

MACCRAY ISD 2180
Clara City, MN 56222
High School Media Center/Zoom
Monday, March 8, 2021
6:00 pm

TENTATIVE AGENDA

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 Approval of the Agenda/Additions/Deletions
- 4.0 Public Comment
- 5.0 Consent Agenda – Action Required
 - 5.1 Adoption of Minutes
 - 5.2 Approve payment of bills and financial report.
 - 5.3 Approve contract of Paraprofessional – A. Schwab
- 6.0 Communication Report
 - 6.1 Administrative Reports
 - 6.1.1 Dan Hiemenz, ICS
 - 6.1.2 Denise Smith, Community Education
 - 6.1.3 Jim Trulock, Activities Director
 - 6.1.4 Judd Wheatley, Elementary Principal
 - 6.1.5 Melissa Sparks, High School Principal
 - 6.1.6 Sherri Broderius, Superintendent (MSHSL FYI)
 - 6.2 Committee Reports
 - 6.2.1 POC – Julie and Carmel – 2 additional classrooms
- 7.0 Discussion items – No action required
- 8.0 Business items – Action Required
 - 8.1 Motion to move April Board Meeting ahead one week to April 5.
 - 8.2 Motion to approve Policy 802 – Disposition of Obsolete Equipment and Material
 - 8.3 Motion to approve Policy 805 – Waste Reduction and Recycling.
 - 8.4 Motion to increase preschool fees for 21-22 school year.
 - 8.5 Motion to reduce the service learning graduation requirement for the classes of 2021, 2022, 2023, 2024 from 80 hours to 60 hours due to the COVID pandemic.
- 9.0 Upcoming Meetings
 - 9.1 Regular Board Meeting, Monday, March 8, 6pm, MACCRAY High School.
 - 9.2 Regular Board Meeting, Monday, April 12, 6pm, MACCRAY High School.
 - 9.3 Regular Board Meeting, Monday, May 10, 6pm, MACCRAY High School.
 - 9.4 Regular Board Meeting, Monday, June 14, 6pm, MACCRAY High School.
- 10.0 Adjournment

**Minutes of the Board of Education
Independent School District #2180
Regular Meeting #8
Monday, Feb. 8, 2021 6:00 PM
HS Media Center/Live Stream**

Members Present: Tate Mueller, Julie Alsum, Scott Ruiters, Debi Brandt, Lane Schwitters, Carmel Thein.
Others Present: Sherri Broderius, Superintendent; Melissa Sparks, HS Principal; Judd Wheatley, Elem. Principal; Kim Sandry, Business Manager; Jim Trulock, Activities; Billie Jo Rassat, Clara City Herald.

Chair Julie Alsum called the meeting to order at 6:00 pm.

Pledge of Allegiance

Motion by Brandt, second by Mueller, to approve the agenda as presented.

Motion carried by unanimous vote.

Public comment: Stephanie Vogel.

Approval of Consent Agenda:

Motion by Thein, second by Schwitters, to approve the consent agenda.

Motion carried by unanimous vote.

Adoption of Minutes

Approve payment of bills and financial report.

Approve teacher contract for 21-22 school year – S. Stark

Approve Paraprofessional employment agreement – M. Esparza

Communications Reports:

Mrs. Smith (written)– Community Ed Flyer

Mr. Trulock – Activities update.

Mr. Wheatley – Reading Data report.

Mrs. Sparks – Justification for going All-In at the high school.

Ms. Broderius: Covid Vaccines, Construction update, mitigation efforts for Covid.

Committee Report: POC, Thein and Alsum

Business Items:

Motion by Schwitters, second by Ruiters, to approve Policy 707-Transportation of Public.

Motion carried by unanimous vote.

Motion by Ruiters, second by Brandt, to approve Policy 709 – Student Transportation Safely.

Motion carried by unanimous vote.

Motion by Mueller, second by Thein, to approve Policy 710 – Extracurricular Transportation.

Motion carried by unanimous vote.

Motion by Schwitters, second by Thein, to approve Policy 711 – Video Recording on School Buses.
Motion carried by unanimous vote.

Motion by Brandt, second by Mueller, to approve the SWWC Membership Agreement for the 2021-22 School Year. Motion carried by unanimous vote.

Meetings and Workshops:

Regular Board Meeting, Monday, March 8, 6pm, MACCRAY High School/Zoom.

Regular Board Meeting, Monday, April 12, 6pm, MACCRAY High School/Zoom.

Regular Board Meeting, Monday, May 10, 6pm, MACCRAY High School/Zoom.

Adjournment of Meeting

Motion by Ruitter, second by Schwitters, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 7:12 pm.

Respectfully submitted,
Carmel Thein, Clerk
Kim Sandry, Business Manager

	Bond Building Account		Balance
Feb. 2020	Beginning Deposit		\$ 40,433,366.60
	Deposits	\$ 17,070.73	\$ 40,450,437.33
Mar-20	Deposits	\$ 127,015.64	\$ 40,577,452.97
	Withdrawals	\$ (539,281.39)	\$ 40,038,171.58
Apr-20	Deposits	\$ 80,723.65	\$ 40,118,895.23
	Withdrawals	\$ (204,511.01)	\$ 39,914,384.22
May-20	Deposits	\$ 901,656.08	\$ 40,816,040.30
	Withdrawals	\$ (724,901.83)	\$ 40,091,138.47
Jun-20	Deposits	\$ 149,260.82	\$ 40,240,399.29
	Withdrawals	\$ (291,602.94)	\$ 39,948,796.35
Jul-20	Deposits	\$ 87,074.70	\$ 40,035,871.05
	Withdrawals	\$ (321,581.56)	\$ 39,714,289.49
Aug-20	Deposits	\$ 185,675.57	\$ 39,899,965.06
	Withdrawals	\$ (321,898.70)	\$ 39,578,066.36
Sep-20	Deposits	\$ 61,265.95	\$ 39,639,332.31
	Withdrawals	\$ (356,797.69)	\$ 39,282,534.62
Oct-20	Deposits	\$ 116,620.20	\$ 39,399,154.82
	Withdrawals	\$ (408,165.19)	\$ 38,990,989.63
Nov-20	Deposits	\$ 85,259.96	\$ 39,076,249.59
	Withdrawals	\$ (359,310.78)	\$ 38,716,938.81
Dec-20	Deposits	\$148,112.10	\$ 38,865,050.91
	Withdrawals	\$ (436,032.84)	\$ 38,429,018.07
Jan-21	Deposits	\$ 89,366.87	\$ 38,518,384.94
	Withdrawals	\$ (320,847.86)	\$ 38,197,537.08
Feb-21	Deposits	\$ 185,292.50	\$ 38,382,829.58
	Withdrawals	\$ (242,624.27)	\$ 38,140,205.31

Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
BND2		52793	5016	Check	1	2402	Institute for Environmental		Yes	No	No	02/09/2021	6,041.62
BND2		52834	5017	Check	1	4559	ICS		Yes	No	No	02/10/2021	116,722.48
Bank Total: \$122,764.10													
Pay		52739		Wire	1	3881	Vanco, Inc		No	No	No	02/02/2021	19.90
Pay		52833		Check	1	4559	ICS		Yes	No	Yes	02/10/2021	0.00
Pay		52847		Wire	1	00867	PERA		No	No	No	02/11/2021	13,024.31
Pay		52848		Wire	1	00868	MN Teachers Retirement Assoc.		No	No	No	02/11/2021	27,460.26
Pay		52849		Wire	1	2181	Aviben		No	No	No	02/11/2021	13,628.63
Pay		52850		Wire	1	2385	MN Department of Revenue		No	No	No	02/11/2021	8,805.48
Pay		52851		Wire	1	2875	Internal Revenue Service		No	No	No	02/11/2021	58,776.30
Pay		52852		Wire	1	2985	Aviben FLEX		No	No	No	02/11/2021	3,155.44
Pay		52912		Wire	1	00867	PERA		No	No	No	02/26/2021	10,858.51
Pay		52913		Wire	1	00868	MN Teachers Retirement Assoc.		No	No	No	02/26/2021	26,605.08
Pay		52914		Wire	1	2181	Aviben		No	No	No	02/26/2021	13,519.23
Pay		52915		Wire	1	2385	MN Department of Revenue		No	No	No	02/26/2021	8,065.14
Pay		52916		Wire	1	2875	Internal Revenue Service		No	No	No	02/26/2021	53,695.16
Pay		52917		Wire	1	2985	Aviben FLEX		No	No	No	02/26/2021	3,155.44
Pay		52746	53749	Check	1	2181	Aviben		Yes	No	No	02/03/2021	112.54
Pay		52744	53750	Check	1	1817	Bennett Office Technologies		Yes	No	No	02/03/2021	3,005.71
Pay		52767	53751	Check	1	4678	Blackweider, Jeremy Richard		Yes	No	No	02/03/2021	180.00
Pay		52759	53752	Check	1	3851	Blick Art Materials		Yes	No	No	02/03/2021	54.14
Pay		52742	53753	Check	1	1427	East Side Jersey Dairy, Inc		Yes	No	No	02/03/2021	337.28
Pay		52754	53754	Check	1	3645	Fredrick, Brian		Yes	No	No	02/03/2021	105.00
Pay		52761	53755	Check	1	3886	Granite Falls Officials Association		Yes	No	No	02/03/2021	120.00
Pay		52750	53756	Check	1	3280	Guertin, Dave		Yes	No	No	02/03/2021	120.00
Pay		52758	53757	Check	1	3820	Guertin, Jacob		Yes	No	No	02/03/2021	60.00
Pay		52755	53758	Check	1	3653	Gullickson, Vance		Yes	No	No	02/03/2021	105.00
Pay		52740	53759	Check	1	00105	Hillyard / Hutchinson		Yes	No	No	02/03/2021	3,545.14
Pay		52762	53760	Check	1	3962	Indianhead Foodservice Distributor		Yes	No	No	02/03/2021	1,050.57
Pay		52751	53761	Check	1	3333	LacQuiParle Schools		Yes	No	No	02/03/2021	150.00
Pay		52752	53762	Check	1	3334	Levy, Ben		Yes	No	No	02/03/2021	120.00
Pay		52760	53763	Check	1	3857	Marquart, Cory		Yes	No	No	02/03/2021	105.00
Pay		52756	53764	Check	1	3680	McLain, Rick		Yes	No	No	02/03/2021	105.00
Pay		52745	53765	Check	1	2126	Menards - Willmar		Yes	No	No	02/03/2021	47.40
Pay		52764	53766	Check	1	4540	Meyer, Melissa		Yes	No	No	02/03/2021	60.48
Pay		52766	53767	Check	1	4595	Mid Minnesota Storage		Yes	No	No	02/03/2021	5,375.00
Pay		52765	53768	Check	1	4553	Nordic Solar HoldCo Phase 2, LLC		Yes	No	No	02/03/2021	4,066.47
Pay		52747	53769	Check	1	2284	Northern Business Products		Yes	No	No	02/03/2021	5,980.02

