

Application for Employment

Please attach a copy of your high school diploma, GED or advanced diploma to this application.

Herricks UFSD
Herricks Community Center
999B Herricks Road, Room 205
New Hyde Park, NY 11040
(516) 305-8903

Personal Information

Name:

Date:

Address:

Phone: Home:
Cell:

City, State, Zip:

Business:

Social Security Number:

U.S. Citizen - Yes No

Alien Registration Number:

Position Applying For

Title:

Salary Desired:

Referred by:

Date Available:

Do you possess a valid NYS Motor Vehicle License?

Class:

Employment Record

Name of Employer:

Position:

Salary

Supervisor

Dates Worked

Reason for Leaving:

Name of Employer:

Position:

Salary

Supervisor

Dates Worked

Reason for Leaving:

Name of Employer:

Position:

Salary

Supervisor

Dates Worked

Reason for Leaving:

Education

High School

Graduate?

College

Degree?

Type

Dates Attended

Business or Technical School

Degree?

Type

Dates Attended

Any additional abilities that might assist you in the position for which you are applying?

References (do not use relatives)

Name:

Address:

Occupation:

Phone: Home:

Bus:

Cell:

Name:

Address:

Occupation:

Phone: Home:

Bus:

Cell:

Name:

Address:

Occupation:

Phone: Home:

Bus:

Cell:

Do you object to any inquiry about your character and qualifications from any previous or present employee?				Yes	No
Are there any criminal charges pending against you at this time?		Yes	No		
Please explain _____					
Were you ever dismissed from employment for reasons other than reduction in staff?				Yes	No
Please explain _____					
Are you an active volunteer fire person?		Yes	No		
Have you served in the Armed Forces?		Branch	Dates	Honorable Discharge	

IF APPLICANT WILL BE DRIVING A DISTRICT VEHICLE, PLEASE COMPLETE THIS SECTION					
Have you ever had a drivers license suspended or revoked?				Yes	No
Please explain _____					
Have you received any summons for traffic violations within the past three years?				Yes	No
Please explain _____					
Except for the above traffic offenses, have you ever been convicted of any crime (violation, misdemeanor, or felony)?					
				Yes	No
Please explain _____					

Are you a Herricks District resident?		Yes	No		
Do your children attend the Herricks Schools?		Yes	No		
Please indicate which school(s) they are attending _____					
Are you related to any district employee? _____ If so, who? _____					

READ CAREFULLY BEFORE SIGNING	
I hereby certify that the statements made above and the information supplied herein are true and correct. I understand that falsification of any part of this application constitutes cause for rejection of application or dismissal. I further understand that I am obligated to complete each and every section contained in this application and that I may not leave any section or item blank. If I leave an item or section blank, the Herricks School District can construe that answer against me.	

Personnel are chosen for the position on a basis of merit and fitness, without regard to race, creed, color, sex or national origin, religion, age, disability or handicap or marital status.

_____	_____
Print Name	Signature

For Interviewer's Use Only

Remarks:	
Signature:	Title: