Warren County Board of Education Regular Meeting December 14, 2023

Minutes of a regular meeting of the Warren County Board of Education held at Greenwood High School's Auditorium, 5065 Scottsville Road, Bowling Green, KY on Thursday, December 14, 2023 at 5:30 p.m.

A. **CALL TO ORDER:** The Chairman called the meeting to order at 5:30 p.m.

B. **PLEDGE TO THE FLAG**

C. **ROLL CALL**

Present: Mr. Chaffin, Mrs. Duvall, Mr. Williford, Mr. Manco, Mr. Jackson

D. **MISSION AND VISION STATEMENT**

E. **ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA**

F. **PROPOSED AMENDMENTS TO THE AGENDA: ADD P.16 (CONSIDER CONSTRUCTION DESIGN DOCUMENT DRAWINGS FOR THE IMPACT CENTER FOR LEADERSHIP & INNOVATION)**

Order # 66 – Primary Motion Passed: Motion to Add P.16 (Consider Construction Design Document Drawings for the IMPACT Center for Leadership & Innovation) passed with a motion by Mr. Manco and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

G. **ARCHITECT REPORT/UPDATE**

H. **PRESENTATIONS AND RECOGNITIONS**

I. **PUBLIC COMMENT**

J. **APPROVE MINUTES OF THE NOVEMBER 9, 2023 REGULAR BOARD OF EDUCATION MEETING**

Order # 67 – Primary Motion Passed: Motion to Approve Minutes of the November 9, 2023 Regular Board of Education Meeting passed with a motion by Mr. Manco and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

K. APPROVE PERSONNEL ITEMS

Order # 68 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

Approve the following personnel requests of Mr. Rob Clayton:
Approve revised job description for the position of Receptionist
Approve a job description for Maintenance Operations Supervisor
Approve one (1) Maintenance Operations Supervisor position - Board Funded
Approve a five (5) year service agreement with Public School Works
Anna Wilkins SLP position (Decrease in days per week - make effective Jan. 1, 2024
Approve to create one (1) Speech Language Pathologist Assistant position, 186 days, 7.5 hours per day - IDEA funded
Approve a request to reduce the number of days worked per week for a Speech Language Pathologist position from 5 days per week to 3 days per week, 7.5 hours per day effective January 1, 2024 (Revised from September 2023 Board Agenda)
Approve ten (10) Part-time Lifeguard positions, as needed, Salary Group 120 - Booster funded
Approve one (1) District Athletic Director position - Board Funded
Approve a job description for District Athletic Director
Transportation:
Approve stipend of $2,000.00 for current Bus Drivers or Certified/Classified Staff with additional Bus Driver assignment who complete minimum of 45 routes beyond primary

assigned duty - District funded
Approve stipend of $4,000.00 for current Bus Drivers or Certified/Classified Staff with additional Bus Driver assignment who complete minimum of 90 routes beyond primary assigned duty - District funded
Approve stipend of $6,000.00 for current Bus Drivers or Certified/Classified Staff with additional Bus Driver assignment who complete minimum of 135 routes beyond primary assigned duty - District funded
Nutrition & Dining Services:
Approve an hour change for the position of Nutrition & Dining Services Assistant at Plano from 6 hours per day to 6.5 hours per day.
Approve an hour change for the position of Nutrition & Dining Services Assistant at Plano from 6 hours per day to 6.5 hours per day.
Approve an annual stipend of $800.00 for Lost River Elementary Cafeteria Manager for supervison of Early Learning Academy meal services
South Warren High School
Approve stipend of $1,500.00 for Musical Sponsor - SBDM funded

*MS Non-Athletic Supplements

Approve the following requests for leaves of absence:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE**
Kim	Bowers	Asst. NDS Manager	GHS	10/27/2023-11/06/2023
Caroline	Stewart	Inst. Asst.	JCES	11/13/2023-03/01/2024
Anna	Huddleston	Teacher	GHS	11/15/2023-01/12/2024
Haley	LaPointe	Teacher	JCES	11/29/2023-01/10/2024