Ind. School District #2180

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Pay		52741	53770	Check	1	00763	Pan-O-Gold Baking Company		Yes	No	No	02/03/2021	30.00
Pay		52753	53771	Check	1	3614	Petrich, Steve		Yes	No	No	02/03/2021	60.00
Pay		52757	53772	Check	1	3797	Running Supply Inc.		Yes	No	No	02/03/2021	67.98
Pay		52743	53773	Check	1	1718	Schiller, Clint		Yes	No	No	02/03/2021	105.00
Pay		52768	53774	Check	1	4836	Schwinghammer, Ethan		Yes	No	No	02/03/2021	105.00
Pay		52748	53775	Check	1	2766	Shackelford, Rick		Yes	No	No	02/03/2021	180.00
Pay		52749	53776	Check	1	2943	Sweep Hardware		Yes	No	No	02/03/2021	88.95
Pay		52763	53777	Check	1	4245	Wheatley, Judd		Yes	No	No	02/03/2021	81.42
Pay		52769	53778	Check	1	4488	Hultgren, Jaime		Yes	No	No	02/03/2021	155.25
Pay		52770	53779	Check	1	4837	Wubben, Rebecca		Yes	No	No	02/03/2021	128.24
Pay		52771	53780	Check	1	1469	Xcel Energy		Yes	No	No	02/05/2021	17.96
Pay		52784	53781	Check	1	2891	Baltic Networks.com		Yes	No	No	02/05/2021	442.89
Pay		52772	53782	Check	1	00044	City of Clara City		Yes	No	No	02/05/2021	612.26
Pay		52774	53783	Check	1	00246	City of Raymond		Yes	No	No	02/05/2021	141.86
Pay		52773	53784	Check	1	00048	Clara City Telephone Company		Yes	No	No	02/05/2021	702.85
Pay		52775	53785	Check	1	00379	Donners Service Station		Yes	No	No	02/05/2021	122.20
Pay		52779	53786	Check	1	1427	East Side Jersey Dairy, Inc		Yes	No	No	02/05/2021	662.81
Pay		52782	53787	Check	1	2541	Haug-Kubota LLC		Yes	No	No	02/05/2021	146.74
Pay		52786	53788	Check	1	3646	Herman, Mark		Yes	No	No	02/05/2021	105.00
Pay		52789	53789	Check	1	4326	Kennedy & Graven, Chartered		Yes	No	No	02/05/2021	225.00
Pay		52790	53790	Check	1	4626	Kubota Leasing		Yes	No	No	02/05/2021	583.78
Pay		52785	53791	Check	1	3006	MACCRAY Lunch		Yes	No	No	02/05/2021	25.00
Pay		52783	53792	Check	1	2877	Matheson Tri Gas		Yes	No	No	02/05/2021	237.86
Pay		52780	53793	Check	1	2126	Menards - Willmar		Yes	No	No	02/05/2021	120.88
Pay		52777	53794	Check	1	00761	Merle's Repair		Yes	No	No	02/05/2021	33.27
Pay		52778	53795	Check	1	01758	Mitlyng Electric & Refrig., Inc		Yes	No	No	02/05/2021	975.80
Pay		52787	53796	Check	1	3673	Saunders, Jon		Yes	No	No	02/05/2021	105.00
Pay		52781	53797	Check	1	2496	SHI International Corp		Yes	No	No	02/05/2021	350.00
Pay		52788	53798	Check	1	4305	Stotesbery, Ryan		Yes	No	No	02/05/2021	105.00
Pay		52776	53799	Check	1	00734	Tostenson, Inc.		Yes	No	No	02/05/2021	423.10
Pay		52792	53800	Check	1	00155	Plunkett's Inc.		Yes	No	No	02/09/2021	98.00
Pay		52817	53801	Check	1	4016	Almich's Market		Yes	No	No	02/09/2021	101.83
Pay		52820	53802	Check	1	4352	Auto-Owners Life Insurance		Yes	No	No	02/09/2021	163.00
Pay		52800	53803	Check	1	1680	BSN Sports		Yes	No	No	02/09/2021	297.09
Pay		52795	53804	Check	1	00251	Clara City Implement		Yes	No	No	02/09/2021	54.19
Pay		52822	53805	Check	1	4801	Clara City Speedway		Yes	No	No	02/09/2021	92.25
Pay		52811	53806	Check	1	3644	Dolan, Daniel		Yes	No	No	02/09/2021	105.00
Pay		52810	53807	Check	1	3592	Dooley's Natural Gas		Yes	No	No	02/09/2021	16,277.89
Pay		52818	53808	Check	1	4194	Drex-mart		Yes	No	No	02/09/2021	133.00

Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Pay		52799	53809	Check	1	1427	East Side Jersey Dairy, Inc		Yes	No	No	02/09/2021	715.10
Pay		52794	53810	Check	1	00077	Farmers Coop Oil Co.		Yes	No	No	02/09/2021	6.99
Pay		52816	53811	Check	1	3988	Forum Communications Company		Yes	No	No	02/09/2021	599.00
Pay		52807	53812	Check	1	3078	Gustafson, Owen		Yes	No	No	02/09/2021	105.00
Pay		52821	53813	Check	1	4488	Hultgren, Jaime		Yes	No	No	02/09/2021	218.40
Pay		52815	53814	Check	1	3962	Indianhead Foodservice Distributor		Yes	No	No	02/09/2021	5,466.12
Pay		52805	53815	Check	1	2508	KDMA		Yes	No	No	02/09/2021	300.00
Pay		52803	53816	Check	1	2126	Menards - Willmar		Yes	No	No	02/09/2021	46.35
Pay		52802	53817	Check	1	2052	MESPA		Yes	No	No	02/09/2021	225.00
Pay		52814	53818	Check	1	3961	New Dominion School		Yes	No	No	02/09/2021	4,712.76
Pay		52801	53819	Check	1	1936	Palmer Bus Service, Inc		Yes	No	No	02/09/2021	88,444.12
Pay		52797	53820	Check	1	00763	Pan-O-Gold Baking Company		Yes	No	No	02/09/2021	108.90
Pay		52806	53821	Check	1	2992	Pitney Bowes Global Financial Services		Yes	No	No	02/09/2021	216.18
Pay		52813	53822	Check	1	3845	Ross, Aubrey		Yes	No	No	02/09/2021	44.80
Pay		52812	53823	Check	1	3839	Sheet Music Plus		Yes	No	No	02/09/2021	311.06
Pay		52804	53824	Check	1	2496	SHI International Corp		Yes	No	No	02/09/2021	1,674.40
Pay		52808	53825	Check	1	3528	ShoutPoint, Inc		Yes	No	No	02/09/2021	1,035.00
Pay		52819	53826	Check	1	4305	Stotesbery, Ryan		Yes	No	No	02/09/2021	105.00
Pay		52796	53827	Check	1	00308	SW & WC Service Cooperative		Yes	No	No	02/09/2021	49,359.24
Pay		52809	53828	Check	1	3554	TRIO Supply Co		Yes	No	No	02/09/2021	282.94
Pay		52798	53829	Check	1	00844	West Central Sanitation, Inc.		Yes	No	No	02/09/2021	807.35
Pay		52825	53830	Check	1	00308	SW & WC Service Cooperative		Yes	No	No	02/10/2021	7,096.67
Pay		52828	53831	Check	1	4838	Axt, Samantha		Yes	No	No	02/10/2021	133.50
Pay		52831	53832	Check	1	4841	Erickson, Kylee Elizabeth		Yes	No	No	02/10/2021	47.00
Pay		52832	53833	Check	1	4842	Frandsen, Sean		Yes	No	No	02/10/2021	400.00
Pay		52829	53834	Check	1	4839	Hansen, Hannah		Yes	No	No	02/10/2021	112.50
Pay		52830	53835	Check	1	4840	Pavelko, Jessica		Yes	No	No	02/10/2021	112.50
Pay		52827	53836	Check	1	4524	Rieland, Robyn Lieser		Yes	No	No	02/10/2021	64.50
Pay		52826	53837	Check	1	3880	Rosengren, Ashley		Yes	No	No	02/10/2021	95.00
Pay		52835	53838	Check	1	4843	New Ulm Cathedral High School		Yes	No	No	02/10/2021	150.00
Pay		52837	53839	Check	1	00878	American Family -AFLAC		Yes	No	No	02/11/2021	505.14
Pay		52840	53840	Check	1	1039	Citizens Alliance Bank		Yes	No	No	02/11/2021	510.00
Pay		52846	53841	Check	1	4802	Colonial Life		Yes	No	No	02/11/2021	887.70
Pay		52845	53842	Check	1	4594	Kensington Bank		Yes	No	No	02/11/2021	191.67
Pay		52841	53843	Check	1	3014	LegalShield		Yes	No	No	02/11/2021	12.95
Pay		52838	53844	Check	1	00880	MACCRAY Education Association		Yes	No	No	02/11/2021	3,318.58
Pay		52843	53845	Check	1	4043	MN Child Support Center		Yes	No	No	02/11/2021	51.00
Pay		52839	53846	Check	1	00881	NCPEPS Group Life Ins.		Yes	No	No	02/11/2021	63.44
Pay		52844	53847	Check	1	4575	Old National Bank		Yes	No	No	02/11/2021	396.02

Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Pay		52842	53848	53844	Check	1		United Way of West Central MN		Yes	No	No	02/11/2021	10.00
Pay		52836	53849	00023	Check	1		UNUM Life Insurance Company		Yes	No	No	02/11/2021	240.66
Pay		52865	53850	4844	Check	1		Beekman, Tim		Yes	No	No	02/17/2021	50.00
Pay		52853	53851	00046	Check	1		Clara City Herald		Yes	No	No	02/17/2021	240.90
Pay		52866	53852	4845	Check	1		DeGeest, Kathy		Yes	No	No	02/17/2021	25.00
Pay		52857	53853	2881	Check	1		Frikke, Allison		Yes	No	No	02/17/2021	25.00
Pay		52854	53854	00105	Check	1		Hillyard / Hutchinson		Yes	No	No	02/17/2021	92.23
Pay		52860	53855	3962	Check	1		Indianhead Foodservice Distributor		Yes	No	No	02/17/2021	1,815.01
Pay		52867	53856	4846	Check	1		ISD #518		Yes	No	No	02/17/2021	150.00
Pay		52868	53857	4847	Check	1		Jewell, Trent		Yes	No	No	02/17/2021	33.75
Pay		52858	53858	3680	Check	1		McLain, Rick		Yes	No	No	02/17/2021	125.00
Pay		52861	53859	4410	Check	1		MN PEIP		Yes	No	No	02/17/2021	72,507.64
Pay		52855	53860	00124	Check	1		Runia, Doug		Yes	No	No	02/17/2021	25.00
Pay		52856	53861	2496	Check	1		SHI International Corp		Yes	No	No	02/17/2021	383.60
Pay		52862	53862	4690	Check	1		Smith, Eric		Yes	No	No	02/17/2021	125.00
Pay		52863	53863	4827	Check	1		Spieker, Susan		Yes	No	No	02/17/2021	25.00
Pay		52864	53864	4834	Check	1		Wood Machinery Systems		Yes	No	No	02/17/2021	17,600.00
Pay		52859	53865	3942	Check	1		Ziehl, Robert		Yes	No	No	02/17/2021	20.00
Pay		52872	53866	4517	Check	1		Driessen Water Inc.		Yes	No	No	02/17/2021	217.52
Pay		52871	53867	2992	Check	1		Pitney Bowes Global Financial Services		Yes	No	No	02/17/2021	216.18
Pay		52870	53868	01797	Check	1		Purchase Power		Yes	No	No	02/17/2021	500.00
Pay		52881	53869	3053	Check	1		BOLD Public Schools		Yes	No	No	02/23/2021	100.00
Pay		52883	53870	3640	Check	1		Bruer, Michael		Yes	No	No	02/23/2021	125.00
Pay		52876	53871	00138	Check	1		City of Maynard		Yes	No	No	02/23/2021	408.48
Pay		52878	53872	1427	Check	1		East Side Jersey Dairy, Inc		Yes	No	No	02/23/2021	321.32
Pay		52880	53873	2881	Check	1		Frikke, Allison		Yes	No	No	02/23/2021	59.92
Pay		52885	53874	3882	Check	1		Haff, Ashley		Yes	No	No	02/23/2021	31.00
Pay		52882	53875	3311	Check	1		J.W. Pepper & Son, Inc.		Yes	No	No	02/23/2021	88.74
Pay		52877	53876	00763	Check	1		Pan-O-Gold Baking Company		Yes	No	No	02/23/2021	56.10
Pay		52884	53877	3659	Check	1		Schmidgall, John		Yes	No	No	02/23/2021	125.00
Pay		52879	53878	2163	Check	1	RE	Tri Dim Filter Corporation		Yes	No	No	02/23/2021	576.98
Pay		52886	53879	2985	Check	1		Aviben FLEX		Yes	No	No	02/23/2021	252.00
Pay		52889	53880	3054	Check	1		Beekman, Scott		Yes	No	No	02/25/2021	110.00
Pay		52890	53881	3411	Check	1		DeBoer, Kevin		Yes	No	No	02/25/2021	110.00
Pay		52891	53882	3854	Check	1		Verkindren, Steve		Yes	No	No	02/25/2021	110.00
Pay		52902	53883	2359	Check	1		Amazon.com		Yes	No	No	02/26/2021	110.00
Pay		52895	53884	01432	Check	1		Chappell Central, Inc.		Yes	No	No	02/26/2021	4,704.41
Pay		52905	53885	3644	Check	1		Dolan, Daniel		Yes	No	No	02/26/2021	3,049.53
Pay		52899	53886	1427	Check	1		East Side Jersey Dairy, Inc		Yes	No	No	02/26/2021	105.00
Pay					Check	1				Yes	No	No		867.15

Ind. School District #2180 Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Pay		52893	53887	Check	1	00501	Freely Electric, Inc.		Yes	No	No	02/26/2021	273.54
Pay		52900	53888	Check	1	1922	Frontier		Yes	No	No	02/26/2021	386.44
Pay		52908	53889	Check	1	4771	Global Language Connections		Yes	No	No	02/26/2021	313.65
Pay		52892	53890	Check	1	00105	Hillyard / Hutchinson		Yes	No	No	02/26/2021	1,519.56
Pay		52906	53891	Check	1	3962	Indianhead Foodservice Distributor		Yes	No	No	02/26/2021	5,046.80
Pay		52897	53892	Check	1	1121	KMS ISD #775		Yes	No	No	02/26/2021	180.00
Pay		52894	53893	Check	1	00763	Pan-O-Gold Baking Company		Yes	No	No	02/26/2021	102.30
Pay		52901	53894	Check	1	2347	Rochester Telecom Systems		Yes	No	No	02/26/2021	182.29
Pay		52896	53895	Check	1	01912	Scan Air Filter, Inc.		Yes	No	No	02/26/2021	3,925.90
Pay		52910	53896	Check	1	4850	Serbus, Nathan		Yes	No	No	02/26/2021	105.00
Pay		52903	53897	Check	1	2458	State of MN Depart Public Safe		Yes	No	No	02/26/2021	25.00
Pay		52907	53898	Check	1	4094	Toov, Sara		Yes	No	No	02/26/2021	300.00
Pay		52909	53899	Check	1	4830	Trafera, LLC		Yes	No	No	02/26/2021	7,750.00
Pay		52898	53900	Check	1	1132	TV Unlimited		Yes	No	No	02/26/2021	162.00
Pay		52904	53901	Check	1	3639	Voorhees, Ritchie		Yes	No	No	02/26/2021	105.00
Pay		52919	53902	Check	1	00878	American Family -AFLAC		Yes	No	No	02/26/2021	505.14
Pay		52922	53903	Check	1	1039	Citizens Alliance Bank		Yes	No	No	02/26/2021	510.00
Pay		52928	53904	Check	1	4802	Colonial Life		Yes	No	No	02/26/2021	887.70
Pay		52927	53905	Check	1	4594	Kensington Bank		Yes	No	No	02/26/2021	191.67
Pay		52923	53906	Check	1	3014	LegalShield		Yes	No	No	02/26/2021	12.95
Pay		52920	53907	Check	1	00880	MACCRAY Education Association		Yes	No	No	02/26/2021	3,318.58
Pay		52925	53908	Check	1	4043	MN Child Support Center		Yes	No	No	02/26/2021	51.00
Pay		52921	53909	Check	1	00881	NCPERS Group Life Ins.		Yes	No	No	02/26/2021	63.44
Pay		52926	53910	Check	1	4575	Old National Bank		Yes	No	No	02/26/2021	396.02
Pay		52924	53911	Check	1	3844	United Way of West Central MN		Yes	No	No	02/26/2021	10.00
Pay		52918	53912	Check	1	00023	UNUM Life Insurance Company		Yes	No	No	02/26/2021	240.66
Bank Total:													
												\$591,161.62	
SA		52887		Wire	1	1039	Citizens Alliance Bank		Yes	No	Yes	02/23/2021	0.00
SA		52791	21863	Check	1	3612	National FFA Organization		Yes	No	No	02/05/2021	136.90
SA		52824	21864	Check	1	4283	First Choice Food & Beverage		Yes	No	No	02/09/2021	24.00
SA		52823	21865	Check	1	3612	National FFA Organization		Yes	No	No	02/09/2021	136.90
SA		52869	21866	Check	1	4343	Flowers from the Heart		Yes	No	No	02/17/2021	107.94
SA		52911	21867	Check	1	2359	Amazon.com		Yes	No	No	02/26/2021	9.96
Bank Total:													
												\$415.70	
Report Total:													
												\$714,341.42	

INVESTMENTS OUTSTANDING

June 30, 2020

MSDMAX Fund – MSDLAF

MSDMAX Fund Balance as of June 30, 2020	\$2,266.31
Interest - July 31, 2020	\$.39
Interest – August 31, 2020	\$.29
Interest – Sept. 30, 2020	\$.23
Interest – October 31, 2020	\$.08
Interest – November 30, 2020	\$.13
Interest – December 31, 2020	\$.08
Interest – January 31, 2021	\$.13
Interest – February 28, 2021	\$.07
BALANCE	<u>\$2,267.71</u>

LIQUID ASSET FUND

Money Market Balance as of June 30, 2020	\$1,542.25
Interest – July 31, 2020	\$.14
Interest – August 31, 2020	\$.07
Interest – Sept. 30, 2020	\$.05
Interest – October 31, 2020	\$.03
Interest – November 30, 2020	\$.06
Interest – December 31, 2020	\$.03
Interest – January 31, 2021	\$.06
Interest – February 28, 2021	\$.02
BALANCE	<u>\$1,542.71</u>

Heritage Bank N.A. (Savings)

Balance on June 30, 2020	\$46,030.28
Interest – July 31, 2020	\$12.90
Interest – August 31, 2020	\$12.20
Interest – Sept. 30, 2020	\$9.84
Interest – October 31, 2020	\$7.22
Interest – November 30, 2020	\$10.17
Interest – December 31, 2020	\$9.20
Interest – January 31, 2021	\$6.96
Interest – February 28, 2021	\$6.72
BALANCE	<u>\$46,108.12</u>

Citizens Alliance Bank Special Money Market Savings

Balance as of June 30, 2020	\$4,215,124.28
Interest – July 31, 2020 (Transfer out \$550,000)	\$1002.07
Interest – Aug. 31, 2020 (Transfer in \$200,000)	957.12
Interest – Sept. 30, 2020 (Transfer in \$200,000)	\$1001.20
Interest – October 31, 2020	\$1003.09
Interest – November 30, 2020 (Transfer in \$300,000)	\$1086.71
Interest – December 31, 2020 (Transfer out \$1,550,000)	\$912.16
Interest – January 31, 2021 (Transfer in \$300,000)	\$580.90
Interest – February 28, 2021 (Transfer out \$300,000)	\$563.74
BALANCE	<u>\$2,822,231.27</u>

