.
 - b. Recruit chamber members to participate in an industry-specific Career Pathway Conference that will feature content that aligns with specific career pathways and courses.
7. Obtain permission of Eden Area ROP, Chabot College and its school district partners before incorporating any of their branding tools in Chamber or membership promotional material. Examples of materials include:
 - Video
 - Printed or electronic collateral
 - Social Media
 - Newsletters
8. Reference the partnership with Eden Area ROP, Chabot College and its district partners in any public relations material and events related to WBL activities.
9. Submit to the Eden Area ROP for approval a detailed budget with anticipated staffing and expenses.
10. Provide regular reports on progress in the organization of WBL activities and outreach to Chamber members.
11. Document employer contacts and WBL experiences into agreed upon database to be shared regionally and with Eden Area partners to ensure grant compliance and develop effective and ongoing relationships with employers.
12. Review and provide feedback to Eden Area ROP and district sites on employer comments received through surveys and observations.

Appendix B: Budget to be Submitted to the Eden Area ROP

California Career Pathways Trust 2017-18 Grant Budget Page

Chamber Name: Hayward Chamber of Commerce		Chamber CEO or Director: Kim Huggett	
Chamber CEO or Director email: kimh@hayward.org		Phone Number: 510-537-2424	
Budget: \$74,000		Fiscal Agent Contact: Kim Huggett	
Expenditure Codes	Career Pathway Program (Dollar Value)	Business/ Community Match (Cash or In-Kind)	Budget Item Totals
1000 Management Salaries	5,388		
2000 Worker Salaries	56,304		
3000 Employee Benefits	8,125		
4000 Books and Supplies	666		
5000 Services and Other Operating Expenditures (other than travel expenditures)	667		
5200 Travel	666		
Totals	72,311	\$20,555	
		%28	

Please indicate the percentage of Sources of Local Match with the total amount of funds requested.



 Signature of Chamber Lead

10/10/2017

 Date

California Pathways Trust

2017-2018 Budget Narrative / Hayward Chamber of Commerce

1000 Management Salaries

Management of the work-based learning director position will be by the Hayward Chamber of Commerce president & CEO. Management will include weekly meetings, establishing goals and objectives, joining the director on site visits and presentations, representing the director's work to the Hayward Chamber of Commerce Board of Directors, budget preparation and monitoring, assuring provision of supplies and operating expenditures, and supervision of chamber staff that will interact with this new employee.

Calculating this management and support at four hours a week at the president's current rate of \$41 an hour would call for reimbursement of \$5,883.

TOTAL: \$5,883

2000 Worker Salaries

The chamber proposes the following for this employee:

TOTAL Wages: \$56,304 / \$34 an hour for 31 hours weekly

The wages are based on a comparison of two similar positions that are full-time, but whose \$35 hourly rate is equivalent. Both are employees of California State University, East Bay: Janiene Langford program manager for the Institute of STEM Education, and Andrea Wells is community partnerships coordinator at the Center for Community Engagement. Both are classified as Administrative Analyst / Specialist under "Classification and Qualification Standards" for the California State University System.

3000 Employee Benefits

For Director: \$5,480

*Sick leave accrued at 1 hr per 30 worked

Payroll Tax

Worker's Compensation

For Manager (based on \$5,883 salary devoted to grant) \$2,645

Payroll Tax (10% of salary)

Health Benefit (5.6% of salary)

Pension contribution (3.9% of salary)

Worker's Compensation (850 x 1.16)

TOTAL: \$8,125

*As a part-time employee, the director qualifies for one paid sick leave hour for every 30 worked.

4000 Books and Supplies

Computer, monitor, printer and supplies	300
Printing & design for brochures and marketing	200
Chamber web site modifications	80
Office supplies, postage	<u>86</u>
TOTAL	\$666

5000 Services and Other Operating Expenditures (other than travel expenditures)

\$65: Membership in the California Chamber of Commerce through the Western Association of Chamber Executives

\$250: Mileage reimbursement (54 cents per mile)

\$352: Professional development (conferences, workshops, webinars)

TOTAL: \$667

5200 Travel

May be combined with professional development

TOTAL: \$666

Notes on "Business / Community Match, Cash or in-Kind)"

All calculated at one-quarter of total chamber expenditures in these categories:

Office rent and facilities, cell ph	5,955
Secretarial and IT support	12,500
Bookkeeper	<u>2,100</u>
	20,555

