

KANNAPOLIS CITY BOARD OF EDUCATION  
MINUTES

Date: November 7, 2022	Present:	Mr. Todd Adams, Chair
		Mr. Kevin Clark, Vice Chair
Time: 5:30 PM		Mrs. Brenda McCombs
		Mrs. Anita Parker
		Mrs. Kristina Cook
Place: Kannapolis City Schools		Mr. Kevin Garay
Administrative Offices		Dr. Chris Triolo
		Dr. Jessica Grant
		Ms. Kim Greek
		Mr. Brian Shaw, Attorney
		Ms. Ashley Forrest, Recorder

CALL TO ORDER

Chair Todd Adams called the meeting to order at 5:31 p.m.

CLOSED SESSION

At 5:31 p.m., a motion was made by Mrs. Parker that the Board convene in Closed Session, pursuant to General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged, and pursuant to G.S. 143-318.11(a)(1) to prevent the disclosure of student information that is confidential under the Family Educational Rights and Privacy Act, and pursuant to Gen. Stat 143-318.11(a)(6) to prevent the disclosure of personnel information that is confidential under N. C. Gen. Stat. 115C-319 through -321. Mrs. Cook gave the second and the motion carried.

Closed Session was recessed at 6:26 p.m. and the Board returned to Open Session at 6:33 p.m.

PLEDGE OF ALLEGIANCE

Chair Adams led the Pledge of Allegiance.

ADOPTION OF AGENDA

Mrs. Parker made a motion to approve the agenda as presented. Mr. Clark gave the second and the motion carried.

ACTION ITEMS FROM CLOSED SESSION

Dr. Grant requested approval of the student assignment list as presented with two students granted release from KCS, one student granted acceptance to KCS, and one student denied acceptance to KCS. Mrs. Parker made a motion to approve the student assignment list as presented. Mrs. McCombs gave the second and the motion carried.

Ms. Greek requested approval of the personnel list as presented with three persons requesting a leave of absence (for action), four persons leaving employment (for information), nineteen persons recommended for employment (for action), and two persons recommended for employment changes (for information). Mrs. Cook made a motion to approve the personnel list as presented. Mrs. McCombs gave the second and the motion carried.

#### APPROVALS

Upon a motion by Mrs. Parker and a second from Mrs. McCombs, the minutes from the October 10, 2022, Open Session, the September 27, 2022, credit card statement, and the October 2022 Head Start Policy Council minutes were approved as presented.

#### RECOGNITIONS

Seven persons from Jackson Park Elementary School were recognized: Student Daniel Ugarte, Student Camilla Lemus, Volunteer Gabriela Lazaro, Substitute Vanessa Heggins, Bus Driver Sharon Phifer, Instructional Assistant Lynda Shogan, and Teacher Kelli Earnhardt. The Board also recognized Haley Flynn, Teacher at Forest Park Elementary, as the Hilbish Ford Teacher of the Month.

#### PUBLIC COMMENT

There were no requests for public comment.

#### DISTRICT IMPROVEMENT PLAN

Dr. Triolo reviewed the process used for public comment and stakeholder feedback on the District Improvement Plan. Mrs. Parker made a motion to approve the District Improvement Plan as presented. Mrs. Cook gave the second and the motion carried.

#### SCHOOL IMPROVEMENT AND SCHOOL SAFETY PLANS

Dr. Triolo reviewed the process used for review of the School Improvement and School Safety Plans. Mrs. Cook made a motion to approve the School Improvement and School Safety Plans as presented. Mrs. McCombs gave the second and the motion carried.

#### BOARD POLICY REVISIONS FOR FIRST READ

Mr. Garay shared the policy revisions for first read:

- 2120 Code of Ethics for School Board Members
- 2123 Board Member Opportunities for Development
- 3420 Student Promotion and Accountability
- 3460 Graduation Requirements
- 4050 Children of Military Families
- 4100 Age Requirements for Initial Entry
- 4110 Immunization and Health Requirements for School Admission
- 4155 Assignment to Classes

- 4220 Student Insurance Program
- 4400 Attendance
- 4700 Student Records
- 6125 Administering Medicines to Students
- 6140 Student Wellness

Mrs. Parker made a motion the policies listed in Item 6 on the agenda be approved on first read. Mrs. McCombs gave the second and the motion carried.

#### FINANCE UPDATE

Ms. Greek shared that the Superintendent traveled to the NCSSA Superintendent Executive Leadership Conference in October. The total expenses were \$571.50, including the \$499 conference registration fee for all three sessions for 2022-2023.

Ms. Greek reviewed the monthly financial report and reviewed the amendments. Mrs. Parker made a motion to approve the amendments as presented. Mrs. McCombs gave the second and the motion carried.

Ms. Greek also presented a recommendation for some adjustments to hiring incentives for new hires in KCS vacancies:

- Exceptional Children's Teachers \$5,000
- Bus Drivers \$2,000
- Elementary Classroom Teachers \$3,000
- Secondary Science Teachers \$3,000

These incentive come with stipulations that will be communicated to prospective candidates. Mr. Clark made a motion to approve the hiring incentives as presented. Mrs. Cook gave the second and the motion carried.

Mr. Garay and Ms. Greek shared that, following the approval of the one-time bonus for certified, school-based instructional staff from PRC 071 approved by the Board in October 2022, efforts had been made to look at the possibility of offering that to all employees. Mrs. Greek proposed giving all staff not included in the previously approved bonus \$850, or a prorated amount for part-time employees, in the December 2022 payroll. Mr. Clark made a motion to approve the one-time bonus as presented. Mrs. Parker gave the second and the motion carried.

Mr. Garay and Ms. Greek presented a recommendation to increase local supplements for certified teachers from 8% to 8.5%. The anticipated cost of the increase is expected to be around \$131,000 for 2022-2023. The funds for this year would be taken from ESSER funding, reserving Cabarrus County funding for future years. Mrs. McCombs made a motion to approve the .5% local supplement increase, from 8% to 8.5%. Mrs. Cook gave the second and the motion carried.

Mr. Garay also shared that Attorney Brian Shaw forwarded some contract proposals for the Board to review and consider. Mr. Shaw outlined the two options and will send a proposed flat-rate amount before the December 2022 Board meeting. Mr. Adams noted the Board would take up the discussion for consideration once they had more information.

#### FACILITIES UPDATE

Dr. Chip Buckwell updated board members on the several projects.

The Board went into Closed Session at 8:02 p.m. and returned to Open Session at 9:09 p.m.

Mrs. Cook made a motion to approved the salary adjustments as presented in Closed Session. Mrs. McCombs gave the second and the motion carried.

Mrs. Parker made a motion to approve and close the Closed Session minutes from the October 10, 2022. Mrs. McCombs gave the second and the motion carried.

#### ANNOUNCEMENTS

Several announcements and upcoming events were discussed.

#### ADJOURN

Chair Adams adjourned the meeting at 9:13 p.m.

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Kevin Garay, Superintendent

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Todd Adams, Chair