



**Delaware City Schools Board of Education
Minutes of November 6, 2023
Regular Meeting
Willis Education Center
6:00pm**

2023-MR 1.0 Opening

2023-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on November 6, 2023 at 6:00pm at the Willis Education Center.

Members present on roll call were: Mr. Backus (Vice President), Mr. Weller, Mr. Wiener, Ms. Harris, Mr. Gitson*

**Ms. McDaniel-Browning (President) was absent.

2023-MR-1.2 Salute the Flag

2023-MR-1.3 Adoption of Agenda

Moved by Mr. Weller, seconded by Ms. Harris to adopt this agenda as presented.

Roll call resulted as follows: Mr. Weller, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Mr. Gitson, yea.

Vice President Backus declared the motion carried.

2023-MR-1.4 Approve Minutes

Moved by Ms. Harris, seconded by Mr. Wiener to approve the minutes of October 2, 2023 regular meeting and October 9, 2023 special meeting.

Roll call resulted as follows: Ms. Harris, yea; Mr. Wiener, yea; Mr. Weller, yea; Mr. Backus, yea; Mr. Gitson, yea.

Vice President Backus declared the motion carried.

2023-MR-1.5 Recognitions and Presentations

2023-MR-2.0 Reports

- 2.1. Unions
 - A. DCEA – No report.
 - B. UE – No report.
 - C. OAPSE – No report.
- 2.2. Legislative - Mrs. Kegley reported that the District is prepared for further discussions pertaining to the budget bill and she will be meeting with Legislators.
- 2.3. Facilities – Mr. Sherman will be meeting with the City regarding developments and continue to update the Board of Education accordingly.
- 2.4. Treasurer/CFO – Mrs. Corwin reviewed the November Five Year Forecast with the assumptions.
- 2.5. Assistant Superintendent – Dr. Swanger along with Mr. Cook and Dr. Uher reported on the District status of EL (English learner) population and the status of updates to the curriculum.
- 2.6. Executive Director of Human and Material Resources – Mr. Stewart reviewed the upcoming consent agenda.
- 2.7. Superintendent
- 2.8. Board Request – None.
- 2.9. Other – None.

Public Participation

Deborah Guebert – 265 W. Fountain Ave. Delaware - Resident

2023-MR-3.0 Consent Agenda

Moved by Mr. Weller, seconded by Mr. Wiener to approve all of the consent items as presented.

Roll call resulted as follows: Mr. Weller, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Gitson, yea.

Vice President Backus declared the motion carried.

2023-MR-3.1 Pupils

A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Kimberly Baldeser*
Rachel Darrah
Blake Schley

***22+ Graduate**

B. Approve Overnight Field Trip

1. Spring Break Varsity Girls Softball Trip

I recommend the Board approve the Varsity Girls Softball team for an overnight field trip from 3/22/2024 to 3/30/2024 to Space Coast Training Facility in Cocoa Beach, FL as presented.

2023-MR-3.2 Curriculum and Instruction

2023-MR-3.3 Personnel

2023-MR-3.3A Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

Francine Butler*	Teacher Invention Specialist Hayes	Last Day of Work 5/24/2024
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*** For retirement purposes**

2. Classified Staff

Approve and accept the resignation of the following individuals:

Sandra Barrows	Bus Driver Transportation	Last Day Worked 11/2/2023
Rodney Edwards	Custodian Dempsey	Last Day Worked 10/4/2023
Amber Howell	Custodian Schultz	Last Day of Work 11/15/2023
Ashley Miller	Program Assistant SACC	Last Day Worked 10/20/2023
Kristi Murfield	Assistant Site Manager SACC	Last Day Worked 11/3/2023

3. Classified Substitute

Approve and accept the resignation of the following individuals:

Richard Horstman	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist	Last Day Worked 10/9/2023
Kelly Jarzabek	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist	Last Day Worked 10/9/2023
Blair Millet	SACC Program Assistant III	Last Day Worked 10/31/2023
Kimberly Watts	Nurse	Last Day Worked 10/18/2023
Madison Wildenthaler	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist	Last Day Worked 10/25/2023

2023-MR-3.3B Approve Employment

1. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Daun Church	Cook/Cashier Hayes	\$17.18 per hour, Step 5 Effective 11/6/2023
Lori Groff	Accountant Willis	\$29.73 per hour, Step 7 Effective 11/6/2023
Blair Millet	Program Assistant III SACC	\$14.06 per hour, Step 4 Effective 11/1/2023

Samantha Pyles	Educational Assistant- Class II Hayes	\$16.74 per hour, Step 4 Effective 10/11/2023
Ambrosia Riedlinger	Educational Assistant-Class II Dempsey	\$15.07 per hour, Step 1 Effective 10/30/2023
Tyler Steward	Custodian- 3rd Shift Dempsey	\$17.20 per hour, Step 1 Effective 12/4/2023

2. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Rehana Bashir	Educational Assistant Library Media Specialist Assistant Administrative Assistant Technology Assistant
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Katherine Cramer	Educational Assistant Library Media Specialist Assistant Administrative Assistant Technology Assistant
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Madison Wildenthaler	Educational Assistant Library Media Specialist Assistant Administrative Assistant Technology Assistant
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Stacie Winslow	Nurse
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2023-MR-3.3C Approve Supplemental Contracts for the 2023-2024 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review

and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2023-24 Salary
Besselman	Heather	Gymnastics Head Coach Varsity	HAYES	\$5,764.00
Bowman	G. Michael	Wrestling Assistant Coach Varsity Boys & Girls	HAYES	\$2,882.00
Bruns	Ainslee	Cheerleading Head Coach JV Winter	HAYES	\$3,842.67
Bruns	Justine	Cheerleading Head Coach Varsity Winter	HAYES	\$4,803.33
Butts	Keith	Basketball Head Coach Freshman Boys	HAYES	\$3,842.67
Cavazos	Cannon	Wrestling Assistant Coach 7th & 8th Boys & Girls	DEMPSEY	\$2,401.67
Coles	Mersadies	Basketball Head Coach 7th Grade Girls	DEMPSEY	\$3,362.33
Cox	Michael	Wrestling Volunteer Coach	HAYES	Volunteer
Davidson	Clayton	Wrestling Volunteer Coach	HAYES	Volunteer
Eiben	Garrett	Swimming and Diving Head Coach Varsity Boys and Girls	HAYES	\$6,244.33
Flaglor	Kenneth	Drama Assistant Play - Tech (0.50 FTE)	HAYES	\$1,681.17
Fowler	Krista	Cheerleading Head Coach Freshman Winter	HAYES	\$3,842.67
Frisch	Laura	Swimming and Diving Assistant Coach, Diving Varsity Boys and Girls (0.50 FTE)	HAYES	\$1,441.00
Frye	Darryl	Wrestling Volunteer Coach	HAYES	Volunteer
Graham	Andrew	Wrestling Assistant Coach Varsity Boys & Girls	HAYES	\$3,842.67
Halstead	Darin	Bowling Assistant Volunteer Coach Varsity Boys & Girls	HAYES	Volunteer
Henderson	Carrie	Wrestling Volunteer Coach	DEMPSEY	Volunteer
Higgins	Paul	Facility Site Manager Winter	HAYES	\$4,803.33
Lance	Bethany	Swimming and Diving Assistant Coach, Swimming Varsity Boys and Girls	HAYES	\$2,882.00
Lance	Bethany	Swimming and Diving Volunteer Head Coach - Grades 7&8	DEMPSEY	Volunteer
Lloyd-Matthews	Misty	Gymnastics Assistant Coach Varsity Girls	HAYES	\$4,323.00
Margraf	Erin	Basketball Head Coach Varsity Girls	HAYES	\$9,126.33
Pitzen	Jason	Wrestling Volunteer Coach	HAYES	Volunteer
Price	Robert	Basketball Assistant Coach Varsity Boys	HAYES	\$5,283.66
Rieman	Kevin	Wrestling Head Coach Varsity Girls	HAYES	\$7,205.00
Ruhlen	William	Drama Assistant Play - Tech (0.50 FTE)	HAYES	\$2,401.67
Thomas	Mark	Basketball Head Coach Freshman Girls	HAYES	\$4,803.33
Thomas	Scott	Bowling Head Coach Varsity Boys & Girls	HAYES	\$3,842.67
Tucker	Aric	Basketball Head Coach JV Girls	HAYES	\$3,842.67
Tumey	Ian	Basketball Head Coach JV Boys	HAYES	\$2,882.00
Vincenzo	Adam	Basketball Head Coach Varsity Boys	HAYES	\$8,646.00
White	Jennifer	Swimming and Diving Assistant Coach, Diving Varsity Boys and Girls (0.50 FTE)	HAYES	\$2,401.67

2023-MR-3.3D Approve Classified Staff Supplemental Contracts

1. I recommend the Board approve Nathan Cornell as the Wrestling Coach Varsity Boys & Girls, at the current State Minimum Wage. Total to be paid not less than \$3,842.67.
2. I recommend the Board approve Paul Lance as the Wrestling Coach JV - Boys, at the current State Minimum Wage. Total to be paid not less than \$2,882.00.

2023-MR-3.3E Approve Administrative Contracts

I recommend the Board approve the following Administrative Contracts effective August 1, 2024.

