

VOTING SESSION

CALL TO ORDER:

The meeting was called to order by Mrs. Acon, Board President, at 7:27 p.m.

THE PLEDGE OF ALLEGIANCE TO THE FLAG:

The Pledge of Allegiance to the Flag of the United States of America was led by Mrs. Acon.

ROLL CALL:

Present:

Mrs. Marian R. Acon - President
Mr. George A. Bauer
Mr. Lawrence Blackwell
Ms. Michelle L. Hubbard – Vice President
Mr. Dennis Iannini
Mrs. Christine S. Kronk
Mr. Brian C. May
Mr. Floyd B. Tame - Treasurer

Absent:

Mrs. Annette R. Hubbard

NON-VOTING MEMBERS AND ADMINISTRATORS PRESENT:

Dr. Jane Bovalino
Mr. Michael Damon
Ms. Amanda Cwynar
Mr. Nick Long

Mrs. Kathleen Onuska
Mr. Louis Paul Campisi

CORRESPONDENCES TO COME BEFORE THE BOARD:

There was no correspondence to come before the Board this evening.

CITIZEN INPUT – ON AGENDA ITEMS ONLY:

There were no citizens wishing to address the Board on agenda items.

MINUTES RESPECTFULLY SUBMITTED BY MRS. CAROL GROSS, BOARD SECRETARY:

The minutes of the June 25, 2018 Voting Session and the August 13, 2018 Work Session were approved upon motion of Ms. Michelle Hubbard, second of Mr. Tame and unanimous roll call vote.

SUPERINTENDENT'S REPORT:

Dr. Bovalino reported that today there was the first In-service for the teachers and the entire staff and they all came. They had breakfast and then the staff members were introduced. There was a discussion regarding the Paper Tigers Program regarding trauma and trust based relations and how students born in situations where they have a lot of adversity in their lives their brains develop differently, and we then as educators can deal with that and help change the outcome because if there is no intervention the outcome will be very bad. She also reported that tomorrow they will go through fire drills and that this year they are to replace one drill with an intruder or safety drill. She indicated that these are very important. In early October there will be an intruder drill for the whole school.

It was reported by Dr. Bovalino that since we are participants in the Community Eligibility Program (CEP) with the United States Department of Agriculture, adult meals have been adjusted to lunch being \$4.00 and breakfast being \$2.00.

SOLICITOR'S REPORT:

Attorney Garen Fedeles was present this evening and reported that there had been an executive session regarding Litigation Matters immediately prior to this meeting and there had been an executive session on August 20, 2018 regarding Personnel Matters.

BOARD COMMITTEE ACTIONS

ATHLETICS:

At the recommendation of Steve Lavette, Men's Head Basketball Coach, Mr. Blackwell motioned to approve Jamie LaVette to serve as the Men's Jr. Varsity Head Basketball Coach at a supplemental base salary of \$1,500 for the 2018-2019 school year. (Clearances are on file.) This was seconded by Mr. May and unanimously approved upon a roll call vote.

The resignation of Charles Mignanelli from the positions of 1st Assistant Softball Coach, Varsity Assistant Volleyball Coach, and as a Volunteer Assistant Bowling Coach effective July 16, 2018 was accepted by motion of Mr. Blackwell, second of Mr. May, and unanimous roll call vote.

Mr. Blackwell motioned to approve Melissa Zawislak to serve as the Varsity Volleyball Assistant Coach at a supplemental base salary of \$700 for the 2018-2019 school year at the recommendation of Hailee LaValle, Varsity Volleyball Head Coach. (Clearances are on file.) Mr. May seconded this motion and it was unanimously approved upon a roll call vote.

Mr. Blackwell motioned to approve opening the position of the Varsity Head Softball Coach at the recommendation of the Administration. Mr. May seconded this motion and it was unanimously approved upon a roll call vote.

The resignation of Brad Wijnen-Riems from the position of Varsity Men's Basketball Assistant Coach effective August 23, 2018 was accepted by motion of Mr. Blackwell, second of Mr. May, and unanimous roll call vote.

