



**Delaware City Schools Board of Education
Minutes of October 2, 2023
Regular Meeting
Willis Education Center
6:00pm**

2023-MR 1.0 Opening

2023-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on October 2, 2023 at 6:00pm at the Willis Education Center.

Members present on roll call were: Ms. McDaniel-Browning (President); Mr. Backus (Vice President); Mr. Weller; Mr. Wiener; Ms. Harris; and Mr. Gitson.*

2023-MR-1.2 Salute the Flag

2023-MR-1.3 Adoption of Agenda

Moved by Mr. Weller, seconded by Ms. Harris to adopt this agenda as presented.

Roll call resulted as follows: Mr. Weller, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Mr. Gitson, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-1.4 Approve Minutes

Moved by Mr. Backus, seconded by Mr. Wiener to approve the minutes of September 11, 2023 and September 19, 2023 Board meeting.

Roll call resulted as follows: Mr. Backus, yea; Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Weller, yea; Ms. Harris, yea; Mr. Gitson, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-1.5 Recognitions and Presentations

2023-MR-2.0 Reports

- 2.1. Unions
 - A. DCEA - no report

- B. UE - no report
- C. OAPSE - no report

2.2. Legislative - Mrs. Kegley reported that the District is prepared for all adjustments contained in the budget bill and she will be meeting with Representatives Brenner and Lorenz on Friday.

2.3. Facilities - Mr. Sherman reviewed Change Orders 5.2 and 5.3. He also reported that maintenance is focused on boilers and Winter planning.

2.4. Treasurer/CFO - Mrs. Swearingen reviewed the August financial report and reviewed the November Five Year Forecast assumptions.

2.5. Assistant Superintendent - Dr. Swanger reported that the administrative team instructional rounds will be in 4 buildings tomorrow. Mr. Cook and Dr. Uher reported on the District status with our EL (English Learner) population.

2.6. Superintendent - Mrs. Kegley reported on the Chamber/State of the Schools event last week, as well as the start of fall concerts. Wednesday is the State of the Workforce event at Hayes (BridgED), as well as the C4 kickoff with the Chamber. Literacy nights are also underway at the elementary schools.

2.7. Board Request - None

2.8. Other - None

Public Participation

- Deborah Guebert - 265 W. Fountain Ave. Delaware - Resident
- Billie Hecker - 58 Welshire Ct. Delaware - Resident
- Gay O’Harra - 2129 Berlin Station Rd. Delaware - Resident
- Rebecca Cahill - 137 Chamberlain St. Delaware - Resident

2023-MR-3.0 Consent Agenda

Moved by Mr. Backus, seconded by Ms. Harris to approve all of the consent items as presented.

Roll call resulted as follows: Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Weller, yea; Mr. Wiener, yea; Mr. Gitson, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-3.1 Pupils

A. Approve High School Graduate

1. I recommend the Board approve the following student as a Hayes high School graduate due to completion of all graduation requirements:

Angelo Tomak

B. Approve Overnight Field Trips

1. 6th Grade Camp Nuhop

I recommend the Board approve the 6th Grade Class for an overnight field trip from 3/11/2024 to 3/15/2024 to the Camp Nuhop in Butler, OH as presented.

2023-MR-3.2 Curriculum and Instruction

2023-MR-3.3 Personnel

2023-MR-3.3A Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

Cindy Butts	Bus Driver Transportation	Last Day Worked 9/29/2023
John Goodrich	Custodian Conger	Last Day of Work 10/3/2023
Tonya Grove	Accountant Willis	Last Day of Work 10/13/2023
Billiejo Hajyasin	Educational Assistant-Class II Hayes	Last Day Worked 9/18/2023
Sally Hutchison	Program Assistant I SACC	Last Day Worked 9/18/2023
Tara Kunce	Business Specialist Willis	Last Date of Work 10/6/2023

Natasha Luce Program Assistant I Last Day Worked 9/13/2023
SACC

Sarah McDowell Cook/Cashier Last Day of Work 10/6/2023
Dempsey

2. Classified Substitute

Approve and accept the resignation of the following individual:

