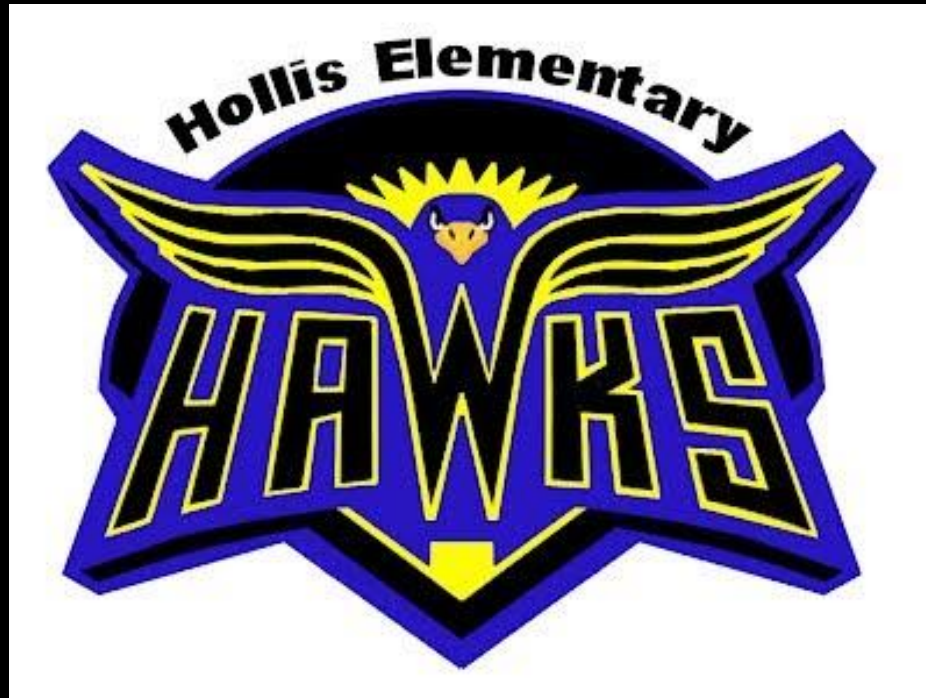


# Hollis School District Annual District Meeting

March 14, 2024





# School Board Members

- Amy Kellner – Chair
- Carryl Roy – Vice Chair
- Tammy Fareed – Secretary
- Rob Mann
- Anne Wake-DePasquale

# Budget Committee Members

- Tom Gehan – Chair
- Mike Harris – Vice Chair
- Mike Leavitt – Secretary
- Chris Hyde
- Mark Kost
- Darlene Mann
- Amy Kellner – Hollis School Board's Representative
- Mark LeDoux – Select Board's Representative

# School Administration

- Andy Corey – Superintendent, SAU 41
- Gina Bergskaug – Assistant Superintendent, SAU 41
- Lauren DiGennaro – Director of Student Services, SAU 41
- Kelly Seeley – Business Administrator, SAU 41
- Candi Fowler – Principal, Hollis Upper Elementary School
- Paula Izbicki – Principal, Hollis Primary School

# Warrant Overview

# 2023 Hollis School Warrant

Art	Summary	Amount
1	Support Staff Contract Year 3 of 3	\$87,179
2	SAU Budget Assessment	\$734,279
3	SAU Building Maintenance Trust	\$23,970
4	School Building Maintenance Trust	\$125,000
5	Special Education Trust Fund	\$25,000
6	Contingency Fund	\$95,000
7	Operating Budget	\$16,464,092
8	Any Other Legal Business	-

# Projected Tax Rates



# Hollis School District Tax Rate

Assumes all Articles, approved as written	Year 2023 (HSD FY24)	Year 2024 (HSD FY25)	Change
Operating Budget	\$15,786,280	\$16,464,092	+ 4%
Warrant Articles	\$1,005,555	\$1,090,428	+ 8%
– Revenue	(\$1,287,915)	(\$871,970)	- 32%
– State Aid Grant	(\$1,496,345)	(\$1,562,780)	+ 4%
– Retained State Tax	(\$1,438,457)	(\$1,470,333)	+ 2%
= Total Tax Effort	\$12,569,118	\$13,649,437	+ 9%
<b>HSD Tax Rate</b>	<b>\$5.48</b>	<b>\$5.83</b>	<b>+ 6%</b>
+ HSD State Tax Rate	\$0.63	\$0.59	-
<b>Total HSD Rate</b>	<b>\$6.11</b>	<b>\$6.46</b>	<b>+ 6%</b>

Assumes 2.0% increase in tax base

# Hollis Total Tax Rate

Assumes all Articles, approved as written	2023	Projected 2024	Change
<b>Town</b>	<b>\$3.99</b>	<b>\$4.33</b>	<b>+ 9%</b>
<b>HSD Local Tax</b>	<b>\$5.48</b>	<b>\$5.83</b>	<b>+ 6%</b>
HSD State Tax	\$0.63	\$0.63	-
<b>COOP Local Tax</b>	<b>\$5.08</b>	<b>\$5.65</b>	<b>+ 11%</b>
COOP State Tax	\$0.60	\$0.59	- 2%
County Tax	\$0.88	\$0.86	- 2%
<b>Hollis Tax Rate</b>	<b>\$16.66</b>	<b>\$17.89</b>	<b>+ 7%</b>