Kim Huggett 10/10/2017

FY 2017-2018 Budget for CPT Grant
Program Manager, Work Based Learning Position

CODE	ITEM	ANNUAL	ASSUMPTIONS
1010	Exec Dir Salary	\$ 9,100.00	\$35/hr @ 2hrs/week X 52
1020	Bus/Mktg Dir Mgr Salary	\$ 5,200.00	\$20/hr @ 2hrs/week X 52
	Total Mgmt Salaries	\$ 14,300.00	
2010	CPT Advocate Salary	\$ 41,184.00	\$33/hr @ 24hrs/week X 52
	Total Advocate Salary	\$ 41,184.00	
3010	Exec Dir PR Taxes	\$ 910.00	Above x 10%
3011	Exec Dir PR processing	\$ 240.00	\$4/pay period X 24
3012	Exec Dir Workers Comp	\$ 288.00	\$12/pay period X 24
3020	Bus/Mktg Dir PR Taxes	\$ 520.00	Above x 10%
3021	Bus/Mktg Director PR processing	\$ 240.00	\$10/pay period X 24
3022	Bus/Mktg Director Workers Comp	\$ 288.00	\$12/pay period X 24
3030	CPT Advocate PR Taxes	\$ 4,118.00	Above x 10%
3031	CPT Advocate PR processing	\$ 600.00	\$25/pay period X 24
3032	CPT Advocate Workers Comp	\$ 514.00	\$23/pay period X 24
	Total	\$ 7,718.00	
4010	Gen Liability Insurance	\$ 204.00	\$1700/5 emp x 60%
4020	Network Support	\$ 300.00	\$25/mo
	Total	\$ 504.00	
5010	Collateral Design & Printing	\$ 600.00	12 pcs design and print/monthly
5015	Business Cards	\$ 80.00	1000 cards
5020	Marketing Expense	\$ 500.00	\$40/mo cards, stamps, etc.
5070	Accounting	\$ 1,950.00	1hr/wk @ \$39 x 50 weeks
5050	Office Supplies	\$ 480.00	\$40/mo
5100	Professional Development	\$ 900.00	2 Events
	Total	\$ 4,510.00	
5210	Mileage	\$ 1,808.30	65 miles/wk @ .535 x 52
	Total	\$ 1,808.30	
	Total Annual Budget	\$ 70,024.30	

Matching Budget
CPT Grant - Program Manager, Work Based Learning Position

CODE	ITEM	ANNUAL	ASSUMPTIONS
1010	Exec Dir Salary	\$ 3,640.00	\$35/hr @ 2hrs/week X 52
1020	Bus/Mktg Dir Mgr Salary	\$ 2,080.00	\$20/hr @ 2hrs/week X 52
1500	Board Members Pay Equivalent	\$ 15,600.00	\$50/hr x6 members x 1hr ea x 52 wks
1800	Bus Contact Pay Equivalent	\$ 20,800.00	\$50/hr x8 members x 1hr ea x 52 wks
	Total	\$ 42,120.00	
3010	Exec Dir PR Taxes	\$ 364.00	Above x 10%
3020	Bus/Mktg Dir PR Taxes	\$ 208.00	Above x 10%
3011	Exec Dir PR processing	\$ 96.00	\$4/pay period X 24
3012	Exec Dir Workers Comp	\$ 115.00	\$12/pay period X 24
3021	Bus/Mktg Director PR processing	\$ 96.00	\$4/pay period X 24
3022	Bus/Mktg Director Workers Comp	\$ 115.00	\$12/pay period X 24
	Total	\$ 994.00	
5510	Businesses Advertising	\$ 6,000.00	5 Businesses @ \$100/mo x 12
5520	Business Promotional Items	\$ 1,800.00	5 Businesses @ \$30/mo x 12
5530	Businesses Print and copy	\$ 600.00	5 Businesses @ \$10/mo x 12
5070	Businesses Overhead/Staff	\$ 10,400.00	5 Businesses @ \$40/wk x 52
5090	Fingerprinting	\$ 700.00	10 businesses at \$70
	Total	\$ 19,500.00	
5210	Businesses Mileage	\$ 1,605.00	5 Businesses @ 50 mi/mo @ \$0.535 X 12 mo
	Total	\$ 1,605.00	
	Total Annual Matching Budget	\$ 64,219.00	



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Craig Lang, Director
SUBJECT: Request the Governing Board to approve the Advisory Committee Members

BACKGROUND

Advisory committees are established in instructional areas to provide the advice and support of business, labor and industry to maintain high quality occupational programs. These committees assist the ROP staff in the development of occupational education programs that are based on the information that should be covered in the courses offered. They also are important sources to share information concerning the ROP with the community.

