

## **REGULAR VOTING SESSION**

### **CALL TO ORDER:**

The meeting was called to order by Board President, Mrs. Marian Acon at 7:05 p.m.

### **THE PLEDGE OF ALLEGIANCE TO THE FLAG:**

The Pledge of Allegiance to the Flag of the United States of America was led by Mrs. Acon.

### **ROLL CALL:**

#### **Present:**

Mrs. Marian R. Acon  
Mr. Randall E. Bacon  
Mr. Lawrence E. Blackwell  
Mr. Patrick J. Cunningham  
Ms. Michelle L. Hubbard  
Mr. Brian C. May  
Mr. Floyd B. Tame

#### **Absent:**

Mrs. Annette R. Hubbard  
Mrs. Christine S. Kronk

### **NON-VOTING MEMBERS AND ADMINISTRATORS PRESENT:**

Dr. Jane Bovalino  
Mr. Michael Damon  
Ms. Amanda Cwynar  
Mr. Nick Long

Mrs. Kathleen Onuska  
Mr. Louis Paul Campisi  
Mr. Ryan Herstine

### **CORRESPONDENCES TO COME BEFORE THE BOARD:**

There were no correspondences to be reported this evening.

### **CITIZEN INPUT – ON AGENDA ITEMS ONLY:**

There were no citizens present wishing to address the Board on agenda items this evening.

**PRESENTATIONS:**

- A. The December and January Students of the Month were presented by Mr. Tony Ziegler and Miss Jessica Smith. They are:

**DECEMBER STUDENTS OF THE MONTH**

6<sup>th</sup> – Wyatt Antitomas  
7<sup>th</sup> - Justin Schurr  
8<sup>th</sup> - \*Sophia Bozza

**JANUARY STUDENTS OF THE MONTH**

6<sup>th</sup> – Desmond Ledford  
7<sup>th</sup> - \*Victoria McCracken  
8<sup>th</sup> - \*Nia Johnson

\*Unable to attend this evening.

- B. RAMS Online and the Cyber Charter Schools – Mr. Michael Damon MS/HS Principal, Mrs. Kathy Onuska, Business Manager and Mrs. Tonya Onuska, RAMS Online Coordinator, gave a very informative presentation this evening. Much work has been put into this presentation and it was appreciated by the Board.

**MINUTES RESPECTFULLY SUBMITTED BY MRS. CAROL GROSS, BOARD SECRETARY:**

The minutes of the December 3, 2019 Reorganization Session, December 3, 2019 Voting Session, and the January 13, 2020 Discussion Meeting were approved by motion of Ms. Michelle Hubbard, second of Mr. Tame, and unanimous roll call vote.

**SUPERINTENDENT'S REPORT:**

The Members of the Board were recognized and presented a dinner this evening prior to this meeting for their good service as School Board Directors. Dr. Bovalino also thanked them during the business meeting this evening.

Dr. Bovalino also announced congratulations to Mrs. Pamela Gill on being awarded two grants from the Beaver County Educational Trust – one for our annual Story Walk and the other for our STEAM Night. Both grants were in the amount of \$1,000 each.

**SOLICITOR'S REPORT:**

Attorney Garen Fedeles was present this evening and there was nothing to be reported at this time.

## **BOARD COMMITTEE REPORTS**

### **BUILDING AND GROUNDS:**

Mr. Bacon motioned to approve the request made by Maria's School of Dance to use the building to host their rehearsal and recital on Friday, May 15, 2020 and Saturday, May 16, 2020. Charges include the rental fee, and custodial, maintenance and security charges at an approximate cost of \$1,534.60. Mr. Blackwell seconded this motion and it was unanimously approved upon a roll call vote.

Mr. Bacon motioned to approve the request made by Paula Scriva Dance Studio to use the building to host their rehearsal and recital on Friday, May 22, 2020 and Saturday, May 23, 2020. Charges include the rental fee, and custodial, maintenance and security charges at an approximate cost of \$1,034.60. This motion was seconded by Mr. Blackwell and unanimously approved upon a roll call vote.

A motion was made by Mr. Bacon to approve the request made by Dana's Dance Center to use the building to host their rehearsal and recital on Saturday, June 6, 2020 and Sunday, June 7, 2020. Charges include the rental fee, and custodial, maintenance and security charges at an approximate cost of \$1,034.60. Mr. Blackwell seconded this motion and it was unanimously approved upon a roll call vote.

