

## **203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING**

### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

### **III. ORDER**

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Pledge of Allegiance.
3. Approval of agenda.
4. Consent agenda.
  - a. Approval of prior meeting minutes.
  - b. Payment of bills.
  - c. District's financial report.
  - d. Other – Approval of agreements, acceptance of resignations, etc.
5. Communication Reports
  - a. Staff, student, etc.
  - b. Administrative
  - c. Committee
6. Discussion Items
7. Consider Business Items
8. Public Comment - Recognition of visitors.
9. Meetings/Workshops.

10. Adjournment.
  - B. The school board may depart from the order of business with the consent of the majority of members present.

***Legal References:*** Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

***Cross References:*** MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)  
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)  
MSBA/MASA Model Policy 203.6 (Consent Agendas)