Last Name	First Name	Position Title	Home Building	Contract Duration (Years)
Barr	Eric	Elementary Principal	Woodward Elem.	3
Cook	Aaron	Director of Secondary Curriculum & Assessment	Willis Educ. Ctr.	3
Glesenkamp	Richard	Athletic Director	Hayes High	3
Hallett	Laura	Payroll & Benefits Supervisor	Willis Educ. Ctr.	3
Keipper	Krista	Supervisor of Special Education	Conger Elem.	2
Krouse	Jeffery	Custodial/Maintenance Supervisor	Willis Educ. Ctr.	3
LeGros	Jacob	Elementary Principal	Smith Elem.	3
Stewart	Jerry	Executive Director of Human and Material Resources	Willis Educ. Ctr.	3
Stranges	Richard	High School Principal	Hayes High	1
Swanger	Misty	Assistant Superintendent	Willis Educ. Ctr.	3
Uher	Joseph	Director of Elementary Curriculum & Assessment	Willis Educ. Ctr.	3
Williams	Suzanne	Assistant Middle School Principal	Dempsey Middle	3

2023-MR-3.3F Approve Auxiliary Services Personnel for the 2023-2024 School Year

I recommend the Board employ, according to Board approved policy and salary schedules, the following Auxiliary Service Personnel for the 2023-2024 school year pending receipt of Auxiliary funds from the State:

	FTE	Salary
Melodee Mears	.87	\$68,800.33
Sally Selmek	.91	\$53,316.71

2023-MR-3.3G Approve Leave of Absence Adjustment

1. I recommend the Board approve an adjustment for an unpaid personal Leave of Absence for Jenna DeWitt from August 28, 2023 through December 11, 2023 adjusted to August 28, 2023 through December 13, 2023. She will return to work December 14, 2023.

2023-MR-3.3H Approve Extended Days/Time

1. I recommend the Board approve the extended time for Carol Bull at her regular hourly rate, not to exceed 10 hours, for Grad Coach student support at Parent-Teacher Conferences November 16, 2023 - May 20, 2024.
2. I recommend the Board approve the extended time for Sandra Draher at her regular hour rate, not to exceed 3 hours, for back to school readiness on August 10, 2023.

2023-MR-3.3I Approve Stipend

1. I recommend the Board approve a stipend for the following teachers at a regular per diem rate, not to exceed 61 ½ hours, October 12, 2023 - April 11, 2024 for Extended Learning Opportunity at Dempsey Middle School.

Brooke Buchanan
Joshua Caslow
Cari Floehr

Heather Lowry
Jacqueline McMahon
Ann Puthoff

2. I recommend the Board approve a stipend to hire Kayla Kuno, Educational Assistant, at her regular hourly rate, not to exceed 61 ½ hours, October 12, 2023 – April 11, 2024 for Extended Learning Opportunity at Dempsey Middle School.

3. I recommend the Board approve a stipend for the following teachers at a regular per diem rate, not to exceed 64 ½ hours, October 10, 2023 - April 11, 2024 for Extended Learning Opportunity at Hayes High School.

Danielle Allen
Eliza Gentkowski
Emily Gilles
Andrew Graham
Michelle Howes

Samuel Jaffee
Daniel Koppel
Jacqueline McMahon
Michelle Vincenzo

4. I recommend the Board approve a stipend for the following teachers at their per diem rate up to a maximum of 27 hours, November 7, 2023 to March 19, 2024 for the 2023 - 2024 Reading & Math Camp Program.

Michelle Burkhart
Theresa Carlson
Laura Chapin
Amanda Cummins
Kristina Davis
Julia Fedyski
Natalie Flahive
Christina Hite
Jennifer Larrison
Felicia Lemyre
Jenny Marshall
Crystal Myers
Suzan Oiler
Erika Pelletier
Jessica Reed
Kelly Stewart

Carlisle
Carlisle
Carlisle
Conger
Conger
Conger
Schultz
Smith
Schultz
Conger
Conger
Smith
Woodward
Smith
Conger
Carlisle

5. I recommend the Board approve stipends as indicated below for services at Fall OHSAA Tournament Contests:

<u>Name</u>	<u>Date</u>	<u>Sport</u>	<u>Duty</u>	<u>Amount</u>
Paul Higgins	10/21/2023	Soccer	Site Manager	\$75.00
Donna Parker	10/21/2023	Soccer	Ticket Taker	\$40.00
Leslie Parker	10/21/2023	Soccer	Ticket Taker	\$40.00
Lori Clark	10/27/2023	Football	Ticket Taker	\$40.00
Paul Higgins	10/27/2023	Football	Site Manager	\$75.00
Angela Moore	10/27/2023	Football	Ticket Taker	\$40.00
Donna Parker	10/27/2023	Football	Ticket Taker	\$40.00
Leslie Parker	10/27/2023	Football	Ticket Taker	\$40.00

6. I recommend the Board approve the stipend for the Jonathon Stanton, to be paid a stipend of \$28.00 per hour, not to exceed three (3) hours on July 18, 2023 for Mastery Learning Professional Development.