FINANCE AND TRANSPORTATION:

Mr. Tame motioned to approve the following financial reports:

A. Treasurer's Reports for the months of June and July

B. Payment of Bills

a. General Fund	June	\$532,427.38
	July	\$437,676.29
b. Cafeteria Fund	June	\$ 44,157.09
	July	\$ 70,804.48

C. Monthly Financial Reports

- a. General Fund – Revenue Report
- b. General Fund – Expenditure Report
- c. Cafeteria Fund – Revenue Report
- d. Cafeteria Fund – Expenditure Report

D. Informational Reports

- a. Tax Collector Reports

Mr. Iannini seconded the above motion and it was unanimously approved upon a roll call vote.

Mr. Tame motioned to approve the proposal from The York Agency, Inc. to secure and provide the following insurance coverages for the fiscal year 2018-2019 at a total annual cost of \$78,800 which is as follows:

<u>Coverage</u>	<u>Insurance Company</u>	<u>Amount</u>
Worker's Compensation	Brickstreet Ins. Co.	\$39,672
General Liability	Utica National	\$33,582
Auto	Utica National	\$ 2,928
Umbrella	Utica National	\$ 2,618
TOTAL PREMIUM		\$78,800

Mr. Iannini seconded this motion and it was unanimously approved upon a roll call vote.

Mr. Tame motioned to approve the services of Cottrill Arbutina to audit the District for the years ending June 30, 2018, 2019, and 2020 at the following costs:

<u>Year</u> <u>Ending</u>	<u>Financial</u> <u>Audit</u>	<u>Single</u> <u>Audit*</u>
June 30, 2018	\$16,390	\$3,280*
June 30, 2019	\$16,880	\$3,375
June 30, 2020	\$17,385	\$3,475

**Single Audit subject to change depending on number of federal programs needed to be audited in order to satisfy single audit requirements. Above fee is based on audit of one federal program.*

Mr. Iannini seconded the above motion and it was unanimously approved upon a roll call vote.

The food service agreement between Rochester Area School District and Private Industry Council (PIC, aka Head Start and Early Head Start) beginning July 1, 2018 through June 30, 2019 was approved by motion of Mr. Tame, second of Mr. Iannini, and unanimous roll call vote. PIC will purchase meals for Head Start and Early Head Start from the District at the following rates, (Daily servings are estimated):

<u>Meal</u> <u>Type</u>	<u>Daily</u> <u>Servings</u>	<u>Unit</u> <u>Price</u>	<u>Total</u>
Breakfast	28	\$2.05	\$ 9,758.00
Lunch	28	\$3.30	\$15,708.00
Snack	28	\$1.00	\$ 4,760.00

Mr. Tame motioned to approve the Amendment to the funding arrangement set forth in the Articles of Agreement of the Beaver County School Health Care Insurance Consortium. The amendment changes the Consortium's Articles of Agreement to require a district wishing to withdraw from the Consortium to provide written notice of withdrawal between July 1st and October 1st instead of March 31st as currently stated. Mr. Iannini seconded this motion and it was unanimously approved upon a roll call vote.

Mr. Tame motioned to approve the request of Mr. Mark Iannini to exonerate the taxes, penalties and interest on the following parcel:

Parcel:	46-001-0913.000
Address:	479 Irvin Avenue
Neighborhood:	Rochester Borough
Amount (2016-2017):	\$3,057.98

This was seconded by Mr. Iannini and was approved upon an 8-0 vote with Mr. Iannini abstaining.

The agreement between Rochester Area School District and Kennywood Park for the 2019 School Picnic to be held on Tuesday, June 11, 2019 was approved by motion of Mr. Tame, second of Mr. Iannini, and unanimous roll call vote.

Mr. Tame motioned to approve the drivers, attendants and substitutes from Rhodes Transit (see attached list) for the 2018-2019 school year (clearances on file for each). This was seconded by Mr. Iannini and was unanimously approved upon a roll call vote.