The committees act in an advisory capacity, which is vital to the currency and relevancy of the program. Final authority for decisions and actions must rest with the ROP Governing Board, the Superintendent and staff to whom responsibility for administration and implementation has been delegated.

CURRENT SITUATION

In accordance with the Carl D. Perkins Act, the Governing Board appoints advisory committee members every year. Attached is a list of recommended advisory members to be appointed for this year's committee.

Program	Location
Auto Refinishing	Center
Auto Technology	Center, Castro Valley & San Leandro High Schools
Biotechnology	Castro Valley, Hayward & Tennyson High Schools
Careers in Education	Center
Construction Technology	Center
Criminal Justice & Forensic Science	Center, Hayward, Mt. Eden & San Lorenzo High Schools
Culinary Science, Culinary Arts	Center, Castro Valley & Tennyson High Schools
Cyber Security, Internet Engineering	Center, Castro Valley & Hayward High Schools
Dental Assisting	Center
Entrepreneurship, Business Programs	Hayward, Mt. Eden, Tennyson, Arroyo, San Lorenzo & San Leandro High Schools

First Responder	Center
Graphics	Center & San Leandro High School
Industrial Technology	Hayward & San Leandro High Schools
Marketing Programs	Castro Valley & San Leandro High School
Medical Careers	Center
Merchandising	Center
Photography/Advanced Photography	Castro Valley, Mt. Eden, Arroyo, & San Lorenzo High Schools
Sports Medicine	Arroyo High School
Video Production/Media Arts	San Lorenzo High School
Welding Technology	Center

CONSENT CALENDAR

ADVISORY LIST

Sector/Pathway: Transportation-Structural Repair and Refinishing (220)

Program: Auto Refinishing

Instructor: Daniel Pareja (ROP)

Advisory Members

Name	Company
Kathy Mello	TGIF Body Shop
Lisa Daves	D & S Body Shop
Mike McKinney	Retired Instructor
Edgar Juarez	Cooks Collision
Derrick Deo	Pan America Auto Collision

ADVISORY LIST

Sector/Pathway: Transportation-System Diagnostic and Service (221)

Program: Auto Technology

Instructor: David Espinoza (ROP), Jose Sanchez (ROP),
Darren Rees (CV), Andy Shyers (SLE)

Advisory Members

Name	Company
Fabian Franco	Gillig Corp.
Sheen Aleria	San Leandro Chrysler
Michael Wyatt	Livermore Honda
Vincente Gonzalez	Gillig Corp.
Kevin Ortiz	Kevin L. Hinkley Auto
Kevin Hinkley	Kevin L. Hinkley Auto
Renae Calderon	O'Reilly Auto Parts
Monte Benedick	Brake & Wheel Center
Roy Doral	Doral's Automotive
Mace Gjerman	Peterson CAT & Trucks
Jesse Reynoso	Student
Cole Briggs	Student
Jamie Briggs	Parent

ADVISORY LIST

Sector/Pathway: Health Science and Medical Technology – Biotechnology (196)

Program: Biotechnology

Instructor: Laura O'Brien (CV), Karen Kelly (TEN),
Sadia Mohammad (HAY)

Advisory Members

Name	Company
Gary Howard	UCSF/Gladstone Institutes
Matthew Kaser	Bell and Associates
Linda Brunauer	SCU
Emmanuel Quiroz	Bio-Rad
Bob Creelman	Mendel Biological Solutions, LLC

ADVISORY LIST

Sector/Pathway: Education, Child Development, and Family Services –
Education (132)

Program: Careers in Education

Instructor: Erika Emery (ROP)

Advisory Members

Name	Company
Deidra Daniels	Lots of Love Child Care
Denis William-West	Jefferson Elementary
Liz Rosas	Castro Valley USD
Leena Nieminen	Kidango
Mitchell Ha	Helen Turner

ADVISORY LIST

Sector/Pathway: Building Construction and Trades – Residential & Commercial Construction (123)

Program: Construction Technology

Instructor: Bill Deslaurier (ROP)

Advisory Members

Name	Company
Christ Floethe	Construction Craft Training Center (CCTC)
Mike Christian	Red Point Builders
Ken Hugen	RDO Vermeer Equipment
Brandon Kyse	RDO Vermeer Equipment
Jack Wilding	Mellow Mule Co.
Anne Quick	ABC Nor-Cal
Bert Weiss	City Of Hayward
Phil Johnson	ACCO Engineered Systems
Max Deaton	Deaton Carpentry