### **FINANCE AND TRANSPORTATION:**

Mr. Tame motioned to approve the following financial reports:

#### **A. Treasurer's Report for the months of November and December**

#### **B. Payment of Bills**

a. General Fund	Nov. \$917,634.96
	Dec. \$657,895.34
b. Cafeteria Fund	Nov. \$ 51,399.90
	Dec. \$ 33,904.93

#### **C. Monthly Financial Reports**

- a. General Fund – Revenue Report
- b. General Fund – Expenditure Report
- c. Cafeteria Fund – Revenue Report
- d. Cafeteria Fund – Expenditure Report

#### **D. Informational Reports**

- a. Tax Collector Reports

Mr. Bacon seconded the above motion and it was unanimously approved upon a roll call vote.

Mr. Tame motioned to approve the following Bus Drivers from Frye Transportation Group, Inc:

Michelle Acon	Grace McKay
Shelia Barney	Michael Melvin
George Bauer	Brandi Meyers
Walter Buckenheimer	Richard Nohe
Michael Dascanio	Deborah Patterson
Chelsea Domitrovich	John Reed
Carol Fisher	Makenzie Robison
Delores Fridrick	Betsy Stone
Jackie Granito	Michael Trivelli
Danielle Liller	Lynn Turnbull
Thomas McGahan	Kimberly Walls

Mr. Bacon seconded the above motion and it was unanimously approved upon a roll call vote.

A motion was made by Mr. Tame to approve the exoneration of Donna S. Robson from collection of the unpaid 2019 Rochester Area School District Real Estate Taxes I Rochester Borough in the amount of \$288,123.71 and penalty of \$28,900.58. The unpaid taxes will be turned over to Portnoff Law Associates, the District's Delinquent Real Estate Tax Collector. Mr. Bacon seconded the above motion and it was unanimously approved upon a roll call vote.

Mr. Tame motioned to approve the exoneration of Gary L. Johnson from collection of the unpaid 2019 Rochester Area School District Real Estate Taxes in Rochester Township in the amount of \$176,061.45 and penalty of \$17,649.37. The unpaid taxes will be turned over to Portnoff Law Associates, the District's Delinquent Real Estate Tax Collector. This was seconded by Mr. Bacon and unanimously approved upon a roll call vote.

Mr. Tame motioned to approve the exoneration of Debra Ahern from collection of the unpaid 2019 Rochester Area School District Real Estate Taxes in East Rochester Borough in the amount of \$35,268.70 and penalty of \$3,526.87. The unpaid taxes will be turned over to Portnoff Law Associates, the District's Delinquent Real Estate Tax Collector. Mr. Bacon seconded the above motion and it was unanimously approved upon a roll call vote.

#### **POLICIES AND PROCEDURES:**

Mr. Cunningham motioned to approve the following policies:

<b><u>Policy No.</u></b>	<b><u>Section</u></b>	<b><u>Title</u></b>
008 (revised)	Local Board Procedures	Organization Chart
201 (revised)	Pupils	Admission of Students
204 (revised)	Pupils	Attendance
208 (revised)	Pupils	Withdrawal from School

(Continued)



<b><u>Policy No.</u></b>	<b><u>Section</u></b>	<b><u>Title</u></b>
209 (revised)	Pupils	Health Examinations/Screenings
808 (revised)	Operations	Food Services

Mr. Tame seconded this motion and it was unanimously approved upon a roll call vote.

**TEACHERS AND PERSONNEL:**

Ms. Michelle Hubbard motioned to accept the committees for 2020 (see attached). Mr. Bacon seconded this motion and it was unanimously approved upon a roll call vote.

Ms. Michelle Hubbard motioned to approve Mr. Nick Long's request to attend Pennsylvania Department of Education's (PDE) Conference entitled *2020 Making a Difference: Educational Practices That Work* in Hershey, Pennsylvania on Monday, March 9, 2020 through Wednesday, March 11, 2020, at a cost of \$195 registration fee, plus transportation and lodging. This was seconded by Mr. Bacon and unanimously approved upon a roll call vote.

Ms. Michelle Hubbard motioned to approve the following teachers' requests to attend *Quality Education for English Learners: 50 Years of Development, Durable Ideas and Required Shifts Conference* through the Word Generation Grant at PaTTAN – Harrisburg, Pennsylvania, Wednesday, February 26, 2020 through Thursday, February 27, 2020. There is no cost to the District. Fees will be covered under the Word Generation Grant.

