



36386 Highway 58  
Pleasant Hill, OR 97455  
Phone: 541-746-9646  
FAX: 541-746-2537  
[www.pleasanthill.k12.or.us](http://www.pleasanthill.k12.or.us)

*Commitment, Excellence, Community*

---

## PLEASANT HILL SCHOOL DISTRICT NO. 1 SCHOOL BOARD MEETING MINUTES

Monday, February 12, 2024; 7:00 p.m.; Pleasant Hill Community Center  
Executive Session: ORS 192.660(2)(i)

---

### 1. CALL TO ORDER

Board Chair Stephen Hammond called the February 12, 2024 board meeting to order at 7:00 p.m. with the Pledge of Allegiance. Board members present were Vice Chair Drew Gottfried, John Oldham, Jennifer Woodland and Rusty Rexius. Others present were Superintendent Jim Crist, Business Manager Sheri Longobardo, Elementary Principal Devery Stoneberg, Special Education Director Whitney Connolly, Interim Middle/High School Principal Chris Reiersgaard, Middle School Assistant Principal Caleb Salmond and Board Secretary Kimberly Silbernagel.

Stephen Hammond read the Mission Statement.

### 2. CHANGES OR ADDITIONS TO THE AGENDA

5.2 High School Student Representative Reports was deleted.

### 3. INTRODUCTIONS AND ATTENDANCE

Audience members were Lane Education Service District (Lane ESD) Assistant Superintendent Eric Anderson and Lane ESD Board Member Leslie Harris.

### 4. PUBLIC FORUM

There was no public comment.

### 5. PRESENTATIONS/RECOGNITION

5.1 Student of the Month/Most Improved Student of the Month

Principal Reiersgaard shared about senior student of the month for January Miya Biggs. Miya has applied for a missionary exchange program in Madrid, Spain. She is studying to get her TESOL (Teaching English to Speakers of Other Languages) certificate so she can teach English while she is there.

### 6. ACTION ITEMS

6.1 Approve Consent Agenda

6.101 January 8, 2024 Board Meeting Minutes (Exhibit 2324.79)

6.102 Personnel Action Hire Interim Principal (Chris Reiersgaard) (Exhibit 2324.80)

*Drew Gottfried moved to approve 6.1 Consent Agenda. Rusty Rexius seconded the motion. The motion passed unanimously.*

**6.2 Approve Local ESD Service Plan (Exhibit 2324.81 and Resolution 2324.82)**

Lane ESD Assistant Superintendent Eric Anderson shared about the Local ESD service plan. He explained that 90% of the funds Lane ESD receives goes back to the 16 school districts in Lane County to support special education, school improvement, business administration and technology services. All 16 Lane County superintendents approved the plan on November 21, 2023 and Lane ESD's board approved the plan on December 5, 2023.

***Rusty Rexius moved to approve 6.2 Local ESD Service Plan. Drew Gottfried seconded the motion. The motion passed unanimously.***

**6.3 Appoint Budget Committee Member(s) (Resolution 2324.83)**

Superintendent Crist shared that John Goldberg submitted an application to be appointed to the budget committee for a three-year term beginning July 1, 2023 and ending June 30, 2026. John has previously served on the budget committee for the last three years.

***Jennifer Woodland moved to approve 6.3 Budget Committee Member. Rusty Rexius seconded the motion. The motion passed unanimously.***

**6.4 Accept Cohort Projection Plan (Exhibit 2324.84)**

Superintendent Crist presented the cohort projection plan for the 2024-25 school year.

There is projected to be no allowances in 12<sup>th</sup> grade.

There is projected to be no allowances in 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades.

The allowances projected are as follows,

1<sup>st</sup> grade – 15 students

6<sup>th</sup> grade – 9 students

7<sup>th</sup> grade – 13 students

8<sup>th</sup> grade – 11 students

9<sup>th</sup> grade – 15 students

10<sup>th</sup> grade – 5 students

11<sup>th</sup> grade – 4 students

Kindergarten allowances will be decided after spring registration.