Tasha	Glass	Inst. Asst.	JCES	10/27/2023- 11/06/2023
Dara	Carver	Teacher	WCHS	10/27/2023- 11/17/2023
Manesha	Spear	Teacher	SWMS	11/10/2023- 12/15/2023
Meagan	Burgett	Teacher	Bristow	**REVISED** 11/13/2023- 01/12/2024
Stephanie	Lewis	Inst. Asst.	Bristow	**REVISED** 08/29/2023- 12/04/2023
Christy	Trevillian	Teacher	Rockfield	**REVISED** 10/23/2023- 02/21/2024
Lenora	Carter	Secretary	WCHS	01/02/2024- 03/15/2024
Mary	Lee	Teacher	WCHS	01/02/2024- 03/27/2024
Caroline	Stewart	Inst. Asst.	JCES	**REVISED** 11/13/2023- 02/26/2024
Julianne	Hunter	Inst. Asst.	WEMS	10/25/2023- 01/02/2024
Megan	Updegraff	Acct. Clerk I	CO	**REVISED** 11/15/2023- 02/15/2023
Anita	Pearson	Bus Driver	Transportation	**REVISED** 08/07/2023- 11/26/2023
Dalton	Hardin	Teacher	Warren El	**REVISED** 09/18/2023- 11/22/2023
Emily	Thompson	SLP	Oakland	01/02/2024-

				03/22/2024
Colby	Downing	Teacher	CTES	11/15/2023- 02/05/2023
Sarah	Elliott	Teacher	Rockfield	11/28/2023- 12/12/2023
Courtney	Williams	NDS	Alvaton	12/04/2023- 12/15/2023
Kathryn	Doyle	Teacher	WEHS	11/06/2023- 02/05/2024
Mary	Caudill	Bus Monitor	Transportation	10/31/2023- 12/15/2023
Sharon	Jenkins	Bus Monitor	Transportation	11/09/2023- 12/15/2023
Chris	Calvert	Teacher	JRES	01/02/2024- 01/12/2024
Kim	Bowers	NDS	GHS	**REVISED** 10/27/2023- 12/15/2023
Sandra	Stalnaker	Teacher	WCHS	11/20/2023- 03/01/2024
Abigail	McReynolds	Teacher	LRES	01/04/2024- 02/16/2024
Tara	Hamilton	Teacher	WEHS	01/26/2024- 03/22/2024
Kristina	Cole	Teacher	LRES	01/12/2024- 03/08/2024
Taylor	Jones	Inst. Asst.	Bristow	**Intermittent** 11/27/2023- 12/14/2023
Jerry	Blair	Bus Driver	Transportation	10/18/2023- 11/29/2023
Laura	Orr	Teacher	CTES	**Intermittent** 12/1/2023-6/1/2024
Shannon	Thiessen	Teacher	WCHS	12/05/2023-

				12/15/2023
Teresa	Haley	Clerical Asst. I	WCHS	10/10/2023-10/16/2023

L. APPROVE FINANCIAL REPORT FOR NOVEMBER 2023

Order # 69 – Primary Motion Passed: Motion to Approve Financial Report for November 2023 passed with a motion by Mr. Jackson and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 70 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

N. APPROVE OPERATIONS ACTIONS

Order # 71 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider School Requests

Approve the following requests of Mrs. Pauletha Butts, Principal, Alvaton Elementary School:

- School to collect fees from Beta for KY State Convention

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- School to collect fees from 5th grade for field trip
- School to collect fees from Archery to pay for entry in competitions
- School to collect fees from Beta for National Beta

Approve the following requests of Mr. Chris Stunson, Principal, Bristow Elementary School:

- Contract with Wise Coaches to Atlanta, GA May 13, 2024, through May 14, 2024
- School to hold Kids Heart Challenge to raise funds for American Heart Association

Approve the following requests of Mrs. Lori Darnell, Principal, Cumberland Trace Elementary School:

- School to enter contract with Van Meter Hall/Auditorium for school musical
- Field Trip for Beta to Lexington, KY January 14, 2024, through January 16, 2024

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- Field Trip for 2nd/3rd Grade to Nashville, TN April 26, 2024
- Field Trip for Beta Club to Lexington, KY January 16, 2024, through January 17, 2024

Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:

- Field Trip for 6th Grade Beta Club to Lexington, KY January 14, 2024, through January 16, 2024
- Field Trip for 4th and 5th Grade Beta Club to Lexington, KY January 16, 2024, through January 17, 2024
- School to hold Winter Dance to raise funds for beta convention
- School to hold candy cane sales to raise funds for beta convention

Approve the following requests of Ms. Nadina Alexander, Principal, North Warren Elementary School:

- Field Trip for Beta students to Lexington, KY January 16, 2024, through January 17, 2024
- Field Trip for 6th Grade Beta students to Lexington, KY January 14, 2024, through January 15, 2024

