

BREITUNG TOWNSHIP SCHOOL DISTRICT
OFFICIAL MINUTES

ORGANIZATIONAL BOARD OF EDUCATION MEETING
KINGSFORD HIGH SCHOOL MEDIA CENTER, 431 HAMILTON AVENUE, KINGSFORD, MI

JANUARY 15, 2024
6:00 P.M.

MEMBERS PRESENT:

Mark Pugh
Joanne To
Jeff Gussert
Angela Hall
Joshua Edwards
Curtis VanDusen

MEMBERS ABSENT:

Eric Johnson

ADMINISTRATORS PRESENT:

David Holmes
Richelle Barker
Kristina Brazeau
Dave Lindbeck
Jessica Garvaglia

OTHERS PRESENT:

Michelle Kleikamp

Superintendent Holmes called the meeting together at 6:00 p.m. and led those present in reciting the Pledge of Allegiance to the Flag.

A roll call of board members was taken. Member Johnson was absent.

Member Pugh moved, supported by Member To, to approve the agenda, as presented. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Pugh moved to nominate Angela Hall for the office of president of the board. Member Pugh moved, supported by Member To, to close the nominations and cast a unanimous ballot for Angela Hall for the office of president of the board. Motion carried, 6 ayes, 0 nays, 1 absent.

President Hall assumed her duties and led the remainder of the meeting.

Member Pugh moved to nominate Joshua Edwards for the office of vice president of the board. Member Pugh moved, supported by Member Gussert, to close the nominations and cast a unanimous ballot for Joshua Edwards for the office of vice president of the board. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Gussert moved to nominate Joanne To for the office of secretary of the board. Member Gussert moved, supported by Member Pugh to close the nominations and cast a unanimous ballot for Joanne To for the office of secretary of the board. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Pugh moved to nominate Jeff Gussert for the office of treasurer of the board. Member Pugh moved, supported by Member To, to close the nominations and cast a unanimous ballot for Jeff Gussert for the office of treasurer of the board. Motion carried, 6 ayes, 0 nays, 1 absent.

Superintendent Holmes called the attention of the board to the following communications:

- a) Board Stipend Election Form
- b) IM-Kingsford Community Schools-January Board Report
- c) Gifts
- d) Board Member Recognition Month

There was no response to the call for public participation.

Member Pugh moved, supported by Member Edwards, to approve the regular board of education minutes of December 11, 2023, as submitted. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Pugh moved, supported by Member Edwards, to approve the special board of education minutes of January 4, 2024, as submitted. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Pugh moved, supported by Member Edwards, to approve the closed board of education minutes of January 4, 2024, as submitted. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Pugh moved, supported by Member To, to approve the schedule of board meetings for 2024. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Pugh moved, supported by Member To, that the depositories for school funds be one or more of the following for 2024: 1) First National Bank of Iron Mountain, Iron Mountain, Michigan; 2) Bank of New York Mellon, Detroit, Michigan; 3) First Bank, Iron Mountain, Michigan; and 4) Incredible Bank, Iron Mountain, Michigan. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Pugh moved, supported by Member Edwards, that approval be granted for the superintendent and/or designee to make electronic fund transfers, sign checks, contracts, agreements, purchase orders, to execute necessary forms and make commitments for the school district for participation in state and federal programs, grant leaves of absence and accept resignations. Motion carried, 6 ayes, 0 nays, 1 absent.

Board committee membership will be approved at the next regular board meeting.

Member Pugh moved, supported by Member To, that Thrun Law Firm, P.C., Lansing, Michigan; Peter W. Ryan, P.C., Iron Mountain, Michigan; Steven D. Lowe, P.C., Lansing, Michigan; Clark Hill, PLC, Grand Rapids, Michigan; and Mouw and Celello, Iron Mountain, Michigan, be retained as legal counsel for 2024. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Pugh moved, supported by Member To, to designate Richelle Barker as the election officer for all elections between January 1, 2024, and December 31, 2024. Motion carried, 6 ayes, 0 nays, 1 absent.

The first reading took place on the following new/revised BTS/NEOLA policies:

Volume 38, No. 1-
Administration

- Policy 1540 – Administrative Staff Reductions/Recalls (New)

Program

- Policy 2370.01 – Online/Blended Learning Program (Revised)

Property

- Policy 7217 – Weapons (Revised)
- Policy 7540.03 – Student Technology Acceptable Use and Safety (Revised)

Operations

- Policy 8305 – Information Security (Technical Correction)
- Policy 8531 – Free and Reduced Priced Meals (Revised)

Special Update-November 2023

Administration

- Policy 1420 – School Administrator Evaluation (Revised)

Bylaws

- Policy 0122 – Board Powers (Revised)

Professional Staff

- Policy 3120 – Employment of Professional Staff (Reissued)
- Policy 3130 – Assignment and Transfer (Reviewed)
- Policy 3131 – Staff Reductions/Recalls (Revised)
- Policy 3132 – Vacancies (Reviewed)
- Policy 3139 – Staff Discipline (Reissued)
- Policy 3140 – Termination and Resignation (Reviewed)
- Policy 3142 – Probationary Teachers (Revised)
- Policy 3220 – Professional Staff Evaluation (Revised)

Member To gave the January 11, 2024, Building, Grounds, Transportation Committee report.

Member Pugh moved, supported by Member To, to replace the athletic track, to include associated base work for the track only. Motion carried 6 ayes, 0 nays, 1 absent.

Member To gave the January 11, 2024, Personnel Committee report.

Member Pugh moved, supported by Member To, to hire Kevin Murdock as the KHS Girls Varsity Softball Team Coach for the 2024 season. Motion carried 6 ayes, 0 nays, 1 absent.

Member Gussert moved, supported by Member Pugh, to approve payment of the school district's bills for the month of December for \$945,282.47. Motion carried, 6 ayes, 0 nays, 1 absent.

Member Gussert moved, supported by Member Pugh, to approve the financial report, including the Activity Fund report, for December, 2023. Motion carried, 6 ayes, 0 nays, 1 absent.


On a motion by Member Pugh, supported by Member Edwards, the board moved to closed session according to the Open Meetings Act, Article 15.268, Section 8(a), to consider the periodic evaluation of an employee.

Ayes: Members Pugh, To, Gussert, Hall, Edwards, VanDusen
Nays: None
Absent: Member Johnson

The board moved to closed session at 7:20 p.m.

On a motion by Member Pugh, supported by Member Edwards, the board moved to open session at 7:46 p.m.

There being no further business before the board, President Hall adjourned the meeting at 7:47 p.m.

SIGNED 
Joanne To, Secretary