Jean Messner Sub Program Assistant Last Day Worked 8/15/2023
SACC

2023-MR-3.3B Approve Supplemental Resignations

1. Approve and accept the resignation of the following individuals:

Michelle Howes Key Club Advisor Effective 8/14/2023
Hayes

Katherine Scocozzo Student Council Committee Effective 8/14/2023
Hayes

2023-MR-3.3C Approve Employment

1. Certified Staff

Approve certified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Anita Mollica Intervention Specialist *\$18, 645.66
St. Marys (1/3 FTE) Effective 9/26/2023

***Prorated amount for the 2023-2024 school year**

2. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and

approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Kassandra Fouts	Program Assistant I SACC	\$13.39 per hour, Step 3 Effective 8/23/23
Mallory Garrison	Administrative Assistant Dempsey	\$20.55 per hour, Step 9 Effective 10/9/2023
Billiejo Hajyasin	Educational Assistant-Class II Hayes	\$15.07 per hour, Step 1 Effective 9/18/2023
Billiejo Hajyasin	Educational Assistant-Class II Hayes	\$15.07 per hour, Step 1 Effective 9/28/2023
Victoria Keesee	Educational Assistant-Class II Hayes	\$15.07 per hour, Step 1 Effective 9/18/2023
Kathleen Maynard	Educational Assistant-Class I Pre-K Woodward	\$20.57 per hour, Step 10 Effective 10/16/2023
Jean Messner	Program Assistant III SACC	\$14.28 per hour, Step 5 Effective 8/16/2023

3. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Brenda Bailey	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
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Peter Beck	Bus Driver
Judith Brink	Educational Assistant Library Media Specialist Assistant
Lauren Carr	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
Richard Horstman	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
Kelly Jarzabek	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
Martha Lloyd	Administrative Assistant Educational Assistant Library Media Specialist Assistant
Melanie Nelson	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
Stephanie Steahly	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist
Kimberly Watts	Nurse

2023-MR-3.3D Approve Supplemental Contracts for the 2023-2024 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2023-24 Salary
Allender	Anna	Mentor Teacher	DISTRICT	\$1,441.00
Burkart	Michelle	Mentor Teacher	DISTRICT	\$3,362.33
Class	Jacob	Band Percussion	HAYES	\$2,882.00
Fitzgerald	Lorianne	Mentor Teacher	DISTRICT	\$2,401.67
Floehr	Cari	Mentor Teacher	DISTRICT	\$1,441.00
Furgiuele	Amanda	Mentor Teacher	DISTRICT	\$3,362.33
Giddings	Lisa	Mentor Teacher	DISTRICT	\$2,882.00
Glandon	Amy	Mentor Teacher	DISTRICT	\$1,441.00
Gorden	Heath	Mentor Teacher	DISTRICT	\$1,441.00
Haynes	Adam	Mentor Teacher	DISTRICT	\$1,441.00
Hedien	Heather	Mentor Teacher	DISTRICT	\$1,441.00
Heinonen	Katherine	Mentor Teacher	DISTRICT	\$1,441.00
Hunter	Lyndsey	Mentor Teacher	DISTRICT	\$2,882.00
Irvan	Ann Marie	Mentor Teacher	DISTRICT	\$1,441.00
Jantz	Riley	Mentor Teacher	DISTRICT	\$1,441.00
King	Brittany	Mentor Teacher	DISTRICT	\$1,441.00
Knoll	Barbara	Mentor Teacher	DISTRICT	\$1,441.00
Kollas	Megan	Mentor Teacher	DISTRICT	\$2,401.67
Mays	Amanda	Mentor Teacher	DISTRICT	\$1,441.00
Nimon	Susan	Mentor Teacher	DISTRICT	\$1,441.00
O'Connell	Elizabeth	Mentor Teacher	DISTRICT	\$1,441.00
Papa	Jennifer	Mentor Teacher	DISTRICT	\$1,441.00
Pulsifer	Lisa	Mentor Teacher	DISTRICT	\$1,441.00
Rieman	Elizabeth	Mentor Teacher	DISTRICT	\$3,362.33
Ross	Alexa	Mentor Teacher	DISTRICT	\$1,441.00
Saunders	Rebecca	Mentor Teacher	DISTRICT	\$1,921.33
Shirring	Elisabeth	Mentor Teacher	DISTRICT	\$2,882.00
Stanton	Jonathan	Mentor Teacher	DISTRICT	\$1,441.00
Tankovich	Paul	Mentor Teacher	DISTRICT	\$1,441.00
Terry	Philip	Mentor Teacher	DISTRICT	\$1,441.00
Todt	Trista	Mentor Teacher	DISTRICT	\$1,441.00
Tompkins	Renelle	Mentor Teacher	DISTRICT	\$1,441.00
Troutman	Michael	Mentor Teacher	DISTRICT	\$1,441.00
Vroegop	Tiffany	Mentor Teacher	DISTRICT	\$1,441.00
Womeldorf	Kaylyn	Mentor Teacher	DISTRICT	\$1,441.00
Wurm	Kimberly	Mentor Teacher	DISTRICT	\$1,921.33

