



**Delaware City Schools
Board of Education Meeting
January 8, 2024
Organizational Meeting
Willis Education Center
6:00pm**

MISSION STATEMENT

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, “Public Participation.”

1.0 Opening

1.1. Call to Order and Roll Call

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

** Denotes Student Board Member*

1.2. Salute the Flag

1.3. Oath of Office for Newly Elected Board Members:

- 1. Ted Backus
- 2. Janelle Gasaway

OATH OF OFFICE – Administered by the Treasurer

“Do you solemnly affirm that you will support the Constitution of the United States of America the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your abilities and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office and until your successor is elected and qualified?”

The appropriate answer is “I do.”

1.4. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by _____ seconded by _____ to adopt this agenda as presented.

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

1.5. Approve Minutes

With your agenda you have received the minutes of the November 6, 2023 and December 11, 2023 Board meeting.

Moved by _____ seconded by _____ to approve the minutes of the November 6, 2023 and December 11, 2023 Board meeting as presented.

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

1.6. Recognitions and Presentations

- January is School Board Recognition Month

1.7. Board of Education Organization for 2024

A. Election of Officers

1. President

Each person placed in nomination for President will be listed in the minutes. The Board members must vote by voice vote. The member receiving three (3) or more votes from among those nominated will be elected President. If only one member is nominated, then nominations are closed and the Board may elect a President by Acclamation.

a) Nominations to elect the 2024 Board of Education President:

Nominated: _____ by _____

Nominated: _____ by _____

b) Moved by _____ seconded by _____ to close nominations for President.

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

c) Voting to elect the 2024 Board of Education President:

Ms. McDaniel- Browning voted for: _____

Mr. Backus voted for: _____

Mr. Wiener voted for: _____

Ms. Harris voted for: _____

Mrs. Gasaway voted for: _____

OATH OF OFFICE for newly elected President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

With the new President duly elected, he/she will assume the chair and preside over the rest of the meeting.

2. Vice President

The same procedure should be followed in nominating and electing a Vice President as was set forth in the nomination and election of the President.

a) Nominations to elect the 2024 Board of Education Vice President

Nominated: _____ by _____

Nominated: _____ by _____

b) Moved by _____ seconded by _____ to close nominations for Vice President.

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

c) Voting to elect the 2024 Board of Education Vice President:

- Ms. McDaniel- Browning voted for: _____
- Mr. Backus voted for: _____
- Mr. Wiener voted for: _____
- Ms. Harris voted for: _____
- Mrs. Gasaway voted for: _____

OATH OF OFFICE for newly elected Vice President – Administered by the Treasurer
The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as Vice President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

B. Establish Dates for Regular Meetings for 2024

The Board of Education needs to set the meeting schedule for the regular meetings of the Delaware City School District Board of Education. Additional meetings shall be designated at a time and place properly announced (Ohio Revised Code section 3314.16).

The regular meetings of the Delaware City School District Board of Education will be set as follows and located at the Willis Education Center:

Delaware City Schools

2024 Board of Education Meeting Dates

(Draft)

<u>Dates</u>	<u>Time</u>	<u>Type of Meeting</u>
January 8, 2024	6:00pm	Organizational
February 5, 2024	6:00pm	Regular
March 4, 2024	6:00pm	Regular
April 1, 2024	6:00pm	Regular
May 6, 2024	6:00pm	Regular
May 20, 2024	6:00pm	Regular
June 17, 2024	6:00pm	Regular
July 15, 2024	6:00pm	Regular
August 5, 2024	6:00pm	Regular
August 19, 2024	6:00pm	Regular
September 9, 2024	6:00pm	Regular
October 7, 2024	6:00pm	Regular
November 4, 2024	6:00pm	Regular
December 9, 2024	6:00pm	Regular

Moved by _____ seconded by _____
to approve the 2024 Board of Education meeting dates as presented.