**Ind. School District #2180
Exp Summary - Fd, Pro Series
Period Ending February 28, 2021**

Sequence: Fd, Pro

		21ORIG											
Description		Annual Budget	Period 202108	Year To Date	% YTD Encumbrances	+ Enc	% YTD	Remaining Balance					
01	General												
000	Administration	668,583.00	32,317.73	460,701.81	69%	25,009.50	73%		182,871.69				
100	District Support Services	292,865.00	13,364.32	186,147.30	64%	7,802.91	66%		98,914.79				
200	Elem & Secondary Regular Instr	4,201,440.00	173,503.08	2,011,972.36	48%	152,494.70	52%		2,036,972.94				
300	Vocational Education Instr	210,757.00	7,701.16	100,874.65	48%	8,998.06	52%		100,884.29				
400	Special Education Instr	1,662,398.00	116,310.80	938,985.66	56%	65,957.15	60%		657,455.19				
600	Instructional Support Services	381,138.00	27,576.42	356,066.41	93%	108,682.41	122%		(83,610.82)				
700	Pupil Support Services	948,870.00	95,600.37	682,270.61	72%	8,860.98	73%		257,738.41				
800	Sites & Buildings	722,520.00	59,786.06	542,234.91	75%	15,137.36	77%		165,147.73				
900	Fiscal & Other Fixed Costs	96,000.00	163.00	102,683.38	107%	0.00	107%		(6,683.38)				
01	General	9,184,571.00	526,322.94	5,381,937.09	59%	392,943.07	63%		3,409,690.84				
02	Food Service												
700	Pupil Support Services	499,585.00	32,785.52	258,541.65	52%	11,437.48	54%		229,605.87				
02	Food Service	499,585.00	32,785.52	258,541.65	52%	11,437.48	54%		229,605.87				
04	Community Service												
500	Community Ed & Services	550,483.00	20,256.37	270,118.31	49%	18,787.34	52%		261,577.35				
04	Community Service	550,483.00	20,256.37	270,118.31	49%	18,787.34	52%		261,577.35				
05	Capital Outlay												
200	Elem & Secondary Regular Instr	0.00	23,471.00	45,540.85	0%	142.86	0%		(45,683.71)				
600	Instructional Support Services	66,000.00	0.00	13,919.55	21%	0.00	21%		52,080.45				
800	Sites & Buildings	295,151.00	7,194.11	191,313.53	65%	116.98	65%		103,720.49				
05	Capital Outlay	361,151.00	30,665.11	250,773.93	69%	259.84	70%		110,117.23				
06	Building Constructio												
800	Sites & Buildings	0.00	122,764.10	1,713,501.80	0%	0.00	0%		(1,713,501.80)				
06	Building Constructio	0.00	122,764.10	1,713,501.80	0%	0.00	0%		(1,713,501.80)				
07	Debt Redemption												
900	Fiscal & Other Fixed Costs	2,205,070.00	0.00	2,807,395.03	127%	0.00	127%		(602,325.03)				
07	Debt Redemption	2,205,070.00	0.00	2,807,395.03	127%	0.00	127%		(602,325.03)				
Report Totals:		12,800,860.00	732,794.04	10,682,267.81	83%	423,427.73	87%		1,695,164.46				

MACCRAY Schools Enrollment 20-21

	June 19-20	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	EOY
Pre-K	75	75	64	70	69	68	69	70	67	68			
K	62	46	52	54	54	56	56	56	55	55			
1	58	62	66	63	60	59	59	58	58	58			
2	69	58	60	58	58	59	59	59	58	58			
3	66	69	69	71	70	68	68	68	68	68			
4	44	66	65	60	58	59	59	58	59	58			
5	55	44	46	43	41	41	41	41	40	39			
6	55	55	56	52	52	52	52	51	51	51			
K-6 Subtotal	409	400	414	401	393	394	394	391	389	387	0	0	0
PreK-6 Subtotal	484	475	478	471	462	462	463	461	456	455	0	0	0
7	57	55	54	55	54	54	54	54	54	54			
8	61	57	61	58	59	59	59	59	59	58			
9	56	61	62	60	60	60	59	59	58	58			
10	55	56	57	54	54	52	51	50	49	47			
11	45	55	54	53	53	53	52	52	52	51			
12	36	45	47	46	46	46	46	46	45	45			
Subtotal	310	329	335	326	326	324	321	320	317	313	0	0	0
K-12 Total	719	729	749	727	719	718	715	711	706	700	0	0	0
P-12 Total	794	804	813	797	788	786	784	781	773	768	0	0	0

MACCRAY PUBLIC SCHOOLS

20-21 EMPLOYMENT AGREEMENT NOTICE of ASSIGNMENT

With
Amy Schwab

JOB TITLE: Instructional Assistant

DEPARTMENT: Elementary

REPORTS TO: Principal

JOB SUMMARY

Works with students as directed by the principal. Additional supervision of students may be assigned by the principal.

TERMS OF EMPLOYMENT

8 Hours – TBD/School Days

Probation Period: 6 months

Wage: \$13.75 per hour

Pay Dates: 15th and 30th of each month

Other fringe benefits per the MACCRAY School Educational Assistant Terms and Conditions of Employment.

EVALUATION

Performance of this job will be evaluated by the Principal.

The provisions of the Terms and Conditions of Employment shall be severable, and if any such provision or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of the Terms and Conditions of Employment or the application of any provision thereof.

IN WITNESS WHEREOF, I have subscribed
My signature this 17 day of February, 2021.



Instructional Assistant

IN WITNESS WHEREOF, we have subscribed
My signature this _____ day of _____, 2021.

School Board Chair

School Board Clerk

Superintendent Report
3/4/2021

1. LEGISLATIVE INFORMATION

- *State no longer has a budget shortfall due to high revenue
- *March 22 Budget resolution happens in which every house chair receives budget
- *Money from feds for ESSER and Geer II funding starts July 1, 2021
- *BIG ASK - approve the Education Relief package before spring recess
- *March 10 Policy hearings on 75 bills - 50 are education based
- *SF 1441 is an education redesign bill - Innovation Zone, DL allowable in the future, transition learning and eLearning

2. CONSTRUCTION

- *Fill haul has stopped due to road restrictions. What they got done is a bonus to get work started sooner.
- *Terrazzo tile samples have arrived and will be reviewed by POC.
- *We are working on the finances of adding 2 classrooms to PreK-K wing for April. This should be a slam dunk since we are still under budget.
- Dan will hold a pre-construction meeting with all construction entities on Monday.

3. 2021/2022 CALENDAR

- *In January the board approved the 21/22 school calendar
- *The project has many parameters including restrictions by the state, teacher contract language, requirements such as conferences, sub and section competitions and teacher professional development. The calendar is posted on the website.

4. UPDATES on WEBSITE

- *The MACCRAY School Board tab on the website has been updated and made to be much more robust. It is a tab in and of its own instead of living under District.
- *Check out the information now available on that tab.
- *A building project tab has also been added. We add information there every Tuesday.

5. NEGOTIATIONS

- *Negotiations have begun with non certified staff.
- *Board negotiators will meet to review non certified negotiations and develop strategies moving on in a couple weeks.
- *Sherri and Kim have attended a 6 hour negotiations training from MSBA and have templates to move forward.

High School Happenings
March 2021
Submitted by Melissa Sparks, High School Principal

Infinite Campus: This is our school information system that parents and students use to access all school related information. The format in which parents receive the information is determined by how they set up their profile. Parents can choose to receive information by checking their Campus Portal App, or be receiving information via texting, a voicemail, or an email. Parents can change how they receive school notification in their Infinite Campus settings or contact the school offices where the office staff can assist them. It is important to note that parents have more access to information than their children so parents are encouraged to have their own account and not simply use their child's account to check for school updates.

Service Learning: I would like to respectfully request that you, as the school board, drop this year's 20 hours of service learning requirement for the classes of 2021, 2022, 2023, and 2024. Board policy indicates that in addition to students passing all 27 of their required classes that they must also complete 80 hours of community service. The COVID pandemic has presented many challenges for students to earn their service hours. I am asking that you approve dropping the 80 hours of service learning to 60 hours of service learning as the graduation requirement for the classes of 2021, 2022, 2023, and 2024 as presented in the action items later tonight.

Monday School: On March 1st we began holding Monday school from 8:00 to 12:00. Monday school is supervised and led by math teacher Ashley Larson and paraprofessionals Lori Oliviera and Deb Berghuis. The purpose of hosting Monday school is to provide students who were close to passing the first semester with an opportunity to make up the semester credits yet this school year. On March 1st all but three students who were signed up attended. Once the current students earn a passing grade for the fall semester additional students will be offered the opportunity to attend Monday school to receive additional support for classes that they are currently enrolled in.

Lions Senior Awards Night: This will be held on Monday, March 29th. In accordance with COVID protocol there will be an awards ceremony only without a meal. Attendants will follow COVID protocol and will be socially distanced. I'd like to thank the local Lions clubs for all of their work in working with generous donors to obtain scholarships for our students each year.

Grand March: At this time grand march has been moved to Thursday, May 20th. This is a change from the original prom date of April 30th. Plans are still to be determined as we await further guidance from SWWC/MDE/MDH with regard to proms and grand marches. As of now MACCRAY plans to host a grand march only. The dance and the meal will not be sponsored by the school.

Graduation: Is scheduled for Friday, May 14th at 7:00 p.m. Once again plans are still to be determined as we await further guidance from SWWC/MDE/MDH with regard to graduation.

Currently we are discussing the idea of holding graduation outside at the MACCRAY football field.

Summer School: Summer school plans are underway at the high school. Staff have met in groups to explore different ways to deliver summer school. Students will have the opportunity for credit recovery as well as enrichment opportunities this summer. I will provide you with more information in the near future.

March 2021 Activities Director Report

- I. Section dates have been set for winter activities. BBB and GBB will be at the high seed until the section finals which will be at a neutral site. BBB dates are: pigtail 3/15, March 18, 20, 23 & 26. GBB dates are : pigtail 3/15, March 16, 19, 22 & 25. Wrestling individual sections are at LPGE on March 18. Quad County did not qualify for the team section tournament this year. Dance sections were at Montevideo this past Saturday, March 6.**
- II. Mr. Macht has been very flexible offering Knowledge Bowl this season. Everything has been virtual which has been challenging. He has been offering practices at night after sporting practices so students can participate in KB. They have been having one or two practices a week throughout January and February. They plan on competing in the regional meet on Friday, March 19. This season they have competed in three events vs GSL, Windom and Lakeview.**
- III. BPA is still in progress. This year everything was done virtually in the library. Mrs. Pieper had 31 students compete in the regional event. 28 students qualified for the state event but only 12 students decided to compete. The state event is taking place from March 4-9.**
- IV. Math League season has come to an end. Mr. Olson said that MACCRAY finished in 4th place out of 6 in the section meet which is MACCRAY's best finish in his tenure. Congratulations to Grace Macht who finished in 4th place out of 99 competitors. In a normal year, she would have qualified for the state tournament but did not this year because of changes due to Covid.**
- V. The MSHSL has given us a draft of the spring season. We expect to get the spring requirements and final dates this week. BB, SB and tennis schedules will most likely have few, if any changes. Track and golf will most like have some restrictions on meet sizes and roster sizes. At this time, the spring season will begin on 3/29/21. Post seasons will be completed by either 6/12/21 or 6/19/21 depending on the sport.**
- VI. Although MACCRAY did not compete in the One Act competition, we decided to still have a One Act performance. Miss Ross has two groups that will do the same performance and be judged against each other. The performance will be on Saturday, March 27th.**
- VII. Large Group is on 3/8/21 at KMS. Solo & Ensemble is 3/27/21 at Benson.**



March 2021 School Board Report

Highlights

❖ March – April 2021 Flyer

❖ Future Flyers/Booklets

- Looking at doing flyers/booklets four times a year to shorten the time-frame for programming versus the three that we are currently doing.
- Evaluating only doing online/social media and sending home with elementary kids or continuing to mail them out plus these methods.
- CER Advisory Council will be discussing at April's quarterly meeting.