ADVISORY LIST

Sector/Pathway:	Public Services – Public Safety (232)
Program:	Criminal Justice & Forensics Science
Instructor:	John Taylor (ROP), Tim DeGrano (HAY, MTE), Michael O'Connel (SLZ)

Advisory Members

Name	Company
Max Leung	East Bay Regional Parks Police Department
Sgt. Ryan Sill	Hayward P.D.
Oliver Franco	NAVY
Dr. Marshal Mitzman	Fingerprints Services of America
Captain Brian Matthews	Hayward P.D.
Chief Sheryl Boykins	Cal State University-Campus Security
Elgin Lowe	Alameda County District Attorney

ADVISORY LIST

Sector/Pathway: Hospitality, Tourism and Recreation – Food Service and Hospitality (201)

Program: Culinary Science, Culinary Arts

Instructor: Terri Penn (ROP), Carol Payne (TEN), Vickie Gilmour (CV)

Advisory Members

Name	Company
Dr. Tom Pardon	CSUEB – Program Coordinator
Gary Freund	CSUEB – Director of Hospitality
Patricia Sandoval	P.S. Scrumptious Catering - Owner
Janice Cabayasa	Alexanders Steak House (Chef)
Hal Atkinson	Student



ADVISORY LIST

Sector/Pathway: Information Technology – Networking (172)
Program: Cyber Security (ROP, HAY), Internet Engineering (CV)
Instructor: Kent Doan (ROP, HAY), Lewis Stanley (CV)

Advisory Members

Name	Company
Paul Rose	CVUSD- Technology Services
Jeff Stevens	Independent Contractor
Peter Cazanis	CVUSD- Director of Technology Services
Tim Castle	Castle IT Services

ADVISORY LIST

Sector/Pathway: Health Science and Medical Technology – Patient Care (198)

Program: Dental Assisting

Instructor: Kathy O'Brien (ROP)

Advisory Members

Name	Company
Dr. Gerald Soo Hoo	Dentist Private Practice
Dr. Steven Rothi	Dentist Private Practice
Dr. Susan So	Dentist Private Practice
Helena Martins	Dr. Moy

ADVISORY LIST

Sector/Pathway:	Marketing, Sales and Services – Entrepreneurship/Self-Employment (241)
Program:	Entrepreneurship, Business Programs
Instructor:	Rick Charles (HAY), Kathrina Miranda (MTE), Laura Jagroop (TEN), Paul Ruma (SLE), Christina Charlton (ARR), Romy Shivers (SLZ), Denise Watson (MTE)

Advisory Members

Name	Company
Carol Wright	Mima LLC-COO
Amechi Okechwu	Mima LLC
Kofi Yiadom	Mima LLC
Irving McKnight	Mima LLC
Marco Perez	Fremont Bank
Christine Gaston	KRON-TV
Deanna Banta	Sherilynn Jade Salon
Tiffany Griffith	CBS/ Showtime Network
Daniel White	Art Institute-Interior Designer
Diane Souza	San Leandro City Council Member
Hayley McKane	Everfi Educational- Education Management
Dawn Fregosa	NFTE



ADVISORY LIST

Sector/Pathway: Public Services – Pubic Safety (233)

Program: First Responder

Instructor: Marlene McDowell (ROP)

Advisory Members

Name	Company
Sal Jacquez	MV ROP, Fire Technology Program
Captain Lawanda Anderson	S.F. Fire Department
Deputy Chief Eric Vollmer	City of Hayward Fire Department
Zachary DeSouza	Royal Ambulance

ADVISORY LIST

Sector/Pathway: Arts, Media and Entertainment – Design, Visual, and Media Arts (111A)

Program: Graphics

Instructor: Lameisha Sherri (ROP), Deborah Reinerio (SLE)

Advisory Members

Name	Company
Julio Martinez	San Jose State University – Lecturer, Design
Sabrina Aranda	HUSD- Coordinator, Parent Engagement
Dale Ricks	Entrepreneur
Katie Otis	Design In Mind
Shannon Hackley	Shannon Leigh
Emilio Garcia	Precision Graphics
Steve Jones	Plantain Studio

ADVISORY LIST

Sector/Pathway: Cabinetry, Millwork, Woodworking (120)
Program: Industrial Technology
Instructor: Hunter Lower (HAY), Michael Raytis (SLE)