Heather Busse  
Marissa Mike  
Jessica Smith

Mr. Bacon seconded this motion and it was unanimously approved upon a roll call vote.

By motion of Ms. Michelle Hubbard, second of Mr. Bacon and unanimous roll call vote Jessica Smith's request to attend *Best Practices in ELA Formative Assessment for All Students Including Diverse Learners Conference* through the Word Generation Grant at PaTTAN – Harrisburg, Pennsylvania, Wednesday, May 13, 2020 through Thursday, May 14, 2020 was approved. There is no cost to the District. Fees will be covered under the Word Generation Grant.

Ms. Michelle Hubbard motioned to approve Katrina Smith's request to attend National Association of School Psychologists Conference in Baltimore, Maryland, Tuesday, February 18, 2020 through Friday, February 21, 2020, at a cost of \$954 (includes sessions and registration fee), plus transportation and lodging. Mrs. Smith has \$500 budgeted for conferences and she will cover the remaining fees. Therefore, there is no cost to the District. Mr. Bacon seconded this motion and it was unanimously approved upon a roll call vote.

Brad Verrico's request to attend Pennsylvania State Athletic Directors Association (PSADA) Annual Conference in Hershey, Pennsylvania, Tuesday, March 24, 2020 through Friday, March 27, 2020, at a cost of \$250 registration fee, plus transportation and lodging was approved by motion of Ms. Michelle Hubbard, second of Mr. Bacon and unanimous roll call vote.

Ms. Michelle Hubbard motioned to approve the following field trips:

- a. Wednesday, January 15, 2020 – Middle School/High School Youth Ambassador students to attend Community College of Beaver County to learn about Mental Health issues.
- b. Thursday, January 30, 2020 – High School G.A.T.E. students to attend Blackhawk Middle School to participate in the Academic Game, Theme-Supreme Court and World Events.
- c. Tuesday, May 26, 2020 – Grade 3 students to attend the Carnegie Science Center.

Mr. Bacon seconded the above motion and it was unanimously approved upon a roll call vote.

The Family Medical Leave request of Employee #255 for approximately three (3) weeks, beginning March 2020 was approved by motion of Ms. Michelle Hubbard, second of Mr. Bacon and unanimous roll call vote.

Ms. Michelle Hubbard motioned to approve Melissa Ziegler to serve as the full-time Elementary School Paraprofessional, one-on-one, as per contract, effective Monday, December 6, 2019, due to the voluntary transfer of Becky Antitomas. Mr. Bacon seconded this motion and it was unanimously approved upon a roll call vote.

The resignation of Terri McKinnis from the position of General Assistant in the Cafeteria, effective Friday, December 13, 2019, due to her accepting a full-time Secondary Paraprofessional position was approved by motion of Ms. Michelle Hubbard, second of Mr. Bacon and unanimous roll call vote.

Ms. Michelle Hubbard motioned to approve Terri McKinnis to serve as the full-time Secondary Paraprofessional, one-on-one, as per contract, effective Monday, December 16, 2019, due to the voluntary transfer of Melissa Ziegler. This was seconded by Mr. Bacon and unanimously approved upon a roll call vote.

The resignation of Kristen Seastedt from the position of full-time Elementary Life Skills Paraprofessional (Special Needs/Personal Care) effective Thursday, January 16, 2020 was approved by motion of Ms. Michelle Hubbard, second of Mr. Bacon and unanimous roll call vote.

The voluntary transfer of Becky Antitomas to serve as the full-time Elementary Life Skills Paraprofessional (Special Needs/Personal Care) effective January 17, 2020 due to the resignation of Kristen Seastedt was approved by motion of Ms. Michelle Hubbard, second of Mr. Bacon and unanimous roll call vote.

Ms. Michelle Hubbard motioned to approve Elizabeth Lane to serve as the full-time Paraprofessional, one-on-one, as per contract, effective January 17, 2020 at a rate of \$11.90 per hour, due to the voluntary transfer of Becky Antitomas. This was seconded by Mr. Bacon and unanimously approved upon a roll call vote.

Ms. Michelle Hubbard motioned to approve the Family Medical Leave request of Employee #4352 for up to 12 weeks, beginning Monday, December 9, 2019. Mr. Bacon seconded this motion and it was unanimously approved upon a roll call vote.

