Warren County Board of Education Regular Meeting January 18, 2024

Minutes of a regular meeting of the Warren County Board of Education held at South Warren High School's Auditorium, 8140 Nashville Road, Bowling Green, KY on Thursday, January 18, 2024 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mrs. Duvall, Mr. Williford, Mr. Manco

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: NONE

G. PUBLIC COMMENT

H. APPROVE MINUTES OF THE DECEMBER 14, 2023 REGULAR BOARD OF EDUCATION MEETING

Order # 77 – Primary Motion Passed: Motion to Approve Minutes of the December 14, 2023 Regular Board of Education Meeting passed with a motion by Mrs. Duvall and a second by Mr.Williford .

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

I. APPROVE PERSONNEL ITEMS

Order # 78 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

Approve the following personnel requests of Mr. Rob Clayton:
Increase days per year from 220 days/year to 260/per year for the position of Director of Grants & Community Outreach for the 2023-2024 school year
Approve to create a Substitute Courier position
Approve to create a job description for the position of Lifeguard
Approve to pay certified staff hired as Bus Drivers based on years of experience
Approve to increase Translator stipend from $26.00/hour to $45.00/hour
Approve stipend in the amount of $500.00 for District Choir Director - Grant Funded (032D)
SOUTH WARREN HIGH SCHOOL
Approve two (2) stipends in the amount of $6,000 each for Additional Math course teaching duty - Board Funded (SC4X)

Approve the following requests for leaves of absence:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE**
David	Tuck	Bus Driver	Transportation	11/17/2023-12/15/2023
Kristen	Nantz	Teacher	Richardsville	02/26/2024-03/29/2024
Mary	Doty	Custodian	Briarwood	11/27/2023-01/26/2024
Chris	Calvert	Teacher	JRES	**REVISED** 12/12/2023-01/05/2024
Kim	Chaffin	Custodian	Rockfield	12/14/2023-02/09/2024
Andrea	Vincent	Teacher	JRES	02/21/2024-

				03/04/2024
Adam	Vincent	Teacher	Technology	02/21/2024-03/01/2024
Megahn	Basham	Guidance Counselor	DCMS	02/20/2024-04/30/2024
Kevin	Davis	Main Worker Plumber	Maintenance	12/07/23-03/08/2024
Tommy	Garrett	Bus Driver	Transportation	12/04/2023-06/30/2024
Colby	Downing	Teacher	CTES	**REVISED** 11/15/2023-12/15/2023
Shelia	Neal	Teacher	Moss	11/16/2023-11/28/2023
Kimberly	Bowers	NDS	GHS	**REVISED** 10/27/2023-02/01/2024
Danny	Reed	NDS	WCHS	**REVISED** 10/09/20203-01/02/2024
Angeline	Taylor	Teacher	GHS	**REVISED** 10/19/2023-02/02/2024
Cari	Stahl	Coordinator I	SWMS	**REVISED** 10/13/2023-01/01/2024
Meagan	Burgett	Teacher	Bristow	**REVISED** 11/13/2023-01/28/2024
Courtney	Williams	NDS	Alvaton	**REVISED** 12/04/2023-01/02/2024
Kimberly	Chaffin	Custodian	Rockfield	**REVISED** 12/14/2023-

				01/05/2024
Anna	Huddleston	Teacher	GHS	**REVISED** 11/15/2023-01/16/2024
Abigail	McReynolds	Teacher	LRES	**REVISED** 01/02/2024-02/16/2024
Christy	Trevillian	Teacher	Rockfield	**REVISED** 10/23/2023-03/28/2024
Douglas	Kirn	Mail Clerk	CO	12/18/2023-02/09/2024
Sarah	Avis	Teacher	Moss	**REVISED** 11/10/2023-01/05/2024
Hope	Norris	Teacher	LRES	03/25/2024-06/30/2024
Molly	Westbrook	Teacher	Briarwood	02/19/2024-04/12/2024
Brandy	Henon	Bus Driver	Transportation	**REVISED** 08/07/2023-03/01/2024
Megan	Kaufmann	Teacher	WEMS	01/05/2024-03/14/2024
Karen	Bucklew	Teacher	DCMS	**Intermittent** beginning 12/1/2023
Laura	Orr	Teacher	CTES	01/02/2024-06/30/2024
William	Eller	Inst. Asst.	WEHS	02/06/2024-05/06/2024
Roger	Laird	Bus Driver	Transportation	01/03/2024-03/08/2024
Karen	Henderson	Teacher	SWMS	03/04/2024-

