



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

February 28, 2024

Public Participation Guidelines

Community Advisory Committee meetings are held in person in the Board Room at the San Juan Unified School District office, 3738 Walnut Ave, Carmichael, CA 95608. Public comment may be offered in person during the committee meeting or in advance via email. The business to be considered at this board meeting is on the agenda above.

How to Submit Public Comment

In Advance - Submit via email to vanessa.vazquez@sanijuan.edu. Comments submitted before 5 p.m. on the meeting day will be shared with committee members. Public comments are subject to a 2-minute limit of approximately 300 words for written comments submitted via e-mail.

In Person - Public “comment cards” are available at the sign-in table. In order to provide a public comment, you will need to complete a comment card on the agenda item you wish to speak on. The comment card needs to be submitted to staff. When the CAC Chair calls for public comment on an item during the meeting, those who have completed a card for that topic will be called upon to speak. You will be provided with up to two minutes to comment. Those who require translation or other assistance will be provided with additional time.

For translation or accessibility assistance, contact the Special Education office at least 48 hours prior to the meeting.

Call: 916-971-7525

Department Contacts available at: www.sanijuan.edu/SpecialEd

Community Advisory Committee Agenda

February 28, 2024 @ 6 p.m.

- A. Call to Order Ryan Digman, CAC Chair
- B. Member Roll Call Ryan Digman, CAC Chair
- C. Board Remarks Ben Avey, School Board Member & CAC Liaison
- D. Visitor Comments Ryan Digman, CAC Chair
All comments are subject to a 2-minute limit of approximately 300 words for written comments submitted via e-mail.

This time is for general public comment (NOT related to agenda items)
- E. San Juan Unified Local Plan
Dominic Covello, Interim Director, Special Education
 - 1. Review of Sections B & E (D)
 - Public Comment (regarding this agenda item)
 - Member Discussion

(A) = Action Item (D) = Discussion Item (R) = Report



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

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F. Committee Business

1. Approval of Minutes, April 26, 2023 (A)
Ryan Digman, CAC Chair
 - Public Comment (regarding this agenda item)
 - Member Discussion

2. Approval of Minutes, November 15, 2023 (A)
Ryan Digman, CAC Chair
 - Public Comment (regarding this agenda item)
 - Member Discussion

3. Subcommittee Report: You Light the Way (R)
Annual ceremony to honor the outstanding individuals who have made significant contributions to the district's special education programs. (Ryan Digman)
 - Public Comment (regarding this agenda item)
 - Member Discussion

4. Subcommittee Report: IEP Workgroup (R)
Identify trends, make recommendations and look at best practices, tools and resources to help understand the IEP process. (Heather Taylor)
 - Public Comment (regarding this agenda item)
 - Member Discussion

5. Subcommittee Report: Community Outreach (R)
Outreach to the community regarding involvement in the Community Advisory Committee (Lisa Sotelo and Lacey Martinez)
 - Public Comment (regarding this agenda item)
 - Member Discussion

6. Subcommittee Report: Legislative Action Day (R)
Annual event to bring regional teams to Sacramento to advocate state legislators for educational priorities. (Kimber Rice)
 - Public Comment (regarding this agenda item)
 - Member Discussion

G. Events of Interest (D)

An opportunity for committee members or staff to share information on upcoming events that may be of interest to the committee or special education community.

H. Future Agenda (D)

Requested Items:

- Committee feedback on district strategic planning (March 20)

(A) = Action Item (D) = Discussion Item (R) = Report



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- Before and after school funding and program requirements (May?)

I. Adjournment



San Juan Unified School District – Department of Special Education

Community Advisory Committee for Special Education

San Juan Unified School District - Special Education

Office 4825 Kenneth Avenue, Carmichael, 95608

CAC Minutes – April 26, 2023

A. CALLED TO ORDER

The April 26, 2023 regular meeting was called to order at 6:05pm by Ryan Digman, CAC Vice Chairperson.

MEMBERS PRESENT: (5 = quorum) Ryan Digman, Kimber Rice, Katherine Morash, Lisa Sotelo, Tina Cooper, Heather Taylor, David Martasian

MEMBERS ABSENT: Daniel Hicks

STAFF LIAISONS PRESENT: Vanessa Adolphson, Robert Morgan, Deborah Calvin, Tanya Kravchuk

B. BOARD REMARKS

Board member and CAC liaison Tanya Kravchuk expressed gratitude for CAC members and guests for their participation on the committee and continued advocacy for our students. Kravchuk shared notes from board president Zima Creason including praise for the You Light the Way Event and Legislative Action Day and the continued efforts of our CAC members and Special Education support community.

Kravchuk also shared an update from Safe Schools regarding fencing and standard internal door locks to increase safety for students across our district, as well as the acknowledgement of our school nurses at the last board meeting.

C. VISITOR COMMENTS

Kimber Rice and Katherine Morash shared information about an upcoming Best Buddy Walk that was also shared at the SJUSD School Board by Mira Loma students. This event will take place April 29 at 8:30am. Information may be found at www.BestBuddiesFriendshipWalk.org/Sacramento

Agnus shared she has a student receiving special education services at Encina who requires a Roger (sp?) Hearing System and is frustrated that their student does not have the required services per their IEP. Agnus shared frustration regarding the spoken foreign language requirement for students who are Deaf and Hard of Hearing (DHOH).