Advisory Members

Name	Company
Christ Floethe	Construction Craft Training Center (CCTC)
Mike Christian	Red Point Builders
Ken Hugen	RDO Vermeer Equipment
Brandon Kyse	RDO Vermeer Equipment
Jack Wilding	Mellow Mule Co.
Anne Quick	ABC Nor-Cal
Bert Weiss	City Of Hayward
Phil Johnson	ACCO Engineered Systems
Max Deaton	Deaton Carpentry
Rafael Gonzalez	Parent
Yamilette Gonzalez	Student

ADVISORY LIST

Sector/Pathway: Marketing, Sales and Services – Marketing (244)
Program: Marketing Programs
Instructor: Deborah Maynard (SLE), Michelle Stephens (CV)

Advisory Members

Name	Company
Blaney Barr	FIDM-College Representative
Cynthia Fleury	DSM-Control Specialist
Catarmeron Bobino	OPS Hope, PM Assistant Mentor
October Vance	Alameda City
Gordon Janaway	Roche, Project Manager
Jasmine Vance	AMethod, ARC Manager
Brenda Johnson	OPS, Program Manager
Hayley Craig	Ever-Fl
Diana Souza	Human Relations
Trozalla Smith	Student
Billie Smith	Parent



ADVISORY MEMBERS

Sector/Pathway: Health Science and Medical Technology – Patient Care (198)

Program: Medical Careers

Instructor: Heather Bystrom (ROP), Angelica Peters (ROP)

Advisory Members

Name	Company
Jasmine Nakagawa	FACES/St. Rose
Dorrie Reyes	Pacific Cardiology Associates
Mohini Lata	Redwood Convalescent
Alejandra Cuevas	Sutter Health Palo Alto, Medical Assistant
Reatha Conn	FACES/San Leandro Women's Center

ADVISORY LIST

Sector/Pathway: Marketing, Sales and Services – Professional Sales (243)
Program: Merchandising
Instructor: Cheryl Gixti (ROP)

Advisory Members

Name	Company
Mace McMahan	Grocery Outlet (Harder Rd)
Carlos Anaya	Walgreens (Tennyson Rd.)
Jay Passama	Rite-Aid (Castro Valley)



ADVISORY LIST

Sector/Pathway: Arts, Media and Entertainment – Design, Visual and Media Arts (111)
Program: Photography/Advanced Photography
Instructor: Jeff Baughman (ARR), Ken Gossett (SLZ), David Gurley (MTE), Kevin Johnson (SLZ), Jeff Vendsel (CV), Larry Lavendale (MTE)

Advisory Members

Name	Company
Jose Romero	Jose Romero Photography
Billy Schmaldfeldt	GoPro
Eric Muetterties	Eric Muetterties Photography
Mace McDonald	Twitter
Austin Fausto	Borrowlens
Steve Babuljak	Steve Babuljak Photographer
Leisl Burns	Studio One Photography
Scot Tucker	Photo Consultant, SF State Journalism
Jared Darling	Student
Julie Darling	Parent



ADVISORY LIST

Sector/Pathway: Health Science and Medical Technology - Patient Care
(198)

Program: Sports Medicine

Instructor: Kris Bernard (ARR)

Advisory Members

Name	Company
Shawn Jenkins	Stockton Sports Performance
Clark Brigeman	Fire Fit
Jeff Roberts	Ohlone College-Kinesiology, Athletic Trainer
Dan Miller	Chabot College-Athletic Trainer
Morgan Lindow	Student
Tara Lindow	Parent



ADVISORY LIST

Sector/Pathway: Arts, Media, and Entertainment – Design, Visual & Media Arts (111)

Program: Video Production, Media Arts

Instructor: Lance McVay (SLZ), Kevin Johnson (SLZ)

Advisory Members

Name	Company
Rey Godoy	A.D. Productions
Alex Haynes	Google
Nick Katz	Independent Producer
Luther McGill	Independent Producer
Jon Bolf	Apple
Armando Gutierrez	Pixar/ Cinemark Theaters

ADVISORY LIST

Sector/Pathway: Manufacturing and Product Development - Welding and Forming Technologies (213)

Program: Welding Technology

Instructor: Barbara Juarez (ROP)

Advisory Members

Name	Company
Ron Sharp	Alliance Gas Products
Alex Demirjin	Miller Electric
Chris Lueder	Alliance Gas Products
Matt Sharp	Alliance Gas Products



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Craig Lang, Director
SUBJECT: Request the Governing Board to approve the Disposal of Obsolete Surplus Items

BACKGROUND

Education Code sections 60500 et. seq mandate that the Board of Education determine when items are obsolete and not required or usable for school purpose.