**Controllable at the Town / School District Level**

Total tax rate may not equal sum of components due to rounding

# Warrant Articles

# Article 1: HESSA (Support Staff)

## Year 3 of 3-Year Contract

To see if the School District will vote to approve the cost items included in the three-year collective bargaining agreement reached between the Hollis School Board and the Hollis Education Support Staff Association for the 2024-25 school year, which calls for the following increases in support staff salaries and benefits at the current staffing levels:

FY 25
\$87,179

and further to raise and appropriate the sum of \$87,179 for the third year (2024-25 school year), such sum representing the negotiated increase over the 2023-24 salaries and fringe benefits.

- Recommended by School Board 5-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
  - $\cong$  \$0.03 / \$1,000 (Tax Rate)
  - $\cong$  \$22 / \$736,000 (Average Single-Family Residence)

# HESSA FY24 - FY25 Agreement Highlights

Increases	FY25
ON/OFF Step Increase	\$84,779 (4.5%)
Increase in Insurance Caps	\$2,400
Total	\$87,179

# Article 2: SAU Budget

Shall the School District vote to raise and appropriate the sum of \$734,279 as the Hollis School District's portion of the SAU budget of \$2,377,762 for the forthcoming fiscal year? This year's adjusted budget of \$2,356,823 with \$727,813 assigned to the school budget of this school district will be adopted if the article does not receive a majority vote of all the school district voters voting in this school administrative unit.

- Recommended by School Board 5-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
  - ≅ \$0.25 / \$1,000 (Tax Rate)
  - ≅ \$181 / \$736,000 (Average Single-Family Residence)

# Article 2: SAU Budget

<b>FY24 Budget</b>	<b>FY25 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>	<b>FY25 Adjusted Budget</b>
\$2,264,374	\$2,377,762	+ \$113,388	5%	\$2,356,823

<b>Major Budget Drivers</b>	<b>Increase over FY24 Budget</b>	<b>Details</b>
Salaries	+ \$81,980	<ul style="list-style-type: none"> <li>• \$20,033 merit bonus pool increase based on historical trend</li> <li>• \$37,962 board approved addition to budget for FY24 salaries</li> <li>• 3% salary increases</li> </ul>
Benefits	+ \$70,839	<ul style="list-style-type: none"> <li>• Increase to taxes and retirement due to increased salaries</li> <li>• Health Insurance rates + 18.7%</li> <li>• Dental Insurance rates + 4.7%</li> </ul>

# Article 3: SAU Building Maintenance Fund

To see if the School District will vote to raise and appropriate up to the sum of \$23,970 to be added to the previously established MAINTENANCE FUND FOR ADMINISTRATIVE AND ASSOCIATED STRUCTURES at 4 Lund Lane in Hollis, Map 56, Lot 2. This amount to come from the unassigned fund balance available for transfer on July 1 of this year. This amount represents rental proceeds and unexpended maintenance funds to be received from SAU 41. Further, to name the Board as agents to expend from fund.

- Recommended by School Board 5-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
  - None



# Article 3: SAU Building Maintenance Fund

- Background:
  - HSD owns and maintains the SAU offices of 4 Lund Lane
  - HSD charges SAU4I rent for this space
- Purpose of the Article:
  - Expendable Trust is a “Savings Account” used to carry forward SAU4I rental income on 4 Lund Lane for major maintenance
- Funding:
  - From SAU4I rental income
- Oversight:
  - Major Expenditures proposed by the Administration
  - School Board evaluates and presents plan to BudCom for input
  - School Board makes final approval of expenditures

# Article 3: SAU Building Maintenance Fund

FY25 Projected Opening Balance	\$116,720
FY25 Proposed Funding	\$23,970
FY25 Proposed Projects:	
None planned in FY25	-
Projected FY25 Ending Balance	\$140,690

# Article 4: School Buildings Maintenance Fund

To see if the School District will vote to raise and appropriate up to the sum of \$125,000 to be added to the previously established SCHOOL BUILDINGS MAINTENANCE FUND from the Hollis School District's June 30, 2024 unassigned fund balance available for transfer on July 1, 2024.

