



**Delaware City Schools  
Board of Education Meeting  
May 22, 2023  
Regular Meeting  
Willis Education Center  
6:00pm**

**MISSION STATEMENT**

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."*

**1.0 Opening**

**1.1. Call to Order and Roll Call**

- \_\_\_\_\_ Ms. McDaniel-Browning (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. Wolf\*

*\* Denotes Student Board Member*

**1.2. Salute the Flag**

**1.3. Adoption of Agenda**

I recommend we adopt this agenda as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this agenda as presented.

- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. Wolf\*

## 1.4. Recognitions and Presentations

## 2.0 Reports

### 2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

### 2.2. Legislative

### 2.3. Facilities

### 2.4. Treasurer/CFO

### 2.5. Assistant Superintendent

### 2.6. Executive Director of Human and Material Resources

### 2.7. Superintendent

### 2.8. Board Request

### 2.9. Other

## **PUBLIC PARTICIPATION**

## **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public who reside in the District and/or have a connection to the District (defined as: parent/guardian with a student in the District; student in the District; employee of the District; individual who owns a business in the District; and/or an elected/appointed public official who's jurisdiction includes the District), collectively "Stakeholders," to express themselves on school matters of community interest. The Board offers public participation to members of the public who are Stakeholders in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Any Stakeholder having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Stakeholders must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
  2. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes in total, unless extended by a vote of the Board.

Legal R.C. 3313.20

Revised 11/15/2021

### 3.0 Consent Agenda

#### 3.1. Pupils

##### A. Approve High School Graduate

1. I recommend the Board approve the following student as a Hayes High School graduate due to completion of all graduation requirements:

Dominic Bell

##### B. Approve Overnight Field Trip

1. Dempsey 8<sup>th</sup> Grade Trip

I recommend the Board approve the Dempsey Middle School 8<sup>th</sup> Graders for an overnight field trip May 7, 2024 to May 10, 2024 to Washington D.C and Gettysburg, Pennsylvania as presented.

#### 3.2. Curriculum and Instruction

#### 3.3. Personnel

##### A. Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individual:

Samantha Goble	Carlisle	Intervention Specialist Last Work Day 8/10/2023
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Allison Ratcliffe	Carlisle	Psychologist Last Work Day 5/30/2023
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2. Classified Staff

Approve and accept the resignation of the following individuals:

Tamara Bauman	Transportation	Bus Driver Last Work Day 5/30/2023
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Henry Cook *	Ohio School for the Deaf	Educational Assistant – Class II Last Work Day 6/2/2023 <b>*For retirement purposes</b>
McKenzie Decker	SACC	Program Assistant/Substitute Last Day Worked 5/15/2023
Tina Fleshman	Willis	Administrative Assistant Last Work Day 6/5/2023
Sally Rathje *	Willis	Director of Food Services Last Work Day 12/31/2023 <b>*For retirement purposes</b>
Megan Shawver	SACC	Program Assistant/Substitute Last Work Day 5/26/2023
Jacqueline Twine Jr.	SACC	Site Manager Last Work Day 5/31/2023

B. Approve Employment

1. Certified Staff

Approve certified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Kailah Breece	Hayes Math Teacher	\$43,666.65 Salary Scale BA, Step 0 Effective 8/14/2023
Thomas Jarvis	Hayes Math Teacher	\$52,902.15 Salary Scale BA, Step 5 Effective 8/14/2023
Zachary Kneisel	Schultz Grade 5-Science	\$45,513.75 Salary Scale BA, Step 1 Effective 8/14/2023

Emma Lucas	Schultz Intervention Specialist	\$45,513.75 Salary Scale BA, Step 1 Effective 8/14/2023
Jason McLead	Dempsey Intervention Specialist	\$60,128.98 Salary Scale BA/150, Step 7 Effective 8/14/2023
Mackenzie O'Brien	Schultz Intervention Specialist	\$45,513.75 Salary BA, Step 1 Effective 8/14/2023
Lauren Sutton	Woodward Intervention Specialist	\$43,666.65 Salary Scale BA, Step 0 Effective 8/14/2023
Brittany Wallace	Hayes Intervention Specialist	\$43,666.65 Salary Scale BA, Step 0 Effective 8/14/2023
Allison Watson	Schultz Intervention Specialist	\$52,902.15 Salary Scale BA, Step 5 Effective 8/14/2023