CURRENT SITUATION

The list below summarizes items that:

(1) Are obsolete or no longer suitable for school use (2) are to be disposed of for the purpose of replacement, or (3) are non-functional and are no longer needed for school purposes.

The Administration of the Eden Area ROP has concluded that it is necessary to dispose of the obsolete equipment and/or items.

Quantity	Item
20	Textbooks: Emergency Care and Transportation of the Sick and Injured, 10 th Edition, 2011

CONSENT CALENDAR

Information Items



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Craig Lang, Director
SUBJECT: CDE Course Review – Welding Technology

BACKGROUND

Courses for regional occupational centers and programs (ROCPs) shall be developed with the cooperation of industry representatives from the occupation for which the courses are designed. The course outline will serve as the regional occupational center or program (ROCP) teacher's road map for providing learning experiences and opportunities for students to achieve career technical objectives effectively and efficiently. The outline helps the ROCP teacher ensure competency achievement.

CURRENT SITUATION

Attached is the Course Review for the following program: Welding Technology, the statistics provided are derived from the 2016-2017 C101 follow-up study completed June 2017.

RECOMMENDATION

Information only

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

Criteria for Course Approval and Expansion Annual Review For Class Offerings 2016-2017 School Year

SCHOOL DISTRICT:		EDEN AREA ROP		LOCATION:		Eden Area ROP Center	
PROGRAM:		Welding Technology		INSTRUCTOR:		Barbara Juarez	
Course Name		Enrollment as of 16/17 Year to Date		Enrollment as of 15/16 Year to Date		Enrollment as of 14/15 Year to Date	
Welding Technology		61		54		51	
Comments: <ul style="list-style-type: none"> Required enrollment: Class enrollment maintained to sustain agreed master schedule for offsite and staffing. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Retention rate (Active Enrollment divided by Year-to-date Enrollment): 							
Text Book: Welding 1, Welding 2 Author: Prentice Hall Edition: 4th							
NO.	YES	NO					
1.	<input checked="" type="checkbox"/>		ENROLLMENT – Course meets current or future labor market news.				
			CLASS SCHEDULE: AM/PM	SECTIONS PER YEAR:	MINS PER SECTION:	EXPECTED MINIMUM STUDENTS PER SECTION:	
			2	2	3hrs.	25+	
2.	<input checked="" type="checkbox"/>		AVAILABILITY OF QUALIFIED INSTRUCTOR – Qualified/ Credentialed Instructor teaching course.				
3.	<input checked="" type="checkbox"/>		LEADERSHIP – Instructional leaders have sufficient time and resources to implement system improvements and work with their counterparts in other programs.				
4.	<input checked="" type="checkbox"/>		CURRICULUM and INSTRUCTION – Students are provided with a strong experience in and understanding of all aspects of industry.				
5.	<input checked="" type="checkbox"/>		SCHOOL-TO-CAREER AND CAREER PATHWAY DEVELOPMENT – Course is designed as part of a sequence of courses, career pathways, etc.				
6.	<input checked="" type="checkbox"/>		ADVISORY COMMITTEE – The course has been reviewed and recommended by a pre-established committee. <input checked="" type="checkbox"/> Yes, instructor was present at advisory meeting and minutes are on file at ROP <input type="checkbox"/> No, instructor was not present at advisory. Program was represented, at a joint industrial, by ROP personnel. Instructor MUST attend next advisory for program to meet compliance.				
			Comments:				
7.	<input checked="" type="checkbox"/>		LABOR MARKET NEEDS – Course meets current or future labor market needs.				
8.	<input checked="" type="checkbox"/>		WORK BASED LEARNING – Course incorporates work based learning opportunities (i.e. guest speakers, field trips, mock interviews, or student organizations)				
9.	<input checked="" type="checkbox"/>		COMMUNITY CLASSROOM AND COOPERATIVE VOCATIONAL EDUCATION – Course incorporates community classroom and cooperative vocational education (i.e., job training, internships, or job shadowing)				
10.	<input checked="" type="checkbox"/>		JOB PLACEMENT/FURTHER EDUCATION OPTIONS – Course has potential for student job placement in entry-level positions or course prepares students for further training opportunities within the designed career pathway.				
11.	<input checked="" type="checkbox"/>		FACILITIES AND EQUIPMENT ACCOMMODATION				
			<input type="checkbox"/> District will provide a facility which adequately accommodates the program.				
			<input checked="" type="checkbox"/> EAROP will provide a facility which adequately accommodates the program.				
			<input type="checkbox"/> District shares cost of equipment if program is cross utilized.				
OTHER CONSIDERATIONS:							
<input type="checkbox"/> A-G Credit for UC				<input type="checkbox"/> State and National Licensing or Certification			
<input checked="" type="checkbox"/> Community College Articulation - Chabot College				<input checked="" type="checkbox"/> Strong Business or Industry Partnership			
<input type="checkbox"/> Dual Enrollment				<input type="checkbox"/> Emerging Technologies -			
COMPLIANCE CATEGORIES							
<input checked="" type="checkbox"/> R – Retain Program: Program meets all criteria.		<input type="checkbox"/> W - Watch Program: All criteria not met. See areas that need to be complied with.		<input type="checkbox"/> P - Probation: Criteria is not being met. Program in danger of suspension.		<input type="checkbox"/> R – Reduce Program: Downsizing program.	
						<input type="checkbox"/> S/T - Suspend/ Terminate program.	