D. LOCAL PLAN REVIEW & BUDGET

Vanessa Adolphson, Director of Special Education quickly reviewed areas of the SELPA Plan, Sections A and B that have been updated and discussed in the subcommittee.

Adolphson reviewed Section D of the document with the committee who will have the next 30 days to review before the May meeting for comments.

The plan will be reviewed by CAC in May, the County, then the school board in June.

PUBLIC COMMENTS

None.

MEMBER COMMENTS

Ryan Digman asked about the cost for contracted staff. Director Adolphson shared that the funding comes from the same budget for the staff position that is being contracted out for. Dr. Calvin shared that there are incentives to recruit staff in our district in an effort to have full time staff rather than contracted staff which do cost more than district hired staff.

Ryan and Katherine discussed struggles with competitive opportunities for staff retention and hopes the district will put our children at the forefront of these needs.

Kimber Rice asked about onboarding for contracted staff. Adolphson shared that program specialists and administrators work closely with contracted agencies to provide onboarding.

Katherine Morash asked about Special Education “pass through money” that was listed in the school board packet. Staff shared that this is money going out of our system to pay for services for students in Charter Schools within our district.

Lisa Sotello expressed interest in learning more about advocating for IDEA funds at the federal level. ESY was also discussed as a part of the budget allocated in December.

Kimber Rice shared with members and the public that the spreadsheet supplemental materials for the budget codes and school site services are posted on the Special Education website.

E. COMMITTEE BUSINESS

a. Ryan Digman requested discussion on the March 2023 minutes.

PUBLIC COMMENTS

None.

MEMBER COMMENTS

Several members pointed out clerical errors and unclear language in the March 2023 minutes and requested several changes for review before approval.

March 2023 minutes will be put up for approval at the next CAC meeting in May.

E. COMMITTEE BUSINESS

b. CAC Board Report

Ryan shared an overview of the report given on behalf of CAC at the School Board Meeting on April 25, 2023.

E. COMMITTEE BUSINESS

c. SUBCOMMITTEE UPDATES

Bylaw review: No update at this time, but the committee is appreciative of work with Trent Allen, legal & school board review for the district’s committee bylaw alignment.

Membership Outreach: Ryan shared opportunities for members to connect with new families at events like the Families Matter Conference.

You Light the Way: Ryan shared the excitement of the awards ceremony and celebrating with amazing students, staff and community members.

Legislative Action Day:

Kimber shared an overview of what Legislative Day looks like, what attendees hope to accomplish and how interested individuals can participate.

SELPA Plan Review

Public Comment: none

Katherine shared that Ryan's board report on behalf of CAC spoke to the board with a call to action, including our students in Equity work, family voice, etc.

Tina Cooper shared appreciation for the You Light the Way event, efforts of staff and committees.

Katherine asked about the Families Matter Conference presentations and video recordings. Kimber shared material will be posted on the Conference website www.sanjuan.edu/familyed

F. FUTURE TENTATIVE AGENDA ITEMS

May - SELPA Budget, Bylaw Updates, Officer Election Information/updates?

August - Thought Exchange Survey & Updates, Officer Election information/updates?

On Going:

Subcommittee Updates, Meet the Teams/Family Ed recommendations.

Recommended for Meet the

Teams Listening Sessions

Behavior Advantage

Reading Intervention Strategies

Alternative Dispute Resolution

Inclusion

PUBLIC COMMENT

None.

MEMBER DISCUSSION

Planning meeting for structure under new bylaws & green act

Review for need of subcommittees.

Membership training for committee onboarding

Summer resources & Back to School events

I. VISITOR COMMENTS

Sydney, a parent, shared their hopes in regard to fencing and prioritizing sites with Special Education programs and safety for some of our more vulnerable students.

Kimber Rice shared that family voice for students with disabilities are needed on all committees in the district and encouraged participation in these committees through that lens based on the interests of individuals.

Katherine Morash asked if we could have a member report section to the monthly agenda.

J. ADJOURN

There being no further business, the meeting was adjourned at 7:30pm.



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE

November 15th, 2023

Community Advisory Committee Meeting Minutes

November 15th, 2023 @ 6 p.m.

A. Call to Order (Agenda Item A)

Ryan Digman, CAC Chair, called the meeting to order at 6pm.

B. Member Roll Call (Agenda Item B)

Ryan Digman, committee chair, welcomed new member Emily Getz and two student members Kaylin Boyce and Luc Taylor.

Members present: Emily Getz, Lacey Martinez, Tina Cooper, Kimber Rice, Lisa Sotelo, Katherine Morash, David Martasian, Daniel Hicks, Kayelyn Boyce, Luc Taylor, Heather Taylor

Members absent: Veronica Guzman, Heather Taylor, Azadeh Turki

C. Board Remarks (Agenda Item C)

Board Member Comments: None. Members are not present.