***Drew Gottfried moved to approve 6.4 Cohort Projection Plan. Jennifer Woodland seconded the motion. The motion passed unanimously.***

**6.5 Accept Early Literacy Grant Plan (Exhibit 2324.85)**

Principal Stoneberg presented Pleasant Hill School District's Early Literacy Plan. The grant allows for professional development and coaching, extended learning programs, high-dosage tutoring, curricula that uses research-aligned literacy strategies, and literacy specialists, coaches or interventionists. For 2023-24 the grant allocation will be used to cover the cost of extended learning opportunities after school and during the summer. In 2024-25 the grant allocation will be used to hire two additional educational assistants to provide students with high dosage tutoring throughout the school day.

***Drew Gottfried moved to approve 6.5 Early Literacy Grant Plan. Rusty Rexius seconded the motion. The motion passed unanimously.***

## **7. BOARD DISCUSSION**

### **7.1 Policy ECAC, Video Surveillance (Exhibit 2324.86)**

Superintendent Crist presented OSBA sample policy ECAC and Springfield School District's AR for policy ECAC. Pleasant Hill School District does not currently have this policy. The board discussed the policy and decided that they would like Superintendent Crist to bring this policy to them for a first read at a future meeting.

### **7.2 Policy CCC, Hiring of Licensed Administrators (Exhibit 2324.87)**

The board voted to suspend policy CCC at the January 8, 2024 board meeting. They decided to keep the policy suspended at this time. The policy will be discussed at a future work session.

## **8. REPORTS AND INFORMATION**

### **8.1 PHES (Exhibit 2324.88)**

Principal Stoneberg gave an update of events that have happened at the elementary school. Ms. Stoneberg shared that Kindergarten Round-Up will take place March 20, 2024 from 3:00 p.m. to 4:00 p.m. in the community center. Elementary students made thank you posters for EPUD and Camp Creek Electric to thank them for their hard work getting the power turned on after the ice storm. PTO is selling Val-O-Grams that students can purchase with Billie Bucks to send to their friends.

### **8.2 PHMS (Exhibit 2324.89)**

Assistant Principal Salmond presented his report to the board. The report included an update on attendance and grades. The middle school will have their 2<sup>nd</sup> quarter awards assembly where students can win prizes with raffle tickets that they earned for their grades. The staff is monitoring grades and looking at student's ability versus their performance to see how they can assist students in being successful.

### **8.3 PHHS (Exhibit 2324.90)**

Principal Reiersgaard shared the OSAA team ranking based on GPA for fall sports. He also shared the team GPA's for winter sports. Rankings have not been released for winter sports. Mr. Reiersgaard gave an update on grades and attendance. Board member Jennifer Woodland will meet with Mr. Reiersgaard to discuss what data the board would like to see from the high school.

## **9. SUPERINTENDENT COMMUNICATION**

Superintendent Crist shared an informational video about Hope Factory. Hope Factory gives students real life experience and an opportunity to earn high school and college credit while also earning a pre-apprenticeship certificate. The students are helping produce manufactured homes intended for wildfire recovery. Four students from Pleasant Hill High School are participating in Hope Factory. There will be a factory tour on February 14 at 4:00 p.m. for any board member that would like to attend.

Mr. Crist gave an update on ice storm recovery. The last two services were hooked up last week. Tree removal is happening on campus. Outdoor hitting cages for baseball and softball needed repaired. EPUD did a great job getting Pleasant Hill School District's power back up. Maintenance Lead Jim Diestel and his staff did a great work during the ice storm making sure the campus was as safe as possible.

## **10. BOARD COMMUNICATION**

### **10.1 Committee or Community News/Announcements**

There were no news/announcements.

**11. OTHER BUSINESS**

There was no other business.

**12. RECESS REGULAR MEETING TO EXECUTIVE SESSION UNDER ORS 192.660(2)(i) TO REVIEW AND EVALUATE THE PERFORMANCE OF THE SUPERINTENDENT – 8:32 p.m.**

12.1 Superintendent Presents Self Evaluation to School Board

**13. RECONVENE REGULAR MEETING – 9:27 p.m.**

**14. NEXT MEETING**

- Board Meeting – February 26, 2024; 7:00 p.m.; Pleasant Hill Community Center

**15. ADJOURNMENT – 9:27 p.m.**

Signed: Stephen A. Hammond, this 26 day of 2024 FEBRUARY, 2024  
Stephen Hammond, Board Chair