The approval of the following change in hours of staff in the Nutritional Service Department due to the resignation of Terri McKinnis was approved upon motion of Ms. Michelle Hubbard, second of Mr. Bacon and unanimous roll call vote. They are as follows:

<b><u>Employee</u></b>	<b><u>Current Hours</u></b>	<b><u>New Hours</u></b>
Sandy DeLarre-Zivko	5.5 hours	6.5 hours
Debbie Bonomo	4 hours	Declined time increase
Melanie Rhodes	4 hours	5.5 hours

Ms. Michelle Hubbard motioned to approve Mary Lou Fulton to serve as a part-time, four (4) hour, General Assistant in the Nutritional Service Department, effective Wednesday, January 22, 2020, at a rate of \$12.25 per hour, as per contract (clearances on file). This motion was seconded by Mr. Bacon and unanimously approved upon a roll call vote.

Ms. Michelle Hubbard motioned to approve Brian “Kim” Verrico as security personnel, at a rate of \$10 per hour, through Trend Services. Mr. Bacon seconded this motion and it was unanimously approved upon a roll call vote.

Linda Holloway was approved to be added to the K-12 (Elementary and PTA) volunteer list (clearances on file), by motion of Ms. Michelle Hubbard, second of Mr. Bacon and unanimous roll call vote.

Ms. Michelle Hubbard motioned to approve the Family Medical Leave request of Employee #1025 beginning Friday, January 10, 2020 and ending on Monday, January 27, 2020.

### **ATHLETICS:**

Mr. Blackwell motioned to approve Reon Hunter to serve as the Men’s Varsity Basketball 1st Assistant Coach effective immediately at a supplemental base salary of \$1,500 for the 2019-2020 school years (clearances on file). Mr. Hunter has been serving as a volunteer since June 24, 2019. Mr. May seconded this motion and it was unanimously approved upon a roll call vote.

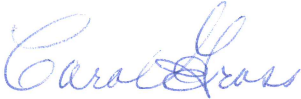
### **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:**

There were no citizens wishing to address the Board on non-agenda items.

**ADJOURNMENT:**

There being no further business for this evening Ms. Michelle Hubbard motioned to adjourn this meeting at 7:38 p.m. This was seconded by Mr. Bacon and unanimously approved upon a roll call vote.

Respectfully submitted,



Carol Gross  
Board Secretary

Att: 1



**ROCHESTER AREA SCHOOL DISTRICT  
2020 BOARD OF EDUCATION  
PRESIDENT: Mrs. Marian R. Acon  
VICE PRESIDENT: Ms. Michelle L. Hubbard**

**2020 BOARD COMMITTEES**

**Building and Grounds**

Randall E. Bacon, Chairperson  
Lawrence E. Blackwell, Vice Chairperson  
Patrick J. Cunningham

**Athletics**

Lawrence E. Blackwell, Chairperson  
Brian C. May, Vice Chairperson  
Patrick J. Cunningham

**Curriculum and Technology**

Christine S. Kronk, Chairperson  
Michelle L. Hubbard, Vice Chairperson  
Annette R. Hubbard

**Finance and Transportation**

Floyd B. Tame, Chairperson  
Annette R. Hubbard, Vice Chairperson  
Randall E. Bacon

**Policies and Procedures**

Annette R. Hubbard, Chairperson  
Christine S. Kronk, Vice Chairperson  
Patrick J. Cunningham

**Teachers and Personnel**

Michelle L. Hubbard, Chairperson  
Christine S. Kronk, Vice Chairperson  
Randall E. Bacon

**Bvr. Vly. Intermediate Unit  
(Board of Directors)**

Lawrence E. Blackwell, Representative  
(term expires 6-30-2021)

**Bvr. Vly. Intermediate Unit  
(PSBA/BVIU)**

Brian C. May, Representative  
Floyd B. Tame, Alternate  
(term expires 12-1-2020)

**Bvr. Cnty. Career and Technology Center  
(Beaver CTC Jt. Operating Committee)**

Floyd B. Tame, Delegate  
Lawrence E. Blackwell, Alternate  
(terms expire 12-31-2022)

**Bvr. Cnty. Career and Technology Center  
(Citizens Advisory Committee)**

Christine S. Kronk, Delegate  
Lawrence E. Blackwell, Alternate  
(terms expire 12-31-2020)

*Please note:* All board members are invited and encouraged to attend every committee meeting.

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