2023-MR-3.4 Technical Corrections to Adopted Board Policies

I recommend the Board approve, per Bylaw 0131.1, the technical corrections to these adopted Board Policies as presented.

<u>Policy</u>	<u>Topic</u>	<u>Technical Correction</u>
po1623	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Address Spacing
po2412	HOMEBOUND INSTRUCTION	Name Change
po3122	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	Phone Number Change
po3123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Address Spacing
po3242	PROFESSIONAL DEVELOPMENT AND LICENSURE	Name Change
po4123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Address Spacing

2023-MR-3.5 Financial

- A. Approve Five-Year Forecast

I recommend the Board approve the Five-Year Forecast as presented.

2023-MR-3.6 Donations

I recommend the Board approve and accept the following donation:

- A. City BBQ – Monetary donation, valued at \$115.63, to use towards the DC Scholarship Fund for Dempsey Middle School.

2023-MR-4.0 Discussion

2023-MR-4.1 Proposed 2024-2025 Academic Calendar as presented

2023-MR-5.0 Action Items

2023-MR-5.1 Second Reading and Approval of Board Policies as presented.

I recommend the Board approve Board Policies as presented.

Policy	Topic	Type
po0131.1	TECHNICAL CORRECTIONS	Update
po1615	TOBACCO USE PREVENTION	Update
po2114	MEETING STATE PERFORMANCE INDICATORS	Update
po2271	COLLEGE CREDIT PLUS PROGRAM	Update
po2412	HOMEBOUND INSTRUCTION PROGRAM	Update
po3120.09 Rescind	VOLUNTEERS	Rescind
po3215	TOBACCO USE PREVENTION	Update
po4120.09 Rescind	VOLUNTEERS	Rescind
po4215	TOBACCO USE PREVENTION	Update
po5310	HEALTH SERVICES	Update
po5460	GRADUATION REQUIREMENTS	Update
po5512	TOBACCO USE PREVENTION	Update
po5610	REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS	Update
po6325	PROCUREMENT - FEDERAL GRANTS/FUNDS	Update
po7434	TOBACCO USE PREVENTION	Update
po7540	TECHNOLOGY	Update
po7540.01	TECHNOLOGY PRIVACY	Update
po7540.02	WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES	Update
po7540.03	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY	Update
po7540.04	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY	Update
po8120	VOLUNTEERS	NEW
Revised/Replacement		
po8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN	Update
po8305	INFORMATION SECURITY	Update
po8315	INFORMATION MANAGEMENT	Update
po8390	ANIMALS ON DISTRICT PROPERTY	Update
po8400	SCHOOL SAFETY	Update
po8420	EMERGENCY SITUATIONS AT SCHOOLS	Update
po8462	STUDENT ABUSE AND NEGLECT	Update
po9160	PUBLIC ATTENDANCE AT SCHOOL EVENTS	Update
po9700.01	ADVERTISING AND COMMERCIAL ACTIVITIES	Update

Moved by Ms. Harris seconded by Mr. Weller to approve Board Policies as presented.

Roll call resulted as follows: Ms. Harris, yea; Mr. Weller, yea; Mr. Weiner, yea; Mr. Backus, yea; Mr. Gitson, yea.

Vice President Backus declared the motion carried.

2023-MR-5.2 Approve Reach Education Contract

I recommend the Board approve the contract with Reach Educational Services LLC for educational services as presented.

Moved by Mr. Weiner seconded by Mr. Weller to approve Board Policies as presented.

Roll call resulted as follows: Mr. Weiner, yea; Mr. Weller, yea; Mr. Backus, yea; Ms. Harris, yea; Mr. Gitson, yea.

Vice President Backus declared the motion carried.

2023-MR-6.0 Superintendent's Comments

Mr. Gitson reported on House Clubs and how there are over 70 options for students to enjoy. Mrs. Kegley honored a graduate by presenting him his diploma.

2023-MR-7.0 Board Comments - None.

2023-MR-8.0 Calendar

- 11/16 Hayes Parent-Teacher Conferences
- 11/17 & 11/18 Dempsey Musical- Willy Wonka
- 11/20 Winter Pacer Fest
- 11/22 No School- Conference Adjustment Day
- 11/23 & 11/24 Thanksgiving Break
- 12/4 Hayes Orchestra Winter Concert
- 12/11 Hayes Choir Winter Concert

2023-MR-9.0 Adjournment

Moved by Ms. Harris, seconded by Mr. Weiner to adjourn this meeting.

Roll call resulted as follows: Ms. Harris, yea; Mr. Weiner, yea; Mr. Backus, yea; Mr. Weller, yea; Mr. Gitson, yea.

Vice President Backus declared the meeting adjourned at 7:12pm.

Vice President

Treasurer

**Denotes student Board member*