

## **CAMPUS VISIT CHECKLIST AND SCHOLARSHIP INSTRUCTIONS**

### **Students need to complete the following:**

- Students attending ANY post-secondary school (college, university, 2 year program, technical school, art school etc.) need to complete the campus visit form below for TWO (2) different schools of their choosing.  
\*\*Virtual visits are acceptable
- The Campus Visit checklist must be signed by an admissions counselor or related employee of the schools visited - students need to turn in TWO of these forms  
\*\*Email correspondence with an admissions counselor is acceptable
- Students also need to complete the comparative chart, comparing and contrasting TWO (2) schools visited
- Additionally, students must provide copies of TWO (2) completed scholarship applications available for their intended school and/or field of study

**CAMPUS VISIT CHECKLIST – please check that all activities have been completed**

- Name of School \_\_\_\_\_
- Campus tour \_\_\_\_\_
- Sit in on/Visit a class \_\_\_\_\_
- Meet a professor \_\_\_\_\_
- Talk with a current student \_\_\_\_\_
- Complete application and discuss financial aid \_\_\_\_\_

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Admissions Counselor Signature & Date

### SCHOOL COMPARATIVE CHART

Name of School		
Admissions Office Phone Number & Contact Name		
Type of School (4 year, 2 year, trade/technical)		
Test(s) required (SAT, ACT)		
Admission Application Deadline		
Financial Aid Application Deadline		
Total Annual Expenses		
Amount of Financial Aid Available		

## **WORK FORCE INSTRUCTIONS**

### **Students need to complete the following:**

- Students entering the workforce need to provide the following:
  - Copies of TWO (2) appropriate job applications, including a cover letter and resume where applicable
  - A three (3) paragraph explanation for EACH job detailing the following: salary and benefits, advancement opportunities, experience required, learning opportunities on the job, and job stability
  - Students also need to complete the comparative chart, comparing and contrasting TWO (2) jobs applied for

**JOB COMPARATIVE CHART**

Name of Employer/Company		
Business Phone Number & Contact Name		
Skills/training required		
Salary/Wages/Benefits		
Advancement Opportunity		