

Diman Regional Vocational Technical High School  
School Building Committee Minutes  
October 21, 2019

In attendance:

Glenn Benevides	Michaela Hetzler	Andrew Rebello
Amy Bosse	Ed Hill	Carl Sawejko
Myles Brilhante	Deborah Kenney	Mitch Sweet
Donald DiBiasio, Chair	Steven Kitchin	Maria Torres
Michael Dion	Decio Matos	Katie Warren
Elvio Ferreira	Tracy Priestner	
	Greg Brilhante, District Counsel	Lucy Thompsen, Recording Secretary

Absent:

Paul Beaudoin	Chief Albert Dupere	Steven Moniz
Tina Bell	Thomas Librera	John Narcizo
Randy Benevides	Raymond Machado	Steven Ouellette
Emanuel Botelho	Michael McCann	Debbie Pacheco
Patrick Bowen	Holly McNamara	John Pimentel
Steve Camara	Joan Menard	David Salsinha
Steve Cloutier	Rajiv Nehra, Vice Chair	Steve Vaitses
Lisa Desrosiers	Paul Nogueira	
Michael DoCouto	Lois Miller	

Mr. DiBiasio called the meeting to order at 5:02 p.m. He announced that in place of a roll call, the sign-in sheets will serve as roll call for the meeting.

It was moved by Mr. Hill, seconded by Mr. Benevides, and voted unanimously to dispense with the reading of the September 5, 2018 minutes and approve them, as recorded. Mr. Kitchin, Ms. Priestner and Mr. Sawejko abstained for absence.

Dr. Ferreira provided an overview of the OPM selection process. The District is expected to attend the November 4, 2019 Massachusetts School Building Authority (MSBA) Owner's Project Manager (OPM) Review Panel Meeting. He introduced Mr. Jon Winikur, Executive Managing Director and Mr. Tim Alix, Senior Project Manager of Colliers Project Leaders. Mr. Winikur provided a background of the organization and their work with the MSBA. Mr. Winikur further provided an overview of the Feasibility Study and Schematic Design Schedule. The process will take approximately two years. Mr. Alix provided an overview of the draft Designer Request for Services (RFS) to members of the Committee. The next step is to select three District members for the Designer Selection Committee. The proposals will be due on December 10<sup>th</sup>, with the Designer Selection Panel meetings in January 2020. Mr. Winikur and Mr. Alix suggested that the School Building Committee meet once a month.

It was moved by Mr. Hill, seconded by Mr. Benevides, and voted unanimously to hold the next meeting on November 18, 2019.

There was a discussion about the logistics of a renovation vs. new build and eligible vs. ineligible costs.

Mr. Winikur further provided an overview of Modules 3, 4 and 5. There was a discussion about the reimbursement rate. Mr. Winikur pointed out the dates marked with stars as the items that will need action taken from the School Building Committee. The Draft Designer RFS will be distributed via email to the School Building Committee on October 22<sup>nd</sup>. (FYI – The RFS was distributed to the SBC and approved).

It was moved by Dr. Ferreira, seconded by Mr. Benevides, and voted unanimously to approve the Designer Request for Services (RFS) and release for publishing in the Central Register on November 12<sup>th</sup> once reviewed by the School Building Committee. This motion is contingent upon a signed contract with Colliers Project Leaders as the District's OPM, which will be reviewed at the November 4<sup>th</sup> MSBA OPM Review Panel Meeting.

It was moved by Mr. DiBiasio, seconded by Mrs. Torres, and voted unanimously to adjourn at 5:59 p.m.