



"Achieving Excellence, Honoring Tradition"

248 N. Washington Street, Delaware OH 43015
Phone: (740) 833-1100 Fax: (740) 833-1149

Paul A. Craft, *Superintendent*

Parental/Guardian Notification Medication End of Year Collection

All medication given to the school for student administration in this school year must be picked up within one week after the last day of school. Medication provided by the parent or guardian to the school to be administered by school employees can not be sent home with the student. Any medication not picked up, will be disposed of through Delaware City Police School Resource Officers.

The Ohio Revised Code and the School District Policy does not permit the administration of medication until receipt of the Authorization for Administration Form is complete and signed by the parent and/or the physician annually. Consequently, Medication Authorization Forms are required annually for the administration of medication. Forms for the new school year are available from the school office or online at <http://www.neola.com/delaware-oh/search/forms/fm5330F1.pdf> .