D. Visitor Comments (Agenda Item D) Ryan Digman, CAC Chair

Visitor comment sent in comment via email to be read. Angel Garcia

Angel Garcia – works with Sierra College to provide services, work experience and post-secondary plans to support adults with disabilities. Angel's email is life@sierracollege.com.

E. San Juan Unified Local Plan (Agenda Item E)

1. Overview of Special Education Local Plan and CAC Responsibilities

Dominic Covello, Interim Director of Special Education, gave an overview of what the Special Education Local Plan entails. Each SELPA must have their own local plan to ensure a full continuum of special education supports that are made available to students within our boundaries and each SELPA must have their own Community Advisory Committee.

Website: [Local Plan - San Juan Unified School District](#)

Public Comment (E)



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None.

Member Discussion (E)

Lisa Sotelo asked about being a single district SELPA and if Mr. Covello's role as both SELPA and Special Education Director puts us at a disadvantage.

Lisa Sotelo also asked where in the Local Plan is it listed who contributes and discusses the Local Plan.

Katherine Morash asked why San Juan Unified is a single district SELPA and if funding is dependent on enrolled students, if funding is taken away if we are under attendance.

Ryan Digman commented about CAC responsibilities and how the CAC can help contribute to the Local Plan and community involvement.

Tina Cooper asked if there are any current legislation changes or regulations that surround the Local Plan that are needing to be updated.

Lacey Martinez asked for clarification on sub-committees and what is needed to make change within our district from the group.

Ryan Digman gave clarification on sub-committees and how the sub-committees can serve as guidance for the CAC

Heather Taylor gave clarification on the CAC committee and asked where annual priorities are listed in the Local Plan.

2. Review of Sections A & D (2023-24 Local Plan) (D)

Dominic Covello, gave an overview of Section A and Section D of the Special Education Local Plan.

Public Comment (regarding this agenda item)

None.

Member Discussion

Katherine Morash asked for clarification on who created the Local Plan and if the CAC should be seeking information from the team who created the Local Plan.

Lisa Sotelo commented about what Ed Code states about who has input for Local Plan and asked if the CAC would be considered for input for the Local Plan. Lisa read Ed Code 56001 (f)

This plan for special education shall be developed cooperatively with input from the community advisory committee and appropriate representation from special and regular teachers and administrators selected by the groups they represent to ensure effective participation and communication.



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Ryan Digman commented about before and after school programs and why there are no resources for students with disabilities.

Daniel Hicks asked if after-school care is funded by special education and why these programs are not covered by special education.

Katherine Morash commented about funding and providers that are under the special education umbrella like mental health..

David Martasian commented about updating current contact information for resources for parents on the CAC website.

Kimber Rice commented about services listed 840 Career Awareness – and funds in 840, where are these dollars being used.

F. Committee Business (Agenda Item F)

1. Approval of meeting minutes from April 2023, September 2023, and October 2023.

April Minutes will be tabled until the next meeting.

September 2023 Meeting Minutes were approved. First motion from Lisa Sotelo, seconded by Katherine Morash. All members are in favor, none opposed.

October 2023 Meeting Minutes are approved. First motion from Katherine Morash, seconded by Daniel Hicks. All members are in favor, none opposed.

Public Comment (F)

None.

Member Discussion(F):

None

2. Subcommittees

a. Reports (D). No reports from subcommittees at this time. Member discussion will determine subcommittees and members.

Public Comment:

None.



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Member Discussion:

Ryan Digman will have a list of committees for the February meeting.

b. Confirming Committees (A)

Public Comment (regarding this agenda item)

None.

Member Discussion:

The Outreach Sub-committee was established by CAC. First motion was made by Katherine Morash, seconded by Ryan Digman. All members are in favor, none opposed.

Members of the Outreach Subcommittee: Lacey Martinez, Lisa Sotelo

The IEP Workgroup Subcommittee was established by CAC. First motion was made by Katherine Morash, seconded by Emily Getz. All members in favor, none opposed.

Members of the IEP Workgroup: Heather Taylor, Emily Getz, Ryan Digman, Luc Taylor.

The You Light The Way Subcommittee was established by the CAC. First motion was made by Lisa Sotelo, seconded by Katherine Morash. All members in favor, none opposed.

Members of the You Light the Way Committee: Ryan Digman, Katherine Morash, Kaylin Boyce, Luc Taylor.

The SPAC Representative was elected by the CAC. First motion was made by Ryan Digman, seconded by Daniel Hicks. All members are in favor, none opposed.

Veronica Guzman volunteered at the October meeting, Lisa Sotelo is back-up SPAC Representative.

The Legislative Day Subcommittee was established by CAC. First motion was made by Lisa Sotelo, seconded by Heather Taylor. All members are in favor, none opposed.

Members of the Legislative Day Subcommittee: Ryan Digman, Kimber Rice, and Tina Cooper.

G. Future Agenda (Agenda Item G)

- Review Sections B, E, Attachments (2023-24 Local Plan)
- Review of funding for before and after school programs.
- Subcommittee reports / committee business

H. Adjournment



SPECIAL EDUCATION COMMUNITY ADVISORY COMMITTEE
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There being no further business, meeting adjourned by Ryan Digman at 8:05pm.