❖ Elementary Sports – following all COVID guidelines

- 4th – 6th GBB & BBB teams finishing next couple of weeks.
- 6th Grade Volleyball – plays in a CMCS league on Fridays.
 - * Coach: Abigail Pieper

❖ Summer 2021 Activity Planning

- Booklet coming out mid-April.
- Basketball and other camps the last two weeks in May and Mike Felt Shooting Camp in June.
- Weightlifting program.
- Night traveling baseball and softball teams.
- Summer Rec proposed changes:
 - * All in Raymond due to construction at the High School.
 - * Might have t-ball in both Raymond and Clara City.
 - * Will provide shuttle bussing between Maynard – CC – Raymond.
 - * Need to register for this due to manifest requirements.
 - * Will mix the teams into Green, Gray, and Blue – not by town.
 - * May do some t-ball games at night – depends on staffing and parent volunteers. Normally do not have any games.
 - * Hoping to offer tennis and golf as part of summer rec program.
 - * ***EVERYTHING IS SUBJECT TO CHANGE DUE TO COVID.***

2020-21 Winter Athletic Participation

Dance	<u>7th</u>	<u>8th</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	
	0	0	3	4	4	2	Total = 13
Boys BB	<u>7th</u>	<u>8th</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	
	7	7	11	4	5	8	Total = 42 incl mgr
Girls BB	<u>7th</u>	<u>8th</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	
	6	4	9	6	6	3	Total = 34 incl 2 mgrs
Wrestling	<u>7th</u>	<u>8th</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	
	1	0	0	1	0	0	Total = 2

In Grades 7-12, there are 91 of 314 students out for a winter sport (29%).

WINTER ATHLETIC PARTICIPATION, By Grade

2020-21

7th - 14/54 - 26%
 8th - 11/58 - 19%
 9th - 23/58 - 40%
 10th - 15/48 - 31%
 11th - 15/51 - 29%
 12th - 13/45 - 29%

2019-20

7th - 24/60 - 40%
 8th - 28/62 - 45%
 9th - 15/57 - 26%
 10th - 21/59 - 36%
 11th - 13/49 - 27%
 12th - 10/38 - 26%

2018-19

7th - 31/63 - 49%
 8th - 15/59 - 25%
 9th - 21/60 - 35%
 10th - 19/50 - 38%
 11th - 9/37 - 24%
 12th - 9/29 - 31%

2017-18

7th - 10/56 - Incomplete
 8th - 27/64 - Incomplete
 9th - 21/55 - 38%
 10th - 18/43 - 42%
 11th - 11/35 - 31%
 12th - 9/44 - 20%

2020-21 Winter Activity Participation

BPA		<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>		
		6	7	10	15	Total = 38	
Knowledge Bowl		<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>		
		1	0	5	6	Total = 12	
Math League		<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>		
		0	3	5	4	Total = 12	
One Act	<u>7th</u>	<u>8th</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	
	1	5	5	5	4	0	Total = 20 cast/crew

MACCRAY COMMUNITY ED & REC



MARCH/APRIL 2021 FLYER



ECFE ACTIVITY BAGS

St. Patrick's Day Activity Bag



These bags will be filled with all things needed for your child to have a fun St. Patrick's Day party. There will be themed crafts, STEM, and sensory activities. Bags will include a special book and some parent resources.

- Deadline:** Friday, March 5th
Pick-Up: Tuesday, March 16th
Time: 5:30 – 6:30 p.m.
Location: HS – Main Entrance
Maximum: 20 For Littles Ages 1 & 2
30 for Preschool Ages 3-5
Cost: \$5.00 per activity bag

Spring Splash Activity Bag



Spring showers bring spring flowers! This bag is filled with spring crafts, STEM, and sensory activities guaranteed to generate fun for your child. Bags will include a special book and some parent resources.

- Deadline:** Thursday, April 6th
Pick-Up: Tuesday, April 20th
Time: 5:30 – 6:30 p.m.
Location: HS – Main Entrance
Maximum: 20 For Littles Ages 1 & 2
30 for Preschool Ages 3-5
Cost: \$5.00 per activity bag

YOUTH ACTIVITIES

K-2 After-School Art Club



Develop your artistic abilities and knowledge at Blue Ice Studios After-School Art Club. We will explore areas of art including color theory, styles of art, paint, drawing, charcoals/pastels, water colors and historic cultural art. Students will complete a new project every class with the theme of the week. Meet friends who love art as much as you do. Dress to get messy and bring a snack!

- Grades:** K - 2
Dates: March 16th – April 13th
Time: After School - 5:00 p.m.
Cost: \$30.00 (5 Sessions)
Location: HS Art Room (Door #23)
Instructor: Ashley Lucas, Blue Ice Studio
Deadline to Register: March 12th



STEMtastic Thursdays!

Students will have the opportunity to collaborate and problem solve in a safe environment that encourages creativity and exploration. Students will be encouraged to ask questions and to be innovative thinkers as they explore and discover how Science, Technology, Engineering, and Mathematics are fun ways to learn about the world around us.

- Grades:** 3rd – 6th
Dates: March 18th, 25th, April 8th, 15th
Time: After-School – 5:00 p.m.
Cost: \$25.00
Location: High School Science Room #131
Instructor: Leanne Carmany & Erin Liebl
Minimum #: 10
Deadline to Register: March 11th

YOUTH ACTIVITIES – Cont.



Join 4-H for a two session babysitting clinic where youth will learn hands-on activities to do while babysitting, information on ages/stages, baby well care, first aid, changing diapers, healthy snacks & much more! Participants will need to bring a baby-size doll and a device.

Grades: 4th - 8th
Dates: Mondays - April 5th & 19th
Time: 9:00 - 11:00
Cost: \$20.00
Location: HS Ag Room #202 (Door #23)
Instructor: Krystal Viktora, 4-H Educator
Maximum: 15 Participants
Deadline to Register: April 1st



Young Actors Class

Calling all little actors and actresses! Learn about

being on stage and acting out a character. Enrolling a child in an acting class is an entertaining way to encourage a child's imagination and engage a child's desire for self-expression. Skits will be videotaped and shared with parents.

Grades: K - 6th
Dates: Tuesday to Friday: May 4th - 7th
Time: After School/4:00 - 5:30 p.m.
Cost: \$25.00
Location: High School Choir Room
Instructor: Aubrey Ross, Theatre Director
Minimum: 10
Deadline to Register: April 28th

Due to COVID, there will not be a gun safety class this spring.



Youth Wrestling Camp

Wrestling helps young people develop important qualities such as work ethic and leadership skills.

Learn and practice wrestling techniques.

Grades/Time: Pre-K – 2nd: 9:00 – 10:30
3rd – 6th: 10:30 - Noon
Dates: Saturday, March 27th
Cost: \$10.00
Location: High School Cafeteria
Instructor: Andy Bristle
Minimum: 10
Deadline to Register: March 23rd

Introduction to Voiceovers



Explore the voiceover industry! Discover current trends, opportunities, and tools you need to find success. Read a real script and receive coaching from your instructor, a professional voice actor, to improve your delivery. One-time, 90 minute, one-on-one, video-chat class. The time for this is flexible being it is virtual. Cost is \$49.00.



For 4-H virtual classes, the link listed for each class provides you more information about it and how to register. Do **not** register for these through CER.

4-H Ag & Hort Adventures

- z.umn.edu/DiggingDeeper
- Open to all grade levels; attend as a family
- Mondays, Mar. 1, Apr. 5, May 3
- 4:00 p.m. - 4:45 p.m.



Fresh Air-Fresh Starts-Fresh Moves



- <https://z.umn.edu/FreshStarts>
- Grades K-3
- Thursdays, Mar. 18, 25; Apr. 1, 8, 15, 22
- 5:17 p.m. - 5:47 p.m.

ADULT ACTIVITIES

CPR & First Aid Classes

(Classes meet the requirements for childcare providers and life guards.)



CPR AND
FIRST AID
CLASSES

CPR Class

If you are looking to learn or re-certify in CPR, how to use an Automated External Defibrillator (AED) and how to help someone who is choking, this hands on class is for you. Upon successful course completion, participants will be certified through the American Heart Association in adult/child and infant CPR. You will receive a certificate of attendance and certification card. Learning CPR today could save a life tomorrow.



First Aid Class

With the basic first aid you will learn in this course, you could make a difference in the lives of others. This First Aid course uses the Chain of Survival to teach the basics of first aid, including injury prevention and when to get help. Upon successful course completion, participants will receive First Aid certification through the American Heart Association.

Date: Saturday, April 24th
Time: **CPR Class:** 9:30 – 11:30 a.m.
First Aid: 12:00 – 2:00 p.m.
Cost: \$30.00 for each or \$55.00 for both
Only \$5.00 for parents of 0-5 years old.
Location: Raymond Community Center
Instructor: Debi Brandt
Minimum: 10
Deadline to Register: April 17th

There will be a light lunch provided at no added fee if attending both classes.

Health Directives and Avoiding Probate

Learn about what a health directive is and avoiding probate as part of your estate planning. If interested in this class, email Denise at smithd@maccray.k12.mn.us or call 320-847-2154, ext. 1323.

55+ Driver Improvement Classes



Want to get a discount on your car insurance? These classes are what you need to start saving money! You first need to attend a starter 8-hour course and then only a 4-hour refresher course every 3 years to keep that discount in place. Instructor is Larry Hastad.
Note: Classes are the same date. The 8-Hour participants will be staying for the full day.

Date: Saturday, March 27th
8-Hr Time: 9:00 a.m. – 5:30 p.m.
½ Hour Lunch Break/Bring a Lunch
Cost: \$25.00
4-Hr Time: 9:00 a.m. – 1:00 p.m.
Cost: \$20.00
Location: High School Ag Room (Door 23)
Minimum #: 10 Each



Spring/Easter Centerpiece

Think spring! Wow your family and friends with a stunning spring fresh floral arrangement. This will definitely add color and beautiful floral smells to your home.

Date: Tuesday, March 30th
Time: 6:30 – 8:00 p.m.
Cost: \$45.00 (includes all materials)
Location: Blessings & Blossoms
2075 150th Ave SE; Raymond
Instructor: Melissa Aker
Minimum #: 8
Deadline to Register: March 17th



Macrame Hanger

Have fun learning how to make a macrame hanger. There will be a variety of colors to pick from to personalize it. Makes a perfect graduation, baby, or bridal gift for that special someone.

Date: Wednesday, April 7th
Time: 6:30 – 8:30 p.m.
Cost: \$15.00 (includes all materials)
Location: High School Library (Door 30)
Instructor: Linda Ruschen & Edith Tensen
Minimum #: 10
Deadline to Register: April 1st



MACCRAY Community Ed & Rec

Denise R. Smith, Director

MACCRAY School District

P.O. Box 690; Clara City, MN 56222

320-847-2154, Ext. 1323; smithd@maccray.k12.mn.us

Facebook: Maccray Community Ed & Rec

COURSE REGISTRATION

(One form per person)

To register, complete the below requested information and mail to the address listed above along with your payment. Make checks payable to MACCRAY Community Ed & Rec. Make copies if needed. Or, you may scan and email and pay online via the school's website at www.maccray.k12.mn.us.