Approve the following requests of Ms. Jeanie Hopkins, Principal, Oakland Elementary School:

- Field Trip for Leading Ladies to St. Louis, MO April 23, 2024, through April 25, 2024

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- Field Trip for Music to Louisville, KY February 7, 2024, through February 9, 2024
- Field Trip for Beta to Lexington, KY January 14, 2024, through January 18, 2024

Approve the following requests of Ms. Lyndsey Thomason, Principal, Richardsville Elementary School:

- Field Trip for Jr. Beta to Lexington, KY January 16, 2024
- Field Trip for Jr. Beta to Lexington, KY January 15, 2024
- Field Trip for 6th Grade Beta to Lexington, KY January 14, 2024, through January 15, 2024

- School to sell Valentine Grams to raise funds for classroom needs
- School to hold candy sales to raise funds for classroom needs

Approve the following requests of Mrs. Brooke Knight, Principal, Rockfield Elementary School:

- School to hold pancake breakfast to raise funds for teacher and student needs

Approve the following requests of Mr. Mark Davis, Interim Principal, Drakes Creek Middle School:

- Field Trip for Beta to Lexington, KY January 14, 2024, through January 16, 2024
- Field Trip for Cheerleading to Corbin, KY December 15, 2024, through December 16, 2024

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- Field Trip for Cheerleading to Orlando, FL February 7, 2024, through February 13, 2024
- Field Trip for Jr. Beta Club to Lexington, KY January 14, 2024, through January 16, 2024
- School to hold spring fling to raise funds for cheer Disney trip
- School to hold spirit night to raise funds for cheer Disney trip
- School to sell the World's Finest Chocolate to raise funds for strings supplies
- School to hold detergent sales to raise funds for cheer expenses
- School to hold Titan concessions fundraiser to raise funds for cheer expenses
- School to collect fees from Jr. Beta Club to raise funds for state beta convention trip
- School to collect fees from Jr. Beta club to pay for national beta membership fee

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- School to hold book fair to raise funds for new books for the library
- School to collect fees from KYA for hotel and KYA fees
- School to collect fees from 8 Blue team to pay for field trip
- School to collect fees from FCCLA to pay for uniforms

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to hold Disney 2024 fundraiser to raise funds for Choir Disney trip
- School to collect fees from Choir for Disney trip
- School to hold 5F's fundraiser to raise funds for the musical
- Field Trip for FFA to Indianapolis, IN February or March 2024
- Field Trip for Robotics to Louisville, KY January 20, 2024
- Field Trip for Robotics to the University of Kentucky
- Field Trip for Choir to Disney World March 26, 2024, through March 30, 2024
- Field Trip for Tennis to Ensworth, TN March 19, 2024
- Field Trip for Tennis to Covington, KY April 26, 2024, through April 27, 2024
- Field Trip for Tennis to London, KY April 19, 2024, through April 20, 2024
- Field Trip for Tennis to Louisville, KY April 19, 2024
- Field Trip for Tennis to Murfreesboro, TN April 1, 2024, through April 6, 2024
- Field Trip for Tennis to London, KY April 12, 2023, through April 13, 2023

- Field Trip for Girls Tennis to Jeffersonville, IN March 30, 2024
- Field Trip for Girls Tennis to Corbin, KY March 21, 2024, through March 22, 2024
- Field Trip for Tennis to Louisville, KY March 9, 2024
- Field Trip for Tennis to Lexington, KY March 2, 2024
- Field Trip for Beta to Lexington, KY January 17, 2024, through January 19, 2024

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for Baseball to Pensacola, FL April 1, 2024, through April 6, 2024
- Field Trip for Cheer to Orlando, FL February 7, 2024, through February 12, 2024
- Field Trip for Track to Nortons Healthcare Sports and Learning Center February 10, February 24, and March 2, 2024
- School to hold pictures with Santa to raise funds for cheer
- School to hold pancake breakfast to raise funds for cheer
- School to hold SnapRaise fundraiser to raise funds for cheer
- School to collect swim meet entrance gate fees to raise funds to offset Lifeguard salaries for newly required Kentucky State Lifeguarding requirements

Approve the following requests of Mr. Mike Stevenson, Interim Principal, Warren Central High School:

- School to collect fees from Beta for beta convention expenses
- School to hold 10 for 10 fundraiser to raise funds for band instruments, repairs, and accessories
- School to hold merchandise sales to raise funds for athletic operating needs
- Field Trip to Lexington, KY for Beta January 17, 2024, through January 19, 2024