2. Certified Staff – ESY

1. I recommend the Board approve extended time for Amy Glandon and Rebecca Saunders at their per diem rate, during the time period of June 1, 2023 - August 13, 2023 to provide instruction for students on an extended school year per IEP as needed.
2. I recommend the Board approve extended time for Laura Shaw at the following per diem rates, during the time period of July 3, 2023 – August 13, 2023 to provide instruction for students on an extended school year per IEP as needed:
  - July 3, 2023 – July 31, 2023 per diem rate of \$379.52
  - August 1, 2023 – August 13, 2023 per diem rate of \$389.01

3. Classified Staff

Approve classified employment for the 2022-2023 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Abigail Aquilina	SACC Program Assistant/ Substitute I	\$11.75 per hour, Step 3 Effective 5/30/2023
Ethan Crosbie	SACC Program Assistant/ Substitute I	\$11.52 per hour, Step 2 Effective 5/24/2023
Tina Fleshman	Willis Payroll Assistant	\$24.97 per hour, Step 4 Effective 6/6/2023
Makayla Pounds	SACC Program Assistant/ Substitute I	\$11.52 per hour, Step 2 Effective 5/11/2023
Lonnie Stephens	Dempsey Custodian – 3 <sup>rd</sup> Shift	\$18.99 per hour, Step 5 Effective 5/9/2023
Jacqueline Twine Jr.	SACC Program Assistant/ Substitute III	\$14.16 per hour, Step 8 Effective 6/1/2023

4. Classified Substituted

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2022-2023 school year: Administrative Assistant \$13.87/hr., Bus Driver \$16.44/hr., Cook/Cashier \$11.82/hr., Custodian \$14.64/hr., Educational Assistant \$12.84/hr., Library Media Specialist Assistant \$12.84/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$12.84/hr.

Approve employment for the 2022-2023 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Betsy Brown – Bus Driver

5. 2023 Summer SACC Staff

I recommend the Board approve the following summer SACC staff at their current position, pay and hours per day:

Collin Chambers

6. 2023 Summer Work Crew

I recommend the Board approve, according to the Board approved policy and salary schedule, the following individuals as Summer Crew:

<u>Name</u>	<u>Position</u>	<u>Hourly \$</u>	<u>Start Date</u>
Navin, Christopher	Crew Member	\$10.79	5/15/2023
Palmquist, Brendan	Crew Member	\$11.33	5/15/2023
Pflaum, Cooper	Technology Crew	\$11.06	5/22/2023
Waselko, Liam	Crew Member	\$11.06	5/15/2023

C. Approve Certified Staff Supplemental Correction

I recommend the Board approve the following supplemental correction for Joseph Sanfillipo, Lacrosse Assistant Coach Varsity Boys.

Originally approved on the  
April 3, 2023 Board Agenda  
Salary: \$2,811.71  
FTE: 1

Correction  
Salary: \$1,405.86  
FTE: 0.5

D. Approve Certified Staff Supplemental Change

I recommend the Board approve the following supplemental change for Jane Holley, School Counselor.

Originally approved on the  
August 1, 2022 Board Agenda  
Salary: \$1,874.47  
FTE: 0.5

Change  
Salary: \$1,269.80  
FTE: 0.388



E. Approve Supplemental Contracts for the 2022-2023 School Year

Approve the following supplemental employment for the 2022-2023 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUPPLEMENTAL</b>	<b>BUILDING</b>	<b>2022-23 Salary</b>
Crider	Meredith	PBIS Committee Chairperson	Schultz	\$500.00
Van Schaik	Stephanie	DEI Committee Chairperson	Schultz	\$500.00

F. Approve Home Instructor

I recommend the Board approve according to Board approved policy and salary schedules, the following individual as Home Instructors at \$20.00 per hour as needed for the 2022-2023 school year:

Terry Lenhart

G. Approve Leave of Absence

1. I recommend the Board approve an unpaid medical leave of absence for Jacqueline Twine Jr. starting on April 13, 2023 (0.75 of a day for 4/13/23 only) through May 15, 2023.
2. I recommend the Board approve an unpaid personal leave of absence for Danielle Seery beginning on August 14, 2023 through November 8, 2023.