Participant Name: _____ Grade/Age (if applicable): _____

Parent's Name (if applicable): _____

Address: _____

Email Address: _____

Preferred Phone Number: _____

Class Name: _____ Fee: _____

Class Name: _____ Fee: _____

In consideration of participation in the MACCRAY Community Education and Recreation activities, I hereby acknowledge and do enter this program at my own risk, assuming all known and unknown risks. I also agree to indemnify and hold harmless the MACCRAY School District #2180, community education, and its employees from any and all injuries I may occur. All persons under the age of 18 years old must have a parent/guardian signature to participate in this activity. ***I agree to follow all COVID guidelines put out by CER and the school.***

Adult Participant Signature: _____

Parent/Guardian Signature (if applicable): _____

Date: _____





Education and Leadership for a Lifetime

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262, FAX (763) 569-0499 | www.mshsl.org

February 18, 2021

Dear Superintendent, President, or Head of School,

The Minnesota State High School League is conducting a Member School Vote regarding a Proposed Constitutional Amendment to Section 211.01 of the MSHSL Constitution. The MSHSL Board of Directors unanimously approved a resolution directing that the Proposed Constitutional Amendment be submitted for adoption by vote of member schools and requests your timely action on behalf of your school. On Wednesday, February 10, you received an email and a packet was mailed that included background information, the Proposed Constitutional Amendment and a sample ballot.

This letter provides you with necessary information to cast your ballot in the Member School Vote. The voting will take place online and your electronic ballot must be submitted by Friday, March 5, 2021 at 5 pm.

Voting Directions:

1. Access the Proposed Constitutional Amendment Voting Information Page at www.mshsl.org/MSHSLVote and select "Online Ballot."
2. Use your school specific information to complete all required information within the voting form. This includes:
 - a. Name of your member school and ballot security code
Your school name: MACCRAY High School
Your Ballot Security Code: 4ktck7
 - b. The email address of Superintendent, President, or Head of School. This individual will receive a confirmation email recognizing the school vote.
 - c. Name of person completing ballot.
 - d. The name(s) of your Designated MSHSL School Representative(s). These are the individuals determined by your school or school board and are authorized to vote on behalf of your school.
3. Complete your ballot by voting within the voting box.
 - a. A "Yes" vote supports the passage of the Constitutional Amendment.
 - b. A "No" vote does not support the passage of the Constitutional Amendment.

On the Proposed Constitutional Amendment Voting Information Page you will also find:

- Notification of Vote
- Proposed Constitutional Amendment
- Sample Ballot
- Link to the Official Ballot: This link will be live only during the voting window.

The voting window for this Proposed Constitutional Amendment is from Monday, February 22, 2021 8:00 a.m. CST to Friday, March 5, 2021 5:00 p.m. CST. If you have any questions about the voting process, please contact Lynne Johnson at ljohnson@mshsl.org.

Sincerely,

Erich Martens
Executive Director

Spring 2021 Calendar

A Spring 2021 Calendar can be found on the [Sports Guidance and Information-COVID Related Resources 2020-2021](#) and on the public Calendar page.

Constitutional Vote

On Thursday, February 4, 2021, the MSHSL Board of Directors unanimously approved a resolution directing that the Proposed Constitutional Amendment to Section 211.01 of the MSHSL Constitution be submitted for adoption by a vote of member schools.

This email provides notice to you and your Minnesota State High School League Member School, about the upcoming vote.

Timeline and Process:

- **Wednesday, February 10** – Member School mailing and emails sent to Superintendent/President/Head of School informing member schools of the pending member school vote, outlining the voting process and distributing the MSHSL Proposed Constitutional Amendment Section 211.01 and sample ballot. Copies of the email were also be sent to the Activities Administrator at each member school.
- **Thursday, February 18** – Member School mailing sent to Superintendent/President/Head of School including the link for member school voting, the school-specific ballot security code, and a copy of the official ballot and voting directions.
- **Monday, February 22** – The voting portal opens at 8:00 am CST for designated school representatives or their duly designated alternate to submit the member school vote.
- **Friday, March 5** – The voting portal will close at 5:00 pm CST, unless the Executive Director and President of the Board of Directors extend the voting time period per the adopted resolution.

Please see the following attachments for more information:

- [Letter to Member Schools regarding MSHSL Proposed Constitution Amendment](#)
 - [Proposed Constitutional Amendment](#)
 - [Sample Ballot](#)
-



2020-2021

MINNESOTA STATE HIGH SCHOOL LEAGUE

February 4, 2021: The Board of Directors adopted a resolution proposing the following MSHSL Constitutional Amendment, directing that it be adopted at a meeting of the member schools, or when considered necessary, by taking a mail vote of member schools.

211.00 BOARD OF DIRECTORS (pages 134-135 of 2020-2021 MSHSL Official Handbook)

211.01 Election, Terms, Vacancies

1. The management of the affairs of the Minnesota State High School League shall be vested in a Board of Directors as follows: ~~as outlined under Section 45 of Chapter 718, Minnesota Laws 1988.~~

~~“The Commissioner of Education, or the Commissioner’s representative, shall be an ex officio nonvoting member of the governing body of the Minnesota State High School League. The governing board must include the following members: four members of the public, at least one of whom must be an American Indian, Asian, Black, or Hispanic, and all of whom must be parents, appointed by the Governor under section 15.0597; two members of the Minnesota Association of Secondary School Principals selected by the Association; and 14 members selected according to League bylaws.”~~

~~The fourteen (14) members of the Board, selected according to League bylaws, shall be:~~

- A. Four (4) designated school representatives elected from the Class “A” regions - one from Regions 1-2; one from Regions 3-4; one from Regions 5-6; and one from Regions 7-8 for a term of four (4) years.
- B. Four (4) designated school representatives elected from the Class “AA” regions - one from Regions 1-2; one from Regions 3-4; one from Regions 5-6; and one from Regions 7-8 for a term of four (4) years.
- C. Two representatives appointed by the Board of Directors of the Minnesota State School Boards Association.
- D. Two representatives appointed by the Board of Directors of the Minnesota Association of Secondary School Principals.
- E. Two representatives appointed by the Board of Directors of the Minnesota Association of School Administrators.

****note: Former paragraph D has been renumbered to “F.”**

- F. Four (4) activity representatives will be elected for a term of four (4) years. One representative will be elected to represent:
 - (1) Boys’ Sports
 - (2) Girls’ Sports
 - (3) Music
 - (4) Speech

Each of the activity representatives must be from a member school and have been designated by the governing board of that school as its activity representative.

- ~~E. If the Board does not include a representative of one sex, a representative of that sex shall be appointed by the Board. Eligible appointees are individuals who are eligible to be designated school representatives. The minority representative, formerly appointed by the State Board of Education, is now included in the Legislation and shall be a parent appointed by the Governor.~~

- G. **Four members of the public appointed by the Governor pursuant to Minnesota Statutes 128C.01.**

2. The Regions shall elect their Directors in accordance with the following schedule:

Class “A”

Director representing Area 3 (Regions 5-6) - 2021

Director representing Area 4 (Regions 7-8) - 2022

Director representing Area 1 (Regions 1-2) - 2023

Director representing Area 2 (Regions 3-4) - 2024

Class "AA"

Director representing Area 1 (Regions 1-2) - 2021

Director representing Area 2 (Regions 3-4) - 2022

Director representing Area 3 (Regions 5-6) - 2023

Director representing Area 4 (Regions 7-8) - 2024

Once the initial election rotation has been established, election shall occur every four (4) years as the director vacancy occurs.

The same schedules shall be continued each year.

3. Method of Election

A. Region Directors

- (1) A director shall be elected every fourth year by the member schools of the area (combined regions assigned by the Board of Directors for governance and representation purposes). The election shall be conducted between March 1 and May 1. Every member school has two (2) votes to be cast by the designated school representatives.
- (2) Each member school may nominate one candidate. The candidate shall be an individual who is eligible to be a designated school representative.
- (3) The region committees of the area (combined regions) shall establish an election committee, establish election procedures, and conduct the election.

****note: This section has been reorganized for clarity but is not changed.

B. Activity Representatives

(1) The Executive Board of each of the four (4) activity associations shall select a slate of candidates, establish election procedures, and conduct the election. Only designated activity representatives of member schools are eligible for election. The Associations include:

(1). Boys' Sports - combination of Minnesota State High School Coaches Association and Minnesota Interscholastic Activities Administrators Association;

(2). Girls' Sports - Minnesota State High School Coaches Association for Girls' Sports;

(3). Music - Minnesota Music Educators Association; and

(4). Speech - Speech Activities Association

(2) Elected by the designated activity representatives of the member schools in each activity area between March 1 and May 1 every fourth year as follows:

(a) Boys' Sports and Music in 2023;

(b) Girls' Sports and Speech in 2024.

4. In the event that a vacancy occurs during the term of a director from any of the areas (combination of regions), a successor shall be appointed by the combined region committees. The new director shall serve for the remainder of the unexpired term.

In the event that a vacancy occurs during the term of an activity representative, a successor shall be appointed by the executive board of that activity association. The new representative shall serve for the remainder of the unexpired term.

5. A director who has served one (1) full four-year term on the Board shall be ineligible for any subsequent election or appointment to the Board.

6. The term of office of each member of the Board of Directors shall begin on August 1 following their appointment or election.

7. Directors shall not hold any other office in the Minnesota State High School League.

8. The appointments made by MASA and MASSSP pursuant to paragraphs D and E above shall rotate between a representative from a "Class A" Region and a "Class AA Region".

9. The initial terms of the MASA members commencing in 2021 shall be for 4 and 2 years respectively. Thereafter, each term shall be four years.

SAMPLE BALLOT

MSHSL Proposed Constitutional Amendment

Member School Official Ballot

This official ballot must be authorized by the Member School's Designated School Representative or Designated School Board Representative.

Each MSHSL Member School is entitled to one vote. Districts with more than one Member School are entitled to one vote for each Member School.

After submitting this vote, the Superintendent/Head of School/President of the Member School will receive a confirmation email with a record of the Member School's vote.

Member School Name -- This field will autofill with your school's name as you begin typing the name of the school.

Email Address of Superintendent/Head of School/President -- The confirmation email will be sent to this address.

Email Address of Superintendent/Head of School/President -- The confirmation email will be sent to this address.

Confirm email

Ballot Security Code--Enter the Ballot Security Code that you received in the mail.

Name of Person Completing Ballot

MSHSL Designated School Representative and MSHSL Designated School Board Representative are authorized to vote. Please list those who authorized this vote. (At least one name is required.)

Vote:

Yes--Our Member School supports the amendment to the MSHSL Constitution

No--Our Member School does not support the amendment to the MSHSL Constitution

SUBMIT

SAMPLE BALLOT

Adopted: _____

MSBA/MASA Model Policy 802

Orig. 1995

Revised: _____

Rev. ~~2018~~ 2019

802 DISPOSITION OF OBSOLETE EQUIPMENT AND MATERIAL

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to provide guidelines for the superintendent to assist in timely disposition of obsolete equipment and material.