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Craig Lang, Director
SUBJECT: CDE Course Review – Dental Assisting

BACKGROUND

Courses for regional occupational centers and programs (ROCPs) shall be developed with the cooperation of industry representatives from the occupation for which the courses are designed. The course outline will serve as the regional occupational center or program (ROCP) teacher's road map for providing learning experiences and opportunities for students to achieve career technical objectives effectively and efficiently. The outline helps the ROCP teacher ensure competency achievement.

CURRENT SITUATION

Attached is the Course Review for the following program: Dental Assisting, the statistics provided are derived from the 2016-2017 C101 follow-up study completed June 2017.

RECOMMENDATION

Information only

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

Criteria for Course Approval and Expansion Annual Review For Class Offerings 2016-2017 School Year

SCHOOL DISTRICT:		EDEN AREA ROP		LOCATION:		Eden Area ROP Center	
PROGRAM:		Dental Assisting		INSTRUCTOR:		Kathy O'Brien	
Course Name		Enrollment as of 16/17 Year to Date		Enrollment as of 15/16 Year to Date		Enrollment as of 14/15 Year to Date	
Dental Assisting		91		79		104	
Comments: <ul style="list-style-type: none"> Required enrollment: Class enrollment maintained to sustain agreed master schedule for offsite and staffing. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Retention rate (Active Enrollment divided by Year-to-date Enrollment): 							
Text Book: Modern Dental Assisting Author: Bird & Robinson Edition: 11th							
NO.	YES	NO					
1.	<input checked="" type="checkbox"/>		ENROLLMENT – Course meets current or future labor market news.				
			CLASS SCHEDULE: AM/PM	SECTIONS PER YEAR:	MINS PER SECTION:	EXPECTED MINIMUM STUDENTS PER SECTION:	
			2	2	3hrs.	25+	
2.	<input checked="" type="checkbox"/>		AVAILABILITY OF QUALIFIED INSTRUCTOR – Qualified/ Credentialed Instructor teaching course.				
3.	<input checked="" type="checkbox"/>		LEADERSHIP – Instructional leaders have sufficient time and resources to implement system improvements and work with their counterparts in other programs.				
4.	<input checked="" type="checkbox"/>		CURRICULUM and INSTRUCTION – Students are provided with a strong experience in and understanding of all aspects of industry.				
5.	<input checked="" type="checkbox"/>		SCHOOL-TO-CAREER AND CAREER PATHWAY DEVELOPMENT – Course is designed as part of a sequence of courses, career pathways, etc.				
6.	<input checked="" type="checkbox"/>		ADVISORY COMMITTEE – The course has been reviewed and recommended by a pre-established committee. <input checked="" type="checkbox"/> Yes, instructor was present at advisory meeting and minutes are on file at ROP <input type="checkbox"/> No, instructor was not present at advisory. Program was represented, at a joint industrial, by ROP personnel. Instructor MUST attend next advisory for program to meet compliance.				
			Comments:				
7.	<input checked="" type="checkbox"/>		LABOR MARKET NEEDS – Course meets current or future labor market needs.				
8.	<input checked="" type="checkbox"/>		WORK BASED LEARNING – Course incorporates work based learning opportunities (i.e. guest speakers, field trips, mock interviews, or student organizations)				
9.	<input checked="" type="checkbox"/>		COMMUNITY CLASSROOM AND COOPERATIVE VOCATIONAL EDUCATION – Course incorporates community classroom and cooperative vocational education (i.e., job training, internships, or job shadowing)				
10.	<input checked="" type="checkbox"/>		JOB PLACEMENT/FURTHER EDUCATION OPTIONS – Course has potential for student job placement in entry-level positions or course prepares students for further training opportunities within the designed career pathway.				
11.	<input checked="" type="checkbox"/>		FACILITIES AND EQUIPMENT ACCOMMODATION				
			<input type="checkbox"/> District will provide a facility which adequately accommodates the program.				
			<input checked="" type="checkbox"/> EAROP will provide a facility which adequately accommodates the program.				
			<input type="checkbox"/> District shares cost of equipment if program is cross utilized.				
OTHER CONSIDERATIONS:							
<input type="checkbox"/> A-G Credit for UC				<input checked="" type="checkbox"/> State and National Licensing or Certification			
<input type="checkbox"/> Community College Articulation - Chabot College				<input checked="" type="checkbox"/> Strong Business or Industry Partnership			
<input type="checkbox"/> Dual Enrollment				<input type="checkbox"/> Emerging Technologies -			
COMPLIANCE CATEGORIES							
<input checked="" type="checkbox"/> R – Retain Program: Program meets all criteria.		<input type="checkbox"/> W - Watch Program: All criteria not met. See areas that need to be complied with.		<input type="checkbox"/> P - Probation: Criteria is not being met. Program in danger of suspension.		<input type="checkbox"/> R – Reduce Program: Downsizing program.	
						<input type="checkbox"/> S/T - Suspend/ Terminate program.	