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- Field Trip for FCCLA to Louisville, KY March 26, 2024, through March 29, 2024
- Field Trip for Equine Class to Lexington, KY April 19, 2024
- School to hold BBQ Dinner & Auction to raise funds for baseball team needs
- School to sell Rada Cutlery to raise funds for baseball team needs
- School to sell calendars to raise funds for baseball team needs
- School to hold Hardee's Spirit Nights to raise funds for baseball team needs
- School to sell spirit gear to raise funds for baseball team needs
- School to hold chili supper to raise funds for orchestra and percussion ensemble
- School to hold Sale at Record Boards fundraiser to raise funds for track and field equipment

2. Consider Attendance Requests
3. Consider Revised 2024-2025 School Calendar
4. Consider Services Agreement with Public School Works
5. Consider 2023-2024 School CSIP
6. Consider 2023-2024 District CDIP
7. Consider School Psychologist Contracting Agreement
8. Consider Speech Therapy Contracting Agreement
9. Consider Family Resource and Youth Services Centers Assurance Certification 2024-2026

10. Consider Monetary Donation to WKU Young Male Leadership Academy (YMLA)
11. Consider 403(b) & 457(b) Plan Documents

O. APPROVE STUDENT LEARNING SERVICES

Order # 72 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Jackson and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider Beacon Academy Early Graduation Request
2. Consider Greenwood High School Early Graduation Requests
3. Consider Warren Central High School Early Graduation Requests
4. Consider Lighthouse Academy Early Graduation Requests
5. Consider Modified Day for Lighthouse Academy Students
6. Consider Shortened School Day for Rich Pond Elementary Student
7. Consider Shortened School Day for Briarwood Elementary Students
8. Consider Shortened School Day for Bristow Elementary Student
9. Consider South Warren High School Student to participate in Internship with Chaney's Dairy Barn
10. Consider Jennings Creek Elementary to apply for a grant through the Laura Bush Foundation for America's Libraries
11. Consider Warren County Public Schools to apply for a $45,000 Grant through United Way of Southern Kentucky to support the College and Career Readiness Program
12. Consider Warren County Public School to apply for a $25,000 Grant through United Way of Southern Kentucky for the KinderReady Summer Academy
13. Consider Warren County Public Schools to apply for a $40,000 Grant through United Way of Southern Kentucky for Little Learners Bus

P. APPROVE STUDENT SUPPORT SERVICES INCLUDING THE ADDITION OF P.16

Order # 73 – Primary Motion Passed: Motion to Approve Student Support Services including the addition of P.16 (Consider Construction Design Document Drawings for the IMPACT Center for Leadership & Innovation) passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider Building Usage Requests
2. Consider GHS Track Resurface Pay App 001
3. Consider GHS Track Resurface Pay App 002
4. Consider Aquatic Center Re-roof Pay App 002
5. Consider Aquatic Center Re-roof Pay App 003
6. Consider SWHS Multipurpose Facility Summary of Payments 21
7. Consider SWHS Multipurpose Facility BG4 to Alliance Corporation
8. Consider SWHS Multipurpose Facility BG4 to Stewart Richey
9. Consider GHS Addition/Renovation Summary of Payments 12
10. Consider IMPACT Center for Leadership & Innovation Summary of Payments 2
11. Consider IMPACT Center for Leadership & Innovation Change Order 001 decrease to H & B Construction in the amount of $2,335.00
12. Consider New Warren Elementary Summary of Payments 5
13. Consider New Warren Elementary Change Order 003 decrease to Stafford - Smith, Inc. in the amount of $31,164.00
14. Consider WCPS GESC Phase 2 Pay App 010
15. Consider Sherman, Carter, Barnhart Invoices
16. Consider Construction Design Document Drawings for the IMPACT Center for Leadership & Innovation - **ADDED**

Q. INFORMATION ITEMS

1. Personnel Information Items

Resignations for the 2023-2024 school year
Retirements for the 2023-2024 school year
Suspensions for the 2023-2024 school year
Terminations for the 2023-2024 school year
Employment for the 2023-2024 school year
Transfers for the 2023-2024 school year
Assignments for the 2023-2024 school year

2. SBDM Minutes

R. BOARD MEMBER COMMENTS

S. SUPERINTENDENT REPORT

T. ENTER EXECUTIVE SESSION:

Order # 74 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

U. RETURN TO OPEN SESSION:

Order # 75 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Manco and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

V. ADJOURN

Order # 76 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

Chairperson

Superintendent