- Recommended by School Board 5-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
  - No rate increase. The Unassigned Fund Balance is the sum of unspent taxes and revenues. Expending funds that could *potentially* be returned as revenue, equates to foregoing a *potential* rate reduction:
    - $\cong (\$0.04) / \$1,000$  (Tax Rate)
    - $\cong (\$31) / \$736,000$  (Average Single-Family Residence)

# Article 4: School Buildings Maintenance Fund

- Purpose:
  - “Savings account” to carry forward funds for major building maintenance
- Funding:
  - Unreserved Fund Balance Surplus
- Oversight:
  - Major Expenditures proposed by the Administration
  - School Board evaluates and presents plan to Budget Committee for input
  - School Board makes final approval of expenditures

# Article 4: School Buildings Maintenance Fund

FY25 Projected Opening Balance		\$215,000
FY25 Proposed Funding		\$125,000
FY25 Proposed Projects:		
Exit Lane Addition-End of Drury Lane	BOTH	(\$25,000)
Elevator Retrofit-Phase I	HUES	(\$36,000)
Classroom Flooring	HUES	(\$35,000)
Boys Bathroom Stall Replacements	HUES	(\$20,000)
Exterior Cameras-Additional	HUES	(\$20,000)
Entrance Security Upgrades	HUES	(\$20,000)
Secure Entrance Upgrade-Phase I	HPS	(\$40,000)
Alarm/Access Control Updates	HPS	(\$35,000)
Wall Mounted Heating Controls	HPS	(\$20,000)
FY25 Projects Total Cost		(\$251,000)
Projected FY25 Ending Balance		\$89,000

# Article 5: Special Education Expendable Trust Fund

To see if the School District will vote to raise and appropriate up to the sum of \$25,000 to be added to the previously established Special Education Expendable Trust Fund. The sum to come from the Hollis School District's June 30, 2024 unassigned fund balance available for transfer on July 1, 2024.

- Recommended by School Board 5-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
  - No rate increase. The Unassigned Fund Balance is the sum of unspent taxes and revenues. Expending funds that could *potentially* be returned as revenue, equates to foregoing a *potential* rate reduction:
    - $\cong (\$0.01) / \$1,000$  (Tax Rate)
    - $\cong (\$6) / \$736,000$  (Average Single-Family Residence)

# Article 5: Special Education Expendable Trust Fund

- “Savings account” to carry forward funds for major unexpected Special Education costs
- Examples of unanticipated expenses:
  - A student could move into the district in the summer and require special education services in excess of \$100K
  - Change in student placement mid-year could add \$40K in transportation cost
  - Student injured during the year could require \$60K of occupational therapy services
- Use of Trust would lessen risk that ongoing educational programs would be reduced to fund unforeseen special education costs
- Gradual funding from unassigned fund balance
  - Trust balance non-statutory cap \$280K
  - FY25 opening balance \$125,000

# Article 6: Contingency Fund

To see if the School District will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate a sum of \$95,000 to go into the fund. This sum to be raised by taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund.

- Recommended by School Board 5-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
  - ≅ \$0.03 / \$1,000 (Tax Rate)
  - ≅ \$23 / \$736,000 (Average Single-Family Residence)



# Article 7: Operating Budget

To see if the School District will vote to raise and appropriate a sum of \$16,464,092 for the support of schools, for the payment of salaries for the school district officials and agents and for the payment of statutory obligations of the district. This appropriation does not include appropriations voted in other warrant articles.

- Recommended by School Board 5-0-0
- Recommended by Budget Committee 8-0-0
- Estimated Net Tax Impact
  - ≅ \$5.52 / \$1,000 (Tax Rate)
  - ≅ \$4,066 / \$736,000 (Average Single-Family Residence)

# Article 7: Operating Budget Guidance

Description	Total	Variance from Guidance
Guidance Budget	\$16,465,591	-
Proposed Budget	\$16,464,092	(\$1,399)

# Article 7: Operating Budget Staff Changes

- Total adds to staff: 5.7 Full-Time Equivalentents
  - + 3.0 Regular Paras at HUES
  - + 1.0 Regular Education teacher at HPS
    - Anticipated enrollment increase
  - + 1.0 Pre-K Coordinator/Pre-K Teacher at HPS
  - + 1.0 Pre-K Intensive Needs Para at HPS
  - + 0.5 Regular Pre-K Para at HPS
  - 1.0 Regular Para at HPS
  - + 0.2 Special Education Secretary serving both schools

# Article 7: Operating Budget

## Major Increases

Description	FY25 Proposed	% Change	\$ Change
New Special Ed Positions	\$190,055	100%	\$190,055
Special Ed Transportation	\$226,000	83%	\$102,309
Classroom Teacher Salaries	\$4,046,250	1.73%	\$68,863
Teacher Degree Changes	\$80,587	91.8%	\$38,572
Extended School Year-Wages	\$90,000	40.4%	\$25,900
Computer Equip-Rplcmnt	\$119,100	15.7%	\$16,150

# Article 7: Operating Budget

## Major Decreases

Description	FY25 Proposed	% Change	\$ Change
Teacher Retirement Benefit	\$0	(100%)	(\$61,295)
Bond Interest	\$179,524	(13.4%)	(\$27,838)
Health Insurance	\$1,395,835	(1.6%)	(\$22,324)
School Psychologist	\$62,691	(25.5%)	(\$21,428)
Behavior Specialists	\$35,045	(37.8%)	(\$21,318)

Article 8: To transact any other business that may legally come before said meeting.