

DISCUSSION/WORK SESSION

CALL TO ORDER

The meeting was called to order by Mrs. Marian R. Acon, Board President, at 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag of the United States of America was led by Mrs. Marian Acon.

ROLL CALL

Present

Mrs. Marian R. Acon
Mr. Randall E. Bacon
Mr. Dale C. Daman
Ms. Michelle L. Hubbard
Mrs. Christine S. Kronk

Absent

Mr. Lawrence E. Blackwell
Mr. Patrick J. Cunningham
Mr. Brian C. May
Mr. Floyd B. Tame

NON-VOTING MEMBERS and ADMINISTRATORS PRESENT

Dr. Jane Bovalino
Dr. Amanda Cwynar
Mr. Michael Damon
Ms. Rachel Cipolla

Mr. Nick Long
Mrs. Kathleen Onuska
Mr. Louis Campisi
Mr. Ryan Herstine

CORRESPONDENCES TO COME BEFORE THE BOARD

There were no correspondences to be reported this evening.

CITIZEN INPUT – AGENDA ITEMS ONLY

There were no citizens wishing to address the Board on agenda items.

MINUTES

- a. The minutes of the August 22, 2022 Voting Meeting were submitted for the Board's perusal.
- b. Committee Meeting Minutes for August 22, 2022 are attached.

SUPERINTENDENT'S REPORT

Dr. Bovalino presented the following informational items:

CONGRATULATIONS

Congratulations to our Business Manager, Kathleen Onuska, as Kathy has recently been granted a renewal of the status of Pennsylvania Certified School Business Administrator. This certification carries with it a demonstrated professional commitment to keep all school business operations, management, and technical skills updated.

CARD YARD

Rochester was the winner of the Card My Yard contest. The Monaca-based company placed a "Happy 1st Day of School Rams" in our front yard.

ROCHY GARDEN

Mr. Dixon continues to oversee the Rochy Garden. Join me in congratulating him on receiving two grants, the Whole Kids Foundation grant, which is for \$3,000, and the Voya Unsung Heroes grant, which is for \$2,000, which will be used to support the garden. Our garden received a Blue Ribbon at the Big Knob Fair.

SOLICITOR'S REPORT

Attorney Shannon L. Steele was present this evening and there was nothing to be reported.

BOARD COMMITTEE REPORTS

FINANCE AND TRANSPORTATION

DISCUSSION ITEMS:

Mr. Bacon read aloud items 1 – 2 for Board discussion.

1. Recommend approving the three (3) year agreement with EduLink Inc. to purchase COMPLY software at a rate of \$14,430 for three (3) years. This includes a 5% discount for PA-ETEP clients and a 5% multi-year discount.
2. Recommend approving the Police Service Agreement with Rochester Township for one (1) year beginning August 1, 2022 and ending on July 31, 2023.

TEACHERS AND PERSONNEL

DISCUSSION ITEMS:

Ms. Hubbard read aloud items 1 – 14 for discussion.

1. Recommend approving the Social Worker job Description (attached).
2. Recommend approving _____ to serve as the Social Worker for the District.
3. Recommend approving the following individuals to attend the PennSEL Science Grant Network meetings in State College on November 14 – 15, 2022 and March 6 - 7, 2023, at no cost to the District. All costs are being paid by the grant.

Dr. Amanda Cwynar
Brandy Rossi-Tesnovich

4. Recommend approving the following individuals to attend the 2023 Pennsylvania Department of Education (PDE) Data Summit entitled “Understanding Your Data: Uplifting Students, Classrooms, and Schools,” at Hershey Lodge & Convention Center, Hershey, Pennsylvania on March 26-29, 2023, at a cost of \$300/per person registration fee, plus transportation and lodging:

Laynie Lyons
Sheri Verrico

5. Recommend approving the following field trips:
- a. September 29, 2022 – High School Chorus students to attend Westminster College to audition for PMEA District 5 Honors Chorus.
 - b. October 20, 2022 – Grades 9, 10 and 11 English students to attend the Hanna Theater in Cleveland, Ohio to see the Shakespeare Play as part of their cultural enrichment.
 - c. November 22, 2022; December 13, 2022; March 7, 2023; April 25, 2023; May 18, 2023; May 22, 2023 – Grades 10 and 12 College in High School Chemistry students to attend the University of Pittsburgh's Chevron Science Building for their required labs.
 - d. December 16, 2022 – Grades 7 and 8 Middle School English students to attend the Byham Theater to see *A Musical Christmas Carol*.
 - e. May 22, 2023 – High School College in High School Biology students to attend the University of Pittsburgh for their required lab.
6. Recommend approving Brad Verrico to serve as the Teacher Induction Mentor for Rebecca Hansen, Inductee, for the 2021-2022 school year, effective October 12, 2021, at a stipend of \$421 (prorated).
7. Recommend accepting the resignation of Donna Keith from the position of Elementary Planning Committee, effective August 26, 2022.
8. Recommend approving Debra Robles to serve on the Elementary Planning Committee, at a supplemental salary of \$500, effective the 2022-2023 school year.
9. Recommend approving the following to serve as the High School Academic Tutoring Support teachers for the 2022-2023 school year:
- | | |
|-------|--|
| _____ | High School Social Studies Certified Teacher |
| _____ | High School English Certified Teacher |
| _____ | High School Math Certified Teacher |
10. Recommend approving _____ to serve as the S.P.I.R.E./Sound Sensible After School Program teacher(s) to meet Monday-Thursday, 1 hour of instruction per day, compensated at the contractual rate, total of 6 hours per week, from