II. GENERAL STATEMENT OF POLICY

Effective use of school building space, and consideration for safety of personnel, will at times require disposal of obsolete equipment and material.

III. DEFINITIONS

- A. “Contract” means an agreement entered into by the school district for the sale of supplies, materials, or equipment.
- B. “Official newspaper” is a regular issue of a qualified legal newspaper.

IV. MANNER OF DISPOSITION

A. Authorization

The superintendent shall be authorized to dispose of obsolete equipment and materials by selling it at a fair price consistent with the procedures outlined in this policy. Any sale exceeding the minimum amount for which bids are required must first be specifically authorized by the school board. The superintendent shall be authorized to properly dispose of used books, materials, and equipment deemed to have little or no value.

B. Contracts Over \$175,000

1. If the value of the equipment or materials is estimated to exceed \$175,000, sealed bids shall be solicited by two weeks’ published notice in the official newspaper. This notice shall state the time and place of receiving bids and contain a brief description of the subject matter. Additional publication in the official newspaper or elsewhere may be made as the school board shall deem necessary.
2. The sale shall be awarded to the highest responsible bidder, be duly executed in writing, and be otherwise conditioned as required by law.

3. A record shall be kept of all bids, with names of bidders and amounts of bids, and an indication of the successful bid. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the highest responsible bid shall be rejected unless the alteration or erasure is corrected by being crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the person signing the bid.
4. In the case of identical high bids from two or more bidders, the school board may, at its discretion, utilize negotiated procurement methods with the tied high bidders so long as the price paid does not go below the high tied bid price. In the case where only a single bid is received, the school board may, at its discretion, negotiate a mutually agreeable contract with the bidder so long as the price paid does not fall below the original bid. If no satisfactory bid is received, the board may readvertise.
5. All bids obtained shall be kept on file for a period of at least one year after their receipt. Every contract made without compliance with the foregoing provisions shall be void.
6. Data submitted by a business to a school in response to a request for bids are private until opened. Once opened, the name of the bidder and the dollar amount specified become public; all other data are private until completion of the selection process, meaning the school has completed its evaluation and ranked the responses. After completion of the selection process, all data submitted by all bidders are public except trade secret data. If all responses are rejected prior to completion of the selection process, all data remain private, except the name of the bidder and the dollar amount specified which were made public at the bid opening for one year from the proposed opening date or until resolicitation results in completion of the selection process or until a determination is made to abandon the purchase, whichever occurs sooner, at which point the remaining data becomes public. Data created or maintained by the school district as part of the selection or evaluation process are protected as nonpublic data until completion of the selection or evaluation process. At that time, the data are public with the exception of trade secret data.

C. Contracts From \$25,000 to \$175,000

If the amount of the sale is estimated to exceed \$25,000 but not to exceed \$175,000, the contract may be made either upon sealed bids in the manner directed above or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding notice. All quotations obtained shall be kept on file for a period of at least one year after receipt.

D. Contracts \$25,000 or Less

If the amount of the sale is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the school board. The sale in the open market may be by auction. If the contract is made on quotation, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after receipt.

E. Electronic Sale of Surplus Supplies, Materials, and Equipment

Notwithstanding the other procedural requirements of this policy, the school district may contract to sell supplies, materials, and equipment which is surplus, obsolete, or unused through an electronic selling process in which purchasers compete to purchase the supplies, materials, or equipment at the highest purchase price in an open and interactive environment.

F. Notice of Quotation

Notice of procedures to receive quotations shall be given by publication or other means as appropriate to provide reasonable notice to the public.

G. Sales to Employees

No officer or employee of the school district shall sell or procure for sale or possess or control for sale to any other officer or employee of the school district any property or materials owned by the school district unless the property and materials are not needed for public purposes and are sold to a school district employee after reasonable public notice, at a public auction or by sealed response, if the employee is not directly involved in the auction or sale process. Reasonable notice shall include at least one week's published or posted notice. A school district employee may purchase no more than one motor vehicle from the school district at any one auction. This section shall not apply to the sale of property or materials acquired or produced by the school district for sale to the general public in the ordinary course of business. Nothing in this section shall prohibit an employee of the school district from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or the normal course of the employee's duties.

H. Exceptions for Surplus School Computers

1. A school district may bypass the requirements for competitive bidding and is not subject to any other laws relating to school district contracts if it is disposing of surplus school computer and related equipment, including a tablet device, by conveying the property and title to:

1 a. another school district;

2 b. the state department of corrections;

~~3~~ c. the board of trustees of Minnesota State Colleges and Universities;
~~or~~

4 d. the family of a student residing in the district whose total family income meets the federal definition of poverty; ~~or-~~

e. a charitable organization under section 501(c)(3) of the Internal Revenue Code that is registered with the attorney general's office for educational use.

2. If surplus school computers are not disposed of as described in Paragraph 1., upon adoption of a written resolution of the school board, when updating or replacing school computers, including tablet devices, used primarily by students, the school district may sell or give used computers or tablets to qualifying students at the price specified in the written resolution. A student is eligible to apply to the school board for a computer or tablet under this subdivision if the student is currently enrolled in the school and intends to enroll in the school in the year following the receipt of the computer or tablet. If more students apply for computers or tablets than are available, the school must first qualify students whose families are eligible for free or reduced-price meals and then dispose of the remaining computers or tablets by lottery.

Legal References: Minn. Stat. § 13.591 (Business Data)
Minn. Stat. § 15.054 (Public Employees Not to Purchase Merchandise from Governmental Agencies; Exceptions; Penalty)
Minn. Stat. § 123B.29 (Sale of School Building at Auction)
Minn. Stat. § 123B.52 (Contracts)
Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)
Minn. Stat. § 645.11 (Published Notice)

Cross References: MSBA Service Manual, Chapter 13, School Law Bulletin "F" (School District Contract and Bidding Procedures)

Adopted: _____

MSBA/MASA Model Policy 805

Orig. 1996

Revised: _____

Rev. ~~2015~~ 2016

805 WASTE REDUCTION AND RECYCLING

[Note: The obligations stated in this policy are substantial and are virtually all governed by statute. Accordingly, you will see statutory references throughout the policy. Obviously a school district may choose to add obligations by policy.]

I. PURPOSE

The purpose of this policy is to establish a resource recovery program to promote the reduction of waste, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, the disposition of waste materials and surplus property, and the establishment of a program of education to develop an awareness of environmentally sound waste management. (Minn. Stat. § 115A.15, Subd. 1)

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to comply with all state laws relating to waste management and to make resource conservation an integral part of the physical operations and curriculum of the school district.

III. DEFINITIONS

- A. “Lamp recycling facility” means a facility operated to remove, recover, and recycle for reuse mercury or other hazardous materials from fluorescent or high intensity discharge lamps. (Minn. Stat. § 116.93, Subd. 1)
- B. “Mixed municipal solid waste” means garbage, refuse, and other solid waste that is aggregated for collection but does not include auto hulks, street sweepings, ash, construction debris, mining waste, sludges, tree and agricultural wastes, tires, lead acid batteries, motor and vehicle fluids and filters, and other materials collected, processed, and disposed of as separate waste streams. (Minn. Stat. § 115A.03, Subd. 21)
- C. “Packaging” means a container and any appurtenant material that provide a means of transporting, marketing, protecting, or handling a product and includes pallets and packing such as blocking, bracing, cushioning, weatherproofing, strapping, coatings, closures, inks, dyes, pigments, and labels. (Minn. Stat. § 115A.03, Subd. 22b)
- D. “Postconsumer materials” means a finished material that would normally be discarded as a solid waste having completed its life cycle as a consumer item. (Minn. Stat. § 115A.03, Subd. 24b)

- E. “Rechargeable battery” means a sealed nickel-cadmium battery, a sealed lead acid battery, or any other rechargeable battery, except certain dry cell batteries or a battery exempted by the Commissioner of the Pollution Control Agency (PCA) (Commissioner). (Minn. Stat. § 115A.9157)
- F. “Recyclable commodities” means materials, pieces of equipment, and parts which are not reusable but which contain recoverable resources. (Minn. Stat. § 115A.15, Subd. 1a(a))
- G. “Recyclable materials” means materials that are separated from mixed municipal solid waste for the purpose of recycling or composting, including paper, glass, plastics, metals, automobile oil, batteries, source-separated compostable materials, and sole source food waste streams that are managed through biodegradative processes. Refuse-derived fuel or other material that is destroyed by incineration is not a recyclable material. (Minn. Stat. § 115A.03, Subd. 25a)
- H. “Recycling” means the process of collecting and preparing recyclable materials and reusing the materials in their original form that do not cause the destruction of recyclable materials in a manner that precludes further use. (Minn. Stat. § 115A.03, Subd. 25b)
- I. “Resource conservation” means the reduction in the use of water, energy, and raw materials. (Minn. Stat. § 115A.03, Subd. 26a)
- J. “Reusable commodities” means materials, pieces of equipment, parts, and used supplies which can be reused for their original purpose in their existing condition. (Minn. Stat. § 115A.15, Subd. 1a(b))
- K. “Source-separated compostable materials” means materials that:
 - 1. are separated at the source by waste generators for the purpose of preparing them for use as compost;
 - 2. are collected separately from mixed municipal solid waste and are governed by state licensing provisions;
 - 3. are comprised of food wastes, fish and animal waste, plant materials, diapers, sanitary products, and paper that is not recyclable because the Commissioner has determined that no other person is willing to accept the paper for recycling;
 - 4. are delivered to a facility to undergo controlled microbial degradation to yield a humus-like product meeting the PCA’s class I or class II, or equivalent, compost standards and where process rejects do not exceed 15 percent by weight of the total material delivered to the facility; and
 - 5. may be delivered to a transfer station, mixed municipal solid waste

processing facility, or recycling facility only for the purposes of composting or transfer to a composting facility, unless the Commissioner determines that no other person is willing to accept the materials.

(Minn. Stat. § 115A.03, Subd. 32a)

- L. “Waste reduction” or “source reduction” means an activity that prevents generation of waste or the inclusion of toxic materials in waste, including:
1. reusing the product in its original form;
 2. increasing the life span of a product;
 3. reducing material or the toxicity of material used in production or packaging; or
 4. changing procurement, consumption, or waste generation habits to result in smaller quantities or lower toxicity of waste generated.

