



THIRD & FOURTH GRADE PROMOTION TIMELINE

2023-2024 School Year

TIMELINE		ADDITIONAL LEA CONSIDERATIONS
December 4 – February 9*	Complete Winter Universal Reading Screener	*This date was extended from February 2 to February 9 due to inclement weather.
February 1	All districts/schools must provide parent notification for any student who is at-risk for retention. • These notifications should be attached to the At-Home Literacy Report required for students with a significant reading deficiency • Recommended attachment: Summer Programming Application (for pre-planning in staffing and budget and prioritizing conversations with families)	Launch of District Summer Programming Prioritized Registration Recommend Additional Literacy Acceleration for At-Risk Students: • High-dosage, low-ratio tutoring • Literacy grants to families for after-school tutoring • Partnerships with after-school providers to support literacy • RTI² programming adjustments
April 10 – May 14	3 rd Grade Spring Universal Reading Screener Assessment	The state-provided Spring Universal Reading Screener will be the only screener considered for the 3rd grade promotion pathway .
April 15 – April 22	2023-24 Spring TCAP Testing Window	
May 13	Summer Camp Pre-test** Window Opens	
May 20	3 rd Grade ELA TCAP Raw Scores and Proficiency Determinations released to Districts	This information may be used to identify students who did not reach the proficiency score. Districts should begin communicating and planning with families.
May 22 – May 31	3 rd Grade ELA TCAP Retake Window	Retake results are returned within two business days from administration.
May 28 – June 28	3 rd Grade Appeals Window	Per State Board of Education rules, an appeal can be submitted by a parent, legal guardian, or school personnel authorized to file an appeal on behalf of the parent or legal guardian to the Department. All appeals must be submitted within the appeals window and through the appropriate form.

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continued



TIMELINE		ADDITIONAL LEA CONSIDERATIONS
June 3	Reporting of All 3 rd Grade ELA TCAP Retake Scores Completed	Regardless of the district's selected dates for retake administration, all districts will receive results of the TCAP retake within two business days.
June 10	Summer Camp Post-test Window Opens	Summer Camp adequate growth calculations will be returned within five business days of the administration of the post-test.
June - July	Final 3 rd Grade Retention Notification (For Students Not Participating in Promotion Pathways)	Notifications to families must be communicated at least 30 calendar days before the first instructional day of the next school year for students not participating in intervention pathways.
By July 1	4 th Grade Adequate Growth Data Released to Districts	The department plans to release adequate growth data by July 1 or sooner if available.
July 12	Final retention notification deadline for families who participated in summer programming.	This date applies for schools starting July 22. If schools start later, notifications to families must be provided at least 10 days before the first day of school.
July 26	Post-test for summer programming closes (all tests must be complete by 5 p.m.)	

***A bill has been presented to the Tennessee General Assembly that proposes to eliminate the requirement for a pre-test. As with any piece of legislation that affects or alters implementation, the department will update and communicate its guidance accordingly.*

Please find 2024 summer programming flexibilities to support district planning and implementation [here](#).



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