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

1. Appointments to Areas of Responsibility

- Negotiations (DCEA) _____
- Negotiations (OAPSE) _____
- Negotiations (UE) _____

Facilities _____
Federal/Ohio Legislative Liaison _____
Finance (Records Retention, Audit) _____
OSBA Delegate and Alternate _____
Planning Commission Liaison (City/Regional) _____
Levy Committee _____
Community Outreach _____
Education Council _____
Student Achievement Liaison _____
Appointment to DACC Board _____

Moved by _____ seconded by _____ to approve the Appointments to Areas of Responsibility as presented.

_____ Ms. McDaniel-Browning
_____ Mr. Backus
_____ Mr. Wiener
_____ Ms. Harris
_____ Mrs. Gasaway
_____ Mr. Gitson*

2. Annual Memberships

Delaware Area Chamber of Commerce
META Solutions
Ohio Education Policy Institute
Ohio School Boards Association (OSBA)
OSBA Legal Defense Fund

Moved by _____ seconded by _____ to approve the Annual Memberships as presented.

_____ Ms. McDaniel-Browning
_____ Mr. Backus
_____ Mr. Wiener
_____ Ms. Harris
_____ Mrs. Gasaway
_____ Mr. Gitson*

3. Standing Authorizations

Be It Resolved That: The Delaware City School District Board of Education approve the following authorizations:

- A. **Advance on Tax Settlements** – the Treasurer/CFO of Delaware City Schools is hereby authorized and directed to request the Delaware County Auditor to draw a warrant for an advance of tax monies collected on behalf of said district but not yet disbursed pursuant to Ohio Revised Code Section 321.34.
- B. **Investment of Interim Funds** – authorization for the Treasurer/CFO of Delaware City Schools to invest Interim Funds at the most productive interest rates whenever funds are available.
- C. **Payment of Bills** – authorization for the Treasurer/CFO of Delaware City Schools to pay all bills within the limits of the appropriation resolution as the bills are received and when the merchandise has been received in satisfactory condition.
- D. **Waive Reading of the Minutes** – to waive oral reading of the minutes of the preceding Board of Education meeting(s) unless expressly voted by the Board of Education to be read.
- E. **Participation in state and federal programs** – authorization to participate in all state and federal programs beneficial to the Delaware City Schools and consistent with the goals established by the school district for 2024.
- F. **Appoint purchasing agents** – appointment of the Executive Director of Human and Material Resources and/or Superintendent of Schools to serve as purchasing agents for the school district.
- G. **Participation in Transitional Work Program through the Bureau of Workers' Compensation** – participation in this program provides the Board with the option to allow employees an opportunity to return to work sooner, which benefits the district by reducing lost time and potentially lowering claims costs.

Moved by _____ seconded by _____ to approve the Standing Authorizations as presented.

_____	Ms. McDaniel-Browning
_____	Mr. Backus
_____	Mr. Wiener
_____	Ms. Harris
_____	Mrs. Gasaway
_____	Mr. Gitson*

2.0 Reports

2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

2.2. Legislative

2.3. Facilities

2.4. Treasurer/CFO

2.5. Assistant Superintendent

2.6. Executive Director of Human and Material Resources

2.7. Superintendent

2.8. Board Request

2.9. Other

PUBLIC PARTICIPATION

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.

- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
 - 2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
 - 4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Legal R.C. 3313.20
 Revised 11/15/2021

3.0 Consent Agenda

3.1. Pupils

A. Approve High School Graduates

- 1. I recommend the Board approve the following students as a Hayes High School graduates due to completion of all graduation requirements:

Ryan Beery	Hudson Smith
Katrina Beveridge	Haylie Stiles

B. Approve Overnight Field Trips

- 1. Boys Lacrosse Competition

I recommend the Board approve the Boys Lacrosse Team for an overnight field trip from 3/26/2024 to 3/28/2024 to the Boys Lacrosse Competition in Chapel Hill, North Carolina area as presented.