POLICIES AND PROCEDURES:

Mrs. Kronk motioned to approve the review of Section 000 – Local Board Procedures, with revisions made to the following policies:

- 007 – Distribution renamed Policy Manual Access
- 008 – Organizational Chart
- 009 - Development of Policies and Procedures

Mr. Iannini seconded this motion and it was unanimously approved upon a roll call vote.

Mrs. Kronk motioned to approve the review of Section 100 – Programs, with revisions made to the following Policies:

Policy 100	Comprehensive Plan	NEW
Policy 103	Nondiscrimination in School and Classroom Practices	NEW
Policy 103.1	Nondiscrimination Qualified Students With Disabilities	
Policy 104	Nondiscrimination In Employment Practices	
Policy 105	Curriculum	
Policy 105.3	Cyber Academy	
Policy 111	Lesson Plans	
Policy 112	Guidance Counseling	
Policy 113	Special Education	
Policy 113.3	Screening and Evaluations for Students with Disabilities	NEW
Policy 113.5	Confidentiality of Special Education	NEW
Policy 121	Field Trips	
Policy 121.1	Field Trips	
Policy 122	Extracurricular	
Policy 123	Interscholastic	
Policy 123.2	Sudden Cardiac Arrest	NEW
Policy 132	Alternative Education	
Policy 138	English as a Second Language Bilingual Education Program	
Policy 140	Charter Schools	
Policy 143	Standards for Persistently Dangerous Schools	NEW
Policy 144	Standards for Victims of Violent Crimes	NEW

(Continued)

Policy 146	Student Services	
Policy 150	Title I – Comparability of Services	NEW

Mr. Iannini seconded the above motion and it was unanimously approved upon a roll call vote.

The revisions to Policy 237 – Cellular Telephones were approved by motion of Mrs. Kronk, second of Mr. Iannini, and unanimous roll call vote.

Mrs. Kronk motioned to approve the revision to Policy 800 – Records Management and the attachment, Records Retention Administrative Guidelines. Mr. Iannini seconded this motion and it was unanimously approved upon a roll call vote.

Mrs. Kronk motioned to approve the following policies and revisions:

Policy 810	Transportation	Reviewed
Policy 810.1	Drug/Alcohol Testing – Covered Drivers	Reviewed
Policy 810.2	Conduct/Disciplinary Matters on School Buses	Reviewed
Policy 810.3	Transportation – Video/Audio Recording	NEW
Policy 810.4	School Van Usage	NEW

This was seconded by Mr. Iannini and unanimously approved upon a roll call vote.

TEACHERS AND PERSONNEL:

Ms. Michelle Hubbard motioned to approve Dr. Jane W. Bovalino and Mr. Rodney Bobin to attend the Apple Leadership Conference in Cupertino, California on Thursday, November 8, 2018 through Friday, November 9, 2018 at a cost of \$500 each for airfare. The Beaver Valley Intermediate Unit has partnered with Apple Inc. to explore advances in educational technology. Apple Inc. will cover the cost of lodging, food and shuttle services. Mrs. Kronk seconded this motion and it was unanimously approved upon a roll call vote.

Mrs. Kathy Onuska was approved to attend the Pennsylvania Association of School Business Officials (PASBO) School Operations Conference in Harrisburg, Pennsylvania on Tuesday, July 30, 2018 through Wednesday, August 1, 2018 at a cost of \$220 registration fee, plus transportation and lodging by motion of Ms. Michelle Hubbard, second of Mrs. Kronk, and unanimous roll call vote.

Ms. Michelle Hubbard motioned to approve the following Inductees and their Mentors:

<u>Inductee</u>	<u>Mentor</u>
Denver Baker (Special Education)	Trina Greco
Kara Best (3 rd Grade)	Nicole Tomasko
Jill Kushner (Secondary Business Education)	Tonya Onuska
Hailee LaValle (Elementary)	Lori Anthony

This was seconded by Mrs. Kronk and unanimously approved upon a roll call vote.

