

Sequatchie County Schools does not discriminate on the basis of race, color, national origin, religion, sex, age, or disability in admission to or access to, or treatment or employment in its programs or activities. The system will be in compliance with the regulations implementing Title VI of the Civil Rights Act of 1994, Title IX of the Educational Amendments of 1992, The Americans with Disabilities Act (ADA) of 1990, and Section 504 of the Rehabilitation Act of 1973. Any persons having inquiries concerning the system's compliance with the regulations implementing Title VI, Title IX, or ADA is directed to contact the Sequatchie County Schools compliance officer at 423-949-3617.

Program schedule:

The 21st CCLC program meets each regular school day from 6:30-7:30am and 3:00- 5:15 pm (Monday - Thursday). The program does not meet on Friday. **If school is dismissed early, the afterschool program will not meet.**

Registration:

- ♦ A parent or legal guardian must register his/her child for the 21st CCLC program prior to the child attending the program.
- ♦ Emergency & Transportation information must be on file for each child enrolled.
- ♦ Parents are responsible for their child's transportation home.

Schedule and Routines:

- ♦ Nutritional snacks will be provided daily.
- ♦ Homework help and tutoring will be offered each day.

Attendance

- ♦ Attendance is important! Students must attend **30 days** for the program to receive funding!
- ♦ Participating students are expected to attend the **entire program each day**.
- ♦ Students who do not maintain regular attendance may be dismissed from the program.
- ♦ Students who attend 30 days or more during the school year will be given first priority in the Summer program.

Discipline/Expulsion

- ♦ The safety of children is our #1 priority and good behavior is the key to providing quality programs.
- ♦ Children are expected to exhibit acceptable behavior and follow the student code of conduct/ discipline plan listed in the *school's student handbook* given to parents and students at the beginning of the school year.
- ♦ Students must follow all directions given by the adults in charge and must be respectful of all class leaders, fellow students, and school property.
- ♦ **STEP 1:** Parents will be called or notified in writing of unacceptable child behavior.
- ♦ **STEP 2:** Parents will be called and notified in writing of unacceptable child behavior.
- ♦ **STEP 3:** The third discipline referral to the site coordinator may result in dismissal from the program for the remainder of the year.

Family Involvement

- ♦ Families are very important in a child's education.
- ♦ Parents should keep the Site Coordinator informed of any changes in their child's emergency information or other factors concerning the welfare of their child.
- ♦ Family nights, newsletters about program activities, bulletin boards with announcements, and individual feedback from parents, help create the best experiences for the children in the program. Parent suggestions are always encouraged and appreciated.
- ♦ Please check our website for updated information: <http://www.sequatchieschools.net>
- ♦ Please contact us with any suggestions or concerns.
- ♦ Join our Facebook page! **@21st CCLC Before School, After School and Summer Learning**