3.2. Curriculum and Instruction

- High School 24 – 25 Course Handbook

3.3. Personnel

A. Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

Susan Nimon	Math Teacher Dempsey	Last Day of Work 5/24/2024
Rex Reeder	Assistant Principal Hayes	Last Day Worked 12/31/2023
Richard Stranges	Principal Hayes	Last Day Worked 12/31/2023

2. Classified Staff

Approve and accept the resignation of the following individuals:

Haleigh Blanchard	Educational Assistant Hayes	At the Conclusion of her unpaid leave of absence ending on 12/22/2023
Lori Groff	Accountant Willis	Last Day Worked 1/7/2024
Jeanne Poorman	Cook/Cashier Conger	Last Day Worked 12/15/2023
Samantha Pyles	Educational Assistant Hayes	Last Day Worked 11/10/2023
Sydney Strait	Educational Assistant Conger	Last Day Worked 12/20/2023

3. Classified Substitute

Approve and accept the resignation of the following individual:

Rebekkah Gundy	Resigned prior to starting
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B. Approve Employment

1. Certified Staff

Approve certified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Lori Groff	Interim Assistant Treasurer	Salary Scale ADS5E, Step 1 \$70,311.80* Effective 1/8/2024
<i>*Prorated amount is \$40,023.64 for the remainder of the 2023-2024 school year</i>		
Rex Reeder	Interim Principal Hayes	Salary Scale ADS1E, Step 10 \$142,407.20* Effective 1/1/2024
<i>*Prorated amount is \$83,801.16 for the remainder of the 2023-2024 school year</i>		

2. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Ashlea Oliver	Educational Assistant- Class II Conger	\$15.07 per hour, Step 1 Effective 1/8/2024
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3. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Bianca Alegria	Bus Driver
Paige Dunham	Administrative Assistant Educational Assistant Library Media Specialist Technology Specialist
Jacob Fitch	Custodian
George Hellinger	Bus Driver
Michael Kusche	Bus Driver
Robert Summerfield	Bus Driver

C. Approve Supplemental Contracts for the 2023-2024 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2023-24 SALARY
Burroughs	Donald	Event Student Supervisor - Winter	HAYES	\$500.00
Burroughs	Donald	Event Student Supervisor - Spring	HAYES	\$500.00
Closson	Alexander	Swimming and Diving Volunteer Coach, Swimming Varsity Boys and Girls	HAYES	Volunteer
Ferguson	Ezra	Swimming Assistant	HAYES	\$2,882.00
Malivuk	Justin	Track Assistant Coach 7th & 8th Grade Boys and Girls	DEMPSEY	\$2,401.67
Thieret	Michelle	Softball Head Coach 7th Grade Girls	DEMPSEY	\$2,882.00

D. Approve Classified Staff Supplemental Contacts

1. I recommend the Board approve Carrie Henderson as the Track Assistant Coach 7th & 8th Grade Boys and Girls, at the current state minimum wage. Total to be paid not less than \$2,401.67.

E. Approve Supplemental Contract Change

1. I recommend the Board approve the change for Haleigh Blanchard as listed below.

Originally Approved on the
June 20, 2023 Agenda
 Cheerleading Head Coach
 7th Grade-Winter
 At current state minimum wage
 Paid NLT \$2,882.00

Change
 Cheerleading Head Coach
 7th Grade-Winter
 Step 4, \$2,882.00

F. Approve Leave of Absence

1. I recommend the Board approve an unpaid leave of absence for personal reasons for Elizabeth Link from February 1, 2024 to February 1, 2026.

G. Approve Separation

1. Separate Michael Perkins, Custodian from employment with the Board at the conclusion of his unpaid leave of absence which ended on December 23, 2023 for being absent without authorized leave.
2. Separate Christina Cantleberry, Bus Driver from employment with the Board at the conclusion of her leave which ended ½ day on April 12, 2023 for being absent without authorized leave.

3.4. Financial

Approve the Financial Report

I recommend the Board approve the Financial Reports of September, October, and November 2023 as presented.