The following individuals were approved to be added to the approved list of individuals who may drive District owned vans by motion of Ms. Michelle Hubbard, second of Mrs. Kronk, and unanimous roll call vote: (Clearances are on file)

Scott Culley
Dawna Perlick
Brian Verrico

Ms. Michelle Hubbard motioned to approve Amber Rockwell to serve as a part-time Custodian at a rate of \$11.75 per hour effective Wednesday, July 25, 2018 as per contract (clearances on file). Mrs. Kronk seconded this motion and it was unanimously approved upon a roll call vote.

Ms. Michelle Hubbard motioned to approve Randall E. Bacon to serve as a part-time Security Guard at a rate of \$13 per hour effective August 27, 2018 (clearances on file). This was seconded by Mrs. Kronk and unanimously approved upon a roll call vote.

Michael Arthur was approved to be added to the substitute custodian, maintenance and security guard lists effective Monday, August 6, 2018 (clearances on file), by motion of Ms. Michelle Hubbard, second of Mrs. Kronk, and unanimous roll call vote.

Ms. Michelle Hubbard motioned to approve Kristen L. Whaling to serve in a part-time, 4 hour, General Assistant position in the Nutritional Services Department at a rate of \$11.50 per hour effective Monday, August 27, 2018 as per contract (clearances on file). Mrs. Kronk seconded this motion and it was unanimously approved upon a roll call vote.

Ms. Michelle Hubbard motioned to approve the following individual to be added to the K-12 Volunteer list (clearances on file):

Paula Klein (Band and PTA)

This motion was seconded by Mrs. Kronk and unanimously approved upon a roll call vote.

Michael Cuning was approved to serve as the full-time one-to-one Paraprofessional for High School Life Skills Support as per contract for the 2018-2019 school year by motion of Ms. Michelle Hubbard, second of Mrs. Kronk, and unanimous roll call vote.

Ms. Michelle Hubbard motioned to approve the following Job Descriptions:

Athletic Director
Dean of Students/Rochester Cyber Academy Coordinator

Mrs. Kronk seconded this motion and it was unanimously approved upon a roll call vote.

Ms. Michelle Hubbard motioned to approve the Outreach Services Contract Agreement with Western Pennsylvania School for Blind beginning August 27, 2018 through June 12, 2019 (2018-2019 school year) to provide services for a student in the amount of ninety-eight dollars (\$98) per hour for all services provided during the term of this agreement. This was seconded by Mrs. Kronk and unanimously approved upon a roll call vote.

The Family Medical Leave request of Employee #2044 in accordance with the Family and Medical Leave Act of 1993, beginning Monday, August 27, 2018 and ending at the release from the doctor was approved by motion of Ms. Michelle Hubbard, second of Mrs. Kronk, and unanimous roll call vote. The employee may use 69.5 sick days, and 4 personal days while receiving FMLA.

Ms. Michelle Hubbard motioned to approve Dr. Robert Palguta and Heritage Valley Medical Group, Trinity Family Practice to continue to serve as the District's School Physician for the 2018-2019 school year at a rate of \$4,200. Mrs. Kronk seconded this motion and it was unanimously approved upon a roll call vote.

Ms. Michelle Hubbard motioned to approve Dr. Lance Rose and Dr. Katherine Rose from Rose Family Dentistry to continue to serve as the District's School Dentists for the 2018-2019 school year at a rate of \$2.00 per student. This was seconded by Mrs. Kronk and unanimously approved upon a roll call vote.

The resignation of Denise Lyons from the position of Student of Services effective August 22, 2018 was accepted by motion of Ms. Michelle Hubbard, second of Mrs. Kronk and unanimous roll call vote.

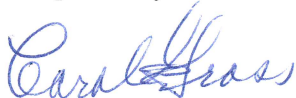
PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

There were no citizens wishing to address the Board this evening.

ADJOURNMENT:

There being no further business for this evening Mr. Tame motioned to adjourn at 7:50 p.m. Ms. Michelle Hubbard seconded this motion and it was unanimously approved upon a roll call vote.

Respectfully submitted,



Carol Gross
Board Secretary