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
SUBJECT: Recognition of the Eden Area ROP Teacher of the Year

BACKGROUND

The Eden Area ROP participates yearly in the Alameda County Teacher of the Year Event. School districts and Regional Occupational Programs throughout Alameda County participated in the unique opportunity. Once a year we have the opportunity to provide some well-deserved recognition for the teaching profession.

CURRENT SITUATION

The Eden Area ROP Teacher of the Year for 2017 is Bill Deslaurier. Mr. Deslaurier teaches the Construction Technology program at the Eden Area ROP.

The ROP is proud of Mr. Deslaurier for his commitment and dedication to the students and staff of the Eden Area Regional Occupational Program, as well as his contributions to public education.

ACOE provided the Eden Area ROP with a short video clip that was shown during the Teacher of the Year event that will be presented at tonight's meeting.

RECOMMENDATION

Information only



DATE: November 2, 2017
TO: ROP Governing Board
FROM: Linda Granger, Superintendent
PREPARED BY: Evan Goldberg, Grant Coordinator
SUBJECT: Business Partner Breakfast and Business Partners of the Year

CURRENT SITUATION

The Eden Area ROP and school district programs are supported by our local business community in many ways. To honor those business members who have supported our programs, we hold an annual Business Partners Breakfast. As part of the Business Partners Breakfast, we honor our Business Partners of the Year.

This year, the Eden Area ROP, the four school districts, and the three Chambers of Commerce nominated a total of twelve Business Partners of the Year. These nominees have a passion and appreciation of school district and ROCP career pathways and a dedication to our students.

The following list of individuals have been nominated and selected as the Eden Area "Business Partners of the Year:"

Name:	Company:	Nominator:
Bryan Daylor	Sutter Health Medical Center	Castro Valley/Eden Area Chamber of Commerce
Gary Owens	Youth Bridges-Alta Bates	Castro Valley USD
John von Seeburg	Oracle	Eden Area ROP (WBL)
Mark Garcia	Mark's Transmissions	Eden Area ROP (Auto Tech.)
Michael Cobb	St. Rose Hospital	Hayward USD
Deputy Chief Eric Vollmer	Hayward Fire Department	Eden Area ROP (First Responders)
Linda Renteria	Casa Sanchez	Hayward Chamber of Commerce
Dr. Jennifer Ong	Family Eye Care	San Lorenzo USD
E. Dwayne Cornelious	San Leandro African American Business Council	San Leandro USD
Katherine Porter	Shannon Leigh Associates	San Leandro Chamber of Commerce
Agent Diana Cin	FBI	Eden Area ROP (WBL)
Chief Mark Koller	Hayward Police Department	Eden Area ROP (Criminal Justice)

RECOMMENDATION

Information only