(Minn. Stat. § 115A.03, Subd. 36b)

IV. WASTE DISPOSAL

- A. The school district will attempt to decrease the amount of waste consumable materials by:
1. reduction of the consumption of consumable materials whenever practicable;
 2. full utilization of materials prior to disposal;
 3. minimization of the use of non-biodegradable products whenever practicable.
- B. Each school district facility shall also collect at least three recyclable materials, such as, but not limited to, the following: paper, glass, plastic, and metal. (Minn. Stat. § 115A.151)
- C. The school district will transfer all recyclable materials collected to a recycler and, to the extent practicable, cooperate with, and participate in, recycling efforts being made by the city and/or county where the school district is located. (Minn. Stat. § 115A.151)
- D. Prior to entering into a contract for the management of mixed municipal solid waste, the school district will determine whether the disposal method provided for in the contract is equal to or better than the waste management practices currently employed in the county or district plan in the county where the school district is located and whether the contract is consistent with the solid waste plan. If the

waste management method provided for in the contract is ranked lower than the waste management practices employed by the county or district, the school district will:

1. determine the potential liability to the school district and its taxpayers for managing waste in this manner;
2. develop and implement a plan for managing the potential liability; and
3. submit the information in (1) and (2) above to the PCA.

If the contract is inconsistent with the county plan or if the school district's waste management activities are inconsistent with the county plan, the school district should obtain the consent of the county prior to entering into a binding contract or developing or implementing inconsistent solid waste management activities. (Minn. Stat. § 115A.46, Subd. 5; Minn. Stat. § 115A.471; Minn. Stat. § 458D.07, Subd. 4)

E. The school district may not knowingly place motor oil, brake fluid, power steering fluid, transmission fluid, motor oil filters, or motor vehicle antifreeze (other than small amounts of antifreeze contained in water used to flush the cooling system of a vehicle after the antifreeze has been drained and does not include de-icer that has been used on the exterior of a vehicle) in or on:

1. solid waste or solid waste management facilities other than a recycling facility or household hazardous waste collection facility;
2. the land unless approved by the PCA; or
3. the waters of the state, an individual sewage treatment system, or in a storm water or waste water collection or treatment system unless:
 - a. permitted to do so by the operator of the system and the PCA;
 - b. the school district generates an annual average of less than 50 gallons of waste motor vehicle antifreeze per month; and
 - c. the school district keeps records of the amount of waste antifreeze generated, maintains these records on site and makes the records available for inspection for a minimum of three years following generation of the waste antifreeze.

(Minn. Stat. § 115A.916)

F. The school district may not place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:

1. in solid waste; or
2. in a wastewater disposal system.

(Minn. Stat. § 115A.932, Subd. 1(a))

G. The school district may not knowingly place mercury or a thermostat, thermometer, electric switch, appliance, gauge, medical or scientific instrument, fluorescent or high-intensity discharge lamp, electric relay, or other electrical device from which the mercury has not been removed for reuse or recycling:

1. in a solid waste processing facility; or
2. in a solid waste disposal facility.

(Minn. Stat. § 115A.932, Subd. 1(b))

H. The school district will recycle a fluorescent or high-intensity discharge lamp by delivery of the lamp to a lamp recycling facility or to a facility that collects and stores lamps for the purpose of delivering them to a lamp recycling facility, including, but not limited to, a household hazardous waste collection or recycling facility, retailer take-back and utility provider program sites, or other sites designated by an electric utility under Minn. Stat. § 216B.241, Subds. 2 and 4. (Minn. Stat. § 115A.932, Subd. 1(c))

I. The school district may not place a lead acid battery in mixed municipal solid waste or dispose of a lead acid battery. The school district also may not place in mixed municipal solid waste a dry cell battery containing mercuric oxide electrode, silver oxide electrode, nickel-cadmium, or sealed lead-acid that was purchased for use or used by the school district. The school district also may not place in mixed municipal solid waste a rechargeable battery, a rechargeable battery pack, a product with a nonremovable rechargeable battery, or a product powered by rechargeable batteries or rechargeable battery pack, from which all batteries or battery packs have not been removed. (Minn. Stat. § 115A.915; Minn. Stat. § 115A.9155, Subd. 1; Minn. Stat. § 115A.9157, Subd. 2)

J. The school district may not place yard waste:

1. in mixed municipal solid waste;
2. in a disposal facility;
3. in a resource recovery facility, except for the purposes of reuse, composting, or cocomposting; or
4. in a plastic bag unless exempt as specified in Minn. Stat. § 115A.931(c), (d), or (e).

(Minn. Stat. § 115A.931)

- K. The school district may not place a telephone directory:
 - 1. in solid waste;
 - 2. in a disposal facility; or
 - 3. in a resource recovery facility, except a recycling facility.

(Minn. Stat. § 115A.951, Subd. 2)

- L. The school district may not:
 - 1. place major appliances in mixed municipal solid waste; or
 - 2. dispose of major appliances in or on the land or in a solid waste processing or disposal facility.

(Minn. Stat. § 115A.9561)

- M. The school district may not place in mixed municipal solid waste an electronic product containing a cathode-ray tube. (Minn. Stat. § 115A.9565)
- N. The school district, on its own or in cooperation with others, may implement a program to collect, process, or dispose of household batteries. The school district may provide financial incentives to any person, including public or private civic groups, to collect the batteries. (Minn. Stat. § 115A.961, Subd. 3)

V. PROCUREMENT OF RECYCLED COMMODITIES AND MATERIALS

- A. When practicable and when the price of recycled materials does not exceed the price of nonrecycled materials by more than 10 percent, the school district may purchase recycled materials. In order to maximize the quantity and quality of recycled materials purchased, the school district may also use other appropriate procedures to acquire recycled materials at the most economical cost to the school district. (Minn. Stat. § 16C.073, Subd.3(a))
- B. When purchasing commodities and services, the school district will apply and promote waste management practices with special emphasis on the reduction of the quantity and toxicity of materials in waste. (Minn. Stat. § 16C.073, Subd. 3(b))
- C. Whenever practicable, the school district will:
 - 1. purchase uncoated copy paper, office paper, and printing paper unless the coated paper is made with at least 50 percent postconsumer material;

2. purchase recycled content copy paper with at least 30 percent postconsumer material by weight and purchase office and printing paper with at least 10 percent postconsumer material by weight;
3. purchase paper which has not been dyed with colors, excluding pastel colors;
4. purchase recycled content copy, office, and printing paper that is manufactured using little or no chlorine bleach or chlorine derivatives;
5. use reusable binding materials or staples and bind documents by methods that do not use glue;
6. use soy-based inks;
7. purchase printer or duplication cartridges that:
 - a. have 10 percent post-consumer material; or
 - b. are purchased as remanufactured; or
 - c. are backed by a vendor-offered program that will take back the printer cartridges after their useful life, ensure that the cartridges are recycled, and comply with the definition of recycling in Minn. Stat. § 115A.03, Subd. 25b;
- ~~7~~ 8. produce reports, publications, and periodicals that are readily recyclable;
- ~~8~~ 9. purchase paper which has been made on a paper machine located in Minnesota; and
- ~~9~~ 10. print documents on both sides of the paper where commonly accepted publishing practices allow.

(Minn. Stat. § 16C.073, Subd. 2)

- D. The school district may not use a specified product included on the prohibited products list published in the State Register. (Minn. Stat. § 115A.9651)
- E. In developing bid specifications, the school district will consider the extent to which a commodity or product is durable, reusable or recyclable, and marketable through applicable local or regional recycling programs and the extent to which the commodity or product contains postconsumer material. (Minn. Stat. § 16C.073, Subd. 3(b))
- F. When a project involves the replacement of carpeting, the school district may require all persons who wish to bid on the project to designate a carpet recycling

company in their bids. (Minn. Stat. § 16C.073, Subd. 3(b))

VI. OTHER

The policy of the school district is to actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional, and state levels.

Legal References: Minn. Stat. § 16C.073 (Purchase and Use of Paper Stock; Printing)
Minn. Stat. § 115A.03 (Definitions)
Minn. Stat. § 115A.15 (State Government Resource Recovery)
Minn. Stat. § 115A.151 (State and Local Facilities)
Minn. Stat. § 115A.46 (Requirements)
Minn. Stat. § 115A.471 (Public Entities; Management of Solid Waste)
Minn. Stat. § 115A.915 (Lead Acid Batteries; Land Disposal Prohibited)
Minn. Stat. § 115A.9155 (Disposal of Certain Dry Cell Batteries)
Minn. Stat. § 115A.9157 (Rechargeable Batteries and Products)
Minn. Stat. § 115A.916 (Motor Vehicle Fluids and Filters; Prohibitions)
Minn. Stat. § 115A.931 (Yard Waste Prohibition)
Minn. Stat. § 115A.932 (Mercury Prohibition)
Minn. Stat. § 115A.951 (Telephone Directories)
Minn. Stat. § 115A.9561 (Major Appliances)
Minn. Stat. § 115A.9565 (Cathode-Ray Tube Prohibition)
Minn. Stat. § 115A.961, Subd. 3 (Household Batteries; Collection, Processing, and Disposal)
Minn. Stat. § 115A.9651 (Listed Metals in Specified Products, Enforcement)
Minn. Stat. § 116.93, Subd. 1 (Lamp Recycling Facilities)
Minn. Stat. § 216B.241, Subds. 2 and 4 (Energy Conservation Improvement)
Minn. Stat. § 458D.07 (Sewage Collection and Disposal)
National Solid Waste Management Ass'n v. Williams, et al., 966 F.Supp. 844 (D. Minn. 1997)

Cross References:

Preschool Data

School Year	15-16	16-17	17-18	18-19	19-20
Expenditures	\$ 114,113	\$ 135,240	\$ 212,846	\$ 234,172	\$ 316,503
Revenue	\$ 76,591	\$ 98,830	\$ 142,070	\$ 120,960	\$ 127,397
Difference	\$ (37,522)	\$ (36,410)	\$ (70,776)	\$ (113,212)	\$ (189,106)

Transfer \$ 128,750

	Students	Current price	Total Revenue	
4 days	64	\$ 2,880	\$ 184,320	
2 days	4	\$ 1,440	\$ 5,760	4 Day increase
	Total		\$ 190,080	\$ 270
				2 Day increase
				\$ 135
	Students	New Price	Total Revenue	
4 days	64	\$ 3,150	\$ 201,600	Total Revenue Increase
2 days	4	\$ 1,575	\$ 6,300	\$ 17,820
	Total		\$ 207,900	

Hourly Area Preschool Rates 20-21 School Year				
<u>School</u>	<u>Current</u>	<u>Next Year</u>		
Benson	Free VPK	Free VPK		
CMCS	\$4.22	Unknown		
Dawson-Boyd	\$2.44	Unknown		
LQP	\$2.72	Unknown		
Lakeview	\$3.63	\$3.88	10% increase for next year	
Montevideo	\$3.77	\$4.06	Increase \$15 a month	
MACCRAY	\$2.50	\$2.73	Recommend \$350/4-days and \$175/2-days	Was \$320/4-days and \$160/2-days
RCW	Free VPK	Free VPK		
YME	\$3.17	Unknown		
<u>Other</u>	<u>Hourly</u>			
YMCA	\$4.17			
Area Daycares	\$2.55			
	\$2.77			