

Lycoming Career & Technology Center  
Joint Operating Committee  
Regular Monthly Public Meeting

The Lycoming Career & Technology Center’s Joint Operating Committee held their regular monthly public meeting on January 18, 2024

Mr. Michael Mamrak, Board President called the meeting to order at 7:30 p.m.

**Roll Call:**

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Matthew Yoder	P	Ms. Liz O’Keefe		Benton
Mr. Michael Mamrak	P	Mrs. Craig Dudek		East Lycoming
Mrs. Lynn Frey	A	Mr. Hal Gee	P	Loyalsock
Mr. Doug Gardner	A	Mr. Brad Eisenhower	P	Montoursville
Mr. David Messenger	P	Mr. Steven Hill		Muncy
Mr. Daniel Truckenmiller	P	Mrs. Jennifer Rempe		Warrior Run

Others present: Dr. Craig Skaluba, Mr. Nathan Minium, and Patricia Kepner.

**PRESENTATION**

Student of the Month- Isabella Short, Early Childhood Education

**MEETING MINUTES**

Mr. Yoder moved and Mr. Messenger seconded the motion to accept the meeting minutes from the December 14, 2023 regularly scheduled meeting as presented. The motion carried 6-0.

**FINANCIAL REPORTS**

Mr. Messenger moved and Mr. Eisenhower seconded the motion to approve the financial reports for the period ending December 30, 2023 and the bills from December 8, 2023 to January 11, 2024 in the amount of 188,181.34 as presented. The motion carried 6-0.

**FORMAL ACTION**

Mr. Truckenmiller moved and Mr. Gee seconded the motion to approve the following action items as presented:

- A. The review of the 2023-2024 LycoCTC Health and Safety Plan, as presented.
- B. The first reading of LycoCTC policies 201 Vol V, 254, 610, and 611, as presented.
- C. Use of capital reserve funds to purchase storage cabinets and organizational units for the automotive shop areas at a cost of approximately \$30,000.
- D. The rejection of all bids received for the school van, as presented.
- E. The extension of Dr. Craig Skaluba’s term as Superintendent of Record to June 30, 2026 (one additional year).
- F. An increase of the support staff daily sub rate to \$95.00 per day, and the teacher daily sub rate to \$135.00 per day.
- G. Instructors and students to participate in Skills USA State competition in Hershey, PA in April 2024.

The motions carried 6-0.

## **ADMINISTRATIVE REPORTS**

### **Curriculum /Programs/Enrollment:**

Enrollment is currently at 308 students.

Ninth Grade tours were held the first week of January with all ninth-grade students invited to visit all seven of our programs. The feedback from the counselors after the tours was positive.

A future programs survey was distributed to board members, superintendents, high school principals, counselors, current 10<sup>th</sup> and 11<sup>th</sup> LycoCTC students, local advisory committee members, LycoCTC Faculty and Staff, all 9<sup>th</sup> grade students from our sending school districts. To date, we have received approximately 300 responses, providing feedback on what types of career and technical programs they would like to see offered in the future.

Co-op placements are now up to 17 students from the automotive, construction, culinary, early childhood, and health careers programs.

The Skills USA district competitions took place today with our CSI team taking first place. The rest of the competitions will take place tomorrow. We have 45 total competitors this year.

We met with our seniors last week to determine their plans after graduation. While most have concrete plans, there are still some that are undecided. We will work with them for the rest of the year to develop those plans.

### **Instruction / Professional Development:**

Mr. Minium met with stakeholders this week to get feedback and ideas for revisions to Perkins Grants funds for 23-24 in the areas of instructional coaching, professional development, and equipment. We are going to be piloting an instructional coach for February, at no cost, with the option to contract for the remainder of the year if it goes well.

### **Communications/Public Relations:**

February is CTE Awareness month. To celebrate this, we have several things planned to promote the opportunities and hands-on learning experiences that are available for students through career and technical education. The Sun Gazette will be featuring us in an article, and we also will participate in a commercial with other CTCs in the region that will air on WBRE.

Mr. Minium and Dr. Skaluba will meet with ELSD and the architects on Tuesday to review the design development based on feedback from our previous meeting discussion on proposed new CTC program space in relationship to the ELSD bleachers and press box. Dr. Skaluba will create a timeline to provide more clarity on the proposed project.

Mr. Minium will continue to do presentations at all of our sending district board meetings so that all of the board members are able to make an informed decision on this when the time comes to vote.

### **Upcoming Events:**

End of 2<sup>nd</sup> Marking Period- 2/25/24

Superintendent's (PAC) Meeting- 2/1/24

Principal's Meeting- 2/8/24

### **ADDITIONAL INFORMATION**

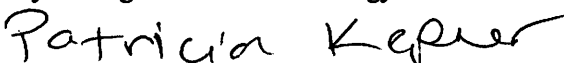
The next Joint Operating Committee Meeting will be held Thursday, February 15, 2024 at 7:00 pm at the Lycoming Career & Technology Center Café.

### **ADJOURNMENT**

With no further business, Mr. Yoder moved and Mr. Eisenhower seconded the motion to adjourn the regular meeting at 7:32. The motion carried 6-0.

Respectfully submitted,

Lycoming Career & Technology Center



Patricia Kepner: Board Secretary