3:20 p.m. – 4:20 p.m. (includes required planning for the program). Dates to be determined thru May 25, 2023.

11. Recommend approving Megan Mouas, Middle School/High School School Counselor, to serve as the School-wide Positive Behavioral Interventions and Supports (SWPBIS) Coordinator in the High School, at a supplemental salary of \$500 for the 2022-2023 school year.
12. Recommend approving the following individuals to serve as the Elementary Saturday Detention Monitors at a rate of \$25/hour, as per contract:

Rebecca Hansen
Phyllis Trevino-Chambers

13. Recommend approving the following individuals to serve in the Elementary School DARE2XL After School Tutoring Program for the 2022-2023 school year, at \$25/hour:

Gennifer Gaskins
Rebecca Hansen
Allison Seezox

The program will run from Monday through Thursday, until 4:50 p.m. throughout the school year and is scheduled to begin September 19, 2022. TAME will provide a bonus for continual time served with the program.

14. Recommend approving Sarah Adams to serve as a substitute General Assistant in the Nutrition Services Department, effective September 7, 2022 (clearances on file).

POLICIES AND PROCEDURES

DISCUSSION ITEMS

Mrs. Kronk read aloud item 1 below for discussion.

1. Recommend approving the following revised policies:

(Continued)

<u>Policy</u>	<u>Section</u>	<u>Title</u>
236.1 (revision)	Pupils	Threat Assessment
805 (revision)	Operations	Emergency Evacuation of Schools
805.2 (revision)	Operations	School Security Personnel
808 (revision)	Operations	Food Services
913 (revision)	Community	Non-school Organizations/Groups/Individuals

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

There were no citizens present wishing to address the Board on non-agenda items this evening.

ADJOURNMENT

There being no further business for this session Ms. Hubbard motioned to adjourn at 7:13 p.m. Mr. Bacon seconded this motion and it was unanimously approved upon a roll call vote.

Respectfully submitted,



Carol Gross,
Board Secretary

Att: 1

Rochester Area School District Job Description

Title: Social Worker

Reports to: Building Principal/Assistant to the Superintendent

Qualifications: Licensed Social Worker (must maintain credentials)
School Social Worker certification (preferred)
Home School Visitor Certification (preferred)
Ability to work effectively with students and teachers.

Responsibilities:

1. Work as a liaison between students, parents, community agencies, and educators to identify troubled students' social emotional, and/or medical problems and help to solve them, enabling a student to better function in social and educational environments.
2. Student Services:
 - a. Meet with students who have chronic attendance problems.
 - b. Implement programs and strategies that enhance student self-esteem.
 - c. Provide counseling for students identified as potential truants and dropouts.
 - d. Communicate with families to share information between home and school.
 - e. Refer students to appropriate community agencies for needed services.
3. Parent Services:
 - a. Provide parents with the Rochester Area School District's Attendance Policy as well as the requirements for the Pennsylvania Compulsory Attendance Laws.
 - b. Support and encourage parents to communicate the school's concern.
 - c. Provide feedback to the professional staff regarding parent and student concerns.
4. Monitor student attendance as referred by teachers, counselors, principals and administrators.
5. Enforce the District's Attendance Policy and the Pennsylvania Compulsory Attendance Laws.
6. Research students' residency in the District.
7. Notify all parents via letter and/or phone call regarding student's attendance problems.
8. Make necessary home visits when appropriate regarding attendance and/or behavior issues of students.
9. Identify and establish interventions with students at risk for truancy and dropout problems.
10. Establish and conduct group and individual counseling sessions with students at risk.
11. Serve as a member of the building's SAP team.
12. Attend staff meetings that are convened by local community agencies that are related to District students.
13. Attend appropriate meetings, conferences and court proceedings.

14. Maintain accurate records regarding student caseload.
15. Provide feedback to principals regarding at-risk students.
16. Act as District representative at court proceedings.
17. Serve as the District's Homeless Liaison.
18. Performs all other duties as assigned by the Superintendent.