J. APPROVE FINANCIAL REPORT FOR DECEMBER 2023

Order # 79 – Primary Motion Passed: Motion to Approve Financial Report for December 2023 passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

K. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 80 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

L. APPROVE OPERATIONS ACTIONS

Order # 81 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

1. Consider School Requests

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- School to hold spirit nights to raise funds for Washington DC trip

Approve the following requests of Mr. Chris Stunson, Principal, Bristow Elementary School:

- School to sell lollipop grams to raise funds for PTA, school, and students

Approve the following requests of Mr. Cody Rich, Principal, Jennings Creek Elementary School:

- School to hold St. Jude Children's Hospital fundraiser to raise funds for St. Jude's Children's Hospital

- School to hold Spring Festival to raise funds for PTO, school-wide activities
- School to hold Winter Warm Up to raise funds for students to roller skate in PE
- School to hold recipe book sales to raise funds for PTO

Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:

- School to enter into a contract with United Coach and Tour for a charter bus to the airport on March 29, 2024

Approve the following requests of Ms. Mr. Matt Thornhill, Principal, Natcher Elementary School:

- Field Trip to Nashville Zoo for 2nd Grade April 12, 2024

Approve the following requests of Ms. Jeanie Hopkins, Principal, Oakland Elementary School:

- School to collect fees from Leading Ladies for a field trip to St. Louis

Approve the following requests of Ms. Lyndsey Thomason, Principal, Richardsville Elementary School:

- School to hold March Madness to raise funds for classroom needs

Approve the following requests of Mrs. Bonnie Spears, Principal, Drakes Creek Middle School:

- School to collect fees from STLP for conference
- School to hold spirit night to raise funds for Academic Team
- Field Trip to Rupp Arena Lexington, KY for STLP March 27, 2024

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- School to sell tickets to Nationals send-off to raise funds for cheer
- School to hold Nationals send-off night to raise funds for postseason activities
- School to collect fees from Strings to pay for bus to WKU performance
- School to collect fees from Band to pay for auditions for KMEA All - State Middle School Band

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- School to hold Pancake Breakfast and Bazaar for Band and Percussion Ensemble

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School Photography Agreement with Jostens Pix
- Field Trip for Choir/Band/Orchestra to Louisville, KY February 7, 2024, through February 10, 2024
- Field Trip for Choir to Louisville, KY February 21, 2024, through February 24, 2024
- Field Trip for Choir to Lexington, KY January 20, 2024
- Field Trip for Robotics Team to University of Kentucky February 16, 2024, through

February 17, 2024
- Field Trip for FFA/Ag to Indianapolis, IN February 2024
- School to hold spirit night fundraisers to raise funds for Track and Field
- School to sell sponsorship to raise funds for Track and Field
- School to accept donations to raise funds for Track and Field
- School to participate in Kroger Community Rewards program to raise funds for Track and Field
- School to sell admission to home meets to raise funds for Track and Field
- School to sell spirit wear to raise funds for Track and Field
- School to sell concessions/food truck sales to raise funds for Track and Field
- School to sell entry fees for Great Gator Invitational to raise funds for Track and Field

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:
- Field Trip for Boys Lacrosse Team to Lexington, KY March 9, 2024
- German-American Partnership Program Trip to Germany in May/June of 2024
- School to hold Parents Night Out to raise funds for softball
- School to hold round-robin to raise funds for Boys' Lacrosse
- School to hold Spartan Football Gala to raise funds for football
- School to hold Nationals Send-Off to raise funds for Cheer
- Field Trip for Boys Lacrosse Team to Hillsboro, TN February 17, 2024
- Field Trip for JV Boys Lacrosse Team to Lexington, KY April 13, 2024
- Field Trip for Middle School Boys Lacrosse Team to Nashville, TN April 13, 2024

Approve the following requests of Mr. Mike Stevenson, Interim Principal, Warren Central High School:
- School to collect fees from Beta for beta convention expenses
- School to hold 10 for 10 fundraisers to raise funds for band instruments, repairs, and accessories
- School to hold merchandise sales to raise funds for athletic operating needs
- Field Trip to Lexington, KY for Beta January 17, 2024, through January 19, 2024
- Field Trip for FBLA Club to Louisville, KY April 8, 2024 - April 10, 2024
- Field Trip for Robotics Team to Louisville, KY January 20, 2024
- Field Trip for STLP to Lexington, KY March 27, 2024

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:
- Field Trip for FCCLA to Louisville, KY March 26, 2024, through March 29, 2024
- Field Trip for Equine Class to Lexington, KY April 19, 2024
- School to hold BBQ Dinner & Auction to raise funds for baseball team needs
- School to sell Rada Cutlery to raise funds for baseball team needs
- School to sell calendars to raise funds for baseball team needs
- School to hold Hardee's Spirit Nights to raise funds for baseball team needs
- School to sell spirit gear to raise funds for baseball team needs
- School to hold chili supper to raise funds for orchestra and percussion ensemble
- School to hold Sale at Record Boards fundraiser to raise funds for track and field equipment

- School to hold Community Partners of Raiders to raise funds for football
- School to hold Helmet Lamps fundraiser to raise funds for football
- School to hold Mulch Madness fundraiser to raise funds for football
- School to hold Email Blast fundraiser to raise funds for football
- School to hold apparel sales for football
- School to hold Double Good fundraiser for Archery Team
- Field Trip for the Equine Classes to Lexington, KY on March 29, 2024
- Field Trip for JAG Students to Lexington, KY on March 26, 2024 - March 27, 2024
- Field Trip for Indoor Percussion Ensemble to Mt. Juliet High School on February 3, 2024
- Field Trip for Indoor Percussion Ensemble to Wilson Central High School on February 17, 2024
- Field Trip for Indoor Percussion Ensemble to Northern Kentucky University on March 15, 2024 - March 17, 2024
- Field Trip for Indoor Percussion to University of Dayton, Dayton Ohio on April 17, 2024 - April 21, 2024
- Field Trip for FFA to KY Expo Center, Louisville, KY on February 15, 2024
- Field Trip for JAG to Frankfort, KY on February 13, 2024

2. Consider Attendance Requests
3. Consider December 2023 Escrap
4. Consider agreement for FY24 Early Refugee School Impact Grant & Afghan Early Refugee School Impact Grant
5. Consider RFP 1027-23: Office Furniture
6. Consider RFP 1023-23: Combi Oven
7. Consider MOU between JAG and Warren East High School for 2024-2025
8. Consider MOU Between JAG and Warren East Middle School for 2024-2025
9. Consider MOU Between JAG and Greenwood High School for 2024-2025
10. Consider Advertising Contract with Bowling Green Chamber of Commerce
11. Consider Booking Contract with Loucon Training and Retreat Center
12. Consider Excavation Services Contract
13. Consider Revised Special Education Procedures

M. APPROVE STUDENT LEARNING SERVICES

Order # 82 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

1. Consider Shortened School Day for Lighthouse Academy Student
2. Consider Shortened School Day for North Warren Elementary Student
3. Consider Shortened School Day for Greenwood High School Student
4. Consider Permission to Partner with WKU on Potential Funding from Stranahan Foundation through a Grant

5. Consider Greenwood High School to participate in the Co-op Education Program
6. Consider Warren East High School to participate in a Work-Based Learning Opportunity with Best Business Systems

N. APPROVE STUDENT SUPPORT SERVICES

Order # 83 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

1. Consider New Warren Elementary Summary of Payments 6
2. Consider Impact Center for Innovation & Leadership Summary of Payments 3
3. Consider Impact Center for Innovation & Leadership BG4 to H&B Construction
4. Consider Greenwood HS Addition/Renovation Summary of Payments 13
5. Consider Greenwood HS Addition/Renovation BG4 to Diversified Electrical
6. Consider Greenwood HS Addition/Renovation Change Order 025 increase to Scott & Ritter, Inc. in the amount of $9,016.00
7. Consider Sherman, Carter, Barnhart Invoices
8. Consider Porter Pike Lease Agreement to Food Service
9. Consider Impact Center for Innovation & Leadership Bid Group 3- Building Construction Documents
10. Consider Crime Prevention Through Environmental Design for the Impact Center for Innovation & Leadership

O. INFORMATION ITEMS

1. Personnel Information Items
Resignations for the 2023-2024 school year
Retirements for the 2023-2024 school year
Suspensions for the 2023-2024 school year
Terminations for the 2023-2024 school year
Employment for the 2023-2024 school year
Transfers for the 2023-2024 school year
Assignments for the 2023-2024 school year
2. SBDM Minutes
3. Fiscal Year 2024-25 Draft Budget
4. FY23 Audit Report

P. BOARD MEMBER COMMENTS

Q. SUPERINTENDENT REPORT

R. ADJOURN

Order # 84 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes

Chairperson

Superintendent