2023-MR-3.3E Approve Supplemental Contract Adjustments/Corrections

1. I recommend the Board approve the salary corrections for Thomas Hering as listed below:

Originally approved on the

July 11, 2022 Board Agenda

Department Head, English

Step 0

Salary \$2,811.71

Correction

Department Head, English

Step 3

Salary \$3,280.32

Originally approved on the

August 21, 2023 Board Agenda

Step 1

Salary \$2,282.00

Correction

Step 4

Salary \$3,362.33

2. I recommend the Board approve the contract adjustment for Viviane Bushong as listed below:

Originally approved on the

August 21, 2023 Board Agenda

Key Club

.50 FTE

Salary \$960.67

Adjustment

Key Club

1 FTE

Salary \$1,921.33

2023-MR-3.3F Approve Home Instructors

I recommend the Board approve according to Board approved policy and salary schedules, the following individuals as Home instructors a \$20.00 per hour as needed for the 2023-2024 school year:

Terry Lenhart

Jacqueline McMahan

Laura Shaw

2023-MR-3.3G Approve Correction of Certified Staff Start Date

I recommend the Board approve the effective date of employment for Madeline Hickey as listed:

Originally approved on the

June 20, 2023 Board Agenda

8/12/2023

Effective Date

8/14/2023

2023-MR-3.3H Approve Separation

1. Separate David Levings from employment with the Board effective with a last day of work, September 8, 2023 due to being absent without any authorized leave / job abandonment.

2023-MR-3.4 Financial

A. Approve the financial report

1. I recommend the Board approve the Financial Report of August 2023 as presented.

2023-MR-3.5 Donations

I recommend the Board approve and accept the following donation:

- A. Anonymous – Monetary donation, valued at \$100.00, to use towards negative student lunch accounts at Carlisle
- B. Kate Spade – Monetary donation, valued at \$75.00, to use for students as needed at all schools in the district.
- C. Laura Heber – Monetary donation, valued at \$50.00, In memory of 9/11 to use for school lunches and supplies at Carlisle

2023-MR-3.6 Approve Resolution for Surplus Items

I recommend that the Board approve a resolution for surplus items listed below as surplus items to be disposed of in accordance with Board policy:

Building	Item Description
Hayes	60 desk / chair combos

2023-MR-4.0 Discussion

2023-MR-4.1 First Reading of Board Policies as presented:

Policy	Topic	Type
po0131.1	TECHNICAL CORRECTIONS	Update
po1615	TOBACCO USE PREVENTION	Update
po2114	MEETING STATE PERFORMANCE INDICATORS	Update
po2271	COLLEGE CREDIT PLUS PROGRAM	Update
po2412	HOMEBOUND INSTRUCTION PROGRAM	Update
po3120.09 Rescind	VOLUNTEERS	Rescind