3.5. Donations

I recommend the Board approve and accept the following donation:

- A. Anonymous – Monetary, valued at \$50.00, for negative lunch balances at Conger
- B. Anonymous – Monetary, valued at \$5,500.00, toward the DC Trip for Dempsey.
- C. Delaware Arts Festival Association – Monetary, valued at \$1000.00, to purchase canvases and acrylic paint for Art students at Dempsey
- D. Delaware Arts Festival Association – Monetary, valued at \$1245.00, to purchase three (3) iPads and fifteen (15) iPad Procreate Apps at Dempsey
- E. Delaware Athletic Boosters – Monetary, valued at \$4,412.50, for forty (40) gymnasium chairs at Hayes
- F. Marvin Monroe – Monetary, valued at \$1000.00, to support the instrument rental and maintenance account for Dempsey Orchestra and Band

CONSENT ACTION:

Moved by _____ seconded by _____ to approve all of the consent items as presented.

_____ Ms. McDaniel-Browning
 _____ Mr. Backus
 _____ Mr. Wiener
 _____ Ms. Harris
 _____ Mrs. Gasaway
 _____ Mr. Gitson*

4.0 Discussion

4.1 First Reading of Board Policies as presented:

Policy	Topic	Type
po6423	USE OF CREDIT CARDS	Update
po4140	TERMINATION AND RESIGNATION	Update

5.0 Action Items

5.1. Second Reading and Approval of Board Policies as presented.

I recommend the Board approve Board Policies as presented.

Policy	Topic	Type
Bylaw 0141.2	CONFLICT OF INTEREST	Revision
po3120.08/po4120.08	EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES	Revision
po5113.01	INTRADISTRICT OPEN ENROLLMENT	Revision
po5320	IMMUNIZATIONS	Revision
po5330	USE OF MEDICATIONS	Revision
po5337	CARE OF STUDENTS WITH SEIZURE DISORDER	NEW
po6240	BOARD OF REVISION COMPLAINTS AND COUNTERCOMPLAINTS	NEW
po6700	FAIR LABOR STANDARDS ACT (FLSA)	Revision
po7440	FACILITY SECURITY	Revision
po8210	SCHOOL CALENDAR	Revision
po8330	STUDENT RECORDS	Revision
po8451	PEDICULOSIS (HEAD LICE)	Revision
po8600	TRANSPORTATION	Revision
po8650	TRANSPORTATION BY SCHOOL VAN	Revision
po9160	PUBLIC ATTENDANCE AT SCHOOL EVENTS	Revision
po9211	DISTRICT SUPPORT ORGANIZATION	Revision
po9270	EQUIVALENT EDUCATION OUTSIDE THE SCHOOLS & PARTICIPATION IN EXTRACURRICULAR FOR STUDENTS NOT ENROLLED IN THE DISTRICT	Revision

Moved by _____ seconded by _____ to approve the Board Policies as presented.

_____ Ms. McDaniel-Browning
 _____ Mr. Backus
 _____ Mr. Wiener
 _____ Ms. Harris
 _____ Mrs. Gasaway
 _____ Mr. Gitson*

5.2. Approval for attached drawings and to seek bids for the Carlisle Restroom Renovations as presented.

I recommend approval of the attached drawings and approval to seek bids for the Carlisle restroom renovations with Funds for the work coming from the permanent improvement fund as presented.

Moved by _____ seconded by _____ to approve the Board Policies as presented.

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

6.0 Superintendent’s Comments

7.0 Board Comments

8.0 Calendar

- 1/15 No School- MLK Day

9.0 Executive Session

I recommend the Board enter into executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Moved by _____ seconded by _____ to enter into executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Roll call resulted as follows:

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

President _____ declared the Board in executive session at _____.

Moved by _____ seconded by _____ to exit out of executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Roll call resulted as follows:

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*

President _____ declared the Board out of executive session at _____.

10.0 Adjournment

10.1. I recommend this meeting be adjourned.

Moved by _____ seconded by _____ to adjourn this meeting.

- _____ Ms. McDaniel-Browning
- _____ Mr. Backus
- _____ Mr. Wiener
- _____ Ms. Harris
- _____ Mrs. Gasaway
- _____ Mr. Gitson*