H. Approve Extended Time/Days

1. I recommend the Board approve the extended days for the following individuals, to be paid at their regular hourly rate, not to exceed five (5) days, for service dates of August 7, 2023 through August 11, 2023 for back to school preparation:

Elizabeth Bertsch  
Tiffany Salyers  
Mary Willis

2. I recommend the Board approve the extended days for the following individuals, to be paid at their regular hourly rate, not to exceed thirty (30) days, for the service dates of June 5, 2023 through July 28, 2023 for the Summer Food Service Program:

Kenese Baker  
Joyce Bolton  
Erin Castillo

Tami Holton  
Angela Majka  
Christine Moore

3. I recommend the Board approve the extended days for the following individuals, to be paid at their regular hourly rate, not to exceed thirty-seven (37) days, for the service dates of June 5, 2023 through July 28, 2023 for the Summer Food Service Program:

Elizabeth Bertsch  
Mary Willis

- I. Approve Stipend

1. Approve 2023 Summer School Boost

I recommend the Board approve, according to the Board approved policy, the following individuals as Kindergarten Summer School Boost teachers, at \$28.00 per hour up to a maximum of 51 hours, during the program time of July 10, 2023 to July 27, 2023.

Cassidy Reese  
Mandy Walters

2. Approve Acadience Professional Development

I recommend the Board approve the stipends for the following individuals, not to exceed 12 hours at \$28.00 per hour, during the program time of June 1, 2023 to June 30, 2023 for Acadience Dyslexia Train the Trainer Professional Development:

Stephanie Haynes  
Amanda Mays  
Brianna Rick  
Renelle Tompkins

3. I recommend the Board approve the following individuals, not to exceed 10 days, at their regular per diem rate, during the service dates May 31, 2023 – June 11, 2023 for Cadet Summer Leadership Course:

Major Matthew O'Brien  
MSQT James Worstell

4. I recommend the Board approve a stipend for Ian Tumey, not to exceed 6 hours, at their regular per diem rate, during the service dates October 1, 2022 – March 31, 2023 for Hayes Extended Learning Opportunity.

5. Approve Stipend Correction

I recommend the Board approve the correction for a stipend to hire Kayla Kuno, Educational Assistant at her hourly rate, not to exceed 61.5 hours, during the service dates of September 27, 2022- March 23, 2023 for Extend Learning Opportunity at Dempsey middle school. Previously approved on the December 14, 2022 board agenda as a teacher at per diem rate of pay.

6. Hayes High School Summer School Teachers

I recommend the Board approve a stipend for the following staff at an amount of \$28.00 an hour, not to exceed 59.5 hours, as Summer School teachers, during service dates of June 1, 2023 – June 30, 2023:

Laura Frisch  
Samuel Jaffee  
Jacqueline McMahon

Ian Tumey  
Michelle Vincenzo  
Ryan Wallace

7. Approve Updated Director of Technology Job Description

I recommend the Board approve an updated job description for the Director of Technology as presented.

8. Approve New Principal Intern Job Description

I recommend the Board approve a new job description for a Principal Intern as presented.

9. Approve OHSAA Site Manager

I recommend a stipend for Paul Higgins as site manager for OHSAA spring sports tournaments, not to exceed 8 events at \$75.00 per event during service dates of May 8, 2023 – May 17, 2023.