po3215	TOBACCO USE PREVENTION	Update
po4120.09 Rescind	VOLUNTEERS	Rescind
po4215	TOBACCO USE PREVENTION	Update
po5310	HEALTH SERVICES	Update
po5460	GRADUATION REQUIREMENTS	Update
po5512	TOBACCO USE PREVENTION	Update
po5610	REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS	Update
po6325	PROCUREMENT - FEDERAL GRANTS/FUNDS	Update
po7434	TOBACCO USE PREVENTION	Update
po7540	TECHNOLOGY	Update
po7540.01	TECHNOLOGY PRIVACY	Update
po7540.02	WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES	Update
po7540.03	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY	Update
po7540.04	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY	Update
po8120 Revised/Replacement	VOLUNTEERS	NEW
po8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN	Update
po8305	INFORMATION SECURITY	Update
po8315	INFORMATION MANAGEMENT	Update
po8390	ANIMALS ON DISTRICT PROPERTY	Update
po8400	SCHOOL SAFETY	Update
po8420	EMERGENCY SITUATIONS AT SCHOOLS	Update
po8462	STUDENT ABUSE AND NEGLECT	Update
po9160	PUBLIC ATTENDANCE AT SCHOOL EVENTS	Update
po9700.01	ADVERTISING AND COMMERCIAL ACTIVITIES	Update

2023-MR-5.0 Action Items

2023-MR-5.1 Approve Grievance Settlement Agreement with DCEA

I recommend the Board approve the Grievance Settlement Agreement with DCEA as presented.

Moved by Mr. Weller, seconded by Ms. Harris to approve Grievance Settlement Agreement with DCEA as presented.

Roll call resulted as follows: Mr. Weller, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Mr. Gitson, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-5.2 Approve Change Order 37

I recommend the Board approve Change Order 37 for Place Services, Inc. deducting \$2,450.00 for roof work at Woodward that was not needed.

The original Contract Sum was \$ 6,120,600.00
The net change by previously authorized Change Orders \$ 775,106.64
The Contract Sum prior to this Change Order was \$ 6,895,706.64
The Contract Sum will be decreased by this Change Order in the amount of \$ 2,450.00
The new Contract Sum including this Change Order will be \$ 6,893,256.64

Moved by Mr. Backus, seconded by Mr. Wiener to approve Change Order 37 as presented.

Roll call resulted as follows: Mr. Backus, yea; Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Weller, yea; Ms. Harris, yea; Mr. Gitson, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-5.3 Approve Change Order 38

I recommend the Board approve Change Order 38 for Place Services, Inc. in the amount of \$1,726.35 for additional fencing at Woodward.

The original Contract Sum was \$ 6,120,600.00
The net change by previously authorized Change Orders \$ 772,656.64
The Contract Sum prior to this Change Order was \$ 6,893,256.64
The Contract Sum will be increased by this Change Order in the amount of \$ 1,726.35
The new Contract Sum including this Change Order will be \$ 6,894,982.99

Moved by Mr. Weller, seconded by Ms. Harris to approve Change Order 38 as presented.

Roll call resulted as follows: Mr. Weller, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Mr. Gitson, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-6.0 Superintendent's Comments

Mr. Gitson reported on an upcoming assembly at Hayes with Judge Hejmanowski and Mr. Tlberi.

2023-MR-7.0 Board Comments

Ms. McDaniel-Browning acknowledged Mrs. Swearingen's last Board meeting and thanked her for her service to the District.

Ms. Harris requested that the District look at community forums.

2023-MR-8.0 Calendar

- October 4 Hayes Parent/Teacher Conferences

- October 4 State of Workforce Panel Discussion at Hayes
- October 9 Hayes Orchestra Concert
- October 10 Dempsey Parent/Teacher Conferences
- October 12 Elementary School Parent/Teacher Conferences
- October 18 Elementary School Parent/Teacher Conferences
- October 20 No School- Teacher In-Service
- October 26 & 28 Hayes Fall Play: Great Gatsby

2023-MR-9.0 Executive Session

I recommend the Board enter into executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Moved by Mr. Backus, seconded by Mr. Weller to enter into executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Roll call resulted as follows: Mr. Backus, yea; Mr. Weller, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Ms. Harris, yea; Mr. Gitson, yea.

President McDaniel-Browning declared the Board in executive session at 6:51 PM.

Moved by Mr. Backus, seconded by Ms. Harris to exit out of executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Roll call resulted as follows: Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Weller, yea; Mr. Wiener, yea.

President McDaniel-Browning declared the Board in executive session at 7:30 PM.

2023-MR-10.0 Adjournment

Moved by Mr. Weller, seconded by Ms. Harris to adjourn this meeting.

Roll call resulted as follows: Mr. Weller, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea.

President McDaniel-Browning declared the meeting adjourned at 7:31 PM.

President

Treasurer

**Denotes student Board member*