10. Approve Ticket Takers

I recommend stipends for the following individuals as ticket takers for the OHSAA spring sports tournaments, not to exceed 8 events at \$25.00 per event for service dates May 8, 2023 – May 17, 2023:

Angela Moore  
Donna Parker

Leslie Parker  
Mary Willis

## 11. Approve Resolution

I recommend the Board approve a resolution to declare the list of equipment below to be disposed of by public auction in accordance with Board policy:

- (2) iPad Cart – Bretford Powersync Cart
- (3) Laptop cart – no dividers – Bretford Cart
- (1) Laptop Cart - Bretford Cart with dividers
- (1) Large laptop cart with dividers
- (1) iPad Cart – Bretford Cart
- (1) YeaLink phone – Model T465 with expansion module exp40 T46/T48
- (1) Fingerprint reader – Cogent CS500E
- (2) Chair racks from Dempsey Middle School

### 3.4. Financial

#### A. Approve the Financial Report

I recommend the Board approve the Financial Report of April 2023 as presented.

#### B. Approve Five-Year Forecast

I recommend the Board approve the Five-Year Forecast as presented.

### 3.5. Donations

I recommend the Board approve and accept the following donation:

- A. Carlisle PTO – New Gaga Pit from Snider Recreation, valued at \$4,350.00, for students at Carlisle Elementary.
- B. Schultz PTO – Mini Refrigerator, valued at \$233.45, to be used towards Schultz building clinic update.
- C. Delaware Rotary Club – Monetary donation, valued at \$1,000.00, for Rotary Excellence in Teaching Awardees.
- D. The Delaware Moose Lodge 1167 – Monetary donation, valued at \$250.00, to support needs in the district.
- E. Modern Woodmen Fraternal Financial Summit Chapter 18137 – Monetary donation, valued at \$100.00, for the Pacer Pantry in recognition of 2022 Hometown Hero – Lauren Bastel.

- F. City BBQ – Monetary donation, valued at \$140.09, for DC Scholarship Fund at Dempsey Middle School.

CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. Wolf\*

4.0 Discussion

5.0 Action Items

5.1. Approve Proposal from Chemcote

I recommend the Board approve the proposal from Chemcote for asphalt repair and maintenance in the amount \$51,775.00.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Proposal from Chemcote as presented.

- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. Wolf\*

5.2. Approve Purchase of Conventional School Bus

I recommend approval to purchase one 72-passenger conventional school bus through META Bus Bid from Cardinal Bus Sales, Inc. for \$113,391.00

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Purchase of Conventional School Bus presented.

- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Backus

\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Wolf\*

5.3. Approve FY24 Tech Agreement

I recommend approval for the FY24 Tech Agreement with META Solutions as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve FY24 Tech Agreement presented.

\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Wolf\*

5.4. Approve School Meals Price Increase Recommendation

I recommend approval for school meal price increase for the 2023 – 2024 school year as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve School Meals Price Increase presented.

\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Wolf\*

5.5. Approve FY2023 Amended Permanent Appropriation Resolution

Be it resolved by the Board of Education of the Delaware City School District, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2023, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Amended Permanent Appropriation Resolution as presented.

\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Wolf\*

5.6. Approve 2023 Work Crew

I recommend the Board approve, according to the Board approved policy and salary schedule, Ava Johnson as Summer Crew Member with a rate of \$10.79 per hour, effective May 24, 2023.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the 2023 Work Crew as presented.

\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Wolf\*

5.7. Approve Settlement Agreement

I recommend the Board approve the settlement agreement of an asserted claim in Supreme Court Case No. 2023-0237.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Settlement Agreement as presented.

\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Wolf\*

6.0 Superintendent's Comments

7.0 Board Comments

## 8.0 Calendar

- May 26 Last Day of School for Students
- May 30 Teacher Work Day
- June 5 – July 28 Summer Lunch Program at Woodward Elementary
  - Monday – Friday 11:30 am – 12:30 pm (closed June 19, July 3-4)
- June 20 Board of Education Meeting

## 9.0 Executive Session

I recommend the Board enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee, or student, unless the employee, official, licensee or student request a public hearing.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Roll call resulted as follows:

\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Wolf\*

President \_\_\_\_\_ declared the Board in executive session at \_\_\_\_\_.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to exit out of executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

## 10.0 Adjournment

10.1. I recommend this meeting be adjourned.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn this meeting.



\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. Wolf\*